Business, Design & Workforce Tri-Chair Meeting
Monday, 3:00pm-4:00pm | December 12, 2022
Virtual Zoom: https://smccd.zoom.us/j/87455590970

Tri-Chair: Hyla Lacefield - Dr. Julian Branch - Billy B

NOTES:

Prior meeting minutes can be found here.

December 1 minutes can be found here.

Updated grant form: Career Education Grant Funds Request Form

Made minor edits to Strong Workforce webpage with links and additional information.
　　　　Updated headers for accessibility for screen readers.

Reviewed all verbiage, requirements and stipulations for Strong Workforce and Apprenticeship Programs

CTE Liason Availability:

　　　　Billy B

　　　　burgerb@smccd.edu
　　　　1pm - 2pm M-F
　　　　Zoom:
　　　　https://smccd.zoom.us/j/88413550964?pwd=TTBncHpTbzAydGJjY3FoV1gxQmcvdz09

Mary will be following up with Marketing for Billy and herself for access to Omni CMS.

11am-Noon | December 1, 2022

NOTES:

Prior meeting minutes can be found here.

FOAP | Fund, Organization, Account, and Program

Fund: Specific number associated with account.

Organization: Number associated with division or organization. Should start with 3.
Account: Category number of specific thing that will be paid for and for whom.
Program: Number associated with specific program the money is going to.

Discussion on FOAP:

Ideally, the approval process should be a ranking system.

- Funds which can be pulled from based on priority, time of request, etc. rank.
- Spreadsheet of requests can be found here.
- CTE Model Curriculum Standards.
- Requesters can use a Google form, which will be provided to them. Rank can be determined based on data drawn from these forms.

LMI Data can be pulled here: https://coeccc.net/
For reference: BACCC Process and Deliberations Overview

Announce at division meeting:

Discussed what should be going into the form.

How the data will be categorized.
How requests will be prioritized based on data.

CTE Liaison (Billy) will have office hours available for questions and assistance.

Industry advisory board minutes should be included.