

Online Teaching

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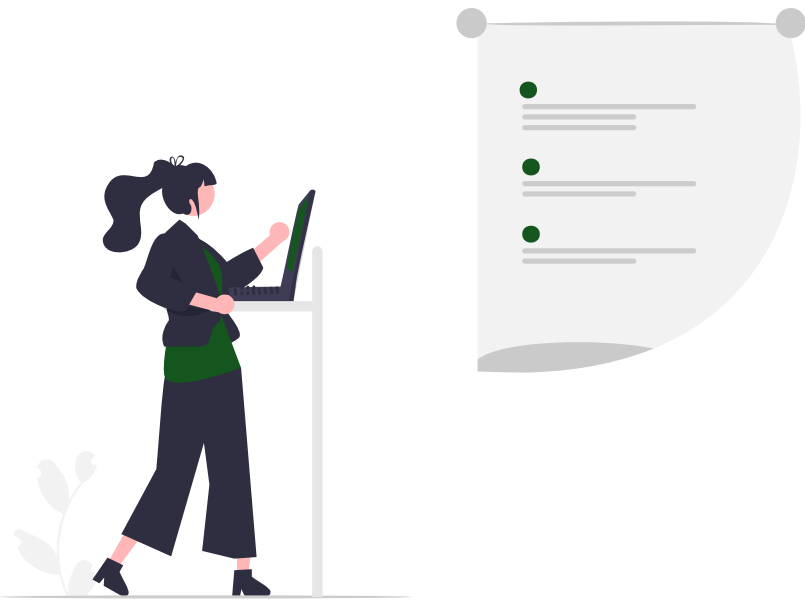
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Overview

How to Begin Teaching Online at Cañada

Here are some steps you can take to begin teaching online or hybrid courses at Cañada.

1. Discuss online education opportunities with your division dean.
2. Add a DE Addendum to the course you'd like to begin teaching online or hybrid, if it doesn't already have one with the [Curriculum Committee](#).
3. Get certified to teach online, or get re-certified if your certification was completed more than three years ago. See below.
4. Read the [Distance Education Faculty Handbook](#) and review the [Faculty Checklist for Successful Online Teaching](#) (you'll be asked to sign this before teaching online courses).



Get Certified or Re-Certified to Teaching Online with the SMCCCD QOTL Training

Our District offers the Quality Online Teaching & Learning (QOTL) Trainings multiple times each academic year. The courses are facilitated by Instructional Technologists, Designers and DE Coordinators from our three sister colleges. QOTL cohorts are asynchronous online Canvas courses, so they give faculty a student's perspective of learning online on Canvas.

- **QOTL 1** - This training is great for faculty who are brand new to online teaching, or brand new to Canvas. This is also a great option for faculty who haven't received an online teaching certification in more than 10 years.
- **QOTL 2** - This training is meant for faculty who've completed QOTL 1 or another online teaching certification 3 years ago, and are ready to get re-certified. The content of QOTL 2 builds on the content of QOTL 1 and takes faculty to a more advanced level of online teaching training.

Faculty can also complete an [@One Certification Program](#) in order to become certified to teach online or hybrid courses at Cañada. Faculty who have completed online instruction certification programs other than QOTL or @One can request to have those certifications reviewed on a case-by-case basis to ensure that they meet SMCCD minimum standards.

***If you've been certified by another institution***, we invite you to submit your transcripts and an online or hybrid course for an informal course review with the OEI Course Design Rubric to ensure that your course is aligned with District requirements. To submit and/or if you have any questions, please email [Nada Nekrep](#), our Faculty Online Education Coordinator.

Teaching Guides

Visit our Online Teaching Guides page.

Teaching Guides →

Accessibility

Learn how to deliver accessible courses to students.

Accessibility →

FAQs

Visit our Frequently Asked Questions (FAQ) page.

FAQs page →

Explore Additional Resources

- > [OEI Course Design Rubric](#)
- > [Seven Principles of Effective Teaching: A Practical Lens for Evaluating Online Courses](#) - 2001 article that provides guidelines for online teaching, based on the widely-used principles outlined in the classic 1987 Chickering and Gamson article (Chickering, A., & Gamson, Z. (1987), Seven principles of good practice in undergraduate education, AAHE Bulletin, 39, 3-7).
- > [CCC Distance Education Accessibility Guidelines \(2012\)](#)
- > [@One Principles for Quality Online Teaching](#)

Student Resources	Security	Campus Information
<a href="#">Academic Calendar</a>	<a href="#">Clery Act</a>	<a href="#">Accreditation</a>
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