

## **Cañada College Strong Workforce Tri-Chair Meeting**

11/9/2018

10:30 – 11:30 a.m.

Building 13, Room 115.

### **Present:**

Hyla Lacefield, CTE Liaison

Leonor Cabrera, Dean of Business, Design, and Workforce

Jonathan Wax, PSC for BDW (minutes taker)

### **Absent:**

Lisa Webb, Interim-Director of Workforce Development

Medical Assisting Faculty, Dr. Ritu Malhotra, submitted one proposal for request of funds over \$2,500.

The narrative used in this request was discussed.

### **Funds Requested:**

Two medical workstations on wheels 2 for \$1940 = \$3,880

Two laptops to for workstations 2 for \$3,600

Total = 7,480

Tax and shipping excluded that will be added when purchased

### **Summary of how the funds will be used:**

The medical workstations on wheels will be used to teach students and give them experience when working at a hospital or medical clinic. These will also be used in the simulation lab. Both clinical and billing/coding students will benefit.

### **Briefly describe how your project will increase enrollment and/or achieve other metrics with the funding requested:**

These WOWs were budgeted in the SWF 2018-2019 budget but were backordered for over 3 months. This request is to re-order. With the plan of a simslab and possible evening classes, this equipment will assist students with their internships and future job opportunities.

The Tri-Chair voted to approve this request: Hyla Lacefield & Leonor Cabrera voting YES.

Meeting Adjourned.

**Respondent**

Date started 11/05/2018 10:11:29

Date completed 11/05/2018 11:20:57

Time (min) 69.5

IP address

Language en-US

Response ID 380330667b45466c8e5d8feb156195bf

**Undefined****P1Q1 – Department:**

MEDA

**P1Q2 – Faculty Contact:**

Name Ritu Malhotra

Email malhotram@smccd.edu

Phone 650-306-3158

Approved  
 Malhotra 11/9/2018  
 Leonor 11/9/18

**P1Q3 – Division Dean:**

Leonor M Cabrera

**P1Q4 – How much funding is required to complete your project? Please provide a short summary detailing how funds will be used.**

Funding for Year 2 SWP funds can be spent until December 31, 2019. Should your proposal be accepted, we will ask for a more detailed budget.

Funds requested Two medical workstations on wheels 2 for \$1940 = \$3,880  
 Two laptops to for workstations 2 for \$3,600  
 Total = 7,480  
 Tax and shipping excluded that will be added when purchased

Summary of how funds will be used The medical workstations on wheels will be used to teach students and give them experience when working at a hospital or medical clinic. These will also be used in the simulation lab. Both clinical and billing/coding students will benefit.

**P1Q5 – Briefly describe how your project will increase enrollment and/or achieve other metrics with the funding requested:**

Please refer to "Intent of SWP Funds" section at the top of this form

These WOWs were bugeted in the SWF 2018-2019 budget but where backordered for over 3 months. This request is to re-order. With the plan of a simslab and possible evening classes, this equipment will assist students with their internships and future job opportunities.

**P1Q6 – Are there any other outcome metrics your project will achieve?**

n/a see number 5.