

ASLT Division meeting

Second Thursday of every month

September 11, 2025

11:30 AM to 12:30 PM

9-257A

Subject: ASLT Division Meeting

When: Thursday, September 11, 2025 11:30 AM-12:30 PM

Where: <https://smccd.zoom.us/j/83449500130?pwd=LKvUIK1bzXp5iodefByNalDIHR0OvY.1>

MINUTES

11:30 Welcome and Introductions

- Sharing “what we’re reading/watching” framed a semester theme of “**Do Less**” (work–life balance).
- Mentions: *Slow Horses* (Apple TV), *The Bear*, *Wednesday*, true-crime podcasts; books like *Thinking Through Writing*, Julian Barnes/Zadie Smith essays, Native Nations poetry anthology, Dickens set, *The Plantagenets*, *Undocumented Americans*, *Black Swan* (abandonment/trauma).
- Personal balance practices: bowling/softball, walking/running, Pilates/yoga/meditation, evening walks, limiting news intake.

Library:

- Tania Isidra, Librarian
- Connie Wong, Librarian
- Carlos Bugarin Camacho, Library Support Specialist
- **Library/OER:** Sarah Harmon now Program Manager for OER/ZTC.
- **New/Returning Staff:** Tania joins the library; Carlos BC. (baked dessert); Jackie supporting Business Office temporarily; VPs Lizette (Student Services) and Ludmila (Admin Services) joined briefly.
- **ESL/Community Outreach (Diana):** Retention specialist work across Redwood City/North Fair Oaks; off-campus support (Half Moon Bay); interest in **multilingual technology basics** training for students. Note: JobTrain pilot—**Business Worker Certificate** (keyboarding → MS apps).

DIVISION UPDATES: [Powerpoint](#)

Learning Center:

OER – ZTC:

- Dr. Sarah Harmon, Program Manager

[PowerPoint:](#) What are you reading, watching, or listening to this semester, and how will it keep you inspired this fall?

11:45 MESA Updates and Plans – Rance Bobo

- **Status:** Space finished; furniture installed; already in student use as a **study hub**.
- **Who it serves:** Primarily **first-gen, low-income STEM** students (MESA). Collaborations welcome when MESA students are included (state **VAR reporting** requires tracking student usage/costs).
- **Programming/Partners:**
 - **TRIO workshops:** time management, stress, study skills.
 - **Stanford MOU:** District can **pay MESA students** for lab internships; planned **mentor training** (context on student backgrounds & impostor syndrome) and **application/letter-writing workshop**—recommend **Writing Center** partnership.
 - **Clubs:** CS, Robotics, Chem, Math. Robotics building a **trash-picking robot**; **3D printing** often on **Fridays** (Mon–Thu mostly study hours).
- **Space use:** Keep it a **student space**. Events with non-MESA students possible **only** when MESA participation is clear (for compliance). Cultural Center offered a **space-request framework**; potential joint project (3D-printed culturally relevant keychains) if supplies are covered.

12:05 [ASLT Committee Representation 25-26.docx](#)

- **Academic Senate:** **Carlos Luna** (Fall); **Diana** returns in Spring.
- **Classified Senate:** Treasurer likely remains Paul (to confirm).
- **Curriculum:** **Adriana**; **need a second rep/alternate**.
- **Curriculum Tech Review:** **Adriana**.
- **Planning & Budget:** **TBD** (Julian last year—confirm).
- **IPC:** **Adriana, Lindsey, Allison**.
- **SSPC:** **Jason**.
- **EAPC:** **Jackie G.** (official).
- **DEAC:** **Nada, Lindsey** (continuing).
- **Technology Committee:** continuing reps (not re-stated—confirm).
- **Honors Transfer:** **Chris** (to confirm).
- **PDPC:** continuing; open to additional members.
- **Safety Committee:** **Rance** (assigned this year).
- **Textbook Affordability:** **Sarah** and **Anniqua** to follow up.
- 12:15 **DONATE A GIFT BASKET:** **ASLT** : **ASLT** will assemble a themed basket (past ideas: **Banned Books** puzzle, “**Textbook**” wine).
 - **Action:** Email theme/item suggestions. **Deadline likely November** (confirm when notice arrives).

ACTION ITEMS:

1. **All:** Send Flex Day examples specific to immigrant/undocumented student support.
2. **Adriana + All:** Recruit/confirm **second Curriculum rep**; verify **Planning & Budget** and **Technology** reps; confirm **Honors Transfer**.
3. **Writing Center & Rance:** Coordinate on the **Stanford application/letter workshop**.
4. **ESL/Library/IT:** Convene (Diana, Jonathan, team) on **multilingual tech basics** support.
5. **Cultural Center & MESA:** Explore **3D-print Mercado keychain** collaboration (costs, VAR alignment).

6. **All:** Send **basket** theme ideas/items to organizer (Anniqua); watch for deadline email.

REMINDERS:

- October flex: Supporting immigrant and undocumented students [Power point](#).
- Flex proposal <https://smccd-czqfp.formstack.com/forms/canadaflexdayproposal>
- [ASLT Committee Representation 25-26.docx](#)
- 12:10

Next meeting:

- November 13, 2025
- December 11, 2025
- February 12, 2026
- March 12, 2026
- April 9, 2026
- May 14, 2026

Items to include in the next agenda

- Preparing for instructional equipment and personnel requests (resource requests)
- Other



Brothers Achieving Milestones



Join us for our Open House!
Thursday, September 11, 2025
1:00 p.m. to 2:30 p.m.
Building 1, Room 214



The mission of Brothers Achieving Milestones (BAM), a community for men of color, is to empower and support male identified students from diverse backgrounds in their academic, personal, and career growth.

For more information, please contact
Christopher Wardell – wardellc@smccd.edu

Cañada College
BROTHERS ACHIEVING MILESTONES



Holiday Gift Baskets

CLASSIFIED SENATE 2025 FUNDRAISER

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SPREAD THE WORD

it's that time of the year! The Cañada College Classified Senate Holiday Gift Basket Raffle is back!

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DONATE A GIFT BASKET

as a division, department, program or individually.

we plan to collect all baskets by Nov. 3rd

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SUPPORT STUDENT SCHOLARSHIPS

by purchasing a ticket at the Bookstore between Nov. 5th through Dec. 15th

buy in bulk, get a discount

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Got questions?

Reach out to Robyn, Division Assistant & Classified Senate Activities Coordinator
ledesmar@smccd.edu