



Program Review

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Program Review PBC Sub-Committee

The Program Review PBC Sub-Committee is a cross-functional operational sub-committee of the Cañada College Planning & Budgeting Council (PBC). Its purpose is to help coordinate and support an effective program review process each year across instructional, administrative, and student services programs. The College Standard Operating Procedures for Program Review are [here](#).

Responsibilities

- Recommend annual timeline and due dates for the program review process for IPC, SSPC, and PBC approval;
- Facilitate and ensure regular messaging about the program review process is communicated to appropriate campus stakeholders on a timely basis;
- Meet several times each term to support regular coordination across instructional, administrative, and student services programs;
- Report regularly to IPC, SSPC, and PBC.

Members

Membership of the Program Review PBC Sub-Committee includes one representative from each of the following campus constituencies to ensure representation by faculty, classified staff and administrators:

- Academic Senate (faculty)*
- Instructional Planning Council (faculty)*
- Classified Senate (classified staff)*
- Student Services Planning Council (administrator, faculty or classified staff)*
- Instructional Technologist (Office of Instruction – by position) – serves as Sub-Committee co-Facilitator
- Vice President of Administrative Services (by position)
- Dean of Planning, Research & Institutional Effectiveness and Accreditation Liaison Officer (by position) – ALO serves as Sub-Committee co-Facilitator

*Members appointed by Senates serve two-year terms. There are no term limits. Each year, every effort will be made to ensure that classified members represent both instruction and student services.

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