



Minutes for Administrative Planning Council

Wednesday, March 18, 2015

8:00 A.M. – 9:00 A.M.

Building 8, Room 110

AGENDA ITEM	FACILITATOR	TIME
1. Minutes and Agenda	PRIE	5 min
2. Present/Assess Administrative Program Review for (a) Student Services, and (b) PRIE	VPSS/PRIE	15 min
<ul style="list-style-type: none"> • VPSS presented Student Services program review. There are four SAO for SS: (a) implement the high school recruitment plan; (b) implement the student engagement plan; (c) improve relations with local feeder high schools; and (d) develop the Working Families Success Network. No resource requests. • PRIE presented PRIE program review. There are also four SAO for PRIE: (a) continue to improve services provided for planning; (b) continue to improve services provided for research; (c) continue to improve services provided for program review and assessment; and (d) continue to improve services provided for accreditation. Resource requests: furniture—desks for research analyst and assistant. One comment from VPI was: make sure that PRIE supports (a) SSSP, (b) SEP, and (c) Institutional Effectiveness initiative from the state. 		
3. Review preliminary ACCJC Annual Report	PRIE	10 min
<p>PRIE shared the draft ACCJC Annual Report 2015 and asked members to review and provide feedback. The emphasis of this report is heavily on student learning outcomes.</p>		
4. Update progress on SPOL	SPOL Technical Team	10 min
5. Update on District Strategic Plan	President	10 min
<p>President Buckley emphasized the importance of participating in the District Strategic Plan strategy session on Thursday, March 19; and shared the feedback provided to Vice Chancellor Kathy Blackwood. If members cannot attend the strategy session, please provide any feedback to Chialin, who will forward all feedback to Kathy. The task is to review whether there are any gaps between the draft District Strategic Plan and Cañada's EMP goals, and to provide any feedback on District Strategic Plan.</p>		
6. Future agenda and possible future meeting dates	Next meeting is April 22, 8am to 9am.	2 min
<ul style="list-style-type: none"> a. April b. Administrative Service Program Review c. Professional development d. Evaluation of Participatory Governance process e. Budget development 		