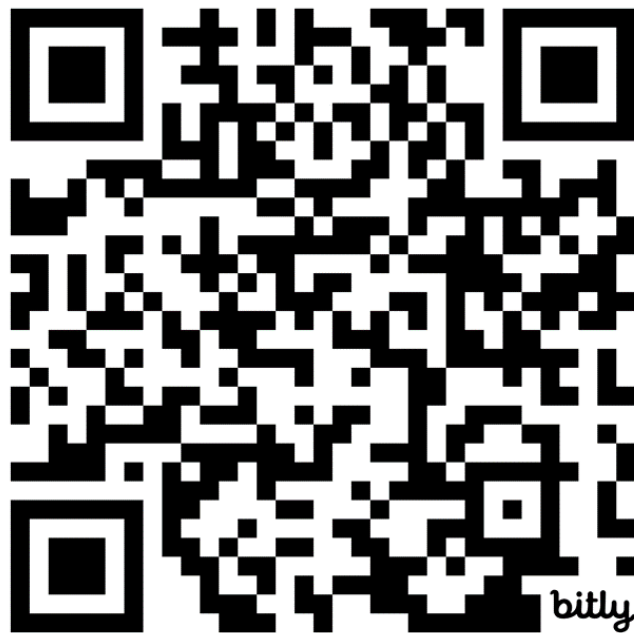


Participatory Governance Orientation

August 12, 2025
Flex Day Session



Please Sign In!





Pre-assessment Kahoot

Outline

1. The Law
2. The Structure
3. The Annual Cycle



California Code, Education Code - EDC § 70901

..(e), the board of governors shall provide general supervision over community college districts, and shall, in furtherance of those purposes, perform the following functions:

(E) Minimum standards governing procedures established by governing boards of community college districts to ensure faculty, staff, and students the right to participate effectively in district and college governance, and the opportunity to express their opinions at the campus level and to ensure that these opinions are given every reasonable consideration, and the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards.

The Law

California Education Code

- Title 5 California Education Code: Title 5
 - [Faculty and Academic Senate](#)
 - [Classified Staff and Classified Senate](#)
 - [Students and Associated Students of Cañada College](#)

Board Policy

- Board Policy 2510 [Participation in Local Decision-Making](#)
- Administrative Procedure: [2.08.1 District Participatory Governance Process](#)

Defining the Role of the Classified Senate & CSEA/AFSME

(a) The governing board ... shall adopt policies and procedures that **provide district and college staff the opportunity to participate effectively** in district and college governance.

(1) Definitions or categories of positions or groups of positions other than faculty that compose the staff of the district and its college(s) ... management and non-management positions or groups of positions shall be separately defined or categorized.

(2) **Participation structures and procedures for the staff positions** defined or categorized.

(3) ... **the governing board or its designees shall consult with the representatives of existing staff councils**, committees, employee organizations, and other such bodies.

(4) **Staff shall be provided with opportunities to participate in the formulation and development of district and college policies and procedures...**

(5) Except in unforeseeable, emergency situations, **the governing board shall not take action on matters significantly affecting staff** until it has provided staff an opportunity to participate in the formulation and development of those matters...

(6) The policies and procedures of the governing board shall ensure that the **recommendations and opinions of staff are given every reasonable consideration.**

(7) ... the appointment of staff:

(A) The exclusive representative shall appoint representatives for the respective bargaining unit employees, unless the exclusive representative and the governing board mutually agree in a

Defining the Role of the Academic Senate

The "10+1" refers to the areas of purview granted to the Academic Senate in California Community Colleges. These areas of purview are defined by the California Education Code and provide the Academic Senate with a significant role in academic and professional matters.

10 Areas of Focus

Curriculum

Degree and Certificate Requirements

Grading Policies

Educational Program Development

Standards of Student Progress

Faculty Role in Governance

Faculty Roles in Accreditation

Policies for Faculty professional development activities

Process for Program Review

Processes for institutional planning and budget development

+1 Opportunities for Input

The +1 serves as an acknowledgement of other matters as mutually agreed upon. In this, the Academic Senate has the opportunity to engage in discussions and provide input on other matters as agreed upon with the college administration. The College and Academic Senate work in collegial consultation and strive to reach mutual agreement.



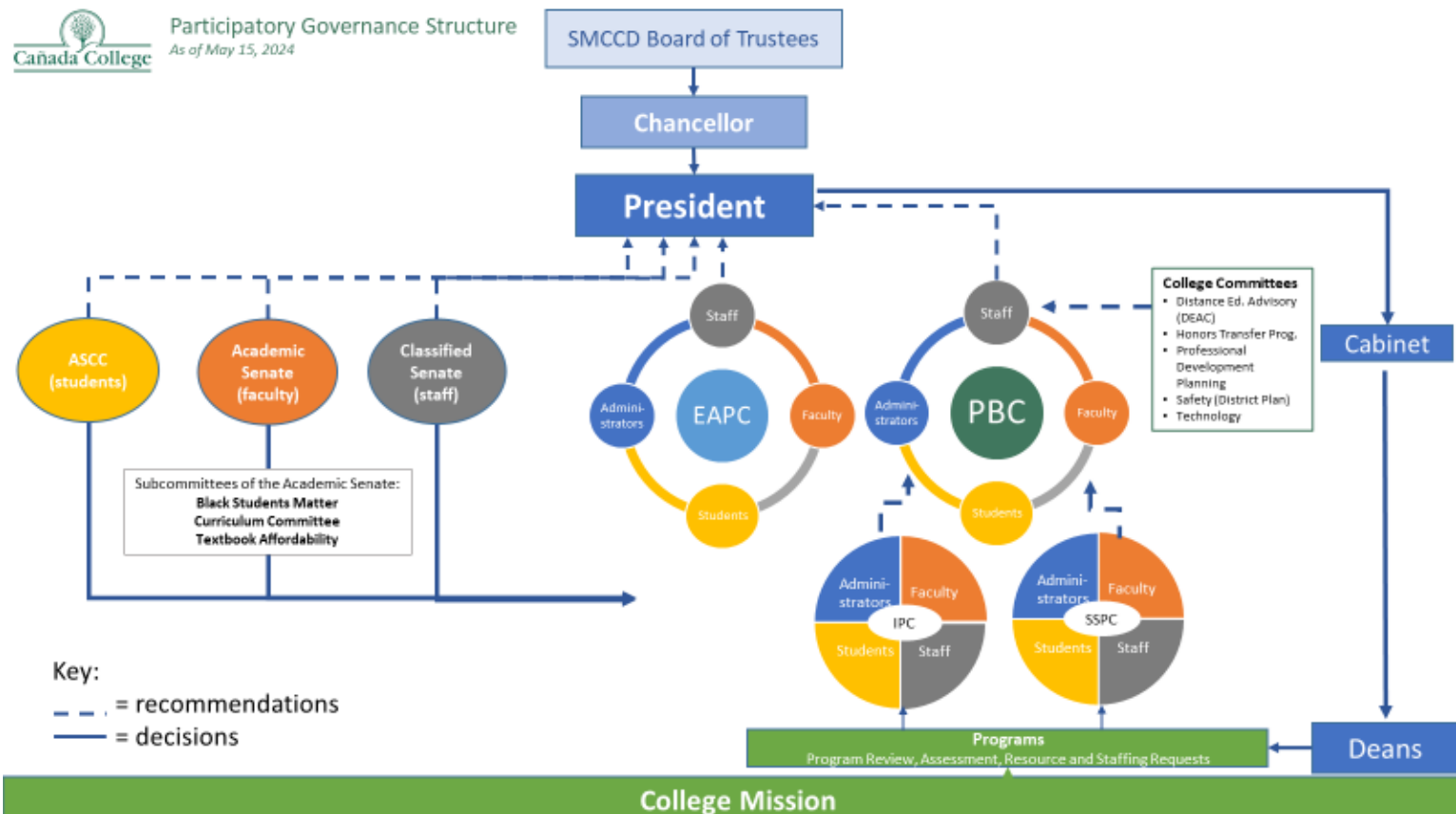
Breakout Activity

You all have a double sided copy in front of you. Find a peer and work on each chart, filling it out to the best of your ability. Do NOT use the website or your phone to look up the correct answers.



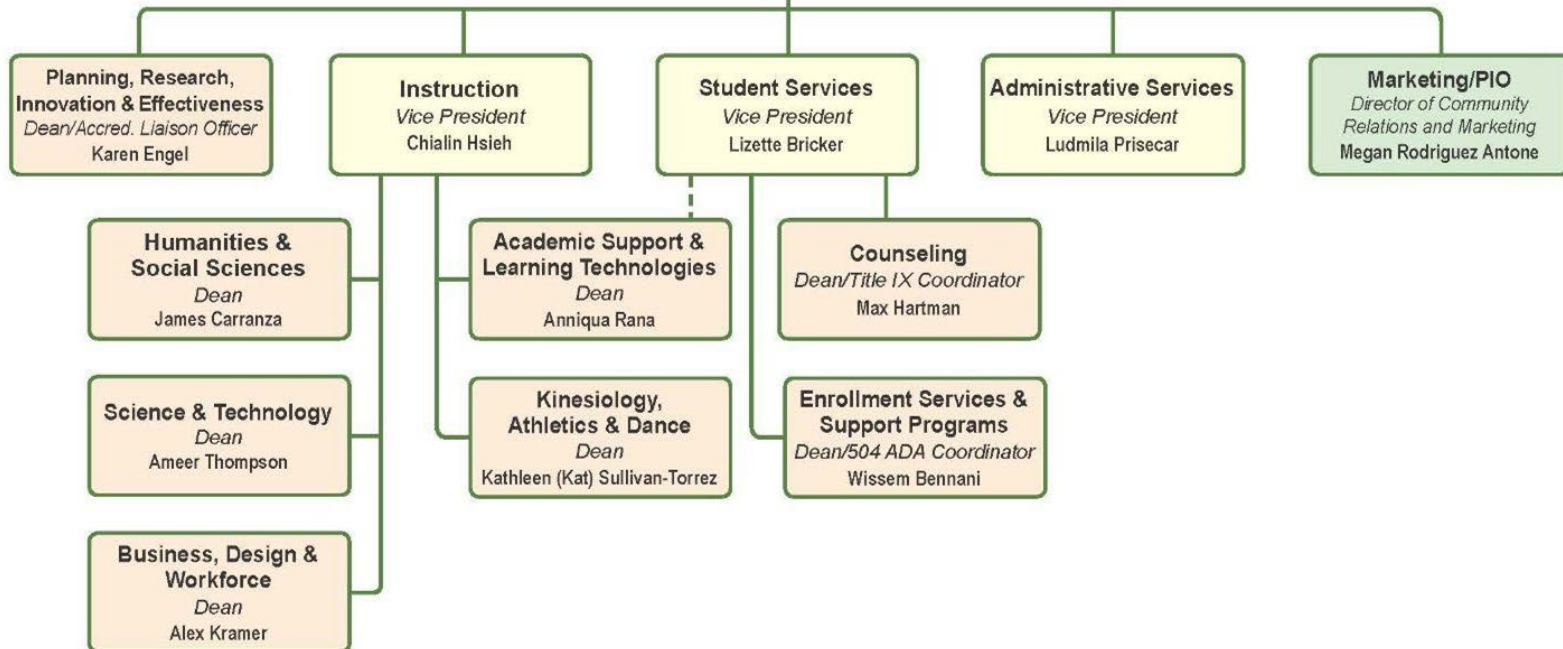


The Structure





Office of the President
President
Kim Lopez





Breakout Activity - Carousel

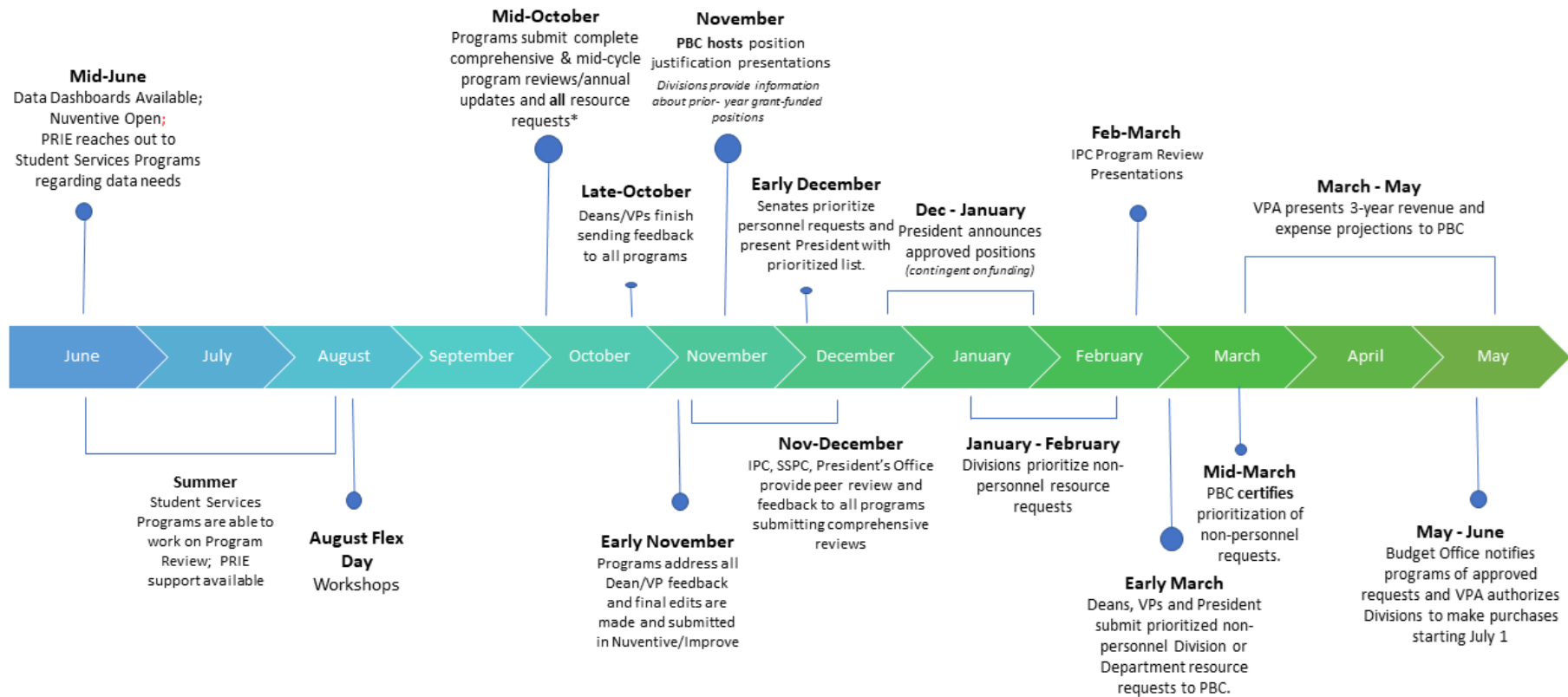
Around the room are different pieces of chart paper with a term at the top. Go to a paper close to you, but also away from people you might already know well. Write down everything you know about the term or activities around this term. You will get 2 minutes for each paper. Good luck!



The Cycle

Cañada College Annual Integrated Planning & Budgeting Calendar					Key:	Budget		Staffing		Planning		Resources		Evaluation	
	Activity	Responsible Party	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	
Budget	Develop budget parameters based on program review	Admin & Faculty								X					
	Draft budget based on Division priorities, staffing approvals	VPAS									X				
	Submit tentative budget to District	VPAS										X			
	Finalize position control	VPAS											X		
	Finalize budget and submit District	VPAS	X												
	Approve budget (Budget of Trustees)	President, VPAS		X											
Staffing	Submit proposals for faculty reassigned time	Faculty			X										
	Review faculty proposals for faculty reassigned time	IPC				X									
	Review, consult, and make decisions on faculty reassigned time	VPI					X	X							
	Confirm timeline and process for program review cycle	PBC										X			
	New position process (part of program review resource request process)	Divisions			X	X									
	Announcement of approved new positions	President					X	X							
College and Program Planning	Set annual priorities	Leadership Retreat	X												
	Approve annual priorities (annual plan for EMP implementation)	PBC		X											
	EMP priority work groups established and begin work	President		X	X										
	Prepare and present progress reports to PBC	Committees/EMP leads								X	X	X			
	Approve progress reports and any new 3-year plans from Committees	PBC								X	X	X			
	Update data dashboards and packets for program review	PRIE											X	X	
	Post SLO and PLO assessment reports	VPI	X											X	
	Conduct program review and update program plans	Programs/Deans/VPs	X	X	X	X									
	Peer evaluation of comprehensive program reviews	IPC/SSPC				X	X								
	Complete program review or annual updates to request resources	Programs				X									
Resource Requests	PBC hosts personnel request presentations. Senates prioritize requests.	PBC/Senates				X	X								
	Prioritize non-personnel resource requests	Divisions							X	X					
	Certify prioritization of resource requests	PBC								X					
	VPAS presents mid-year budget update and forecast for next year	VPAS								X					
	Announce results of resource request process	VPAS										X			
	Conduct ILO assessment	PRIE										X	X		
Evaluation	Consider results of ILO assessment and plan accordingly	PBC		X	X										
	Establish governance evaluation instrument	PBC/PRIE							X						
	Evaluate governance process	PRIE									X	X			
	Consider results of governance evaluation and determine actions	PBC		X	X										
	Present updated college metrics (Institution Set Standards)	PRIE/PBC			X	X									

Cañada College: Program Review Timeline



Revised by PBC on April 5, 2023

*Resource requests include an Annual Update in non-comprehensive program review years.

Planning calendar

Cañada College Strategic Planning Calendar	2022-23	2023-24	2024-25	2025-26	2026-27	2027-2028
Educational Master Plan 2022-27	Year 1	Year 2	Year 3	Year 4	Year 5	EMP Planning Year
Committee Plans:						
Distance Education Plan			Year 1	Year 2	Year 3	
Facilities Master Plan (District)	Year 1	Year 2	Year 3		Plan Amendment (2025-30) →	
Professional Development Plan			Year 1	Year 2	Year 3	
Strategic Enrollment Management Plan		Year 1	Year 2	Year 3	Year 4 (extension)	Year 5 (extension)
Student Equity & Achievement Plan	Year 1	Year 2	Year 3			
Technology Plan			Year 1	Year 2	Year 3	
Transfer Plan*				Year 1	Year 2	Year 3

Committee plans operationalize and help monitor the implementation of the goals and strategic initiatives established in the Education Master Plan by topic

**Plan developed and monitored by the Cañada Transfer Advisory Board (not a committee)*



Post-assessment Survey QR code



Resources

- [Participatory Governance Manual](#)
- [Program Review Website](#)
- [Learning Outcomes Assessment Website](#) (SLO, PLO, ILO)
- [Canada Collaborates](#) (EMP priorities)
- [PRIE Website](#) (data and more)
- [Planning & Budgeting Council website](#)
- [Academic Senate](#)
- [Classified Senate](#)
- [Student Senate \(ASCC\)](#)





Thank you!