

Cañada College Academic Senate

1:00pm – 2:50pm

Location: the Faculty Teaching and Learning Center and Lounge (Cañada Bldg 9-154)

[Zoom option for guests](#) (Meeting ID: 825 6639 9062)

Minutes 08/22/24

Meetings of the Academic Senate are open to all members of the public.

Materials are posted on the meeting page of the [Academic Senate website](#).

In attendance: Gampi Shankar, Dave Eck, Diana Tedone-Goldstone, Althea Kippes, Richard Schulke, Lisa Palmer, Ellen Young, Paul Roscelli, Leonor Cabrera, Sarah Harmon, Sandra Mendez, Hyla Lacefield, Sarah Aranyakul, Monica Malamud, Ana Miladinova, Candice Nance, Amira Alkeswani, Doug Hirzel

Guests: Chialin Hsieh, Dominique Wu

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Shankar	1:04	Procedure
2	<p>Introductions</p> <p>Thank you to those who have previously served on AS and to all of those joining now. Also, a special thanks to Dave Eck as prior AS president, for his thorough knowledge of understanding of the process as well as his genuine concern and fairness for all faculty. Friend, philosopher, and guide.</p>	Shankar	1	Information
3	<p>Academic Senate Faculty Representatives – Appointments to Current Vacancies</p> <ul style="list-style-type: none"> • President: Gampi Shankar • Vice President: Vacant • Secretary: Lisa Palmer • Treasurer: Sarah Aranyakul • Adjunct Representative: Richard Schulke • Curriculum Committee: Vacant • PD: Professional Development: Salumeh Eslamieh • ASLT: Academic Support and Learning Technologies: Diana Tedone-Goldstone • BDW: Business, Design & Workforce Division: Hyla Lacefield(Fall-24) and Althea Kippes(Spring-24) • HSS: Humanities and Social Sciences Division (and Past President) David Eck • KAD: Kinesiology, Athletics, and Dance: Ana Miladinova 	Shankar	5	Action

	<ul style="list-style-type: none"> • STEM: Science and Technology Division: Ellen Young • SS: Student Services/Counseling: Sandra Mendez <p>Motion to accept: LP Second: DE LC: How are Hyla and Althea splitting the appointment? HL: The dean forwarded both names; the AS president recommended the position be split. AK: Usually this is worked out at the division meeting first. DE: There is a motion on the floor. BDW may request to reconsider later.</p> <p>Vote: Unanimous approval</p>			
4	<p>A warm welcome to our New Hire Faculty (Full-Time):</p> <ol style="list-style-type: none"> 1. Hongyan Meng, Mathematics 2. Amira Alkeswani, Mathematics 3. Colin Ehara, Ethnic Studies 4. Emilio Villalba, Studio Art 5. John Perez, Communications Studies 6. Jaleh Naasz, Fashion Design <p>An equally warm welcome to every one of our Adjunct Faculty! (Richard Schulke)</p>	Shankar & Richard	2	Information
5	Adoption of Consent Agenda	Shankar	1:20	Action
<p>5 - Consent Agenda</p> <ul style="list-style-type: none"> • All items on the consent agenda may be approved by unanimous consent of the Academic Senate members present. The absence of objection establishes consent. • Before approval, reasonable time must be allowed for any Senate member or guest to ask questions about a particular item. • Any person may request that an item be removed from the Consent agenda to be discussed in the order listed as part of the regular Senate Business. 				
5.1	Minutes 5/9/24			
5.2	Minutes 5/16/24 : from the previous meetings			
5.3	<p>Amira Alkeswani (2024), Mathematics, 1st year</p> <ul style="list-style-type: none"> • Dean: Dr. Ameer Thompson • Four-year (Discipline Expert): Prof. Michael Hoffman (Mathematics) • Four-year: Prof. Nathan Staples (Biological Sciences) • Two-year: Prof. David Monarres (Mathematics) 			
5.4	<p>Hongyan Meng (2024), Mathematics, 1st year</p> <ul style="list-style-type: none"> • Dean: Dr. Ameer Thompson 			

	<ul style="list-style-type: none"> • Four-year (Discipline Expert): Prof. Sumathi Shankar (Mathematics) • Four-year: Prof. Ramakrishnan Kalyanaraman (Engineering) • Two-year: Prof. David Monarres (Mathematics)
5.5	<p>Jaleh Naasz (2024), Fashion, 1st year</p> <ul style="list-style-type: none"> • Dean: Alex Kramer • Four-year (Discipline Expert): Prof. Elsa Torres (Interior Design) • Four-year: Prof. Hyla Lacefield (Digital Art and Animation) • Prof. Two-year: Prof. Althea Kippes (Paralegal)
5.6	<p>Jinmei Lun 3rd Year Tenure Track</p> <ul style="list-style-type: none"> • Dean: Max Hartman • Sarah Aranyakul (discipline expert) • Daryan Chan (Chair) • Nick Martin (replacing Lezlee Ware) <p>Pulled from consent</p>
5.7	<p>Kassie Alexander 3rd Year Tenure Track</p> <ul style="list-style-type: none"> • Dean: Max Hartman • Sarah Aranyakul (chair) • Nick Martin- (discipline expert) • Sandra Mendez (replacing Lezlee Ware)
5.8	<p>Jose Manzo 4th Year Tenure Track</p> <ul style="list-style-type: none"> • Dean: Max Hartman • Chris Rico (chair) • Nadya Sigona (discipline expert) • Alicia Aguirre <p>(no change in committee membership)</p>
5.9	<p>Danny Lynch 3rd Year Tenure track</p> <ul style="list-style-type: none"> • Dean: Max Hartman • Daryan Chan • Nadya Sigona (discipline expert) • Lorraine Barrales-Ramirez (chair)
5.10	<p>Marcos Chacon 4th Year Tenure Track</p> <ul style="list-style-type: none"> • Dean/Administrator: Max Hartman • Aricka Bueno (chair) (replacing Jenna French) • Sandra Mendez

	<ul style="list-style-type: none"> • Ami Smith (discipline expert)
5.11	<p>Child Development Center Coordinator – Hiring/Screening Committee</p> <ul style="list-style-type: none"> • Dean: Alex Kramer • Maggie Barrientos (CSM CDC Coordinator) • Tina Watts (Skyline CDC Coordinator) • Ray Lapuz • Kristina Brower • Staff member (preferably a staff member from one of the other Child Development Centers): Lori Pilster- CDC @CSM <p>Highlighted in yellow are new committee members. These are shared for information purposes, since neither the Dean nor staff member are appointed by Academic Senate.</p>
5.12	<p>VPSS Screening Committee</p> <ul style="list-style-type: none"> • Chair - VPI Hsieh • 2nd Admin Rep. - Dean Bennani • Faculty-1: Sarah Aranyakul • Faculty-2: David Eck • Staff-1: TBD • Staff-2: TBD • Student-Rep.: TBD <p><i>General timeline for the committee:</i></p> <ul style="list-style-type: none"> • The time commitment will involve a 2.5 hour orientation meeting in mid-September and time in early October to review applications and mid-October to interview first-level applicants
5.13	<p>Appointment to ASCC's (statewide Academic Senate) Transfer, Articulation, and Student Services Committee (TASSC)</p> <ul style="list-style-type: none"> • Lisa Palmer <hr/> <p>Dave Eck: proposed updates to 5/9/24 meeting minutes LP: Move to adopt, with Eck's changes HL: Second No objections; consent agenda adopted</p>
6 - Public Comment	

6	<p>Questions/comments on non-agenda items</p> <p>SH: As OER and textbook affordability coordinator, applications are open for all cohort of ZCT adopters. More info is available on the ZTC website. Looking for committee representation from all divisions.</p> <p>MM: MOU that was negotiated in the summer—1) healthcare for PT faculty; PT can now participate in district health plans though implementation hasn't been figured out. We still have the previous reimbursement plan until there is a new policy in place. (2) For FT, workload-points system has been replaced. Now, non-primary responsibilities are 2.5 hours/week. No requirements to present a plan or report.</p> <p>CN: As CTE liaison, there are some Strong Workforce sessions coming up; please come visit.</p> <p>EY: October flex day is currently being planned. Applications for sessions being accepted until 9/6.</p> <p>PR: Remodeling has reduced common poster space, which affects our ability to recruit for study abroad.</p> <p>AK: We need additional communication space.</p>	Public	1:27	Information
6 - Senate Business				
6.0	<p>From the Consent Agenda:</p> <p>Jinmei Lun 3rd Year Tenure Track</p> <ul style="list-style-type: none"> • Dean: Max Hartman • Sarah Aranyakul (discipline expert) • Daryan Chan (Chair) • Rebekah Taveau Nick Martin (replacing Lezlee Ware) <p>LP: moved to accept</p> <p>HL: second</p> <p>No objections; motion passes</p>	Shankar	1	Action

6.1	<p>Adoption of Regular Agenda</p> <ul style="list-style-type: none"> The order of the regular agenda items may be approved by unanimous consent of the Academic Senate members present. Consent is established by the absence of objection. Presenters may request an item to be withdrawn during the adoption of the regular agenda. <p>Motion to adopt: LP Second: DE HL: consent is for what we want to show unified support for (acclamation) No objections; agenda adopted</p>	Shankar	1:36	Action
6.2	<p>Academic Senate Membership</p> <ul style="list-style-type: none"> Process Expectations of Senate members Voting Procedures (see slideshow on the website) 	Shankar & Eck	15 (start ≈ 1:38 pm)	Information
6.3	<p>Suitability of this time (1:00-2:50 pm) for Senate Meetings</p> <ul style="list-style-type: none"> Setting the Academic Senate Meeting time, if different from the current schedule DE: could to 2:10 EY and AM: that would be harder RS, EY, HL, DE, SE, and DTG could make a later time SE: teaches until 1:35; there are more afternoon courses offered now, but not proposing changes GS: KAD and STEM faculty have trouble meeting in the afternoon. AM: Coaches have afternoon trainings; changing the time won't improve matters for KAD EY: We have new KAD and STEM reps at the current time 	Shankar	10 (start ≈ 1:48 pm)	Discussion
6.4	<p>Start of FALL-2024 Needs/Issues</p> <p>EY: we need bulletin boards for marketing, esp. at the beginning of the year</p>	Shankar	10 (start ≈ 1:52 pm)	Discussion

	<p>DTG: yesterday tried to call public safety but no one available; hopefully it has been addressed. GS will follow up; the dean has also contacted them.</p> <p>HL: Same experience with security call having been dropped</p> <p>SE: Invited Zori Gomez (public safety) to speak with her class; she was very prompt and helpful. Gomez said she answers the number all the time.</p>			
6.5	<p>Academic Senate Vice President – Call for Nominations, due by Friday, September 6th. We will accept nominations, and vote, during our next meeting.</p> <p>Nominations thus far:</p> <ul style="list-style-type: none"> • Monica Malamud 	Shankar	1:57	Discussion
6.6	<p>Adjunct Senate Representative – Call for Nominations</p> <ul style="list-style-type: none"> • Academic Senate invites anyone currently serving as an adjunct faculty member at Cañada to nominate themselves for Senate adjunct representative. If nominating someone else, it is appreciated if you confirm with the individual that they are willing to serve in the role. • Please submit nominations by the Friday (i.e. September 6th) before the next Academic Senate meeting on 9/12, when nominations will be finalized. • The position holds 0.05 release time, which covers the time served during the meetings as well as time for preparing for and reporting out about the meetings. • See Article 3 of the Academic Senate’s bylaws for more information about the election process. <p>Nomination thus far: Richard Schulke nominated himself in this meeting</p>	Shankar	5 (start ≈ 1:59 pm)	Information

	<p>MM: Is the release time for the year or semester? GS: Year, which is normal context</p>			
6.7	<p>Funeral Services Program Update and Next Steps</p> <ul style="list-style-type: none"> • Update on Funeral Services Program, including June 26 Board of Trustees presentation on the program. • Review of possible next steps and potential action on next steps, including the possibility of entering the Program Improvement, and Viability process <p>AT: Following shared governance process but the Board asked for an update. FSE was set up in 2018, the third in CA. Hybrid model; curriculum online, practicum local, so solve for geographic challenge. ABFSE= the Accreditation body Chancellor’s office approved program in 2021. Rationale: students want and need the program and we had a way of creating a sustainable and feasible program. Students love it but the need may not exist. The only job requiring ABFSE program: embalming Viability based on our resources? Application for candidacy was rejected. New accreditation standard 6.8 requires 2 FT faculty members. We currently have one adjunct funding through Strong Workforce. Cañada sent a letter opposing new standard. Trying to support students by: Helping 11 students transfer to ARC (American River College program). ARC is creating a hybrid program. Creating MOU with ARC Running funeral attendant and arranger certificates. Is the program viable? Is there sufficient workload for 2 FTers? Are there jobs for students? DH: Transferring students premature given that we haven’t had the discussion about what to do. Haven’t done the Program Improvement Process. At the May</p>	Thompson	20 (start ≈ 2:00 pm)	Action

	<p>Board meeting, students and the advisory board pleaded with the Board to preserve the program. In June, the Board showed some interest. The degree has value, as shown in the fact that graduates from the other programs have gotten jobs. The degree may not be a requirement, but it is helpful training. The industry wants the degree/program or at least an AA degree of some kind related to FSE.</p> <p>HL: Serving the students is key. In Digital Arts, you don't need a degree, but you need the skills. But if you don't have a degree, you're among the first to get laid off.</p> <p>What are the wages for FSE graduates?</p> <p>AT: pay is \$20-26/hour; embalmers make \$26-40/hr.</p> <p>DH: When proposed, our assumption was that we could run it with 2 FTEF and we had projections of what that looked like. What changed when we said we could but now we can't? We wanted to create a program development and support process so that we don't start something and re-prioritize. The other programs have 2 FTEF. Does this have to do with the program or with priorities?</p> <p>HL: Initially, she raised the question of whether we could commit to this. We weren't even able to get a MEDA faculty even though we ranked it first. Is the college to not replace retiring faculty? We did not ask about prioritization at the time.</p> <p>AT: This is not saying the program is being discontinued but rather a recommendation that we begin the PIVP. We are trying to help students move forward while we figure out our plan. We have to do our assessment but meanwhile take care of students. Projects that we will only have 1.18 FTEF. We need to look at how to allocate finite resources. PIVP will look at the data and figure out next steps. Job prospects. Industry partners' letter. The job growth rate is average. Job prospects—only 2.8% are embalmers—136 projected embalming jobs in the entire U.S. Many fewer than other CTE areas such as MEDA (100,000 jobs). ARC has created a program that we can move our students into while we figure out what to do.</p>			
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<p>Accreditation is only required for embalming. Proposal: initiate PIVP.</p> <p>AM: Why not continue with certificates?</p> <p>AT: We are. PIV is for the whole program but could end with a recommendation to change or reduce it.</p> <p>DE: PIV is “program improvement.” The process is about how to improve the program.</p> <p>DTG: There are many steps in the process before any decisions are made. We wanted to ensure that the process wasn’t rushed. Outcomes include continuance, revitalization, or discontinuance, which also entails other steps.</p> <p>EY: How many resources now</p> <p>AT: one adjunct and FT program supervisor</p> <p>EY: if we wanted to reduce the program to just certificates, we would have to go through the process?</p> <p>AT: Yes, but we could continue offering the certificates in the meantime.</p> <p>GS: Are there any other programs where we don’t award the degree until students take an exam?</p> <p>HL: In MEDA, the degree is separate from the exam.</p> <p>AT: If students went through our courses but we were not accredited,</p> <p>LP: motion to put FSE into the PIV process</p> <p>DE: second</p> <p>Gampi: yes</p> <p>Lisa: yes</p> <p>Treasurer: yes</p> <p>Schulke: yes</p> <p>PD: yes</p> <p>ASLT: yes</p> <p>BDW: yes</p> <p>HSS: yes</p> <p>KAD: yes</p> <p>STEM: no</p> <p>SS: yes</p> <p>Julie Goodpasture: are we considering not moving forward with embalming?</p>			
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	DE: if we go through the PIV process, we will vet the information, give people opportunity to share info, and then we will make a recommendation.			
6.8	<p>Student Learning Outcomes/Program Learning Outcomes Updates</p> <p>Paul Roscelli, SLO/PLO coordinator:</p> <p>The cycle runs until 2026.</p> <p>Asked faculty what was/wasn't working.</p> <p>Goal: address strengths and gaps in SLO/PLO practice</p> <p>All 3-year cycles are up on the website</p> <p>To change, download PDF and send to Paul</p> <p>Paul attempted to find out what areas are most out of compliance—programs with many adjuncts or many courses</p> <p>PLO language is everywhere but doesn't match; he's been trying to align it</p> <p>Also, PLO language needs to be on the website, program mapper, etc.</p> <p>"Nuventive is interesting"</p> <p>We've proposed changes, and they've been made.</p> <p>Met with SKY and CSM to see their processes</p> <p>We're getting measured on compliance</p> <p>Aspiration is harder to judge</p> <p>Revised beginning of semester communications; Paul is also willing to meet in person</p> <p>New resources—SLO coach in each division except STEM. Compensation available.</p> <p>We have a new technology specialist.</p> <p>Goal: establish a file to see what we said we'd do and what we've done as well as links to get it done.</p> <p>Paul is available to help new faculty.</p> <p>What to do with courses taught by PT faculty?</p> <p>How to deal with equity issues?</p> <p>PLOs—SKY says this is part of program review.</p> <p>SE: How is SKY ahead?</p> <p>PR: They've put SLOs into Canvas and tied them to PLOs. We're studying using this next cycle.</p>	Roscelli	10 (start ≈ 2:42 pm)	Information

7 - Regular Reports				
7.1	President's report 1) Request for ISER steering committee members; we have three volunteers (Eck, Aguire, Alexander, Shankar) 2) Chancellor Moreno will probably be here at our next AS meeting	Shankar	4	Information
7.2	Treasurer's report 7532.76 7042.64 12, 075.40 total	Aranyakul	1	Information
7.3	Curriculum Committee Please see email	Palmer	3	Information
7.4	Professional Development Needs a new rep. Shall we allot funds for 1 st and 2 nd year faculty?	Eslamieh	2	Information
8 - Other Reports, Meetings and Deadlines				
8.1	Upcoming Events, Meetings, Deadlines, and Any Additional Comments on Non-Agenda Items			
9	Adjourn	Shankar	2:57	Procedure

Per the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows:

- (1) Members recorded as absent are presumed not to have voted;
- (2) the names of members voting in the minority or abstaining are recorded;
- (3) all other members are presumed to have voted in the majority.

Academic Senate for the (2024-25) academic year:

- President: Gampi Shankar
- Vice President: Vacant
- Secretary: Lisa Palmer
- Treasurer: Sarah Aranyakul

- Adjunct Representative: Richard Schulke (until Fall election process completes)
- Curriculum Committee: Vacant
- PD: Professional Development: Salumeh Eslamieh
- ASLT: Academic Support and Learning Technologies: Diana Tedone-Goldstone pending Academic Senate confirmation
- Business, Design & Workforce Division: Hyla Lacefield (Fall 2024) and Althea Kippes (Spring 2025)
- HSS: Humanities and Social Sciences Division (and Past President): David Eck
- KAD: Kinesiology, Athletics, and Dance: Vacant Ana Miladinova
- STEM: Science and Technology Division: Ellen Young pending Academic Senate confirmation
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