



Strong Workforce Committee Meeting

Tuesday, 11:00am-12:00pm | November 21, 2023

Virtual Zoom: <https://smccd.zoom.us/j/84078035646?from=addon>

Room: 8-110

Committee	Guests
<p>Dean of Business, Design & Workforce: Hyla Lacefield</p> <p>Interim Director of Workforce: Dr. Carole Meagher</p> <p>Committee Liaison: Dr. Candice Nance</p>	<p>Ludmilla Prisecar <i>[Vice President, Administrative Services]</i></p> <p>Chialin Hsieh <i>[Vice President of Instruction]</i></p>

Reviewed Strong Workforce requests as of November 21, 2023 here: *Rework In Progress*
Review latest submissions as of October 30, 2023 here: *Rework In Progress*

Approvals:

- Fashion Program Printer for \$5000 – CKM to follow up with FOAP and other details
 - FOAP: 31280-3411-xxxx-130200
- Interior Design iPads \$11,000 – CKM to follow up with FOAP and other details
 - FOAP: 31280-3411-xxxx-130200
- Interior Design Laptops \$18,000 – CKM to follow up with FOAP and other details
 - FOAP: 31280-3411-6450NC-130200

Action Items:

- Requests for updates on the Nova report, district submissions, and other compliance matters.
 - Carole to follow up on this item
- Proposed process for requests
 - Carole to follow up
- Creation of SharePoint to upload minutes and shared documents to
 - Candice to follow up
- More formal and concise Agenda and Minutes process
 - Carole and Mary will follow up

Next meeting: November 28, 2023