

Cañada College

Admissions

Academics

Student Life

Student Services

About Cañada

Administrative Services

[Cañada Home](#) / [Administrative Services](#)

Welcome
Business Office
Cashiers Services
Grants Development and Management
Facilities
Facilities Rental
Safety
District Vehicle Use
Shipping and Receiving
Payroll Services
Forms
Reports and Presentations
Resources
Trainings
Meet the Staff
Contact Us

Facilities

Work Order

For all non-emergency tasks, submit your Facilities maintenance request below.

Facilities Request

Emergencies

For any of the emergencies listed below, please call Facilities at [\(650\) 306 3276](#)

- Strong gas odor
- Major water leaks
- Overflowing toilet
- Unable to secure exterior doors
- Too hot/cold in temperature-controlled lab
- Problems with cold boxes
- Damaged or missing Stop signs on campus
- Burning electrical odor
- Strange equipment noises
- Spills
- Stains/drops of body fluid such as blood, urine, excreta
- Broken glass
- Beeping alarms
- Hazardous materials
- Major obstructions in main entrance ways e.g. falling trees and or other obstructions

Other Requests

Key Request

Need Key(s)? Please fill out the Key request form below. Key(s) will be available for pickup at the Cañada College Public Safety Office. Valid photo ID must be presented prior to key(s) release.

Key Request Form

Facility Project Request Form

For projects or jobs that will take a prolonged period of time, please download the Project Request form below.

Facility Project Request form

Academic Calendar	Clery Act	Accreditation
Canvas	Emergency Information	A-Z Site Index
Catalog / Schedule	Privacy Policy	Campus Map
Financial Aid Eligibility	Report Concerning Behavior (CARES Report)	Consumer Information
Library / Bookstore	Sexual Harassment (Title IX)	Employee Directory
Student Email	Website Accessibility	Search
WebSchedule / WebSmart		Student Outcomes

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