



**Strong Workforce Tri-Chair Committee**

Tuesday, December 5, 2023

11 am – 12 pm

8-119 or [Zoom](#)

**Agenda – Amended**

	<b>Item</b>	<b>Responsible</b>	<b>Outcome/Followup</b>
1.	Welcome and Introductions	All	
2.	Adoption of Agenda	All	
3.	Approval of Minutes a. 11/16/2023 Minutes - amended b. 11/21/2023 Minutes – amended c. 11/28/2023 Minutes attached	All	
4.	Funding Requests for approval (attached)	Carole	
5.	Discussion/feedback around SWF Request Questions	Carole	
6.	Presentation of new SharePoint Site	Candice	
7.	Current topics, issues, updates a. LinkedIn Contract b. Physics Career Exploration c. Water Treatment and Distribution d. Menlo Park/Las Pulgas Development Agency e. Fitness Trainer Program		
8.	Future meeting dates		
9.	Adjourn		

### Membership 2023 – 2024

Membership	Representative
Dean of Business, Workforce, and Design	Hyla Lacefield
Director of Strong Workforce (Interim)	Dr. Carole Meagher
Faculty, CTE Liaison	Dr. Candice Nance

#### Future Meeting Dates

- Tuesday, December 12, 2023, 11 am – 12 pm
- Spring 2024 TBD

<b>Item for approval</b>	<b>FOAP/Distribution</b>	<b>Basis</b>	<b>Outcome</b>
MEDA Instructional Aide	31300-3411-1495-120800 \$29,000 31300-3411-3802-120800 4,000 <hr/> Total \$33,000	0.2 for 4 semesters, NI plus benefits beginning Fall 2024	