



Professional Development

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Faculty Professional Development

The purpose of Faculty Professional Development program is to update, retrain, and extend faculty expertise to meet current and future needs of our students in accordance with college priorities. For more information, please refer to the [AFT contract](#) under Professional Development Program.

Eligibility and Deadlines

Professional Development funds are allocated on a fiscal year basis (July 1 – June 30). According to Article 13 of the AFT contract, faculty listed in the table below are eligible for reimbursement of conference registration fees and up to \$2500 for travel/lodging/other expenses. Tenured faculty are eligible for Long-Term and Extended Leaves. Funds must be requested in advance of the professional development opportunity in accordance with the deadlines below, and are contingent on availability. Once applications are received, the Cañada College Business Office will notify the applicant via email. Submit your application to your Division Office for review and approval at least **30 days** before the event.

Available for:	Application Type:	Deadline:
Part-Time Faculty; 3rd and 4th Year Tenure-Track Faculty; Tenured Faculty	Short-Term (conference/workshop)	minimum 30 days before conference Applications for summer conferences must be submitted by May 1st in order to be considered for approval.
Tenured Faculty	Spring Semester Long-Term Project	October 15th
Tenured Faculty	Fall Semester Long-Term Project	March 1st
Tenured Faculty	Extended Leave (Sabbatical)	March 1st

Covered Expenses

- Registration/ Fees
- Faculty replacement
- Travel expenses such as: (maximum of \$2,500 per fiscal year, per applicant)
 - Transportation (airfare, *mileage, car rental/ taxi/ etc.)
 - *Mileage calculation must be estimated as roundtrip from Cañada College OR home, whichever is closer to conference/workshop site. See IRS website for current rate.
 - Lodging (room charges and taxes only)
 - Meals (up to the per-diem rates)
 - If requesting meal reimbursement, provide agenda or other document showing meals were not provided at the conference.
 - Miscellaneous (tolls and parking charges)

****Non-attendance will not be reimbursed.****

Please note that the committee does not meet over summer break.

Related Links

- › [Academics Support and Learning Technologies](#)
- › [Center for Innovation and Excellence in Teaching and Learning](#)
- › [Communities of Practice](#)

Professional Development Committee Members:

Per AFT contract, Article 13.11, committee membership consists of 3 AFT appointed faculty, 1 Academic Senate appointed faculty, and 2 Administrators:

- Monica Malamud (Committee Chair, AFT appointee)
- Salumeh Eslamieh (AFT appointee, PD Committee representative to Academic Senate)
- Nathan Staples (AFT appointee)
- Alison Field (Academic Senate appointee)
- Chialin Hsieh (Vice President of Instruction)
- Ameer Thompson (Dean of Science and Technology)

Student Resources

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