

## Technology Loan Program

Students currently enrolled in at least one (1) academic Cañada class who need technology to complete coursework, are eligible to borrow available equipment such as Chromebooks, mobile hotspots, and graphing calculators.

If you are a current SMCCD student with technology needs but are not enrolled at Cañada College, please check with the library at your respective campus where you are taking classes to access technology.

[Skyline College](#)

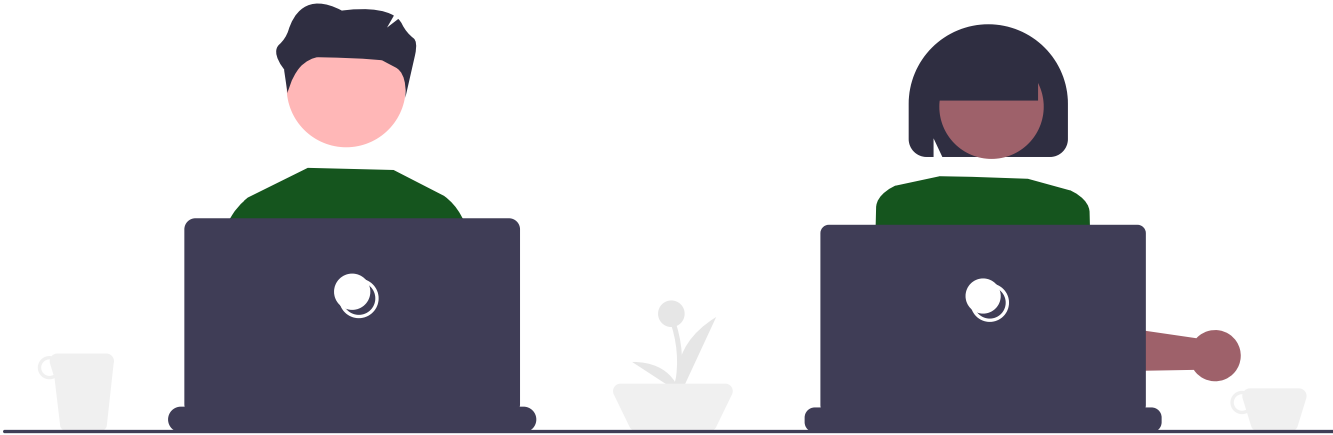
[College of San Mateo](#)

Unfortunately, SMCCD does not provide technology loans for community members but check with your local public library if you have technology needs.

### Fall 2025

Technology loans will begin the first day of the Fall 2025 semester which is **Wednesday, August 13, 2025**

If you have questions about the current inventory available, please email the library staff directly at [canlibrary@smccd.edu](mailto:canlibrary@smccd.edu). Please include your name and G-number when contacting us.



## How to check out technology

Technology Loans Overview

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Go to the library to request technology

2

Verify eligibility and sign the loan agreement

3

Show your valid photo ID

4

Borrow the technology and take it home

5

Return technology by end of semester

If you have any questions please contact us by phone at **650-306-3485**, or email us at [canlibrary@smccd.edu](mailto:canlibrary@smccd.edu) (please include your name and G-number when sending an email).

### Step 1: Go to the library to request technology

Come to the library circulation desk during open hours to request technology.

### Step 2: Verify eligibility and sign the loan agreement

Your enrollment will be verified and you will be directed to complete an online [Cañada College Library Technology Loan Agreement Form](#)

### Step 3: Show your valid photo ID

Present a valid photo ID (ex. student ID, driver license, state ID, passport, etc.).

### Step 4: Borrow the technology and take it home

Technology items will be checked out to you for **the whole semester**. (Please note: **All check out periods are subject to change**. It is your responsibility as the borrower to track due dates).

### Step 5: Return technology by end of semester

All equipment is due back at the end of the semester. This gives library staff time to do scheduled maintenance to prepare equipment for next instructional session.

## General Technology Loan Information

Please keep in mind that we cannot mail or receive mailed technology due to cost and potential for damage during transit. However, students unable to come to campus may have someone else pick up or drop off technology loans on their behalf in cases of extenuating circumstances. Please contact the library for more details.

If you need a short extension on a technology loan beyond the due date, **an extension request must be submitted by email to library staff ([canlibrary@smccd.edu](mailto:canlibrary@smccd.edu)) no later than the week before Finals week**. Library staff reserve the right to deny the extension request if it is not submitted within this time frame.

Technology continues to be in high demand as it is a shared student resource. Because of this, please be aware that if you are returning late technology loans that were due at the end of a previous instructional session, then you will have to wait **2 weeks** from the date you return equipment to borrow technology again as library staff must evaluate late technology returns and perform maintenance on equipment before it can be redeployed. The only exception is if you have made previous, documented arrangements with library staff.

## Technology Waitlist

If we are unable to meet a student technology loan request, you can add yourself to the Cañada College Library Technology Waitlist linked below. Please know that we work with our district ITS department to identify additional technology resources in the case that we run out of college-supplied equipment. We will contact all waitlisted students as soon as we have equipment available. For more information on how the waitlist process works, please review the Waitlist Procedure for Cañada Technology link under the Policies and Information section. Thank you for your patience and understanding.

[Cañada College Library Technology Waitlist](#)

## Policies and Information

[Cañada College Library Technology Lending Rules](#)

[Cañada College Library Payment Process](#)

[Waitlist Procedure for Cañada Technology](#)

## Available equipment

Calculators

Actual model may vary.

Laptops & Chromebooks

Actual model may vary.

Hotspots

Actual model may vary.

## Getting technology help

Unfortunately, we are unable to assist with personally owned computers. We do not fix hardware issues, remove viruses, or install software. Our support is focused on learning technologies and tools to aid you in your academic work.

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