

## ASLT Division Meeting

Thursday, May 14th, 2020 • 11:30am – 12:30pm Zoom Web Conference

<https://smccd.zoom.us/j/949189316?pwd=c2k1Yks4Ty9mR1kvWlY2T2tOK3A2Zz09>

Agenda Item	Time
<u>Meeting Intro and Deans Update</u> <ul style="list-style-type: none"><li>Update on latest plans for fall instructional environment and related staffing and planning items</li></ul>	11:30-11:45am <ul style="list-style-type: none"><li><i>Shelter in place until end of May, for now</i></li><li><i>Reminder to use this as a central info source: <a href="https://covid-19.smccd.edu/">https://covid-19.smccd.edu/</a></i></li><li><i>Summer course updating for webschedule – will provide info to students on which classes require scheduled meeting times, which do not</i></li><li>Student UPDATE: Excused Withdrawals, Pass/No-Pass, and Incomplete Grading Options: Directions for students: <a href="https://covid-19.smccd.edu/student-update-excused-withdrawal-pass-no-pass-and-incomplete-grading-options/">https://covid-19.smccd.edu/student-update-excused-withdrawal-pass-no-pass-and-incomplete-grading-options/</a></li></ul>
<u>Check in from around the Division</u> <ul style="list-style-type: none"><li>Updates and upcoming events for ACCEL, ACES, Online Learning/DE, Learning Center, Library, Middle College, Professional Learning Committee</li><li>ASLT 2019-2020 Memory board</li></ul>	11:45 – 12:15pm <ul style="list-style-type: none"><li>ACES – updating bylaws/mission and goals in alignment with PBC shared governance work group – see PBC site for info and reporting lines of committees</li><li>Flex Day Planning – online! Looking into ways to add some informal virtual social spaces, let us know if you have ideas</li><li>Review our memories and highlights from this year <a href="https://padlet.com/reedd34/ggpp0cwz5ot2qs7p">https://padlet.com/reedd34/ggpp0cwz5ot2qs7p</a></li></ul>
<u>Student Tech Support Update</u> <ul style="list-style-type: none"><li>Update on equipment checkout/return, tech support and online support resources</li></ul>	12:15 – 12:30pm <ul style="list-style-type: none"><li>Share letters that went out on Monday – tells stu's about the three days, how to return, etc.</li><li>Meeting next week and I will invite those who have signed up so far for the district days</li></ul>

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<u>Working from Home</u> <ul style="list-style-type: none"><li>• Review HR information and discuss any related items</li></ul>	12:30pm – 12:50pm Taking care of yourself while working from home: <a href="#">Working from home ergonomics</a>
Closing and Year-End Thoughts	An interesting article about the abrupt move online that busts some myths: <a href="https://chroniclevitae.com/news/2346-5-myths-about-remote-teaching-in-the-covid-19-crisis?cid=VTEVPMS1">https://chroniclevitae.com/news/2346-5-myths-about-remote-teaching-in-the-covid-19-crisis?cid=VTEVPMS1</a>