



Agenda for Administrative Planning Council

**Wednesday, September 16, 2015
8:00 A.M. – 8:55 A.M.
Building 8, Room 110**

AGENDA ITEM	FACILITATOR	TIME
1. Minutes and Agenda	PRIE	1 min
2. Student Success Support Program Plan 2015	Dean of Counseling/ VPSS	10 min
Lizette shared the progress of the SSSP Plan and encouraged APC members to review it and provide feedback to her.		
3. Basic Skills Plan Progress Report 2015	Dean of ALL	10 min
Anniqua shared the concept and progress of the basic skills plan and also encourage APC members to review it and provide feedback to her.		
4. Program Review Resource Requests Closing the Loop	VPAS	10 min
Michelle shared the program review resource funding requests and the budget allocations by divisions. She re-built division budget based on last year's program resource requests; therefore, some of the routine requests related to instructional program, office supplies and operational needs would be built into the department/division budget. The request from program review then can focus on the NEW resources (in additional to the routine needs.) Michelle has been meeting with deans and program directors to provide individual budget trainings related to regular budget development as well as program review resource requests.		
5. College Benchmarks (ACCJC Institutional-set Standards)	PRIE	10 min
College Benchmarks have been updated and shared the new information to APC. APC discussed about the standard and decided to adjust our Benchmarks. Recommendations will be sent to PBC.		
6. Future agenda and possible future meeting dates		2 min

Feedback Questions for the Progress Report:

1. What is your assessment of the progress to date?
2. Are there objectives that are no longer necessary?

3. Are there objectives that require more urgent attention and/or need additional resources to be approved by PBC in order to accomplish the work?
4. Are there new activities that should be added in order to accomplish the objectives?

Standard Calendar items

1. Accreditation related review and recommendation (Fall)
2. Evaluation of the College Benchmark (College-set Standards) (Summer or Fall)
3. Participation/Evaluation of the Educational Master Plan objectives (Summer or Fall)
4. Evaluation of the Participatory Governance Process and Action Plan (Spring)
5. Evaluation of Program Review and program review process (Spring)
6. Dialogue of SAO (Service Area Outcome) (Spring)
7. Evaluation/update of resource requests (Spring)