

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
June 25, 2025 – San Mateo, CA**

**In-Person Location
3401 CSM Drive, San Mateo, CA 94402**

This meeting was conducted in person, as well as remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:05 p.m.

Board Members

Present: President Michael Guingona, Vice President Wayne Lee, Trustee Lisa Petrides, Trustee John Pimentel, and Trustee Richard Holober

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Guingona stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Pursuant to Gov. Code §54957: Public Employee Performance Evaluation: Chancellor; (2) Conference with Labor Negotiator - Agency Designated Representative: Ellen Wu and Richard Storti; Employee Organization: AFT; (3) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson; Employee Organization: CSEA; (4) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson; Employee Organization: AFSCME; (5) Pursuant to Gov. Code §54956.9 (d)(2), (d)(4), and (h): Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation - Number of Potential Cases: 2; (6) Pursuant to Gov. Code, §54957: Discussion of Complaint Against Employee; and (7) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/Release (2 Matters)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

The following individuals commented:

- Monica Malamud

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:10 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:03 p.m.

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Board Members

Present: President Michael Guingona, Vice President Wayne Lee, Trustee John Pimentel, Trustee Lisa Petrides, Trustee Richard Holober, and Student Trustee Michael Llanell-Vararaj

Others Present: Chancellor Melissa Moreno, Executive Vice Chancellor Richard Storti, Skyline College Acting President Newin Orante, College of San Mateo President Dr. Manuel Alejandro Pérez, Cañada College President Kim Lopez, and District Academic Senate President David Eck

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

No action taken.

DISCUSSION OF THE ORDER OF THE AGENDA

- No changes to the agenda.

SWEARING-IN OF THE 2024-2025 STUDENT TRUSTEE

President Guingona swore in the new Student Trustee, Michael Llanel-Vararaj. They recited the Oath of Office.

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATES

[*\(Time Stamp: 1:06:26\)*](#)

Recognition of College of San Mateo Softball Team (7.1)

Summary of Discussion: CSM President Manuel Alejandro Pérez read the accomplishments of the softball team and congratulated them on behalf of the college and the district.

President Guingona presented the team with a plaque for being the State and National 3C2A Softball Champions.

CSM Softball Assistant Head Coach Allie Stines spoke briefly.

Public Comment: No comments.

Recognition of College of San Mateo Track and Field Gold Medalists (7.2)

Summary of Discussion: CSM President Manuel Alejandro Pérez read the accomplishments of the two gold medalists (Aiydan Bague and Jane Taufu) and congratulated them on behalf of the college and the district.

President Guingona presented the scholar athletes with plaques.

CSM Track and Field Head Coach Kajari Burns spoke briefly.

Public Comment: No comments.

CELEBRATORY RECESS

Recess in Honor of New Student Trustee, CSM Softball Team, and CSM Track and Field Gold Medalists (8.1)

[*\(Time Stamp: 1:26:44\)*](#)

The Board recessed at 6:33 p.m. Light refreshments were served.

RECONVENE TO OPEN SESSION

[\(Time Stamp: 1:41:09\)](#)

The meeting reconvened at 6:45 p.m.

President Guingona left the meeting, and Vice President Wayne Lee reconvened the meeting.

STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES

- ***Chancellor and Chancellor's Cabinet:***
 - ***Chancellor Moreno*** no statement
 - ***Kim Lopez*** no statement
 - ***Dr. Manuel Alejandro Perez*** no statement
 - ***Dr. Newin Orante*** no statement
- ***District Academic Senate President David Eck*** advised he has been meeting with DAS President-Elect Todd Windisch to help make the transition into his new role smooth as possible. DAS has passed three resolutions – one on academic freedom, one on dual enrollment, and one supporting the district's undocumented students. He thanked all faculty that are working during the summer to help make the fall semester less hectic.
- ***Student Trustee and/or Associated Student Body*** new Student Trustee Michael Llanell-Vararaj advised the Associated Student Body has been meeting on their respective campuses, and they are preparing for their upcoming District Student Council meeting.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

- ***AFT, Local 1493:*** Jessica Silver-Sharp made a statement.
- ***CSEA, Chapter 33:*** no statement.
- ***AFSCME, AFL-CIO, Local 829, Council 57:*** Ryan Shannon made a statement.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

The following individuals commented:

- Samir Abboud

APPROVAL OF MINUTES

Approval of Minutes from May 21, 2025 Regular Meeting of the Board of Trustees (12.1)

[\(Time Stamp: 1:56:42\)](#)

Motion to Approve by: Trustee Holober

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

NEW BUSINESS

(Time Stamp: 1:57:21)

Approval of Personnel Items (13.1)

Motion to Approve by: Trustee Pimentel

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Trustee Pimentel inquired about a staff allocation.

Public Comment: Maria Coulson made a comment to congratulate Dr. Carol Hernandez.

Approval/Ratification of District Administrator Contracts (13.2)

Motion to Approve by: Trustee Holober

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chief Human Resources Officer Julie Johnson read into the record the executive contract terms for Dr. Aaron McVean, President Kim Lopez, and Executive Vice Chancellor Richard Storti.

Public Comment: no comments.

APPROVAL OF CONSENT AGENDA

(Time Stamp: 2:03:13)

Approval of Service Award for 2024-2025 Student Trustee Chloe Johnson (14.1)

Review of March and April 2025 District Warrants (14.2)

Disposition of District Records (14.3)

Acceptance of Certified Wellness Coach Designated Education Program Grant Award for Cañada College (14.4)

Approval of Agreement with Sequoia Union High School District Regarding Middle College at Cañada College (14.5)

Acceptance of Gifts and Donations by the District: Outdoor Furniture (14.6)

****Note: Item 14.7 was pulled for discussion at the request of Trustee Holober.***

Approval of Contract Award for Strategic Communications Services to Voler Strategic Advisors (14.8)

**Note: Item 14.9 was pulled for discussion at the request of Trustee Holober.*

Approval of Contract Award for Architectural Services for Cañada College Sports Fields Replacement Project (14.10)

Acceptance of Grant Funds from the California Community College Chancellor's Office Institutional Effectiveness Partnership Initiative (IEPI) to Support Professional Development at College of San Mateo (14.11)

Approval of Agreement with San Mateo Union High School District Regarding Middle College at College of San Mateo (14.12)

Motion to Approve by: Trustee Petrides

Second by: Trustee Holober

Action: All items except 14.7 and 14.9 were approved unanimously, with all Trustees voting aye.

Summary of Discussion: No discussion.

Public Comment: No comments.

Ratification of Agreement with LAUNCH as an Apprenticeship Program Intermediary for Cañada College (14.7)

Motion to Approve by: Trustee Holober

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Trustee Holober requested to pull this item, and he inquired about the programs being registered.

Public Comment: No comments.

Approval of Contract Award for California Legislative Advocacy Services to Solov Advocacy (14.9)

Motion to Approve by: Trustee Petrides

Second by: none

Action: Not approved.

Summary of Discussion: Trustee Holober requested to pull this item, as he inquired about the RFP and selection process. Director of General Services Yanely Pulido returned at 7:26 p.m. to answer the questions that Trustee Holober had regarding this item.

Trustees would like another RFP process to be conducted, as they do not believe the process was thorough enough to solicit relevant and interested firms.

Public Comment: No comments.

OTHER RECOMMENDATIONS

[\(Time Stamp: 2:09:38\)](#)

Approve Board of Trustees Self-Evaluation Instrument (15.1)

Motion to Approve by: none

Second by: none

Action: Item tabled, not approved.

Summary of Discussion: Cindi Reiss was present to review survey instrument with the Trustees.. Trustees provided feedback and guidance for revisions. They would like to survey about how they govern and interact with each other, as well as district employees and the community in addition to evaluation of the Board's goals.

Public Comment: No comments.

Adoption of Resolution No. 25-09 Establishing the 2025-26 Appropriations Limit (15.2)

Motion to Approve by: Trustee Holober

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Richard Storti provided a brief overview on this item.

Public Comment: No comments.

Adoption of Resolution No. 25-10 Authorizing Budget Revisions and Transfers for 2024-25 for the Period Ending April 30, 2025 (15.3)

Motion to Approve by: Trustee Petrides

Second by: Trustee Pimentel

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Richard Storti provided a brief overview on this item.

Public Comment: No comments.

Adoption of Resolution 25-11 Honoring Pride Month (15.4)

Motion to Approve by: Trustee Pimentel

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno provided a brief overview on this item.

Public Comment: No comments.

Reappointment of Member to the District's Citizens' Bond Oversight Committee (15.5)

Motion to Approve by: Trustee Holober

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Director of Community and Government Relations David McLain provided a brief overview of this item, and advised that Bart Pantoja is the individual being considered for reappointment.

Public Comment: No comments.

Approval of Legal Updates to Chapter 2 Board Policies (15.6)

Motion to Approve by: Trustee Petrides

Second by: Trustee Holober

Action: Item tabled, not approved.

Summary of Discussion: Chancellor Moreno provided a brief overview on this item. Trustee Holober inquired whether the Student Trustees receive health benefits, and whether it is required by law.

Trustees requested this item come back with more information.

Public Comment: No comments.

Adoption of the 2025-26 Tentative Budget and Suspension of Parking Fees, Parking Permit-Ralted Citations, and Student Health Fees for 2025-26 (15.7)

Motion to Approve by: Trustee Petrides

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Richard Storti provided a brief overview on this item. Trustee Pimentel had a series of questions for clarification.

Public Comment: No comments.

Approval of 2027-2031 Five-Year Capital Outlay Plan (15.8)

Motion to Approve by: Trustee Holober

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Richard Storti provided a brief overview on this item.

Public Comment: No comments.

Approval of Contract Award for Construction Services for Skyline College Sports Field Replacement Project (15.9)

Motion to Approve by: Trustee Holober

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Richard Storti provided a brief overview on this item. Storti provided requested clarification about the two non-responsive bidders.

Public Comment: No comments.

Adoption of Resolution No. 25-12 for Districtwide Student Housing Project Local Zoning Exemption (15.10)

Motion to Approve by: Trustee Holober

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Richard Storti provided a brief overview on this item.

Public Comment: No comments.

Approval of Work Authorization for Project Management Services for Districtwide Student Housing at College of San Mateo Project (15.11)

Motion to Approve by: Trustee Petrides

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Richard Storti provided a brief overview on this item.

Public Comment: No comments.

Approval of an Additional Campaign Spend with VisionPoint Marketing, LLC (15.12)

Motion to Approve by: Trustee Holober

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Director of Community and Government Relations David McLain provided a brief overview of this item.

Trustee Pimentel would like to meet with Mr. McLain to get more information about the ongoing marketing efforts of all three campuses. At a future date, Trustees would like to hear more about how the marketing has impacted enrollment.

Public Comment: No comments.

Approval of the District Strategic Plan 2025-2030 “SMCCCD: Future Focused” (15.13)

Motion to Approve by: Trustee Petrides

Second by: Trustee Pimentel

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Vice Chancellor Aaron McVean provided a brief overview on this item.

Public Comment: No comments.

DISCUSSION ITEMS

(Time Stamp: 3:22:22)

Transition from Diligent BoardDocs to Diligent Community (16.1)

(Time Stamp: 3:22:23)

Summary of Discussion: Executive Director of Government and Community Relations David McLain informed the Board of Trustees about the new board agenda platform that the district will be transitioning to, from BoardDocs. BoardDocs is being discontinued completely. Most of the community college districts within the state of California will be making this transition. Trustees inquired about cost of new product.

Public Comment: None..

Cañada College Funeral Services Education Program (FSE) Program Improvement and Viability (PIV) Task Force Recommendations for Program Discontinuance (16.2)

(Time Stamp: 3:25:28)

Summary of Discussion: Chancellor Moreno provided a brief overview on this item, and introduced President Kim Lopez, Chialin Hsieh, Gina Hooper, and David Eck to present further this item. The Board of Trustees asked if there are any other places or programs whereas the students may continue taking courses. Trustees appreciated that the college informs all 32 students that were in the program and that the college made the students aware of the discontinuance and redirected them to other programs.

Public Comment: No comments.

Overview of Statewide Lease-Revenue Bond to Fund Affordable Student Housing (16.3)

(Time Stamp: 3:43:03)

Summary of Discussion: Executive Vice Chancellor Storti presented a brief overview on this item. Providing an update to the Trustees on the funding mechanisms and structure that the State is using to provide its portion of the funding for housing projects.

Public Comment: No comments.

Report of Off-Campus Facilities, 2024-25 (16.4)

(Time Stamp: 3:48:24)

Summary of Discussion: Chancellor Moreno provided a brief overview on this item. No discussion during this meeting.

Public Comment: No comments.

COMMUNICATIONS

- Chancellor Moreno advised no additional material communications.

STATEMENTS FROM BOARD MEMBERS

- *Vice President Lee* thanked Mr. McLain for his assistance with a presentation to an off-campus community organization.
- *Trustee Holober* no statement.
- *Trustee Petrides* participated with the College of San Mateo during the Half Moon Bay Pride Parade, as they had a table for the Coastside Campus.
- *Trustee Pimentel* no statement.
- *Student Trustee Johnson* no statement.
- *President Guingona* not present.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 8:55 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 9:30 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

No action taken.

ADJOURNMENT

We adjourn tonight's meeting in honor of George "Lefty" Karkazis, an employee at the College of San Mateo within the Facilities Department, who recently passed away in June 2025. He was a wonderful, soft spoken, reasonable, and reliable person who was dedicated to his work.

George was a first-generation Greek American, and grew up with a strong sense of heritage and pride in his roots. His deep love for his ethnic community and constant engagement made him a beloved and trusted figure. A true "Rock Star" to many who knew him.

Raised in Burlingame, George graduated from Mills High School in 1984 and later served as Student Body President at Cañada Community College before earning his Bachelor of Science in Business & Marketing from San Francisco State University. But George's real education happened in life - in conversations across the counter, in acts of service, and in daily honest work. He was, in many ways, a man of the people: relatable, reliable, and always real.

George had a gift. He could talk to anyone—often with a slightly furrowed brow and a “grumpy but lovable” demeanor that everyone came to know as his charm. He could make you laugh until you cried, or offer wise counsel that stayed with you long after the conversation ended. He could be bold, blunt, and beautifully unapologetic. He viewed life in a pragmatic manner and displayed both humility and kindness. That was George. Always himself. Always unforgettable.

George’s time with us was far too short, but the impact he made will live on in stories, in laughter, and in the countless lives he touched. He was our rock, our comic relief, our safe place—and his absence leaves a space no one else could ever fill.

On behalf of the San Mateo County Community College District Board of Trustees, Administration, Faculty, Staff and Students we offer our sincerest condolences to his family, loved ones, and friends.

Meeting adjourned at 9:31 p.m.

A handwritten signature in black ink, appearing to read "Melissa Moreno", with a long horizontal stroke extending to the right.

Submitted by

Melissa Moreno, J.D., Secretary and Chancellor