

ASLT Division meeting

March 14, 2024

11:30 - 12:30

9-257A

[Recording](#)

[Agenda](#)

Nada and Allison (DEAC team) hosted the meeting which began with a team-building activity where participants shared words describing amazing women in their lives, using a collaborative tool without the need for logins or passwords ([SLIDO](#))

[Welcome newest members](#)

- ♣ Rance Bobo, Interim MESA Director
- ♣ Sumathi Shankar, MESA faculty Sponsor and Math AB 1705 Lead
- ♣ Salumeh Eslamieh, English AB 1705 Lead

The new interim director of Mesa, Rance Bobo shared plans for the next three months, including initiating the program on campus, recruiting students, and organizing an alumni event on April 25th.

Additionally, the roles of other new members, Sumathi Shankar and Salumeh Eslamieh, were discussed, focusing on their contributions to student support initiatives like AB 1705 and building connections within the division. Dr. Lisa Palmer elaborated on the goals and progress of AB 1705, emphasizing collaboration across departments to enhance student success. The importance of understanding each other's roles and providing mutual support within the division was underscored, leading to a discussion about upcoming program reviews and the involvement of new members.

The discussion transitioned to exploring the concept of academic support within the division, with participants invited to share their perspectives via short responses displayed on slides. Nada explained the interactive nature of the tool being used, emphasizing its utility for real-time communication in meetings or classes. The conversation also touched on the availability and usage of similar tools like Padlet, highlighting the differences and potential applications of each.

Anniqa outlined three key takeaways from the recent experience of reviewing program plans based and prioritizing division non-personnel requests. She emphasized the importance of aligning requests with foundational program budgets to avoid redundancy. Specific prioritized requests from the library and DEAC teams were highlighted, with plans for funding through various avenues such as SEAP and Lottery funds and district support. Additionally, the discussion touched on the need for accessibility tools like Grackle for Google Docs and the importance of ensuring all materials are accessible. Finally,

she invited comments or questions from the division to ensure clarity and consensus moving forward with the process.

Program Updates

The library highlights include a strong demand for technology resources, particularly hotspots, due to increased enrollment and online courses. Challenges with equipment recovery were addressed through measures like remote disabling and communication with students. The library team also organized a film screening event titled "Sanson and Me," showcasing a documentary uploaded to the library catalog. Collaboration efforts were highlighted, with the event coordinated with the Dream Center and faculty from relevant disciplines invited to participate.

Additionally, Nancy Hoebelheinrich will be leading the controlled digital lending program for the next two years, aiming to provide digital versions of expensive textbooks following copyright and library guidelines. The library will collaborate with Skyline College on this project, with updates planned for the fall.

Dr. Palmer mentioned the mixer organized by the English and drama departments to promote English degrees and courses, scheduled for March 19th.

The Learning Center highlights include an impressive total of 3,132 unique visits and around 700 unique visitors for the semester, with a total signed-in time of approximately 3,000 hours. The majority of usage has been for general learning center purposes, with a few hundred visits specifically for tutoring. The Learning Center aims to engage a third of students throughout the year and is on track to meet this goal, with plans to analyze and encourage further student participation.

The tutoring center will focus on recruiting new tutors for the fall semester after spring break, as a significant portion of current tutors will be graduating. Faculty are encouraged to recommend potential tutors for the program.

The retention team is actively engaged in various initiatives to support student success. They are focusing on continuous messaging and check-ins with students throughout the semester, addressing any needs that arise, such as tutoring or class support. Additionally, they are involved in scholarship season wrap-up and planning continuous engagement activities like the Career Speaker Series. The team is also working on reaching out to students regarding English and math requirements, ensuring they have completed necessary courses. They are working to follow-up on AB 1705 team in reaching out to students promptly.

The upcoming Flex Day, scheduled for April 18th, features a diverse range of workshops and sessions aimed at professional development and community building. Highlights include workshops on Brave Spaces, understanding human trafficking, instructional design, and retirement planning. Additionally, there will be presentations on local GE pattern changes in response to Title 5 updates, which are crucial for determining graduation requirements. The agenda promises a dynamic mix of learning opportunities for faculty and staff.

ZTC (Zero Textbook Cost) and OER (Open Educational Resources) initiatives includes a recap of Open Education Week activities held district-wide. There are approximately five faculty members participating in the CTC (California Community Colleges) faculty adopters program, which is

progressing well. Sarah is working on statewide grants for next year, with proposals from the Early Childhood Education (ECE) and Mathematics departments. The competitive nature of these grants indicates widespread interest and participation across the state, which bodes well for increasing access to educational materials for students. Feedback from faculty on what supports students and any challenges they face with ZTC and OER is encouraged for ongoing improvement efforts.

Jessica, part-time librarian and the faculty Union Steward for adjuncts, provides updates on adjunct-related matters. She mentions collecting feedback on pay-related issues via a survey and encourages adjunct faculty to participate. Jessica also reminds adjuncts about Flex Day attendance, stating it's not obligatory but beneficial, and highlights the flexibility of Flex Day activities. Additionally, she discusses retro pay, mentioning that retro pay should be received by March 22nd and clarifies instructions for using the retro pay calculator.

Allison's and Nada's facilitation is much appreciated. There's a final question about the likelihood of using Slido in work, and feedback indicates interest. Future meetings may include similar resources. Participants are thanked for their participation, and the meeting is adjourned with wishes for a good afternoon.

Library Prioritization

1. Service for WiFi Hotspots & 50 WiFi Hotspots
2. LibAnswers
3. Additional coverage for reference librarian
4. 25 Dell Laptops with bags and chargers
5. Augmentation to eBook budget
6. Augmentation to physical book budget
7. 50 ChromeBooks with bags and chargers, and admin console software
8. Database to support Latinx/Caribbean/Central American studies
9. 2 wall-mounted monitors
10. Additional Student Assistant Hours
11. SenSource People Counter
12. Removing 8 book shelves
13. Remove security gates
14. Study Pod
15. Mobile workstations with power

16. Alma-D (Alma Digital)
17. Movable Shelves- Library renew
18. 3-tier Oval Feature Display Table
19. White Board Paint
20. Take down large art piece in study area
21. Replacing 120 wooden chairs.

DEAC Prioritization

1. Summer Hours for Online Instruction Coordinator & Instructional Designer
2. Padlet
3. Grackle
4. Signage