



Business, Design & Workforce Committee Meeting

Thursday, 9:00am-10:00am | November 16, 2023

Virtual Zoom: <https://smccd.zoom.us/j/82853094586?from=addon>

Room: 8-110

Committee	Guests
Dean of Business, Design & Workforce: Hyla Lacefield Interim Director of Workforce: Carole Meagher Committee Liaison: Candice Nance	NA

New Strong Workforce Request Form + Spreadsheets

- Candice met with someone on campus to understand Smart Sheets.
Did research to understand what other campuses are doing for their Strong Workforce Requests:
- Hyla emphasized the need for a simple request form, then a follow-up meeting to guide faculty through the more complicated processes and explanations for time, necessary assessments, etc...
- Carole commented that she would help with Hyla's comment.
- Various comments on redirecting people from Strong Workforce does not work for their request:

Resource requests are incredibly slow.

Who will be directing the projects that are requested?

Year 7 + Year 8 Drafts and Narratives

- Reviewed release time, various listed amounts and defining what they're used for, etc...
- Comments on what can be covered under Instructional Aide vs. Student Assistant.
 - Perkins? Partially Strong Workforce?
- Dual Enrollment in Culinary

- We have a very tiny culinary program that leads to City College.
 - Various heated discussions on whether we should be supporting another college vs. a collaboration effort is required and expected of Cañada College.
 - Carole and Hyla believe this is serving our community and it's our duty to make sure potential City College and dual enrollment students have a place on our campus in cooperation with their future campus.
 - Candice disagrees, feels it looks bad that we are spending money that might ultimately benefit another college.
- Physics Jam
 - Goes all day, students are exhausted after just the first day.
 - Alternative is some simple career exploration, activities like sneaker designs, working with lasers, etc... Provide snacks.
 - Will ask Ramki and Atilla to coordinate with Ron Andrade to plan for a four-day event and decide if it works.
 - Branding for Colts Con does not suit this sort of event for a variety of reasons and impressions.
- Conferences
 - Set aside money CTE-aligned conferences for \$2500 per conference per program.
 - Discussed ability to cover international conferences.
- Local Budget
 - Baby CPR Mannequins
 - LinkedIn accounts for students
 - Need to collaborate with Ludmilla to coordinate this project.
 - Business Hub layout
 - Instructional Aides will not be allowed.
 - Questions on Multimodal options in the hub.
 - Grammarly
 - Certiport

Will be setting aside time to talk about Year 8.