



# Public Safety

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## Campus Alert System

**AlertMe**- Emergency Text Message Notification

[my.smccd.edu](http://my.smccd.edu)

The San Mateo County Community College District provides free college email accounts to all students. These accounts are where each College and the District Office will contact students with important information including Emergency notifications. Email accounts are accessible over the web at <http://my.smccd.edu>

## Emergency Announcement System (EAS)

The San Mateo County Community College District has installed an Emergency Announcement System (EAS) on each of the three campuses, Cañada College, College of San Mateo, and Skyline College, that allows emergency messages and alerts to be sent campus wide in an efficient and timely manner. The command center for the device is located in Public Safety Office on each campus and will be activated under the direction of the College Presidents, Chief of Public Safety, Campus Captains, or other designated personnel. The device will be utilized for emergencies related to severe weather conditions, a dangerous person on campus, an emergency situation, or other special incidents that may arise and appear to pose a potential threat to College students, faculty, staff, and visitors. Listed below are the recorded messages that will be used in accordance with each message.

### Examples of Emergency Messages used on the Emergency Announcement System (EAS)

- **SEVERE WEATHER:** This is an emergency alert: The National Weather Service has issued a Severe Weather Warning. Seek shelter in the nearest building. Close, and stay back from doors and windows. Listen for and be prepared to follow further instructions.
- **HAZARD MATERIAL:** This is an emergency alert: A hazardous materials incident has occurred which threatens the safety of those persons outdoors. Seek shelter in the nearest building. Close, and stay back from doors and windows. Turn off heating and air conditioning systems if you can and listen for and be prepared to follow further instructions.
- **UTILITY FAILURE:** This is an emergency alert: A power failure has occurred on campus. Emergency personnel are on the scene. Classes are cancelled immediately. Updated information will be posted on the college website.
- **LAW ENFORCEMENT:** This is an emergency alert: A law enforcement emergency is occurring. We are locking down the campus. Find a safe location out of sight, away from windows, and secure yourself behind locked doors. Remain quiet. Listen for and follow instructions of emergency personnel. If you need immediate help, dial 911.
- **EARTHQUAKE:** This is an emergency alert: A major earthquake has occurred in this area. Please move to an open area if you can safely do so. Avoid buildings, power lines, trees, and other hazards. Assume all power lines are live. Listen for and be prepared to follow further instructions.
- **FIRE:** This is an emergency alert: There is a fire on campus in Building ##. Please evacuate the building to the nearest parking lot. Emergency Personnel are on scene. Listen for and be prepared to follow instructions.
- **AIRCRAFT EMERGENCY LANDING WARNING:** This is an emergency alert: FAA has reported that an airplane may make an emergency crash landing on or near the campus. Seek shelter in the nearest building. Close, and stay away from doors and windows. Listen for and be prepared to follow further instructions.
- **BOMB THREAT:** This is an emergency alert: The College has received a credible bomb threat. Take your personal belongings, including your car keys, and evacuate to a designated staging area. Listen for and be prepared to follow further instructions.
- **ALL CLEAR MESSAGE:** Emergency personnel have given the ALL CLEAR. The on-campus emergency is over. You can return to your normal activities.
- **TEST MESSAGE:** This is a test of the campus emergency public address system. This is only a test. If this were an actual emergency, you would have received specific instructions. This is only a test.

The SMCCCD is a three college district located between San Francisco and San Jose in Silicon Valley. Our Colleges serve nearly 20,000 students each year and offer the first two years of instruction in a wide variety of degree and transfer programs, as well as vocational-technical programs.

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