

## ASLT Division Meeting

**Thursday, September 15, 2022 • 11:00am – 12:30pm • Room 9-257A and Via Web Conference**

Agenda Item	Time & Notes
<u>Welcome and Check-Ins (Ron, All)</u> <ul style="list-style-type: none"> <li>• Get to know your colleagues</li> </ul>	Pie or Cake? What's your preference?
<u>Learning Center (Ron, Julian, Jonathan)</u> <ul style="list-style-type: none"> <li>• Tutoring has begun</li> <li>• Addressing Affective Domain*</li> </ul>	In person, virtual, drop-in, appointments ASCC collaboration to facilitate social interactions <ul style="list-style-type: none"> <li>• Notes: 47 stu's for eve WR ctr zoom workshop on how to start the writing process. more students coming in as LC team continues to do classroom visits. Good response to many students never having been on campus due to pandemic. Ron mentioned importance of doing some extra effort to increase social interaction, reach out to students before/after class to ask how they're doing, etc.</li> <li>• Jonathan – seeing a deficit of informal group work in LC, need to help get this going again. Reaching out to peer mentors to help with this.</li> <li>• Trivia Day – JM will go to ASCC to get on agenda for next week, plan is to do campus-wide event, have prizes, set up teams of specific classes/classmates. Goal is before or just after midterms.</li> <li>• 9/1 – start of peer tutoring, finalizing hiring of peer tutors.</li> <li>• Enrollment in LCTR 100 is slowly increasing, currently at 10 and goal is 15-20 per semester</li> <li>• LCTR 698 – athletic teams, other LC visitors being reminded to enroll.</li> </ul>
<u>Facilities and Space Updates (Ron)</u> <ul style="list-style-type: none"> <li>• LC/STEM space updatess</li> <li>• Food &amp; Drink in the LC</li> </ul>	<ul style="list-style-type: none"> <li>• Furniture delivery delayed until November, temp furniture in place. Students using dry erase walls. Faculty doing office hours in STEM and using offices. Returning some offices to group study rooms.</li> <li>• New walls going up for proctoring area by end of month</li> <li>• Snacks and Caps</li> </ul>

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<p><u>Guided Pathways (Melissa)</u></p> <ul style="list-style-type: none"><li>• Retention Program updates</li><li>• Programs/Activities</li></ul>	<ul style="list-style-type: none"><li>• MM shared ongoing work to use student data reports on SEP's, other items to help retention specialists follow up. Peer mentors and RS's plan to have notified all IA students by early November so more stu's are enrolling for spring 2023.</li><li>• Timeline for SEP, in reach, &amp; enrollment for spring</li><li>• Speaker Series - shared flyer for speaker series, this aligns with each IA and will be ongoing each semester</li></ul>
<p><u>Division &amp; College Updates (David, Ron)</u></p> <ul style="list-style-type: none"><li>• Staffing Updates</li><li>• Upcoming Events</li><li>• Library item removed from ACCJC guidelines</li><li>• Dean's Updates &amp; Message</li></ul>	<p>ASLT Positions</p> <ul style="list-style-type: none"><li>• Search is open for IA2 detail assignment for position John Omar was in, important for evening coverage. Also looking for short-term IA2 positions for tutoring support</li><li>• Library &amp; Instructional Designer tenure-track position searches will take place in fall semester</li></ul> <p>Upcoming Events</p> <ul style="list-style-type: none"><li>• TRiO bringing back their tea time event in LC</li><li>• MCHS open house on 10/12</li><li>• Writing Center workshops: 10/5,</li><li>• Library will have citation, other resource workshops in OCT (10/19 and other mid-terms)</li></ul> <p>Program Review process and deadlines</p> <ul style="list-style-type: none"><li>• David will send separate email with ASLT spreadsheet that LC and Library will use to list resource needs, reviewed timeline for completing this process</li><li>• Personnel: currently planning to request a .5 staff assistant for ASLT division office, would help on the clerical side with several programs. Also requesting an Accessibility Support position, CSM and SKY are moving to hire this already, we are currently supporting via consulting from Instructure</li><li>• Ron – LC will start</li></ul>

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<u>Rotating Meeting Facilitation/Items for next meeting</u>	<p><i>Division meetings are regularly scheduled for the <b>second thursday</b> of the month. Part-time faculty attendance is appreciated but not required.</i></p> <ol style="list-style-type: none"><li>1. October 13, 11:00am – 12:30pm</li><li>2. November 10, 2022, 11:00am – 12:30pm</li><li>3. December 8, 2022, 11:00am – 12:30pm</li></ol>
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\* The affective domain includes factors such as **student motivation, attitudes, perceptions and values**.