



Strong Workforce Committee Meeting

Agenda - DRAFT

Tuesday, 11:00am-12:00pm | December 12, 2023

Virtual Zoom: <https://smccd.zoom.us/j/82853094586?from=addon>

Room: 8-119

Committee	Guests
Dean of Business, Design & Workforce: Hyla Lacefield Interim Director of Workforce: Dr. Carole Meagher Committee Liaison: Dr. Candice Nance	Chialin Hsieh Vice President of Instruction Mary Chries Concha Thia Business Operations Office - Budget Office

	Item	Responsible	Outcome/Followup
1.	Welcome and Introductions	All	Done
2.	Adoption of Agenda	All	
3.	Approval of Minutes a. 12-5-2023	All	
4.	Funding Requests for approval (attached)	Carole	
5.	Review Funding Request Form • Discuss meeting procedures • Discuss followup	Carole	
6.	Presentation of new SharePoint Site	Candice	
7.	Current topics, issues, updates a. LinkedIn Contract b. Physics Career Exploration c. Water Treatment and Distribution d. Menlo Park/Las Pulgas Development Agency	All	

	e. Fitness Trainer Program		
8.	Future meeting dates		<p>Operational Meeting 9:00-11:00 AM Wednesday December 13, 2023</p> <p>For Spring 2024: 11:00am-12:00pm on Tuesdays, Weekly beginning January 16th until further notice.</p>
9.	Adjourn		

Item for approval	FOAP/Distribution	Basis	Outcome
Supplemental Business Coordination (Reassignment Time)	TBD		
New Faculty Onboarding and Mentoring	TBD		
Business Interest Area Guided Pathways Coordination	TBD		