



Cañada College

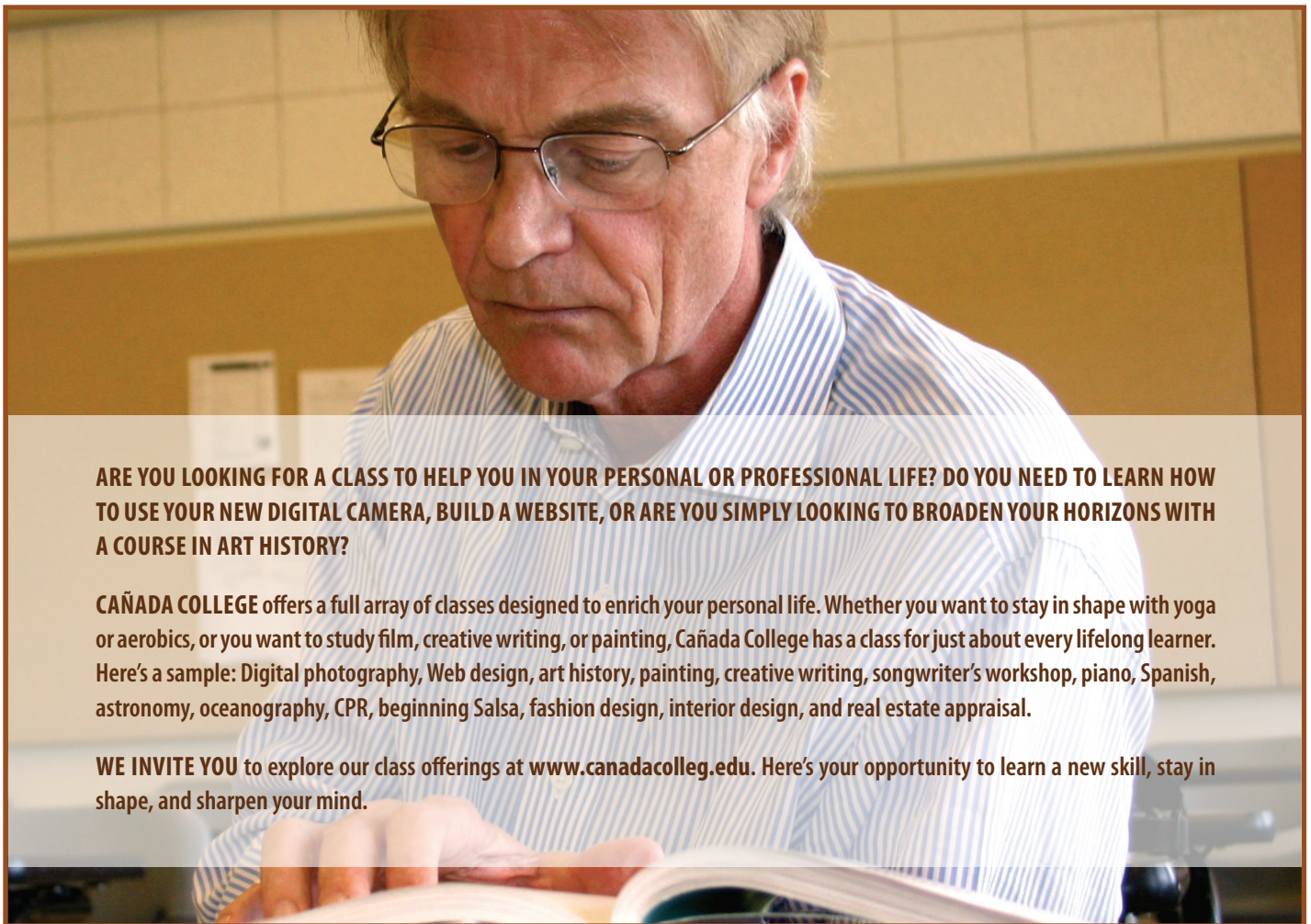


SPRING SCHEDULE 2008

► SPRING CLASSES START JANUARY 22

Apply and register online at
WWW.CANADACOLLEGE.EDU

PARA MAS INFORMACIÓN Y ASISTENCIA EN ESPAÑOL LLAME AL
(650) 306-3427.



ARE YOU LOOKING FOR A CLASS TO HELP YOU IN YOUR PERSONAL OR PROFESSIONAL LIFE? DO YOU NEED TO LEARN HOW TO USE YOUR NEW DIGITAL CAMERA, BUILD A WEBSITE, OR ARE YOU SIMPLY LOOKING TO BROADEN YOUR HORIZONS WITH A COURSE IN ART HISTORY?

CAÑADA COLLEGE offers a full array of classes designed to enrich your personal life. Whether you want to stay in shape with yoga or aerobics, or you want to study film, creative writing, or painting, Cañada College has a class for just about every lifelong learner. Here's a sample: Digital photography, Web design, art history, painting, creative writing, songwriter's workshop, piano, Spanish, astronomy, oceanography, CPR, beginning Salsa, fashion design, interior design, and real estate appraisal.

WE INVITE YOU to explore our class offerings at www.canadacolleg.edu. Here's your opportunity to learn a new skill, stay in shape, and sharpen your mind.

Community Events Calendar

FACULTY LECTURE SERIES

Monday, January 28, 2:00 PM, Bldg. 3-148
David Meckler, Department of Music
Hard but not Difficult: My Music and Contemporary Trends

FACULTY LECTURE SERIES

Monday, February 25, 2:00 PM, Bldg. 3-148
Bob Lee, Department of Sociology
The Relationality of the Ethnic Identity: What Sociologists have to say about Ethnicity and What it Means for You

FACULTY LECTURE SERIES

Monday, March 24, 2:00 PM, 3-148
Chuck Carlson, Department of History
Breaking Faith: The Nuremberg Code on US Experimentation in the Cold War Era

REDWOOD SYMPHONY: MAHLER'S THIRD

Sunday, April 6, 2008, 3 PM, Pre-concert lecture at 2 PM
Main Theater
More information: www.redwoodsymphony.org/

CAÑADA COLLEGE THEATER ARTS PRODUCTION

Three Musketeers
April 17-19 at 8:00 PM, April 24 at 12:30 PM, April 25-26 at 8:00 PM, April 27 at 2:00 PM

FACULTY LECTURE SERIES

Monday, April 28, 2:00 PM, Bldg. 3-148
Jessica Einhorn, Department of Anthropology
Archaeology: The Process

FACULTY LECTURE SERIES

Monday, May 19, 2:00 PM, 3-148
Anthony Perez, Department of Speech Communications
Who is a Competent Communicator?

REDWOOD SYMPHONY: TURANGALÎLA

Sunday, June 8, 2008, 3 PM, Pre-concert lecture at 2 PM
Main Theater
More information: www.redwoodsymphony.org/

REDWOOD SYMPHONY: SUMMER POPS

Saturday, July 19, 2008, 7 PM
Main Theater
More information: www.redwoodsymphony.org/

Please check our website—

www.canadacollege.edu/news/events.html—for more event information as it becomes available

CALENDAR SPRING 2008

Nov 1	Priority registration for EOPS and DSPS continuing students
Nov 2–Jan 21	Online registration for continuing students. WebSMART registration will be closed Jan. 5, 2-8am.
Nov 20	Registration for new matriculated students and military (DD-214 verifying factor)
Nov 21–Jan 21	Online registration for new and former students. WebSMART registration will be closed Jan. 5, 2-8am.
Nov 16	Admission Application Deadline for new & former students who wish to receive a Priority Registration date
Nov 26	Processing of High School Concurrent Enrollment applications begins
Jan 17, 18	Flex Days (No Classes)
Jan 19, 20	Declared Recess
Jan 21	Martin Luther King, Jr. Day (Holiday)
Jan 22	Day & Evening Classes begin
Jan 22–Feb 4	Late registration on a space available basis (See Instructor for Authorization Code.)
Feb 4	Last day to ADD a semester length course
Feb 4	Last Day to Drop Semester Length Classes With Eligibility for Partial Refund
Feb 11	Census Day
Feb 12	Final fee payment due
Feb 15	Last day to drop a semester length course without a "W"
Feb 15	Last day to declare CR/NC option for designated semester-length courses
Feb 15	Lincoln's Birthday (Holiday)
Feb 16–17	Declared Recess
Feb 18	President's Day (Holiday)
Mar 3	Cal Grant deadline to submit GPA Verification & 2008-09 FAFSA
Mar 3	Deadline to submit Cañada Scholarship application 2008-09
Mar 7	Last day to file petitions in Admissions & Records for degrees and certificates
Mar 17–23	Spring Recess
May 1	Last day to withdraw from semester length course with a "W"
May 1	Last day for faculty to initiate an early alert
May 23	Last day of instruction
May 24, 25	Declared Recess
May 26	Memorial Day (Holiday)
May 27–Jun 2	Final Examinations (day & evening)
May 30	Commencement
Jun 2	Day & Evening Classes Close
Jun 9	Grades available on WebSMART

WebSMART: <http://websmart.smccd.edu>

- WebSMART registration is available for dropping semester length courses with or without a refund, and for adding classes that have not yet started.
- The last day to drop a short course with eligibility for refund is 10% of the scheduled length of the course. The last day to drop a short course without it appearing on the student transcript is 30% of the scheduled length of the course.
- Grades are **not** mailed. Final grades available via WebSMART (<http://websmart.smccd.edu>).

Cañada College Administration

Tom Mohr, *President*

Marilyn McBride, *Vice President, Instruction*

Phyllis C. Lucas-Woods, *Vice President, Student Services*

Katie Townsend-Merino, *Dean, Humanities & Social Sciences*

Linda Hayes, *Dean, Business, Workforce, & Athletics*

Jeanne Gross, *Dean, University Center & Academic Support Services*

Victoria O'Donnell, *Dean, Science & Technology*

Melissa Raby, *Dean, Counseling & Enrollment Services*

Board of Trustees

Cañada College is part of the San Mateo County Community College District which also operates College of San Mateo and Skyline College in San Bruno. The District and its Colleges are governed by a six-member Board of Trustees, five elected at large for four-year terms by County voters and one elected by students in the District for a one-year term.

Helen Hausman, *President*

Richard Holober, *Vice President-Clerk*

Dave Mandelkern

Patricia Miljanich

Karen Schwarz

Richael Young, *Student Trustee, 2007–2008*

Ron Galatolo, *District Chancellor*

Acknowledgements

Database Technician

José Peña

Design/Layout/Production

Roberta Chock

Americans with Disabilities Act Statement

This document may be made available in alternate format as a reasonable accommodation for a person with a documented disability. To request a reasonable accommodation, please contact the Disability Resource Center at 650-306-3259 a minimum of five (5) work days prior to the date needed.

Accuracy Statement

Cañada College and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of Cañada College for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

CONTACT US

306-3319	Academic Support Services Division
306-3226	Admissions & Records/Registration
306-3181	TDD/TTY
306-3364	Associated Students
306-3313	Bookstore
306-3396	Box Office
306-3270	Business Office/Cashier
306-3201	Business & Workforce Development Division
306-3380	Business Skills Center
306-3388	Community Based English Tutoring (CBET)
306-3367	Coop. Ed./Work Experience Program
306-3452	Counseling, Career and Transfer Services
306-3100	Directory Assistance
306-3259	Disabled Student Program
306-3161	TDD/TTY
306-3300	EOPS/CARE
306-3271	Facilities Usage/Rental
306-3307	Financial Aid
306-3309	Health Center
306-3373	Housing (Off Campus) Information
306-3336	Humanities Division
306-3494	International Student Program
306-3348	Learning Center
306-3316	Computer Center/Tutorial Center
306-3348	Math Lab
306-3316	Writing Center
306-3485	Library
306-3313	Lost & Found (located in Bookstore)
306-3392	Medical Assisting Program
325-6936	Menlo Park Center
306-3156	MESA
306-3120	Middle College High School
306-3270	Operations
306-3444	Outreach Office
306-3341	Physical Education/Athletics Office
306-3452	Placement Tests/Assessment
306-3238	President's Office
306-3259	Psychological Services Program
306-3340	Public Information
306-3326	Reading Lab
306-3270	Refunds (Registration Fees)/Cashier
306-3291	Science and Technology Division
306-3420	Security Office (Parking Enforcement)
306-3373	Student Life
306-3364	Student Government Office
306-3369	Student Support Services Program (TRiO)
306-3452	Transfer Services
306-3123	Transcripts (Admissions & Records)
	Transportation:
306-3100	SAMTRANS Bus Schedules/Passes
306-3259	Rediwhheels (Disabled)
306-3399	University Center
306-3332	Upward Bound Program (TRiO)
306-3492	Veteran's Affairs
306-3353	Vice President, Instruction
306-3234	Vice President, Student Services

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General Admissions Information

Building 9, Room 121

Hours: Mon–Thurs 8:00 a.m. to 8:00 p.m.

Fri 8:00 a.m. to 4:30 p.m.

(650) 306-3226

TTD/TTY 306-3181

All persons who are at least 18 years of age with or without a high school diploma may attend Cañada College. Students who are 16 or 17 years of age and non-high school graduates are eligible to attend if they have passed the California High School Proficiency Examination, completed the G.E.D. Examination Series with a minimum score of 50 on any one test and an average of 55 or more for all tests.

High school students and students from other countries may be eligible for admissions, see below for detailed information. Students on a B Visa "visitor" are not eligible for admission.

High School Concurrent Enrollment Program

The High School Concurrent Enrollment Program is a special program designed to provide current high students who have completed the 9th grade or higher by the end of summer the opportunity to get an "early start" on their college experience while still enrolled in high school. **Enrollment fees are free** to California residents if enrolled in less than 12 units. **Student representation and student body fees are optional** to California high school students.

An Admissions Application and Concurrent Enrollment Approval Form should be submitted as early as possible to ensure best consideration for classes and no later than one week before classes begin.

Interested high school students need to complete the following steps:

1. Review College Class Schedules in print or online at (<https://websmart.smccd.edu/schedule.htm>) or meet with your high school counselor to select your college courses.

2. Apply online at <https://websmart.smccd.edu/apply.htm> or complete the admissions application in the college class schedule. (You will be notified of admission by email or postal mail after submitting the application.)
3. Prior to the notification of admissions, review Concurrent Enrollment website called FUTURES for full program information (<http://www.smccd.edu/futures>).
4. Take assessment tests at the college you will be attending if planning to register for English or Math courses or courses with English and Math prerequisites.
5. Complete and obtain the required signatures on the Concurrent Enrollment Approval Forms available on the FUTURES website, the college website or via your high school counselor's office.
6. Submit completed approval forms to the Admissions & Records Office at the college you will be attending via mail, fax, email, or in person.
7. Register for the approved college classes via WebSmart (<https://websmart.smccd.edu/>).

INTERNATIONAL STUDENTS PROGRAM

International Student Office:
Building 9, Room 121
(650) 306-3494

Citizens of foreign countries are welcome to register as non-residents by applying for admission as F-1 Visa students. Special requirements and application deadlines apply. The deadline for Fall 2008 is April 15, 2008. The deadline for Spring 2009 is October 1, 2008. Students who are legal residents of another country and are in the United States temporarily on F-1 Visas to study at another institution may be admitted as part-time students at Cañada College with the approval of the International Student Office.

RESIDENCY

Residency status is determined by the Information provided by the student on the Application for Admissions. Students who do not meet residency requirements will be classified as non-residents for tuition purposes only. "In order to establish a residence, it is necessary that there be a union of act and intent."

You are a resident if:

- You intend to make California home for other than temporary purposes.
- You have lived in California one year and one day prior to the start of the semester and meet eligibility requirements for establishing California residency.
- You have applied or received your immigrant status one year and a day prior to the start of the semester in addition to the above requirements.

You are a non-resident if the following is less than a year before the first day of term you plan to attend:

- You have not lived in California one year and one day prior to the start of the semester, even though you are a U.S. citizen or legal immigrant.
- You have registered and voted in a state other than California.
- You have petitioned for divorce in a state other than California.
- You have attended an out-of-state educational institution as a resident of that state.
- You have declared non-residence for California State income tax purposes.
- You have been approved for admission as an International Student (F1).
- You are in the United States on a temporary visa/non-immigrant status.

AB 540

Under Assembly Bill 540 (AB540), you may be exempt from paying non-resident tuition. As of January 1, 2002 students who have attended a California high school for three years AND received a California high school diploma or its equivalent, such as a GED or passing the high school proficiency exam, are exempt from paying non-resident tuition. If you

4 Admission and Registration Procedures

Registration for Continuing Students

NOVEMBER 1–JANUARY 21

WebSMART registration begins

November 1. Detailed information on registering will be mailed to you prior to that date. This information will include your Personal Identification Number, (PIN), the code needed for registration, and your assigned registration date. You may use the online WebSMART system on or after your assigned registration date. If you have not received your WebSMART appointment mailer by November 1, please call the Admissions & Records Office at 650-306-3226.

Fill out the Class Registration Worksheet in center insert.

WebSMART is open daily except for 2:00–4:00 am daily.

AB 540 (continued from previous page)

are qualified, please complete the AB540 form and submit it by fax (650) 306-3113, by mail, or in-person. You may obtain the form from our web site: www.canadacollege.edu/forms, or from the Admission and Records office.

- This law does not apply to non-immigrant students such as F, H, or J, visa holders.
- This law does not change or grant residency status; it exempts students from non-resident tuition.
- There is no time limit on how far in the past the student might have attended and graduated from a California high school.
- The students who meet the exemption requirements are not eligible for any state-funded programs reward such as Extended Opportunity Program and Services (EOP&S), or Board of Governor Fee Waiver (BOGW). U.S. Citizens or legal residents may qualify for federal aid.
- The information submitted to the College will remain confidential.

Admission and Registration for New Students, Former Students, and New Transfer Students

NOVEMBER 20–JANUARY 21

Apply online: <https://websmart.smccd.edu>, **or** complete the application in center insert. The **early** application deadline is November 16

Submit application to:

Admissions & Records
Building 9, Room 121

Hours:

Mon.–Thurs. 8:00 a.m.–8:00 p.m.,
Friday 8:00 a.m.–4:30 p.m.

or

Mail completed application to:

Cañada Registration
4200 Farm Hill Blvd.
Redwood City, CA 94061

After your application is processed, you will receive further information by email or mail. Most new students are asked to take placement tests in English or ESL and Mathematics, view the College online orientation program and see a counselor before completing registration. See pages 5–8 for more information. If you are exempt from testing/orientation, your notification will also include the necessary information for registration: your Personal Identification Number (PIN) and your WebSMART registration time.

Late Registration in All Classes for All Students

JANUARY 22–FEBRUARY 4

1. Attend the first class meeting and ask the instructor if space is available.
2. If space is available, the instructor will give you an *Authorization Code* number to use when accessing WebSMART. (Continue to attend and register using WebSMART the next day.)
3. If you are not currently attending Cañada, CSM or Skyline please submit a completed Application for Admission immediately. Apply online at <https://websmart.smccd.edu> or see center insert. **(Note: Online applications are processed more quickly.)**
4. Register! Use the Class Registration Worksheet
5. If you need to change your program during January 22–February 4 for Fall semester go online to WebSMART.

PLEASE NOTE:

If you decide not to attend your classes (whether or not fees have been paid), you must officially withdraw within the published deadline dates in order to avoid penalty grades and fee obligations!

PLEASE NOTE:

- ♦ La solicitud de inscripción, traducida en Español, está disponible en la Oficina de Admisiones y Registros.
 - ♦ During “Late Registration,” you can register for classes that have not started yet.
 - ♦ You can register for Saturday and off-campus classes at the first class meeting. You do not need to come to the Admissions & Records Office.
-

Registration in Late Start Classes for All Students (see pgs. 52–53)

AFTER FEBRUARY 4

Apply and register online through WebSMART (<http://websmart.smccd.edu>), or in person at the Admissions & Records Office. You should register online prior to the beginning of the class since classes that do not have an adequate number of students may be cancelled.

or

1. Attend the first class meeting and ask the instructor if space is available.
2. If space is available, the instructor will give you an *Authorization Code* number to use when accessing WebSMART. (Continue to attend and register using WebSMART the next day.)
3. If you are not currently attending Cañada, CSM or Skyline please submit a completed Application for Admission, immediately. Apply online at <https://websmart.smccd.edu> or see center insert.

WebSMART will be available during the entire semester to register for short-term classes that begin after the start of the semester.

NEW STUDENT

You are a new student if you have never registered at Cañada or CSM or Skyline College before. If you were a High School Concurrent Enrollment student you are still considered a “new” college student.

FORMER STUDENT

If you were registered for classes at Cañada, CSM or Skyline prior to Spring 2007 for Spring semester and have not been in attendance since, you are considered a former student and must reapply for admission.

NEW TRANSFER STUDENT

If you have attended a college or university other than Cañada College or CSM or Skyline College you are a *new transfer student* at Cañada College and may be eligible for exemptions from some of the matriculation requirements listed on pages 6–7.

CONTINUING STUDENT

You are a continuing student if you were enrolled at Cañada, CSM and/or Skyline College during Spring 07, Summer 07, or Fall 07 for Spring 08 semester.

WebSMART enables you to:

- Apply for admission
- Register for classes
- Check your registration status
- Review placement test results
- Search for classes by college, category, and time
- Add/Drop classes (within published deadlines)
- Opt for credit/no-credit
- Print your class schedule
- Pay your fees by credit card or electronic check
- Apply for financial aid/review application status
- Obtain your grades
- Print an unofficial transcript
- Order an official transcript
- Update personal information
- Obtain Enrollment Verification
- Change Major

Log on to
<http://websmart.smccd.edu>

6 Matriculation

Matriculation Steps to Enroll in Classes for New Students, Former Students, and New Transfer Students

MATRICULATION AT CAÑADA COLLEGE

Matriculation is a state mandated process that describes a partnership that you, the student, and Cañada College agree to form for the purpose of realizing your individual educational goals. This partnership acknowledges responsibilities of both the College and YOU, the student, to reach those goals through established programs, policies and requirements currently in place.

Complete the matriculation steps prior to registration if you have one or more of the following educational goals:

- a vocational certificate,
- an Associate degree,
- transfer to a four-year college or university, or
- undecided about your specific educational goals but are considering the above options.

You are exempt from matriculation if on your Application you have indicated that

- you have completed an Associate or higher degree, or
- you are taking classes for personal enrichment only and do not intend to earn a degree or certificate, or
- you are primarily a student at another educational institution and taking courses at Cañada College to meet requirements of that institution.

If you are EXEMPT from matriculation, after your application is processed you will receive, via email or mail, an assigned registration date to register via WebSMART.

STEP #1 - ADMISSIONS

Apply online: <https://websmart.smccd.edu> or complete the Application for Admission located in the center insert of this schedule.

After your Application for Admission has been processed, you will receive a Registration Ticket to guide you through the remaining matriculation steps.

STEP #2 – PLACEMENT TESTS/ ASSESSMENT

From the Placement Test Schedule, select a date to complete the testing requirement.

- Placement test results are valid for up to two years.
- Placement tests in English or English for Non-Native Speakers (ESL) and Mathematics are given to all new matriculating students.
- Placement tests are **required** for enrollment in English, English for Non-Native Speakers, and/or mathematics courses **and** any course that has an English, reading, or mathematics prerequisite or recommendation level;
- Placement tests are required for most of the Associate degree and university level courses.

You are automatically EXEMPT from taking the Placement Tests and may move directly to Step #3 if you fall into one of the following categories.

- You have taken the Placement Tests at Cañada College or CSM or Skyline College **within the last two years and the test results are available.**
- You are a former student or new transfer student from another accredited college in the United States and have completed course work in Mathematics and/ or English with a grade of “C” or better. (Bring unofficial transcripts or other evidence of grades to your counseling appointment to verify this exemption.)
- You can show evidence of completing the College Board Advanced Placement Test (AP)

in English Language or in English Literature with a score of 3, 4, or 5. You MAY be eligible for English 110 or 165 based on AP scores so speak with a Counselor regarding your English course selection.

- You can show evidence of completing the College Board Advanced Placement Test (AP) in Mathematics with a score of 3, 4, or 5.

Bring evidence of test scores or course completion to your counseling appointment described in Step #4.

STEP #3 – COLLEGE ORIENTATION

The College Orientation Program is REQUIRED and provides information about registration procedures, college policies, academic expectations, educational goals, and student services. Sign-up for an orientation session at the Counseling Center or call (650) 306-3452 OR complete the Online College Orientation: <http://canadacollege.edu/admissions/orientation.html>. Non-native speaking students who plan to enroll in ESL classes will participate in a College Orientation through the ESL Program within the first 5 weeks of school.

STEP #4 – COUNSELING

Meet with a Counselor to discuss your assessment results and select courses appropriate to your academic readiness and educational and career goals.

COUNSELING APPOINTMENTS are available by stopping by the Counseling Center—Bldg. 9, Room 120—or by calling (650) 306-3452 to schedule an appointment.

COUNSELING DROP-IN SERVICES are available during peak times in December and January. HOURS & DATES are posted on the Counseling Center door or call (650) 306-3452 to hear a recording listing counseling “drop-in” hours. Counseling Services are heavily used during the month of January. Please be prepared to wait since students are served on a first-come-first-served basis.

STEP #5 – REGISTER FOR CLASSES

Return your completed Registration Ticket to the Admissions and Records Office to receive an assigned registration date for your classes. Use WebSMART to register for your classes. See Class Registration Worksheet in center insert for more information regarding WebSMART. **PRINT YOUR CONFIRMATION OF REGISTRATION and SCHEDULE BILL/FEES on WebSMART.**

After you have registered and paid for classes, you are officially enrolled at Cañada College. Be sure to attend the first class meeting. Work with your professors to meet the challenges and demands of each class. Use Counseling services regularly. At least once a semester, schedule an appointment to meet with a Counselor to 1) discuss progress toward your academic goals, 2) develop or update your STUDENT EDUCATIONAL PLAN (SEP), and 3) learn about important student services that enhance student success.

MATRICULATION WAIVERS/

EXEMPTIONS: If you wish to request an exemption of any matriculation requirement, petitions are available in the Office of Admissions and Records. The Dean of Counseling and Enrollment Services reviews petitions, and applicants are notified of the status of the petition within five business days.

STUDENTS WITH A DISABILITY

needing assistance with any part of the matriculation process should contact the Disabled Student Program at (650) 306-3490, TDD: (650) 306-3161.

SI NECESITA AYUDA EN ESPAÑOL

para entender el proceso de matriculation, presentese en la oficina de admission en el edificio #5 y pregunte por alguien que hable español. Sera nuestro placer servirle.

PLACEMENT TEST INFORMATION:

Cañada College utilizes computerized testing for all its placement tests (Math, English, and ESL). The tests are in an adaptive format that adjusts the difficulty of the test to the skills of the individual student, eliminating questions that are too easy or too difficult. This reduces the number of questions asked and the time it takes to do the test, while maintaining the accuracy of the exam. The tests are un-timed. The average length of time varies from forty-five minutes to one and a half hours (for the entire battery of tests) depending on individual students. Calculator use is permitted on the mathematics tests using the built in calculator on the computer system or your personal calculator, provided it is not capable of graphing. Please note: if you have no computer skills there is the option to take a tutorial on how to use a computer mouse to take the test at the beginning of each exam. In addition, if you wish to see examples of the types of questions that are asked on the tests visit: www.act.org/compass/sample/.

Important! Complete the placement tests early to secure your registration into a class.

You must complete a Cañada College Application for Admission **BEFORE** you can take a placement test.

You must bring your student identification number ("G" Number) to testing or you will not be admitted that day. The "G" number looks like this: G00456789.

Scheduling a Placement Test

To schedule a placement test, please call our offices anytime Monday - Thursday from 9 a. m. to 7 p. m. and Friday from 9 a. m. to 1 p. m. (650) 306-3452.

Saturday Testing

Saturday testing is available on selected dates. From the Placement Test Schedule, select a date to take a test. You may choose ANY DATE you want as all tests are available to take for any date listed. There is no time limit for the tests and the average time to complete each test is about 45 minutes. However, if you will be taking more than one test,

i.e. Math & English, plan on at least 1.5 hours for completion of both tests. ESL students should plan on 1.5 hours to finish the ESL test and an additional 45 minutes if you will also be taking a Math test.

On the day of the test you must bring with you:

1. PHOTO IDENTIFICATION
2. YOUR STUDENT IDENTIFICATION (G NUMBER)

You may arrive to the testing room during the times listed to take the tests, but please be advised that the Saturday tests are on a first come, first served basis and that you may have to wait before you can sit down at a computer and begin testing. No one will be admitted to the testing room after the end time listed in the schedule for that particular testing date.

Placement Test Results

Your results will be available immediately after taking the placement test.

Testing Repeat Policy

Placement Tests: Assessment are designed to assess your current academic skills and used to determine course level placement in the areas of English, Reading, Writing, Mathematics and some business, computer science, and science courses. Assessment results are valid for two years. If a student does not accept the course placement results he/she may retake the same placement test once within a two-year period.

Reciprocity of Placement Results Policy

A student may submit, for course placement consideration, placement test results from another California Community College in lieu of taking the English and/or Mathematics placement tests at Cañada College. The placement test must have been taken within the last two years and the tests must be consistent with the Cañada College placement tests. It is the student's responsibility to provide placement test results that include test scores and course placements for consideration. In all cases the final decision to use other

8 Placement Testing

placement test results rests with the College. Any student who wishes to take ESL (English as a Second Language) classes must take the Cañada College ESL Placement test for course and level placement.

COMPUTER LITERACY IS A REQUIREMENT FOR ALL DEGREES AND CERTIFICATES.

Demonstration of computer literacy is a requirement for all associate degrees and certificate programs. To meet the requirement, students may complete a course (see the College Catalog for more information regarding course choices) or take a computer literacy test that is 50% written and 50% hands-on exercises. The Computer Literacy Testing Schedule is listed below. Students must pre-register for the test. Please contact Sharon Finn at (650) 306-3450 or finn@smccd.edu, one week prior to the test date. Testing takes place in Building 13, Room 217.

Computer Literacy Test Dates:
Monday, February 11 from 3:00-5:00
Tuesday, March 11 from 4:00-6:00
Wednesday, April 9 from 4:00-6:00
Thursday, May 15 from 3:00-5:00
Please be on time. Tests begin promptly!

PREREQUISITE INFORMATION

PREREQUISITE is a condition of enrollment that a student is required to meet in order to demonstrate readiness for enrollment in a course or educational program. If the student has failed to meet the prerequisite, the student may be involuntarily dropped from the course.

COREQUISITE is a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course. If the student has failed to meet the corequisite, the student may be involuntarily dropped from the course.

RECOMMENDED is advisory only. The "recommended" notation reflects a condition of enrollment that is strongly advised but not required, to meet before or in conjunction with enrollment in a course or educational program.

PREREQUISITE CHECKING AND REGISTRATION BLOCKS

The San Mateo County Community College District has established a procedure for enforcing certain prerequisites. The following list of courses have computerized prerequisite checking in place: English 836, English 100, English 110, English 165, and most math classes. If a student has not met the prerequisite(s) through either prerequisite course completion or placement test/assessment results, he/she is blocked from enrolling in these courses. The block is in effect throughout the registration period. Even if a student secures an authorization code from the instructor, the block remains and

the student is unable to register if the prerequisite requirement has not been met.

If a student believes he/she has met the prerequisite or if he/she wishes to challenge it, review the following information which is also available on the college web site. Students are reminded that ALL prerequisites continue to be enforced. If a student does not meet the course prerequisite, he/she is ineligible to enroll in the class. **Students who fail to meet the prerequisite or corequisite requirements may be involuntarily dropped from the course.**

PREREQUISITE CHALLENGE PROCEDURES

Prerequisite challenges must be submitted to Admissions & Records on or before Tuesday, January 22. Challenging course prerequisites or co-requisites requires written documentation that explains the alternative course work, background, and/or abilities that prepare a student for the course. Any challenge must be based on one or more of the following grounds.

1. Prerequisites not established in accordance with District policies or Title 5 regulations;
2. Student has the knowledge and ability to succeed in course/program despite not meeting the prerequisite;
3. Student is subject to undue delay in goal attainment because the prerequisite or corequisite has not been made reasonably available;
4. Unlawfully discriminatory or applied in an unlawfully discriminatory manner.

The student shall bear the burden of showing that grounds exist for the challenge. Challenges shall be resolved no later than February 4. If the challenge is approved, the student shall be permitted to enroll in the course or program in question. To challenge, pick up a **PREREQUISITE CHALLENGE FORM** from the Admissions and Records Office. Complete the form and attach documentation to support the challenge and submit on or before the deadline dates listed above.

Saturday Placement Test Schedule for Spring 2008

DATE	LOCATION	Start Time No one admitted after this time	
Saturday, October 13	Building 9, Room 110	8:00am	11:00am
Saturday, October 20	Building 9, Room 110	8:00am	11:00am
Saturday, November 3	Building 9, Room 110	8:00am	11:00am
Saturday, November 17	Building 9, Room 110	8:00am	11:00am
Saturday, December 1	Building 9, Room 110	8:00am	11:00am
Saturday, December 8	Building 9, Room 110	8:00am	11:00am
Saturday, January 5	Building 9, Room 110	8:00am	11:00am

COUNSELING CENTER – EDUCATIONAL, CAREER, AND TRANSFER SERVICES

Call the Counseling Center, (650) 306-3452, to schedule an appointment to meet with a Counselor/Advisor. If you are in the EOPS Program, call (650) 306-3300 to schedule an appointment with an EOPS Counselor. All Counselor/Advisors are generalists and can assist students with certificate programs, associate degree programs, and transfer information.

Counseling

Counseling/Advising Services are available by appointment or on a drop-in basis during peak periods. Hours:

Monday-Thursday, 8:00 am-8:00 pm
Friday, 8:00 am-2:00 pm.

Available to all Cañada College students, Educational Counseling Services are designed to: 1) help students make decisions and set educational and career goals; 2) provide academic program planning to complete certificate, associate degree, and/or university transfer programs; 3) help students evaluate current academic readiness and plan coursework to build skills; 4) assist students to use campus services and resources; 5) evaluate transcripts from other American colleges and universities for credit applied to certificates and degrees at Cañada College; 6) teach students important skills, strategies, and techniques to enhance classroom and academic success; and 7) work with students to resolve personal concerns that may interfere with the ability to succeed.

Career

The primary goal of Career Services is to assist students to develop and carry out both short- and long-term employment and career goals. Services provided include 1) advising; 2) a resource library of career exploration and job hunting books detailing preparatory education and training and labor market trends for career areas; 3) EUREKA, a computer based California career information system; and 4) access to career related websites, and use of computerized MonsterTrak services, a college targeted internet job site.

TRANSFER CENTER

Building 9, room 124

Phone: (650) 306-3493

Fax: (650) 306-3457

Email: sohrabi@smccd.edu

Office Hours: By appointment. Call (650) 306-3452 to make an appointment.

You have the option of transferring to a four-year university with or without getting a degree from Cañada. Transferring to a four-year university and earning a Bachelor degree is only a few steps away.

Students interested in transferring to a four-year college or university may use Transfer Services to research universities, majors, academic requirements, college costs, and other transfer issues. Resources include college catalogs, college directories, articulation information, and access to PROJECT ASSIST, a self-guided site that provides general education, major, and course equivalency information.

Call (650) 306-3493 for further information on transfer programs.

TRANSFER ADMISSION GUARANTEE AGREEMENTS!

Do you have 30 transferrable units? Are you interested in transferring to one of these universities? Meet with your counselor to discuss the Transfer Admission Guarantee requirements.

- ◆ UC Davis
- ◆ UC Irvine
- ◆ UC Merced
- ◆ UC Riverside
- ◆ UC Santa Barbara
- ◆ UC Santa Cruz
- ◆ San Jose State University
- ◆ CSU, Monterey Bay
- ◆ Golden Gate University
- ◆ Notre Dame de Namur University
- ◆ Santa Clara University

Transfer Recognition Day is coming up in May. Contact the Transfer Center as soon as possible if you are transferring in Fall 2008 or Spring 2009.

10 Programs/Services for Student Success

Cañada College has multiple programs and services to help students integrate into college life and to be successful in their classes.

Students who connect with campus life find their education more relevant and are more successful in their classes. Some of our Student Success programs and services are described below. Visit and talk with our program staff to find out how they can assist you—and ***Get Connected!***

Associated Students of Cañada College

Student Activities Office, Building 5, Room 211A
(650) 306-3373
Associated Students of Cañada College
(650) 306-3433

Student government provides a unique educational opportunity to learn by doing in the world of college governance. Many students have testified that their involvement was the most valuable learning experience they had in college, both educationally and socially. Through service to the College and the community, Cañada students are able to take these leadership skills with them through college and beyond.

The student government operates under the provisions of the State Education Code and the regulations of the Board of Trustees and Cañada College. It serves as a vehicle through which students can recommend and help effect change at their college. Any student who is interested in becoming a Senator, participating in student government, or serving as a student representative on one of Cañada's governing committees, should contact the Student Activities Office, Building 5, Room 211A (306-3373) or call the Associated Students of Cañada College at 306-3433 for more information. All student government meetings are open to the campus community.

Athletics

Building 1, Room 204
(650) 306-3341

Cañada College sponsors the following sports within the Coast Conference for the benefit of those students interested in team competition:

Men's Baseball
Men's Soccer
Women's Soccer
Men's Basketball
Women's Volleyball
Men's Golf
Women's Golf

In order to be eligible, a student must adhere to the California State Athletic Code and Coast Conference eligibility rules and regulations. Questions regarding eligibility should be addressed to the Athletic Director, Building 1, Room 206.

Bookstore

Building 2
(650) 306-3313
<http://www.smccd.net/accounts/bookstore/can/>
Call or visit our website for current hours.

CalWORKs' Program

Building 9, Room 127
Phone: (650) 306-3479

Are you a parent who is receiving cash aid from the County's CalWORKs' program? If so, Cañada College can provide you with additional support services to help you balance school, home, and work responsibilities. Support services may include child care assistance, assistance with securing

books for your classes, academic and personal support, and help in meeting work requirements under your welfare-to-work plan. To set up an appointment with the CalWORKs' Counselor, call 306-3479, or stop by the front desk in the Counseling Center, Bldg 9, Rm 122.

The Counseling Center Educational, Career, and Transfer Services

Building 9, Room 120
(650) 306-3452
8:00 am–8:00 p.m., Monday–Thursday
8:00 am–2:00 p.m., Friday

Educational research indicates that counseling, career and transfer services play a vital role in student success. Please review page 9 in this class schedule which describes these important services.

Disabled Student Program and Services (DSPS)

Building 5, Room 207
Phone: (650) 306-3259
TDD: (650) 306-3161

Cañada College provides students with documented disabilities academic support and reasonable accommodations as defined by the Americans with Disabilities Act (ADA). Services are provided to students with a wide range of disabilities and are determined on the basis of supporting medical, psychological or learning disability documentation. Certain requirements regarding disability documentation are necessary. Therefore, students should check with DSPS in order to assure that they qualify. Assistance with academic accommodations such as note takers, reading or library services, alternate format text books, test proctoring and other supportive services are facilitated by DSPS. Adaptive equipment aids and sign language interpreters are also available for disabled students on a case-by-case basis.

Programs/Services for Student Success 11

Assessment of a learning disability may be achieved by enrolling in a short course, Developmental Skills 811. Upon completion of the course and determination of eligibility, students may qualify for support services through DSPS. Tutorial assistance in numerous subjects and courses in reading, study skills, writing improvement and math are also offered through DSPS.

Adaptive Physical Education Program
Veteran's Memorial Center
(650) 306-3473

For information on the Adaptive Physical Education program and class meeting times, call Barbara McCarthy at 306-3473 or 368-7732 prior to registering. Hours of Operation are: Daily from 8:30 a.m. to 12 p.m. and also on Tuesdays & Thursdays from 1:30 to 3 p.m. Location: Community Wellness Center, 711 Nevada Street in Redwood City.

Information and applications are available in English and Spanish on the DSPS Web site: www.canadacollege.edu/student/disabled.html.

Extended Opportunity Programs & Services (EOPS)

Building 9, Room 133
(650) 306-3300

EOPS is a state-funded program designed to assist economically and educationally disadvantaged students with financial assistance and support.

Who is eligible for EOPS? You must be a California resident, enrolled in at least 12 units (when accepted into the program), meet the guidelines for the Board of Governors Waiver (BOGW), and must be "educationally disadvantaged."

What services does EOPS provide? EOPS offers student book vouchers, academic and supportive counseling, bus passes, tutoring, and other specialized services to help students succeed in college.

How do I apply? Come to the EOPS Office in Building 9, Room 133 to pick up an application. Or call the office at (650) 306-3300.

Cooperative Agencies Resources for Education (CARE)

Building 9, Room 133
(650) 306-3300

CARE is a joint effort between Cañada College and the San Mateo County Human Services Agency to provide child care and transportation to single parents receiving public assistance (TANF).

Applications for EOPS/CARE are available in the EOPS Office, Building 9, Room 133, Monday-Thursday, 8:00 a.m.–4:30 p.m. and Friday 8:00 a.m.–1:00 p.m.. For further information call (650) 306-3300.

Como puedo calificar? Visita la oficina de EOPS/CARE ubicada en el Edificio 9–133 para completar una aplicación o llámanos al (650) 306-3300. Hablamos Español.

Financial Aid and Scholarships

Building 9, Room 120
(650) 306-3307

8:00 a.m.–4:30 p.m., Monday - Thursday
8:00 a.m.–12:00 p.m., Friday
5:00 p.m.–8:00 p.m., Tuesday & Wednesday

General Financial Aid

There are several kinds of financial aid available to help eligible students cover their educational costs, including the Pell Grant, the new Academic Competitiveness Grant (ACG), Supplemental Educational Opportunity Grant, Cal Grant, Federal Work Study, Emergency Book Loan Program, Chafee Grant for former foster youth, and the Board of Governors Fee Waiver. Complete information and applications are available in the Financial Aid office.

Scholarships

Requests for applications and information should be directed to the Financial Aid Office. March 2 is the deadline each year for the Cañada College Scholarship Program. Applications are available in January. Outside scholarship information is available year-round.

Note: Cañada College does not certify educational student loans.

First Year Experience Program

The first year of college is a critical one for students as it can set the foundation for academic performance as well as the development of social networks. First Year Experience is an innovative approach to the traditional educational experience, created by linking an English, Math, Reading or ESL class with a College Success course. The instructors in the linked classes act as a team. The students also become a team, joining what is called a "cohort" or a group, by enrolling in BOTH of the linked classes. Through shared classes and experiences, students receive personalized attention from the team of instructors. This "linkage" of courses and instructors encourages students to strengthen academic skills and to experience an interactive and collaborative approach to learning.

Benefits of participation in the First Year Experience Program:

- Eases the transition and adjustment to the college environment.
- Promotes a sense of connectedness.
- Addresses critical student success strategies such as time management, study skills, organization, goal setting, decision-making and teamwork.
- Provides connected curriculum and immediate opportunities to apply what has been discussed in classes (e.g., note-taking, learning styles).
- Increases intellectual interaction among students and between

12 Programs/Services for Student Success

students and faculty.

- ◆ Introduces students to college programs, services, and resources.

39723 ENGL 100 FL4. Reading and Composition

linked to

40667 CRER 407 FL4 Exploring Careers, Majors and Transfer

39656 ESL 844 FL2 Writing IV

linked to

40666 CRER 407 Exploring Careers, Majors and Transfer

39408, READ 836 FL1 Academic Reading Strategies

linked to

40661 CRER 407 FL1 Exploring Careers, Majors and Transfer

40125 MATH 112 FL3 Elementary Algebra II

linked to

40665 CRER 407 FL3 Exploring Careers, Majors and Transfer

Health Center

Building 5, Room 204

(650) 306-3309

The Cañada Student Health Center is available for all students and provides health care services, referral services and educational information related to health issues. Students can visit the College Nurse on a drop-in basis, or call and make a convenient appointment.

Services available include:

- ◆ Information and consultation on health problems
- ◆ Evaluation of symptoms
- ◆ Over-the-counter medications
- ◆ Personal health counseling
- ◆ Pregnancy testing and counseling
- ◆ HIV testing and counseling
- ◆ TB skin testing
- ◆ Blood pressure screening and monitoring
- ◆ Assistance with referrals for medical and dental care, and psychological services
- ◆ First aid
- ◆ Arrangements for emergency care
- ◆ Free condoms

◆ Rest area

In addition, health insurance is available at a reasonable cost for students taking 12 or more units of credit. Note: All enrolled students are covered by the District's accident insurance for accidents that happen on campus or during college related activities.

The College Nurse is happy to assist you with health or related problems. All of these services are completely CONFIDENTIAL.

Learning Centers

On Campus:

Building 9, second floor

(650) 306-3348

www.canadacollege.edu/student/lrngctr/

Menlo Park Center

1200 O'Brien,
Menlo Park, CA
(650) 325-0164

Learning Centers are comfortable places to study, and receive assistance in courses. In the busy, friendly environments, students can meet individually with their instructors, peer tutors, classmates and friends. The Centers also have open, fully-internet accessible computer labs. The on-campus Learning Center offers individualized assistance in courses across the curriculum including the Center's own self-paced courses in study skills and a variety of academic subject areas. On-campus Learning Center courses are designated with the course prefix LCTR.

The on-campus Learning Center includes these services:

- ◆ Computer Labs
- ◆ Tutorial Center
- ◆ Student Support Services (TRIO) Program
- ◆ Math Lab
- ◆ Writing Support
- ◆ MESA Program
- ◆ Alternate Media Lab
- ◆ Study areas, including small group rooms

- ◆ Self-paced classes in study skills, writing, spelling, grammar, health science and more.

For more information about the Learning Center services on campus, call 306-3348 or visit the Learning Center in Building 9.

Learning assistance services are also available at the Menlo Park Center, (OICW Building) from 7:00 a.m.–3:00 p.m. The Menlo Park Learning Center includes these services:

- ◆ Computer, audio and video lab
- ◆ One-on-one and group tutoring
- ◆ Beginning and Intermediate level English as a second language classes
- ◆ Self-paced instruction in communication in English and Math

For more information about the Menlo Park Center, call 325-0164 or see page 57. **Para más información pueden al teléfono (650) 325-0164.**

Library

www.canadacollege.edu/library

Building 9, third floor

(650) 306-3485 (circulation)

(650) 306-3480 (reference)

(650) 638-0399 (book renewal)

Get the information skills you need to be successful at college, in the job market and throughout your life.

- ◆ Learn research tips from helpful staff members
- ◆ Access the Internet and reference databases
- ◆ Borrow instructors' reserve items and textbooks
- ◆ Locate books, articles in magazines, newspapers, and videos
- ◆ Study individually or in a small group
- ◆ Use free word-processing PC's
- ◆ Use your public library card
- ◆ Return your public library books to bookdrop outside Library or near Cañada Bookstore.

MESA

Building 9, Room 210

Have you been thinking about a career using math, science, computers, or engineering? MESA, the Math, Engineering and Science Achievement program, is the group for you!

Through **MESA Field Trips** you can meet other students with similar interests

By attending **MESA workshops** you will step onto a path of academic success in the core science and math classes.

MESA Counselors will help you plan your schedule of classes.

With a **Cañada-MESA Mentor** you will have time to discuss your goals and find ways to achieve them.

When summer comes, you'll learn about science **internships**.

When it's time to **transfer**, you'll be honored at a MESA banquet.

Start making MESA friends by coming to campus meetings and lunches.

Middle College High School

Building 13 Room 106

(650) 306-3120

www.canadacollege.edu/middlecollege

email: CanadaMiddleCollege@smccd.edu

Middle College High School is an exciting collaboration between Sequoia Union High School District and Cañada College for high school juniors and seniors. Students complete their requirements for high school graduation while taking college courses. Tuition and textbooks are free. This program offers a serious learning environment that assists students to become self-directed and responsible for their education. Through this unique program, students have the opportunity to explore and be challenged by new options.

For further information about the Middle College High School program at Cañada College, please call (650) 306-3120.

Outreach Program

Building 9, Room 120

650 306-3444

The Cañada College Outreach Program has an excellent team of campus ambassadors who are eager to assist high school students on a one-on-one basis as well as provide valuable information to parents. We encourage students to believe in themselves and expand their vision to a higher education. We believe in "Si Se puede," "You Can Do It!"

The Outreach Program builds strong bridges to the Sequoia Union High School District—school career counselors, academic counselors, teachers and administrators—to provide educational information and facilitate high school students' successful transition to our college. We also provide individual and group tours of the campus.

Psychological Services Program

The Psychological Services Program is a student support service that offers free personal counseling to students enrolled at Cañada College. The Program offers on-site individual, couples, and/or group counseling to students. The Program also provides crisis intervention and triaging referrals to community services when needed. The maximum number of sessions is eight which can be extended on a student-need and/or counselor availability basis.

The goal of the Program is to support all students in removing any personal obstacles to academic success, assisting students with psychological disabilities, and providing a safe and confidential space for students to learn more about themselves. Issues can range from lack of knowledge about how to succeed in college to relationship, single parent, acculturation, or chronic mental illness concerns. All issues and students are welcome.

The Program is supervised by an on-site licensed Marriage & Family Therapist and

includes interns enrolled in accredited Master's and Doctoral programs in the Bay Area. It also includes post-Master's interns registered with the Board of Behavioral Sciences who are accruing hours toward licensure. Students interested in making an appointment can contact the Psychological Services Office located in Bldg. 5-207 or by calling 306-3259 for an appointment.

Student Life and Clubs

Building 5, Room 211A

(650) 306-3364

To gain the most from college life, students are encouraged to participate in the various Cañada clubs and activities which offer many opportunities for making both social and educational contacts. Anyone interested in joining or starting a club or organization should contact the Student Life Office, Building 5, Room 211A (306-3364). Current active clubs include: International Student Club, Environmental Club, A.S.I.D. - Interior Design Club, Latin American Friendship Club, Gay and Lesbian Student Club, Cañada Science & Engineering Club, Phi Theta Kappa Honor Society, Teacher's Club, Salsaholics, and more.



Student Support Services Program

Building 9, Room 210

(650) 306-3369

The Student Support Services (SSS) TRiO Program will give you the personalized support you need to succeed in your academic and educational goals. The program will provide you with **academic and career counseling, mentors, and graduate tutors** for your classes in Math, English and Reading. We will offer additional services such as **cultural and social activities, workshops and speakers, and field trips** to four-year colleges and universities.

14 Programs/Services for Student Success

The Student Support Services TRiO Program is a federally funded program that assists first generation, low-income students and students with disabilities in earning their AA/AS degree and /or transfer to four-year colleges/universities.

For additional information please visit the SSS TRiO Office in the Learning Center, Bldg 9 Rm. 210, or call (650) 306-3369.

TRiO

UPWARD BOUND

Upward Bound Program

Building 6, Room 12
(650) 306-3332

Also: Tutorials at Sequoia High School
Call for more information.
(650) 369-1411 x6042

Upward Bound is a federally funded pre-college program for high school students who are low-income and whose parents/guardians have not completed a Bachelor's degree. Upward Bound prepares its participants to successfully complete their high school education and enter college/university in order to complete a degree from a four-year college/university.

Cañada College partners with Sequoia Union High School to serve 50 eligible students who attend SUHS and/or who reside in the East Palo Alto and Fair Oaks areas by providing information and services about colleges/universities admission requirements and academic support to enhance learning and life skills needed for success in post-secondary education and in future careers.

The program provides students with intensive academic tutoring, workshops for personal and career development, Saturday College supplemental instruction, and a six-week summer program that includes academic courses and activities for college-bound students. All services are provided in a caring and motivating environment that prepares students to become contributing members of society.

For further information about the Upward Bound program at Cañada College, please contact (650) 306-3332.

Veterans Affairs

Cañada College is approved to certify veterans as students who are enrolled in pursuit of an associate degree under Chapter 35 (veterans dependents), Chapter 31 (rehabilitation), Chapter 30, and VEAP. All students, except those eligible under Chapter 31, must buy their own books and supplies. Those interested in attending Cañada under any of these chapters should contact the Veterans Administration Office to determine eligibility for benefits. The VA Regional Office maintains a toll-free number (1-800-827-1000) from 8:00 a.m. to 4:00 p.m., Monday-Friday.

After eligibility is determined, the veteran should bring a copy of his/her DD-214 (separation papers) to the VA Assistant in the Admissions and Records Office (Building 9, Room 121) for processing. During the first semester, veterans must meet with the veteran's counselor to review all prior transcript(s) and develop a Student Education Plan (S.E.P.). Eligible veterans have 10 years from the date of separation from active duty to use their educational benefits. Interested students can visit the Office of Admissions and Records or call (650) 306-3492 between 3:15 and 8:00 p.m., Monday through Thursday.

CAN Numbers

The California Articulation Number (CAN) identifies some of the transferable lower-division, introductory courses commonly taught on college campuses. The system ensures that CAN courses on one participating campus will be accepted in lieu of the comparable CAN course on another participating campus.

Prerequisites (PREREQ), Corequisites (COREQ), and Basic Skills Advisories (RECOMMENDED)

RECOMMENDED refers to the basic skills level in reading, writing, and/or mathematics which is needed before enrolling in a course. In order to succeed in most courses, students should possess reading and writing skills at specific levels and, for some courses, mathematics. Basic skill levels are the minimum levels at which students need to perform before enrolling in the target courses.

A Prerequisite (PREREQ) is a condition of enrollment that a student is required to meet. Usually, a prerequisite is a course which must be completed successfully before enrolling in a course which follows. For example, English 100 is a course prerequisite for English 165. In order to successfully complete a course a grade of "C" or better must be earned in the designated course. A Corequisite is a course that a student is required to take concurrently with another course. Students may challenge a prerequisite and/or corequisite; contact a counselor for procedural information. **NOTE: For non-native English speakers, ENGL 400 is the equivalent of ENGL 800 for satisfying RECOMMENDED Basic Skills Advisories.**

BSL: Open Curriculum.

Courses with this designation have no recommended basic skills advisories.

All Evening, Week-end, Late Afternoon, and Off-campus Classes are SHADED.

Course Reference Number	Department & Section	Days Class Meets	Time Class Meets	Building & Room	Instructor	Number of Units	Short Course Dates
35366	ART 125 AX	Mon	3:10-6:15	13-17	Cornell	1.0	01/24-02/28

Note: An "X" in the section designator, such AX or JX, indicates a class that is cross-listed. Cross-listed classes are those which are offered under more than one department, or which involve instruction at more than one skill level during the same

ACCOUNTING**ACTG 100 ACCOUNTING PROCEDURES**

Introduction to basic accounting principles and procedures. RECOMMENDED: Eligibility for READ 836, ENGL 836 or ESL 400, and MATH 110 or 111. PREREQ: BUS. 110 or 115. Transfer: CSU.

41140 ACTG 100 AA MWF 12:10-1:00 13-216 Cabrera 3.0

ACTG 121 FINANCIAL ACCOUNTING

Introduction to fundamentals of a basic accounting system including how to record business transactions, prepare financial statements, and use accounting information in accordance with generally accepted accounting standards. RECOMMENDED: Eligibility for READ 836, ENGL 836 or ESL 400, and MATH 110 or 111. (CAN BUS 2) (CAN BUS SEQ A = ACTG 121 + 131) Transfer: CSU, UC.

30821 ACTG 121 AA MWF 11:10-12:35 13-116 Roscelli 5.0

Evening and/or Weekend courses(s)

34074 ACTG 121 LA Wed 6:10-10:00 17-109 Cabrera 4.0

ACTG 131 MANAGERIAL ACCOUNTING

Financial information used in planning, organizing, directing, controlling, and decision-making processes. Recommended for all business major transfer students. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: ACTG 121 (4 units) or equivalent. (CAN BUS 4) (CAN BUS SEQ A = ACTG 121 + 131) Transfer: CSU, UC.

39309 ACTG 131 AA MWF 10:10-11:35 9-257A Cabrera 5.0

Evening and/or Weekend courses(s)

40170 ACTG 131 LA Thu 6:10-10:00 17-109 Cabrera 4.0

ACTG 190 QUICKBOOKS AND QUICKBOOKS PRO FOR THE PARAPROFESSIONAL I

Development and operation of a computerized accounting system using QuickBooks or QuickBooks Pro. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: ACTG 100 or 121 (4 units) or equivalent and CBOT 430 or equivalent. Transfer: CSU.

Evening and/or Weekend courses(s)

39718 ACTG 190 LA Wed 6:30-9:20 13-213 Gawad 1.5 1/23-3/26

ACTG 190 has a non-refundable materials charge of \$4.

ACTG 192 QUICKBOOKS AND QUICKBOOKS PRO FOR THE PARAPROFESSIONAL II

Intermediate accounting procedures covering accounts receivable and payable, payroll, and inventory control for the paraprofessionals using QuickBooks and QuickBooks Pro on the computer. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: ACTG 190. Transfer: CSU.

Evening and/or Weekend courses(s)

39719 ACTG 192 LA Wed 6:30-9:20 13-213 Gawad 1.5 4/2-5/28

ACTG 192 has a non-refundable materials charge of \$4.

ACTG 194 QUICKBOOKS AND QUICKBOOKS PRO FOR THE SMALL BUSINESS PERSON I

Financial accounting features of QuickBooks and QuickBooks Pro. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

38320 ACTG 194 WAH Sat 8:00-5:00 13-213 Gawad 1.0 2/2-2/9

ACTG 194 has a non-refundable materials charge of \$2.

ACTG 196 QUICKBOOKS AND QUICKBOOKS PRO FOR THE SMALL BUSINESS PERSON II

Introduces the complex issues encountered when setting up and maintaining a QuickBooks Pro accounting system. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, ENGL 836 or ESL 400, and MATH 110 or 111. PREREQ: ACTG 194. Transfer: CSU.

Evening and/or Weekend courses(s)

38321 ACTG 196 WAH Sat 8:00-5:00 13-213 Gawad 1.0 2/23-3/1

ACTG 196 has a non-refundable materials charge of \$2.

ANTHROPOLOGY**ANTH 110 CULTURAL ANTHROPOLOGY**

Comparison of human behavior expressed in different cultures, religions, economies, personalities, kinships and families throughout the world. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN ANTH 4) Transfer: CSU; DSI, UC. (IGETC: 4)

30839 ANTH 110 AA TTh 11:10-12:25 17-209 Einhorn 3.0

Evening and/or Weekend courses(s)

41535 ANTH 110 LA Mon 6:55-10:10 13-112 Einhorn 3.0

16 Schedule of Classes — A

ANTH 125 PHYSICAL ANTHROPOLOGY

Explores the field of Biological Anthropology emphasizing the evolution of the human species. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN ANTH 2) Transfer: CSU: B2, UC. (IGETC: 5B)

30840 ANTH 125 AA MWF 9:10-10:00 17-209 Einhorn 3.0

Courses held at Carlmont High School:

40396 ANTH 125 CAH MTTh 8:00-9:00 SCHS Staff 3.0 1/9-6/5

Evening and/or Weekend courses(s)

40248 ANTH 125 LA Wed 7:05-9:50 17-205 Einhorn 3.0

ANTH 350 INTRODUCTION TO ARCHAEOLOGY

Survey of four million years of human biological evolution and the archaeological study of sociocultural adaptation. ANTH 110 is recommended. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI.

41499 ANTH 350 AA MWF 10:10-11:00 13-117 Einhorn 3.0

ARCHITECTURE

ARCH 110 BASIC ARCHITECTURAL DRAWING

Introduction to planning and designing the family home. Architectural blueprint reading, floor plan design, sketching and instrument drawing. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

30846 ARCH 110 AA Tue 3:10-6:00 13-13 Wallach 3.0

Evening and/or Weekend courses(s)

30847 ARCH 110 LA Mon 6:30-9:45 13-13 Wallach 3.0



Intro to Archaeology

Study archaeology with an experienced archaeologist.

DISCOVER how archaeology tells the story of the human past beyond the scope of written history.

LEARN how archaeologists gather data—how they reconstruct social behavior and cultural meaning from material remains.

STUDY fundamental aspects of human society and culture.

DISCUSS professional and ethical problems affecting archaeology today.

LEARN about the conservation, protection, and control of cultural resources.

TAKE a field trip to an archaeology site.

41499 Anth 350AA Intro to Archaeology MWF 10:10-11:00 Einhorn

ART

(See also Multimedia)

ART HISTORY

ART 100 ART OF THE WESTERN WORLD

Traces the Western tradition in the visual arts from ancient Greece to the present day. Chronologically introducing the societies, values, and ideals that gave birth to Western Art, it explores the connection between great works and the environment that stimulated their creation. Not intended for ART majors. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C1.

Telecourse:

36814 ART 100 TVH See pages 54-55 TV Pennington 3.0

Orientation meeting is held at College of San Mateo.

ART 101 HISTORY OF ART I

Survey of prehistoric, ancient, classical and medieval art, emphasizing the structure of architecture and sculpture, and their use in society. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN ART 2) Transfer: CSU: C1, UC. (IGETC: 3A)

30848 ART 101 AA TTh 11:10-12:25 3-148 Erickson 3.0

ART 102 HISTORY OF ART II

Survey of western painting, sculpture, and architecture from the Proto-Renaissance to the end of the 17th century, with an emphasis on Renaissance values as they relate to the human figure and the development of space. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C1, UC. (IGETC: 3A)

39275 ART 102 AA MW 9:45-11:00 3-148 Erickson 3.0

ART 103 HISTORY OF ART III

Survey of western art from the 18th century to the present, with an emphasis on revolution, the avant-garde, and Impressionism. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C1, UC. (IGETC: 3A)

30850 ART 103 AA MW 11:10-12:25 3-148 Erickson 3.0

ART 104 HISTORY OF MODERN ART

Survey of major styles in western art from 1888 to 1999, Post-Impressionism to Post-Modernism. How art forms reflect the complexity and diversity of the modern world. Topics include the changing role of the artist in society, the impact of world events and technology on the arts, and art criticism. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C1, UC. (IGETC: 3A)

40632 ART 104 AA TTh 9:45-11:00 3-148 Erickson 3.0

ART 685CA ART GOES TO THE MOVIES PART II

A series of lectures about great artists and their masterpieces, followed by a film version of their lives, to consider how the artists' work influences the modern imagination, and how filmmakers interpret art. Artists include Michelangelo, Artemesia Gentileschi, Rembrandt, Vermeer, Mozart, Goya, Delacroix, Gauguin and van Gogh. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

41246 ART 685CAA Fri 12:10-3:50 Theater Erickson 2.0 1/25-3/28

STUDIO ART

ART 201 FORM AND COMPOSITION I

A basic studio survey course, using structured drawing and painting problems focused on three-dimensional forms and space relationships, using line, mass, shape and color. BSL: Open Curriculum. Transfer: CSU: C1, UC.

30851 ART 201 AA MW 9:10-12:00 3-260 Morales 3.0

ART 204 DRAWING I

A fundamental course in drawing using dry media, pencil, charcoal, and Conte crayon. BSL: Open Curriculum. (CAN ART 8) Transfer: CSU: C1, UC.

30854	ART 204 AA	MW	1:10-4:00	3-227	Bowen	3.0
<i>Evening and/or Weekend courses(s)</i>						
41371	ART 204 LA	TTh	6:30-9:20	3-260	Bogdonoff-Ginsber	3.0

ART 206 FIGURE DRAWING AND PORTRAITURE

A study of the structure of the human figure and head as it relates to representation and characterization. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: ART 201 or ART 204. Transfer: CSU, UC.

41232	ART 206 AA	MW	1:10-4:00	3-260	Morales	3.0
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ART 221 PAINTING I

Structured course in painting, projects emphasize continuity of student experience, orderly approach, and increased sophistication. BSL: Open Curriculum. PREREQ: ART 201 or 204. (CAN ART 10) Transfer: CSU, UC.

39264	ART 221 AX	TTh	9:10-12:00	3-260	Morales	3.0
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ART 222 PAINTING II

Develops awareness of optical potential of the painted surface. Acrylics, oil paint, and other media are used. BSL: Open Curriculum. PREREQ: ART 221. Transfer: CSU, UC.

39724	ART 222 AX	TTh	9:10-12:00	3-260	Morales	3.0
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ART 301 DESIGN

The fundamentals of non-objective two-dimensional organization through the use of concept (idea) as the point of departure. BSL: Open Curriculum. Transfer: CSU, C1, UC.

40225	ART 301 AA	TTh	1:10-4:00	3-227	O'Leary	3.0
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ART 351 BASIC BLACK AND WHITE PHOTOGRAPHY

Learn valuable photographic skills directly transferable to the digital world (both digital cameras and image manipulation software such as Adobe Photoshop). Basic understanding of a 35mm camera's controls is a prerequisite. Students learn to develop and print their own black and white film. Students must supply their own 35mm camera, film, and paper. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ART 356. (CAN ART 18) Transfer: CSU, UC.

<i>Evening and/or Weekend courses(s)</i>						
38359	ART 351 LA	Wed	5:30-7:30	3-260	De Camp	3.0
		Wed	7:35-9:35	3-262		

ASTRONOMY

(See Also Physics)

ASTR 100 INTRODUCTION TO ASTRONOMY

Survey of modern astronomy; study of what mankind knows about the universe and our place in it; including planets, stars, galaxies, quasars, pulsars, black holes, and the beginning and the end of the universe. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, ENGL 836 or ESL 400, and MATH 110 or 111. Transfer: CSU: B1, UC. (IGETC: 5A)

30870	ASTR 100 AA	MWF	11:10-12:00	22-114	Staff	3.0
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<i>Evening and/or Weekend courses(s)</i>						
30871	ASTR 100 LA	Mon	6:55-10:10	21-100	Digel	3.0

ASTR 100 has a non-refundable materials charge of \$6.

ASTR 101 ASTRONOMY LABORATORY

Identification of constellations, planets, stars and features of the moon. Use of a telescope and astronomical computer software to help locate identify and demonstrate the movement of astronomical objects. Laboratory measurements of astronomical phenomena. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, ENGL 836 or ESL 400, and MATH 120 or 122. PREREQ: Completion of or concurrent enrollment in ASTR 100. Transfer: CSU: B1, B3, UC. (IGETC: 5A*)

<i>Evening and/or Weekend courses(s)</i>						
33358	ASTR 101 LA	Tue	7:05-9:50	21-100	Staff	1.0
30872	ASTR 101 LB	Thu	7:05-9:50	21-100	Digel	1.0

BIOLOGICAL SCIENCES

BIOL 100 INTRODUCTION TO THE LIFE SCIENCES

Nature of the physical and chemical aspects of life. Plant and animal interrelationships and interdependencies. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: B2, UC*. (IGETC: 5B)

30873	BIOL 100 AA	TTh	9:45-11:00	17-205	Rhodes	3.0
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BIOL 110 PRINCIPLES OF BIOLOGY

This introductory course addresses the biological perspective and scientific method, the chemical and cellular bases of life, cellular transport and energetics, reproduction, heredity, classification of organisms and their evolution, plant and animal physiology, and ecology. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: B2, B3, UC. (IGETC: 5B*)

30874	BIOL 110 AA	MWF	11:10-12:00	17-207	Welles	4.0
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30877	BIOL 110 AB	Mon	8:10-11:00	20-100	Welles	4.0
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		MWF	11:10-12:00	17-207		
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<i>Evening and/or Weekend courses(s)</i>						
30878	BIOL 110 LX	Wed	6:30-9:20	17-207	Nieto	4.0
		Mon	6:30-9:45	20-100		

Hybrid Course(s). See page 56 for more information:

40792	BIOL 110 HY	Mon	6:30-9:45	20-100	Nieto	4.0
Includes online instruction:			By Arr	3.3 Hrs/Wk		Online

Biology 110: Principles of Biology

Offered as an in-class course—hands-on lab work and classroom lecture OR as a hybrid course—hands-on lab work and online lecture.

What will you learn?

The basis of evolution
Structure and function of cells
Ecology
Energy exchange and life processes
Reproduction and heredity
Much more ...

Why take this course?

Prerequisite for pre-nursing courses:

Biology 240: General Microbiology

Biology 250: Human Anatomy

Biology 260: Human Physiology

Required for: AS Degree - Biology with emphasis in Health Sciences

Why take this course as a HYBRID?

Only come to campus 1 time per week.

Online lectures can be used for test review.

Online lectures can be downloaded to your iPod/mp3 player or computer. You listen when you have the time.



18 Schedule of Classes — B

BIOL 130 HUMAN BIOLOGY

Introduction to anatomy and physiology of the human body by examining the organ systems, common disorders and current medical treatments. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: B2, UC. (IGETC: 5B)

40172 BIOL 130 AA MWF 9:10-10:00 22-114 Rhodes 3.0

Hybrid Course(s). See page 56 for more information:

41425 BIOL 130 HYA Wed 8:10-9:00 17-209 Rhodes 3.0
Includes online instruction: By Arr 2.2 Hrs/Wk Online

Evening and/or Weekend courses(s)

30881 BIOL 130 LA Mon 6:55-10:10 17-205 Ciambrone 3.0

BIOL 225 BIOLOGY OF ORGANISMS

Designed for biology majors, topics of this course are evolutionary relationships, structures and physiology of diverse organisms, ecology, developmental and behavioral biology, and population genetics. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: MATH 120 or 123, or appropriate score on District math placement test and other measures as appropriate. (CAN BIOL SEQ A = BIOL 225 + BIOL 230) Transfer: CSU: B2, B3, UC. (IGETC: 5B)

38348 BIOL 225 AA MWF 10:10-11:00 17-209 Rhodes 5.0
MW 11:10-2:00 20-100

BIOL 240 GENERAL MICROBIOLOGY

Molecular and biochemical characteristics of micro-organisms with emphasis on bacteria. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: CHEM 192, 210 or 410 or equivalent, and either BIOL 110 or 130 or equivalent. (CAN BIOL 14) Transfer: CSU: B2, B3, UC. (IGETC: 5B*)

38829 BIOL 240 AA TTh 9:45-11:00 22-116 Staples 4.0
TTh 8:10-9:25 20-100

39410 BIOL 240 AB TTh 9:45-11:00 22-116 Staples 4.0
TTh 11:10-12:25 20-100

40193 BIOL 240 AC MW 2:10-3:25 17-209 Thomson 4.0
MW 3:40-4:55 20-100

Evening and/or Weekend courses(s)

30883 BIOL 240 LA TTh 5:35-6:50 20-100 Torok 4.0
TTh 7:05-8:20 17-207

39712 BIOL 240 LB TTh 7:05-8:20 17-207 Torok 4.0
TTh 8:45-10:00 20-100

BIOL 250 HUMAN ANATOMY

Study of the structure of the major organ systems of the human body; lab consists of studying human gross anatomy models and prosected cadavers. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: BIOL 100, 110 or 130. (CAN BIOL 10) (CAN BIOL SEQ B = BIOL 250 + 260) Transfer: CSU: B2, B3, UC. (IGETC: 5B*)

35763 BIOL 250 AA TTh 8:10-9:25 6-2 Staff 4.0
TTh 9:45-11:00 17-207 Hirzel

39015 BIOL 250 AB TTh 9:45-11:00 17-207 Hirzel 4.0
TTh 11:10-12:25 6-2 Smiley

40195 BIOL 250 AC MW 9:45-11:00 22-116 Fichmann 4.0
Fri 8:10-11:00 6-2 Staff

40767 BIOL 250 AD MW 9:45-11:00 22-116 Fichmann 4.0
MW 11:10-12:25 6-2

Evening and/or Weekend courses(s)

35766 BIOL 250 LA Tue 7:05-9:50 17-209 Chinn 4.0
Thu 7:05-9:50 6-2

39274 BIOL 250 LB Tue 7:05-9:50 17-209 Chinn 4.0
Wed 7:05-9:50 6-2

BIOL 260 HUMAN PHYSIOLOGY

Study of the functions of the major organ systems of the human body. For students in allied health and other related fields. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 420, ENGL 100, and MATH 120 or 122. PREREQ: BIOL 110 or 130; CHEM 192 or 410. (CAN BIOL 12) (CAN BIOL SEQ B = BIOL 250 + 260) Transfer: CSU: B2, B3, UC. (IGETC: 5B*)

Hybrid Course(s). See page 56 for more information:

35764 BIOL 260 HYA MW 11:10-12:30 22-116 Staples 5.0
Mon 12:50-4:00 6-2

Includes online instruction: By Arr 3.3 Hrs/Wk Online
38998 BIOL 260 HYB TTh 11:10-12:30 22-116 Hirzel 5.0
Tue 1:00-4:00 6-2 Bjerknes

Includes online instruction: By Arr 3.3 Hrs/Wk Online
40196 BIOL 260 HYC TTh 11:10-12:30 22-116 Hirzel 5.0
Wed 1:00-4:00 6-2 Patton

Includes online instruction: By Arr 3.3 Hrs/Wk Online
39710 BIOL 260 HYE Mon 8:10-11:00 6-2 Staples 5.0
MW 11:10-12:30 22-116

Includes online instruction: By Arr 3.3 Hrs/Wk Online
Evening and/or Weekend courses(s)

39345 BIOL 260 LA Thu 7:05-9:50 17-209 Kelley 5.0
Sat 8:45-3:00 6-2

Evening and/or Weekend courses(s)

40668 BIOL 260 LB MT 4:30-5:50 17-207 Staff 5.0
MT 6:10-9:15 6-2

BIOL 310 NUTRITION

Introduction to nutrient functions, structures and food sources; health consequences of nutrient deficiencies and excesses; related chronic diseases; inter-relationships of diet to body's metabolism. Emphasis is placed on applying information to personal life. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, ENGL 836 or ESL 400, and MATH 110 or 111. (CAN FCS 2) Transfer: CSU: E1, UC.

30884 BIOL 310 AA TTh 8:10-9:25 17-207 Munoz 3.0

Evening and/or Weekend courses(s)

30885 BIOL 310 LA Wed 7:05-9:50 17-209 Munoz 3.0

BUSINESS

(See also courses in Management and Real Estate)

BUS. 100 SURVEY OF BUSINESS

Introduction to the American business practices in the global environment including economics, ethics, entrepreneurship, organizational development, management, customer/enterprise relations, information management, accounting, securities, and financial institutions. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU, UC.

40214 BUS. 100 AA MWF 11:10-12:00 13-217 Trugman 3.0

Evening and/or Weekend courses(s)

38867 BUS. 100 LA Tue 6:30-9:20 13-113 Thiele 3.0

Telecourse:

36815 BUS. 100 TVH See pages 54-55 TV McGlasson 3.0

Orientation meeting is held at College of San Mateo.

BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS

Overview of business information systems including hardware, software, flow-charting, and programming in Visual Basic. Introductory units on software packages (spreadsheet, word processing, and database) used in business are included. Designed to meet the requirements of the business transfer major. Two hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU, UC.

30891 BUS. 103 AA MWF 8:10-9:00 13-217 Trugman 3.0

BUS. 103 has a non-refundable materials charge of \$6.

BUS. 108 BUSINESS WRITING AND PRESENTATION METHODS: REVIEW OF ENGLISH BASICS, WRITING BUSINESS DOCUMENTS, AND DESIGNING BUSINESS PRESENTATIONS

Basic English, business writing principles, and presentation design using word processing and presentation software packages. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Two hours of lab per week are required. PREREQ: CBOT 430. Transfer: CSU.

Evening and/or Weekend courses(s)

40775 BUS. 108 LA Mon 6:30-9:45 13-217 Thiele 3.0

Schedule of Classes — B/C 19

BUS. 110 BUSINESS ARITHMETIC

Review of basic arithmetic skills -- addition, subtraction, multiplication, division, fractions, decimals, trade discounts, and other business problems. Open entry/ Open exit. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

Evening and/or Weekend courses(s)

39728 BUS. 110 LX Thu 6:30-9:20 13-214 Trugman 3.0

Online course:

39726 BUS. 110 OLH By Arrangement Online Trugman 3.0 Mandatory
Orientation Meeting: Thurs., 1/24, 6:30-7:30 p.m., Bldg. 13, Room 214

BUS. 115 BUSINESS MATHEMATICS

Calculations involving taxes, discounts, negotiable instruments, periodic payments, compensation methods, inventory pricing, depreciation, and present value. RECOMMENDED: Eligibility for READ 836, ENGL 836 or ESL 400, and MATH 110 or 111. PREREQ: BUS. 110. Transfer: CSU.

Evening and/or Weekend courses(s)

39729 BUS. 115 LX Thu 6:30-9:20 13-214 Trugman 3.0

Online course:

39727 BUS. 115 OLH By Arrangement Online Trugman 3.0
Mandatory Orientation Meeting: Thurs., 1/24, 6:30-7:30 p.m., Bldg. 13, Room 214

BUS. 150 SMALL BUSINESS MANAGEMENT

Introduction to the methods used for starting and managing a small business. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: BUS. 100 or previous business experience. Transfer: CSU.

Telecourse:

36816 BUS. 150TVH WedSee pages 54-55 TV VonBleichert 3.0
Orientation meeting is held at College of San Mateo.

BUS. 201 BUSINESS LAW

Introduction to the law applicable to business institutions and their operation. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN BUS 12) Transfer: CSU, UC.

30894 BUS. 201 AA TTh 11:10-12:25 13-116 Roscelli 3.0

BUS. 395 GETTING STARTED IN BUSINESS

Designed to assist in starting a new business or growing a current business faster, in evaluating a business idea, and in organizing a business by studying

important business principles developed by international business consultants. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

38721 BUS. 395 LA Tue 6:30-9:20 13-114 Genevro 1.0 1/22-2/26

BUS. 396 DEVELOPING A BUSINESS PLAN

Learn how to design, develop, and implement the most important tool for a successful business--the business plan. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

38723 BUS. 396 LA Tue 6:30-9:20 13-114 Genevro 1.0 3/4-4/15

BUS. 397 DEVELOPING TOOLS TO CREATE A MARKETING PLAN

Learn about marketing and advertising tools, including the Internet, and get ready to start your own business. Here you talk to entrepreneurs, identify your target customers and position your company for success. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

38722 BUS. 397 LA Tue 6:30-9:20 13-114 Genevro 1.0 4/22-5/27

CAREER AND PERSONAL DEVELOPMENT

CRER 137 LIFE AND CAREER PLANNING

Exploration of career and personal interests, skills, values and career alternatives. Development of job search techniques: resumes, cover letters, and interview skills. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU; E1.

30986 CRER 137 AA TTh 9:45-11:00 9-106 Sammut 3.0

Evening and/or Weekend courses(s)

30987 CRER 137 LA Thu 6:30-9:20 13-210 Olesen 3.0

CRER 401 COLLEGE SUCCESS

Information regarding college policies, degrees, transfer requirements, programs/ services and improvement in study skills. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU, UC.

39685 CRER 401 AA Tue 12:45-1:35 13-210 Olesen 1.0

CRER 407 EXPLORING CAREERS, MAJORS AND TRANSFER

Engage in your own career development and become an active participant in planning your educational goals. Learn valuable resources and tools to help with career, major and transfer choices. Assess interests and skills, explore college majors, and research 4-year institutions. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

First Year Experience course(s) (see pages 11-12 of printed schedule of classes):

40661 CRER 407 FL1 Wed 11:10-12:00 2-10 Sammut 1.0

CRER 407 FL1 is linked with CRN 39408, READ 836 FL1. When you enroll in a linked section you must enroll in the companion course.

First Year Experience course(s) (see pages 11-12 of printed schedule of classes):

40666 CRER 407 FL2 Wed 11:10-12:00 13-216 Ramey 1.0

CRER 407 FL2 is linked with CRN 39656, ESL 844 FL2. When you enroll in a linked section you must enroll in the companion course.

First Year Experience course(s) (see pages 11-12 of printed schedule of classes):

40665 CRER 407 FL3 Wed 11:10-12:00 13-114 Darafshi 1.0

CRER 407 FL3 is linked with CRN 40125, MATH 112 FL3. When you enroll in a linked section you must enroll in the companion course.

First Year Experience course(s) (see pages 11-12 of printed schedule of classes):

40667 CRER 407 FL4 Wed 11:10-12:00 13-110 Stoner-Brito 1.0

CRER 407 FL4 is linked with CRN 39723, ENGL 100 FL4. When you enroll in a linked section you must enroll in the companion course.

SFSU Business Administration Cañada College University Center

Prepare to TRANSFER into the SFSU Business Administration Degree Program!

Follow these easy steps:

• SEE your counselor

• TAKE the following classes:

ACTG 121, ACTG 131

BUS 103 & CBOT 435* (May also be met by passing the ISYS 363 Waiver Exam, administered at SFSU.

ECON 100, ECON 102

MATH 200

MATH 241 OR MATH 251

• COMPLETE Lower Division Transfer Requirements:

Students must also complete 39 units of lower division General Education (GE) requirements. See a list of courses that fulfill the California State University GE requirements at www.canadacollege.edu/catalog/, or for the most recent transfer information, see www.assist.org.

20 Schedule of Classes — C

CRER 430 CAREER ASSESSMENT

Designed to help individuals define career alternatives. Vocational interest, skills, and values instruments are given and results interpreted. A minimum of 24 hours of "by arrangement" testing, research, and counseling are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

36801 CRER 430 AA By Arrangement 13-5 Olesen 0.5

COMPUTER BUSINESS OFFICE TECHNOLOGY

(Previously listed under Business/Office Technology)

Para cursos de CBOT en Español, vea el final de esta sección.

CBOT 415 BEGINNING COMPUTER KEYBOARDING

Keyboarding techniques using the alphabetic and numeric keys on the computer. Two hours of lab per week are required. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39915 CBOT 415 AX TTh 8:10-9:25 13-217 Finn 1.5 1/22-3/25
39917 CBOT 415 BX TTh 8:10-9:25 13-217 Finn 1.5 3/27-5/22

Evening and/or Weekend courses(s)

41161 CBOT 415 KX Wed 6:30-9:20 13-217 Jung 1.5 1/23-3/26
39926 CBOT 415 LX Wed 6:30-9:20 13-217 Jung 1.5 4/2-5/28

CBOT 415 has a non-refundable materials charge of \$4.

CBOT 417 SKILL BUILDING

Individualized, self-paced instruction to improve accuracy and develop keyboarding (typing) speed. May be repeated for credit up to 3 units. Two hours of lab per week are required per 1.5 units. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: CBOT 415. Transfer: CSU.

39916 CBOT 417 AX TTh 8:10-9:25 13-217 Finn 1.5 1/22-3/25
39918 CBOT 417 BX TTh 8:10-9:25 13-217 Finn 1.5 3/27-5/22

Evening and/or Weekend courses(s)

41163 CBOT 417 KX Wed 6:30-9:20 13-217 Jung 1.5 1/23-3/26
39927 CBOT 417 LX Wed 6:30-9:20 13-217 Jung 1.5 4/2-5/28

CBOT 417 has a non-refundable materials charge of \$4-\$6.

CBOT 430 COMPUTER APPLICATIONS, PART I

Introduction to the use of personal computers including the basic features of Windows, word processing, and presentation graphics using Microsoft Office. CBOT 415 is recommended. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU, UC*.

39942 CBOT 430 AA MW 11:10-12:25 13-214 Jung 1.5 1/23-3/26
39921 CBOT 430 AB TTh 9:45-11:00 13-217 Finn 1.5 1/22-3/25

Evening and/or Weekend courses(s)

39929 CBOT 430 LA Tue 6:30-9:20 13-213 Thiele 1.5 1/22-3/25

Evening and/or Weekend courses(s)

39923 CBOT 430 WAH Sat 8:10-2:00 13-217 Finn 1.5 1/26-2/23

CBOT 430 has a non-refundable materials charge of \$4.

CBOT 431 COMPUTER APPLICATIONS, PART II

Includes the basic features of spreadsheets, database applications, and methods of integration using Microsoft Office. CBOT 430 is recommended. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU, UC*.

39943 CBOT 431 AA MW 11:10-12:25 13-214 Jung 1.5 3/31-5/21
39922 CBOT 431 AB TTh 9:45-11:00 13-217 Finn 1.5 3/27-5/22

Evening and/or Weekend courses(s)

39930 CBOT 431 LA Tue 6:30-9:20 13-213 Thiele 1.5 4/1-5/27

Evening and/or Weekend courses(s)

40969 CBOT 431 WAH Sat 8:10-2:00 13-217 Finn 1.5 3/1-3/29

CBOT 431 has a non-refundable materials charge of \$4.

CBOT 435 SPREADSHEETS

Students use Excel to plan and build worksheets using formulas and functions to solve business problems. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39931 CBOT 435AA MW 9:45-11:00 13-214 Jung 3.0

CBOT 435 has a non-refundable materials charge of \$6.

CBOT 436 DATABASE MANAGEMENT

Use Microsoft Access to build databases to establish data entry screens and produce business reports. Other topics include relational databases, macros, file operations, and database management. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

40546 CBOT 436 LA Tue 6:30-9:20 13-214 Clark 3.0

CBOT 436 has a non-refundable materials charge of \$6.

CBOT 439 MANAGING BUSINESS DOCUMENTS

Learn to create, format, and manage professional-looking business documents using a word processing program. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: CBOT 415. Transfer: CSU.

41190 CBOT 439 AX TTh 8:10-9:25 13-217 Finn 1.5 1/22-3/25

39920 CBOT 439 BX TTh 8:10-9:25 13-217 Finn 1.5 3/27-5/22

Evening and/or Weekend courses(s)

41165 CBOT 439 KX Wed 6:30-9:20 13-217 Jung 1.5 1/23-3/26

39928 CBOT 439 LX Wed 6:30-9:20 13-217 Jung 1.5 4/2-5/28

CBOT 439 has a non-refundable materials charge of \$4.

CBOT 458 ADVANCED PRESENTATION SOFTWARE: POWERPOINT

Learn the advanced features of PowerPoint, including manipulating PowerPoint objects, customizing templates and toolbars, advanced text manipulation, animation and slide show effects, creating charts and tables, flowcharts, organization charts, and diagrams. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

41192 CBOT 458 LA Wed 6:30-9:20 13-214 Finn 1.5 4/2-5/28

CBOT 458 has a non-refundable materials charge of \$4.

Acrobat/Computer Applications: Excel/Word/
PowerPoint/Outlook & Windows ^{XP}

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CBOT 470 ADVANCED SPREADSHEETS

Creating spreadsheets with macros, graphs, databases, and database queries for advanced business applications. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: CBOT 435. Transfer: CSU.

Evening and/or Weekend courses(s)						
39924	CBOT 470 LA	Wed	6:30-9:20	13-214 Finn	1.5	1/23-3/26

CBOT 470 has a non-refundable materials charge of \$4.

CBOT 472 INTRODUCTION TO WORD FOR WINDOWS

Basics of Word for Windows. Topics include creating, editing, printing, and formatting. Two hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39941	CBOT 472 AA	TTh	11:10-12:25	13-214 Jung	1.5	1/22-3/25
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CBOT 472 has a non-refundable materials charge of \$4.

CBOT 474 INTERMEDIATE WORD FOR WINDOWS

Intermediate features of Word for Windows. Topics include labels, merging, macros, sorting, tables, columns, and desktop publishing features. Two hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: CBOT 472. Transfer: CSU.

39934	CBOT 474 AA	TTh	11:10-12:25	13-214 Jung	1.5	3/27-5/22
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CBOT 474 has a non-refundable materials charge of \$4.

CBOT 476 ADOBE ACROBAT

Learn to create, convert, store, and transport documents from various software programs using Adobe Acrobat. The course covers Adobe Reader, security and password protection, consolidation of PDF files into one Adobe PDF file, application of final edits and modifications to enhance those files. Also, learn to create online documents and interactive forms. Working knowledge of using a computer and its operating system is recommended. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)						
40747	CBOT 476 LA	Mon	6:30-9:35	13-213 Finn	1.5	1/28-3/31

CBOT 476 has a non-refundable materials charge of \$4.

CBOT 480 USING THE INTERNET, PART I

Students learn how the Internet works, Internet connection options available, utilization of Internet addresses, mastery of browsers available, and use basic e-mail features. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: CBOT 448. Transfer: CSU.

Evening and/or Weekend courses(s)						
39948	CBOT 480 LA	Mon	6:30-9:35	13-213 Finn	1.5	4/7-6/2

CBOT 480 has a non-refundable materials charge of \$4.

EN ESPAÑOL

CBOT 472 INTRODUCCION A WORD PARA WINDOWS

Principios básicos para WORD que incluyen crear, redactar, imprimir y formatear un documento. Dos horas de laboratorio por semana son requeridas. RECOMENDACION: Elegibilidad para LECTURA 802, e INGLES 800 o 400. REQUISITO: CBOT 431. Transferible a CSU.

Curso dado en el Centro de OICW/Menlo Park						
39950	CBOT 472 MSH	Thu	6:30-9:20	MPCL1 Clark	1.5	1/24-3/27

CBOT 472 tiene una cuota para materiales de \$4.

CBOT 474 WORD PARA WINDOWS INTERMEDIO

Principios intermedios para WORD que incluyen las temas de etiquetacion, unir documentos, macros, sortear, columnas y graficas publicitarias (volantes, folletos, tarjetas de negocio, etc.). Dos horas de laboratorio por semana son requeridos. RECOMENDACION: Elegibilidad para LECTURA 802, e INGLES 800 o 400. REQUISITO: CBOT 472. Transferible a CSU.

Curso dado en el Centro de OICW/Menlo Park						
39951	CBOT 474 MSH	Thu	6:30-9:20	MPCL1 Clark	1.5	4/3-5/29

CBOT 474 tiene una cuota para materiales de \$4.

CHEMISTRY

CHEM 100 SURVEY OF CHEMISTRY

General survey course of the chemical concepts designed for non-science majors. Not open to students who have had or are taking CHEM 210. PREREQ: MATH 111. Transfer: CSU: B1, UC*. (IGETC: 5A)

Telecourse:

41514	CHEM 100 TVH	MonSee	pages 54-55	TV	DeGregorio	3.0
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Orientation meeting is held at College of San Mateo.

CHEM 210 GENERAL CHEMISTRY I

Discussion of fundamental concepts, principles and laws that describe the chemistry of solids, liquids, gases and solutions including atomic and molecular structures, bonding, molecular geometry, stoichiometry and thermochemistry with emphasis on critical thinking and problem solving skills. CHEM 192 is recommended. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 120 or 123, or satisfactory score on District math placement test and other measures as appropriate that indicate proficiency in Intermediate Algebra. (CAN CHEM 2) (CAN CHEM SEQ A = CHEM 210 + 220) Transfer: CSU: B1, B3, UC*. (IGETC: 5A*)

30957	CHEM 210 AA	MW	8:10-11:00	21-100 Wakeham	5.0
		MWF	11:10-12:00	17-209	

CHEM 210 has a non-refundable materials charge of \$3.

CHEM 220 GENERAL CHEMISTRY II

Discussion of chemical kinetics, chemical equilibria, thermodynamics, electrochemistry, coordination chemistry, nuclear chemistry with emphasis on critical thinking and problem solving skills. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: CHEM 210 or equivalent. (CAN CHEM 4) (CAN CHEM SEQ A = CHEM 210 + 220) Transfer: CSU: B1, B3, UC. (IGETC: 5A*)

30958	CHEM 220 AA	TTh	9:45-11:00	22-118 Pattanayak	5.0
		TTh	11:10-2:00	21-100	

CHEM 220 has a non-refundable materials charge of \$3.

CHEM 235 ORGANIC CHEMISTRY II

Continuation of CHEM 234. Introduces the chemistry of several functional groups with emphasis on synthesis and reaction mechanisms. Recommended to be taken concurrently with CHEM 238. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: CHEM 234 and 237. Transfer: CSU: B1, UC. (IGETC: 5A).

40100	CHEM 235 AA	MWF	11:10-12:00	17-203 Medina	3.0
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CHEM 238 ORGANIC CHEMISTRY LABORATORY II

Synthesis, isolation, purification and identification of organic compounds including qualitative analysis from derivatives and spectroscopy. Recommended to be taken concurrently with CHEM 235. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: CHEM 235. Transfer: CSU: B1, B3, UC. (IGETC: 5A*)

40133	CHEM 238 AA	TTh	8:10-11:00	21-100 Medina	2.0
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CHEM 238 has a non-refundable materials charge of \$3.

CHEM 410 CHEMISTRY FOR HEALTH SCIENCES

A survey of basic concepts in general, organic and biological chemistry relevant to the allied science programs. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 110 or equivalent. Transfer: CSU: B1, B3.

39612	CHEM 410 AA	MWF	8:10-9:00	17-207 Pattanayak	4.0
		Fri	9:10-12:00	21-100	

Evening and/or Weekend courses(s)

39615	CHEM 410 LA	Mon	6:55-10:10	17-209 Pattanayak	4.0
		Wed	7:05-9:50	21-100 Bhatia	

CHEM 410 has a non-refundable materials charge of \$3.

22 Schedule of Classes — C/D

COMPUTER INFORMATION SCIENCE

(See also Engineering)

CIS 118, 119 INTRODUCTION TO OBJECT ORIENTED PROGRAM DESIGN, OPEN COMPUTER LAB I

Introduction to object-oriented computer programming for computer science majors (CSO) and computer professionals. Topics include computer hardware and operating systems, problem solving techniques, object-oriented program design, program coding, testing and implementation, documentation; issues and techniques. Students explore algorithm development, data types, flow of control, classes, objects, and event-driven programming. May be repeated once for credit. RECOMMENDED: Eligibility for READ 420, ENGL 100, and MATH 110 or 111. COREQ: Concurrent enrollment in CIS 119, Open Computer Lab. Transfer: CSU, UC.

38206	CIS 118 AA	TTh	11:10-12:25	22-118	Iverson	3.0
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Online course: For further information go to www.smccd.net/accounts/iverson

38207	CIS 119 OLH	By Arrangement	Online	Iverson	1.0
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CIS 250, 251 PROGRAMMING METHODS I: C++, OPEN COMPUTER LAB I: C++

Introduction to computer science and software engineering for majors and computer professionals. A systematic approach to the design, implementation, and management of robust C++ computer programs. Course emphasizes object-oriented design, programming documentation, testing and debugging techniques, and computer ethics. Conforms to the ACM CS1 standards. RECOMMENDED: Eligibility for READ 420, ENGL 100, and MATH 120 or 122. PREREQ: CIS 118 or equivalent. COREQ: Concurrent enrollment in CIS 251, Open Computer Lab I. Transfer: CSU, UC.

Evening and/or Weekend courses(s)

37790	CIS 250 LA	MW	5:10-6:25	22-118	Iverson	3.0
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Online course: For further information go to www.smccd.net/accounts/iverson

37791	CIS 251 OLH	By Arrangement	Online	Iverson	1.0
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CIS 252, 253 PROGRAMMING METHODS II: C++, OPEN COMPUTER LAB II: C++

This course uses object-oriented techniques and the C++ programming language to illustrate a variety of data structures including arrays, stacks, queues, linked lists, trees, dictionaries, sets and graphs. Also covered are sorting and searching topics, including Big O notation and hash tables. Conforms to the ACM CS2 standards. RECOMMENDED: Eligibility for READ 420, ENGL 100, and MATH 120 or 122. PREREQ: CIS 250/251 or equivalent. COREQ: Concurrent enrollment in CIS 253, Open Computer Lab. Transfer: CSU, UC.

41479	CIS 252 AX	TTh	2:10-3:30	16-110	Iverson	3.0
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Online course: For further information go to www.smccd.net/accounts/iverson

41482	CIS 253 OXH	By Arrangement	Online	Iverson	1.0
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CIS 286, 287 PROGRAMMING METHODS II: JAVA, COMPUTER LAB II: JAVA

Data Structures class for computer science majors (CS2) and computer professionals. This course uses Object-Oriented techniques to illustrate a variety of data structures including: vectors, stacks, queues, linked lists, trees, dictionaries, maps, sets and graphs. Also covered are sorting and searching topics, including Big O notation and hash tables. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: CIS 284/285 or equivalent. COREQ: Concurrent enrollment in CIS 287, Computer Lab II: Java. Transfer: CSU, UC.

41483	CIS 286 AX	TTh	2:10-3:30	16-110	Iverson	3.0
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Online course: For further information go to www.smccd.net/accounts/iverson

41484	CIS 287 OXH	By Arrangement	Online	Iverson	1.0
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COOPERATIVE EDUCATION

COOP 670 COOPERATIVE EDUCATION/WORK EXPERIENCE

Employed students or students on volunteer assignments can earn 1-4 units per semester for jobs/assignments related to their major or occupational goals. Call 306-3367 for more information. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. COREQ: Enrollment in 7 units including Cooperative Education/Work Experience and a job or volunteer work site. Transfer: CSU.

COOP 670 is a full-semester course. Course orientation dates are listed below and attendance at one meeting is obligatory. Attend ONE of the orientations for the section in which you are registered.

30979	COOP 670 AA	Mon	1:10-2:00	13-116	Nicholls	4.0	1/28-2/11
30980	COOP 670 AB	Thu	1:10-2:00	13-116	Graham	4.0	1/24-2/7
39021	COOP 670 AC	Wed	1:10-2:00	13-116	Nicholls	1.0-3.0	1/23-2/6
30983	COOP 670 LA	Tue	5:30-6:20	13-116	Graham	4.0	1/22-2/5
30984	COOP 670 LB	Wed	5:30-6:20	13-116	Nicholls	4.0	1/23-2/6
34119	COOP 670 WAH Sat		8:00-8:55	13-17	Nicholls	4.0	1/26-2/9

DRAMA

(See Theater Arts)

DEVELOPMENTAL LEARNING SKILLS

(See also courses under Adaptive Physical Education)

The Disabled Student Program Services Center offers services to eligible students with disabilities; these services may include test taking accommodation, notetakers, pre-registration advising, disabled student parking, readers, scribes, recording for the blind book ordering and learning disability referrals and intakes. The program is designed to provide individual assistance to students with disabilities; this includes appropriate academic accommodations.

Developmental Learning Skills classes are designed for students interested in determining their unique learning profile and the characteristics of learning disabilities. DSKL 811 consists of an individualized series of appointments whereby a comprehensive battery of assessment tests are administered individually to students. Upon eligibility, students may receive specialized tutoring, and learn about self-advocacy skills, time-management, test taking accommodation and adaptive technology instruction as well as other services. For more information, please visit the DSPS Center in Bldg. 5, Room 207, or call (650) 306-3259 TDD: (650) 306-3161.

DSKL 810 DEVELOPMENTAL LEARNING SKILLS

Individual/small group instruction in perceptual, memory, conceptual, language skills, and self-advocacy skills. Verifiable learning disability is recommended. Eight by arrangement hours of lab per semester are required. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

40626	DSKL 810 AB	Mon	12:10-1:00	6-12	Clusin	0.5	2/25-4/21
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DSKL 811 SPECIFIC LEARNING SKILLS ASSESSMENT

As assessment battery to determine learning styles and academic skill levels. Student develops an individual learning strategies plan. Twenty four by arrangement hours of lab are required per semester. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

31038	DSKL 811 AA	By Arrangement	5-207A	Streifer	0.5
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DSKL 813 DEVELOPMENTAL READING AND THINKING

Primarily for the students in Learning Disabilities Program, small group instruction in reading and thinking skills. Verifiable learning disability is recommended. Twenty four by arrangement hours of lab are required per semester. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

39360	DSKL 813 AA	TTh	2:10-3:00	6-12	Clusin	0.5-2.0	2/14-5/22
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DSKL 814 DEVELOPMENTAL WRITING

Primarily for students in learning disability program, small group and classroom activities designed to assist students in writing skills. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

40221 DSKL 814 AA MW 1:10-3:00 6-12 Clusin 0.5-2.0 2/25-5/21

DSKL 816 TUTORING

Special assistance is provided to help students succeed in mainstream college-level classes. Designed primarily for students in the Learning Disabilities Program. Verifiable learning disability is recommended. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

39359 DSKL 816 AA TTh 11:10-1:45 6-12 Clusin 0.5-1.5 2/14-5/22
40376 DSKL 816 AB Mon 11:10-12:00 6-12 Clusin 0.5-2.0 2/25-5/19
Wed 11:10-1:00 6-12 2/20-5/21

EARLY CHILDHOOD EDUCATION/ CHILD DEVELOPMENT

(See also Literature)

ECE. students will receive free bilingual support funded by Preschool For All.

Para cursos de ECE. en Español, vea el final de esta sección.

ECE. 192 CHILDREN'S LITERATURE II (PREVIOUSLY LIT. 192)

This survey course examines the following genres within children's literature: poetry, multicultural books, informational books and biography, realistic fiction, and historical fiction. Included are contemporary controversies, trends and issues related to children's literature (infancy to adolescence). RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C2.

41330 ECE. 192 AA Wed 4:10-7:00 22-114 Hock 3.0

ECE. 201 CHILD DEVELOPMENT

Overview of growth from birth to adolescence including physical, cognitive, language, emotional, and social aspects of development; a practical application of theory is emphasized. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI, UC. (IGETC: 4)

31083 ECE. 201 AA TTh 11:10-12:25 22-114 Dilko 3.0

Course held at Coastsides - Half Moon Bay (Main St. Park Comm. Center):

39540 ECE. 201 COH Mon 6:55-10:10 CTHM Floor 3.0

ECE. 210 EARLY CHILDHOOD EDUCATION PRINCIPLES

Historical perspective, nature, and goals of early childhood education. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

40541 ECE. 210 AA MW 8:10-9:25 13-216 Goines 3.0

Evening and/or Weekend courses(s)

38578 ECE. 210 LA Mon 7:05-10:10 22-114 Blair 3.0

ECE. 211 EARLY CHILDHOOD EDUCATION CURRICULUM

The development of goals and objectives to manage learning environments and their social implications for children are covered. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39542 ECE. 211 AA TTh 9:45-11:00 22-114 Dilko 3.0

OICW/Menlo Park Center course(s)

40540 ECE. 211 MPH Tue 4:10-7:00 MPLR1 Lawrence 3.0

ECE. 212 CHILD, FAMILY, AND COMMUNITY

An overview of contemporary family and community issues influencing childhood. The course focuses on the socialization process including cultural, and ethnic diversity, parenting styles, gender roles and the role of the community. Community resources are included. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI, UC. (IGETC: 4)

39543 ECE. 212 AA MW 9:45-11:00 13-216 Goines 3.0

Evening and/or Weekend courses(s)

41331 ECE. 212 LA Tue 7:05-9:50 22-114 Goines 3.0

ECE. 223 INFANT DEVELOPMENT

Developmental trends, abilities, and influences of behavior during the first three years of life and their social implications. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39544 ECE. 223 AA Mon 4:10-7:00 22-114 Blair 3.0

ECE. 230 CREATIVE ACTIVITIES FOR THE YOUNG CHILD

Practical skills in presenting activities to young children. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

40555 ECE. 230 WAH Sat 9:00-5:00 22-114 Lawrence 3.0 2/23-3/15
Sat 9:00-5:00 22-114 4/5-4/12

ECE. 240 EARLY CHILDHOOD EDUCATION ADMINISTRATION: BUSINESS/ LEGAL

Overview of the business aspects of caring for children and their social, political, and economic implications. Twelve units in ECE. recommended. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

39241 ECE. 240 WAH Sat 9:00-5:00 13-113 Patterson 3.0
Meeting dates are: 1/26, 2/9, 3/1, 29, 4/26 and 5/17.

ECE. 242 ADULT SUPERVISION IN ECE/CD CLASSROOMS

Methods and principles of supervising student teachers, assistant teachers, parents, and volunteers in early childhood education/child development classrooms. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

OICW/Menlo Park Center course(s)

35911 ECE. 242 MPH Thu 4:10-7:00 MPLR1 Sweeney-Keplinger 2.0
1/24-4/10

ECE. 244 PREKINDERGARTEN LEARNING AND DEVELOPMENT GUIDELINES

Reviews criteria for the provision of high quality prekindergarten/preschool experiences for young children. Topics and issues include early child development foundation skills, appropriate learning environments, school readiness/school success and universal preschool. Eight by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

40539 ECE. 244 WAH Sat 9:00-5:00 13-113 Mannheimer 2.0
Meeting dates are: 2/2, 23, 3/8 and 4/5.

ECE. 254 ANTI-BIAS CURRICULUM

Examines diversity issues related to childhood and the importance of creating anti-bias curriculum to resist the development of early stereotyping and discriminatory behavior. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39548 ECE. 254 AA Tue 4:10-7:00 22-114 Goines 3.0

ECE. 260 CHILDREN WITH SPECIAL NEEDS

Issues related to children with special needs (focus on physical, sensory, communicative, and behavioral disabilities) with emphasis on the inclusion of these children in ECE/Child Development environments and classrooms. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

41350 ECE. 260 LA Mon 7:05-10:10 17-109 Roberts 3.0

ECE. 264 THE LIFE CYCLE OF THE FAMILY (ALSO HMSV 264)

This course covers the life cycle of the family, including cultural, social perspectives, and family support resources. Eight by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI.

OICW/Menlo Park Center course(s)

40569 ECE. 264 PFH Wed 7:05-9:50 MPLR1 Nalls 3.0

24 Schedule of Classes — E

ECE. 313 HEALTH AND SAFETY FOR YOUNG CHILDREN

Overview of health practices and safety regulations for licensed child care settings. Topics include infectious disease prevention, establishing safe environments for young children, emergency and disaster preparedness, and community resources. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

39577	ECE. 313 LA	Wed	7:05-9:50	22-114	Holtzman	3.0
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ECE. 335 HANDLING BEHAVIOR

Learn how to handle children's behavior in a positive way. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400.

Evening and/or Weekend courses(s)

39243	ECE. 335 LA	Thu	7:05-9:50	22-114	Blair	3.0
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ECE. 350 COMMUNICATING WITH PARENTS

The focus of this course is effective communication skills needed by child care providers when communicating with parents. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

OICW/Menlo Park Center course(s)

38583	ECE. 350 MPH	Thu	4:10-7:00	MPLR1	Sweeney-Keplinger	1.0
4/17-5/22						

ECE. 366 PRACTICUM IN EARLY CHILDHOOD EDUCATION (ALSO HMSV 366)

Supervised Field Experience on methods and principles of teaching in early childhood classrooms. Six by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: 12 units of ECE., approved sites only. Transfer: CSU.

Evening and/or Weekend courses(s)

37164	ECE. 366 LA	Mon	7:05-10:00	13-114	Dilko	3.0
Meeting dates are: 1/28, 2/11, 3/10, 4/7, 28 and 5/19.						
40745	ECE. 366 LB	Wed	7:05-10:00	13-216	Davis	3.0
Meeting dates are: 1/30, 2/20, 3/12, 4/9, 30 and 5/21.						

ECE. 382 MALE INVOLVEMENT IN EARLY CHILDHOOD

The importance of men in children's lives is examined and barriers concerning their involvement are reviewed. Transfer: CSU.

Evening and/or Weekend courses(s)

38360	ECE. 382 WAH	Sat	9:00-5:00	13-113	Proett	1.0
4/19 and 5/3						

ECE. 670 ECE/CD: COOPERATIVE EDUCATION

Employed students or students on volunteer assignments can earn 1-4 units per semester for jobs/assignments related to their major or occupational goals. Call 306-3367 for more information. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. COREQ: Enrollment in 7 units including Cooperative Education/Work Experience and a job or volunteer work site. Transfer: CSU.

ECE. 670 is a full-semester course. Course orientation dates are listed below and attendance at one meeting is obligatory. Attend ONE of the orientations for the section in which you are registered.

39789	ECE. 670 AB	Thu	1:10-2:00	13-116	Graham	1.0-4.0	1/24-2/7
38498	ECE. 670 LA	Wed	5:30-6:20	13-116	Nicholls	1.0-4.0	1/23-2/6
39357	ECE. 670 WAH	Sat	8:00-8:55	13-17	Nicholls	1.0-4.0	1/26-2/9

EN ESPAÑOL

ECE. 201 EL DESARROLLO DEL NIÑO

El enfoque de este curso es el crecimiento y el desarrollo del niño desde el nacimiento hasta la adolescencia incluyendo los aspectos físicos, cognoscitivos, emocionales, sociales y del lenguaje. Se acentúa la aplicación práctica de la teoría. RECOMENDACION: Aptitud para LECTURA 802 o 836, e INGLES 836 o ESL 400.

Curso dado en el Centro de OICW/Menlo Park

39539	ECE. 201 MSH	Tue	7:05-9:50	MPLR1	Lawrence	3.0
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ECE. 212 EL NIÑO, LA FAMILIA, Y LA COMUNIDAD

Factores familiares contemporáneos que influyen a los niños de mediana edad, estilos de vida, factores contemporáneos que influyen a la comunidad, modos de criar a los niños y sus repercusiones sociales, políticas y económicas. RECOMENDACION: Aptitud para LECTURA 836 e INGLES 836 o ESL 400.

Curso(s) de noche dado en Hoover School

38576	ECE. 212 LSH	Thu	7:05-9:50	HOOV	Palma	3.0
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ECE. 223 EL DESARROLLO INFANTIL

Tendencias del desarrollo, habilidades e influencias del comportamiento durante los primeros tres años de vida y las implicaciones sociales. RECOMENDACION: Elegibilidad para Lectura 802 o 836 y Ingles 800, 836 o 400.

Curso(s) de noche o de fin de semana

41332	ECE. 223 LS	Mon	7:05-10:10	22-116	Baxter	3.0
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ECE. 264 EL CICLO DE VIDA DE LA FAMILIA

Este curso cubre el ciclo de vida de la familia, incluyendo las perspectivas culturales, sociales, y los recursos de apoyo familiar. Ocho horas de laboratorio individual son requeridas por semestre. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLES 836 o 400. Transferible a CSU: DSI.

Curso(s) de noche o de fin de semana

40568	ECE. 264 PSE	Tue	7:05-9:50	22-116	Bravo	3.0
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ECONOMICS

ECON 100 PRINCIPLES OF MACRO ECONOMICS

A broad overview and analysis of the American economy and its effect on social, political, and cultural environments. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN ECON 2) Transfer: CSU: DSI, UC. (IGETC: 4)

31114	ECON 100 AA	TTh	9:45-11:00	13-116	Roscelli	3.0
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Evening and/or Weekend courses(s)

31115	ECON 100 LA	Tue	6:30-9:20	13-116	Digneo	3.0
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ECON 102 PRINCIPLES OF MICRO ECONOMICS

Overview of the concepts of supply and demand. Pricing and output decisions under competitive, imperfectly competitive, and monopolistic markets are discussed. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN ECON 4) Transfer: CSU: DSI, UC. (IGETC: 4)

31116	ECON 102 AA	MWF	9:10-10:00	13-116	Roscelli	3.0
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Evening and/or Weekend courses(s)

31118	ECON 102 LA	Mon	6:30-9:45	13-116	Hirmina	3.0
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Online course:

41423	ECON 102 OLH	By Arrangement	Online	Williams	3.0
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ENGLISH, LITERATURE AND READING

(See also Learning Center, and English as a Second Language)

IMPORTANT ENROLLMENT INFORMATION

The San Mateo County Community College District has established a procedure for enforcing the prerequisites for English 836, Writing Development and English 100, Reading and Composition, English 110, Literature and Composition, and English 165, Advanced Composition via a computerized prerequisite checking system. If you have not met the stated prerequisite for ENGL 836, ENGL 100, ENGL 110, or ENGL 165 you are blocked from enrolling in the course. If you believe you have met the prerequisite, review the information on the College Web site: www.canadacollege.edu/admissions/prereqs.html. You may also contact the Cañada College Counseling Office, phone 650 306-3452, Building 5, Room 204 for assistance. Please note that ALL prerequisites, in addition to those for English 836, 100, 110, 165 continue to be enforced.

A Cañada College English Placement Test or ESL Placement Test is required for enrollment in English and English for non-native speakers (ESL) courses. For more information about circumstances that may exempt a student from the placement test requirements see the section under Matriculation and Placement Test information.

ENGLISH**ENGL 100 READING AND COMPOSITION**

Freshman Composition, reading primarily non-fiction materials and writing in the argumentative and expository forms, gives students the writing and reading skills they need to succeed in college courses. One by arrangement hour of lab per week is required. PREREQ: ENGL 836 or ESL 400 OR eligibility for ENGL 100 on approved college English Placement Test and other measures as necessary AND READ 836 with Credit or a grade of C or better OR eligibility for 400-level Reading courses on approved college Reading Placement Test and other measures as necessary. (CAN ENGL 2) (CAN ENGL SEQ A = ENGL 100 + 110) Transfer: CSU: A2, UC. (IGETC: 1A)

31119	ENGL 100 AA	MWF	8:10-9:00	13-112	Fowler	3.0
37813	ENGL 100 AB	TTh	8:10-9:25	3-117	Terzakis	3.0
31121	ENGL 100 AC	MWF	9:10-10:00	3-117	Palmer	3.0
34790	ENGL 100 AD	TTh	9:45-11:00	13-112	Clay	3.0
31122	ENGL 100 AE	MWF	10:10-11:00	13-213	Gangel	3.0
31123	ENGL 100 AF	TTh	11:10-12:25	3-104	Stamatescu	3.0
38872	ENGL 100 AG	MWF	11:10-12:00	13-213	Palmer	3.0
31125	ENGL 100 AH	MWF	12:10-1:00	13-217	Palmer	3.0
40998	ENGL 100 AJ	TTh	11:10-12:25	13-112	Clay	3.0

First Year Experience course(s) (see pages 11-12 of printed schedule of classes):

39723	ENGL 100 FL4	MWF	10:10-11:00	13-114	Clay	3.0
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ENGL 100 FL4 is linked with CRN 40667, CRER 407 FL4. When you enroll in a linked section you must enroll in the companion course.

Evening and/or Weekend courses(s)

33502	ENGL 100 LA	Tue	7:05-9:50	3-117	Griffin	3.0
31129	ENGL 100 LB	Wed	7:05-9:50	3-117	Compean	3.0

ENGL 100 has a non-refundable materials charge of \$3.

ENGL 110 COMPOSITION, LITERATURE, AND CRITICAL THINKING

In this course students read and analyze works of fiction, poetry, and drama and write critical expository essays which demonstrate skills in analysis and critical thinking. One by arrangement hour of lab per week is required. PREREQ: ENGL 100. (CAN ENGL 4) (CAN ENGL SEQ A = ENGL 100 + 110) Transfer: CSU: A3, C2, UC. (IGETC: 1B)

31132	ENGL 110 AA	TTh	8:10-9:25	13-114	Stamatescu	3.0
31134	ENGL 110 AB	MWF	9:10-10:00	13-114	Terzakis	3.0
31135	ENGL 110 AC	MWF	12:10-1:00	13-112	Clay	3.0

Evening and/or Weekend courses(s)

31138	ENGL 110 LA	Mon	6:55-10:10	3-117	Compean	3.0
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ENGL 110 has a non-refundable materials charge of \$3.

ENGL 161 CREATIVE WRITING I

The craft of writing fiction. Emphasis falls upon writing technique and critical ability. PREREQ: ENGL 100. Transfer: CSU: C2, UC.

40641	ENGL 161 AX	MWF	9:10-10:00	13-213	Gangel	3.0
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Evening and/or Weekend courses(s)

31139	ENGL 161 LX	Tue	7:05-9:50	3-254	Nagler	3.0
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ENGL 161 has a non-refundable materials charge of \$3.

ENGL 162 CREATIVE WRITING II

An advanced course in the writing of fiction. Emphasis falls upon writing technique and critical ability. PREREQ: ENGL 100. Transfer: CSU, UC.

40642	ENGL 162 AX	MWF	9:10-10:00	13-213	Gangel	3.0
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Evening and/or Weekend courses(s)

33586	ENGL 162 LX	Tue	7:05-9:50	3-254	Nagler	3.0
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ENGL 162 has a non-refundable materials charge of \$3.

ENGL 165 ADVANCED COMPOSITION

This is an advanced course in non-fiction writing, emphasizing critical thinking and critical reading skills. One by arrangement hour of lab per week is required. PREREQ: ENGL 100. Transfer: CSU: A3, UC. (IGETC: 1B)

31140	ENGL 165 AA	TTh	9:45-11:00	13-114	Gangel	3.0
34331	ENGL 165 AB	MWF	10:10-11:00	3-117	Palmer	3.0

Evening and/or Weekend courses(s)

35293	ENGL 165 LA	Thu	7:05-9:50	13-112	Zimmer	3.0
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ENGL 165 has a non-refundable materials charge of \$3.

ENGL 400 COMPOSITION FOR NON-NATIVE SPEAKERS
(SEE ESL SECTION, COURSE WAS REPLACED BY ESL 400)**ENGL 680CA WRITERS ONLINE: E-ZINE**

Students work together to create a web-based college magazine that showcases prose, poetry, art, photography, music and digital media compiled, created not only by the students in this class but also by the Cañada community. This course focuses on writing for the web and provides students with the skills to move successfully from print to the non-linear world of the web. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

41252	ENGL 680CA AATTh	11:10-12:25	13-213	Gangel	3.0
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ENGL 826 BASIC READING/COMPOSITION

This course teaches the requisite skills for subsequent college level writing. One by arrangement hour of lab per week is required. BSL: Open Curriculum. COREQ: Concurrent enrollment in READ 826. Units do not apply toward AA/AS degree.

38885	ENGL 826 AA	TTh	10:10-12:00	13-15	Trugman	4.0
38886	ENGL 826 AB	MWF	9:45-11:00	13-115	Trugman	4.0
38887	ENGL 826 AC	MWF	8:10-9:25	13-115	Staff	4.0
40748	ENGL 826 AD	TTh	8:10-10:00	13-115	Keast	4.0
41456	ENGL 826 AE	MWF	8:10-9:25	3-148	McQuade	4.0

Evening and/or Weekend courses(s)

38888	ENGL 826 LA	MW	7:05-9:05	13-115	McQuade	4.0
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ENGL 826 has a non-refundable materials charge of \$3.

ENGL 836 WRITING DEVELOPMENT

Learn to plan, organize, compose and revise a college-level essay. Write text-based essays, and develop the ability to express ideas logically with detailed support. Review mechanics, grammar, and MLA documentation style. Develop the composition skills necessary to meet standards for entrance to English 100. Successful completion of BOTH English 836 and Reading 836 is required for entrance into English 100. One by arrangement hour of lab per week is required. PREREQ: Successful completion of ENGL 826 and READ 826, or Eligibility for READ 836, and ENGL 836 or ESL 400 based on scores on approved Cañada College assessment instruments (placement tests with multiple measures assessment), or *successful completion of coursework at other colleges/universities equivalent to ENGL 826 and READ 826.

*Use the Office of Matriculation to approve course work completed at other colleges/universities to meet the prerequisite.

38876	ENGL 836 AA	MWF	8:10-9:25	13-212	Harrison	4.0
38877	ENGL 836 AB	TTh	8:10-10:00	3-142	Gangel	4.0
38878	ENGL 836 AC	MWF	9:45-11:00	13-210	Fowler	4.0
38879	ENGL 836 AD	TTh	10:10-12:00	13-210	Freyberg	4.0
38880	ENGL 836 AE	MWF	11:10-12:25	3-142	Gangel	4.0
38882	ENGL 836 AF	TTh	12:10-2:00	3-117	Eslamieh	4.0
40952	ENGL 836 AG	MWF	11:10-12:25	3-117	Harrison	4.0

Evening and/or Weekend courses(s)

38884	ENGL 836 LA	Wed	6:30-9:50	13-117	Griffin	4.0
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ENGL 836 has a non-refundable materials charge of \$3.

LITERATURE

(See also Early Childhood Education, Drama, and English)

LIT. 151 INTRODUCTION TO SHAKESPEARE I (ALSO DRAM 151)

Study of representative plays of Shakespeare. A chronological sequence of plays, from each phase of Shakespeare's creativity is covered. PREREQ: ENGL 100. Transfer: CSU: C2, UC. (IGETC: 3B)

40639	LIT. 151 AX	MWF	9:10-10:00	3-142	Clay	3.0
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LIT. 266 BLACK LITERATURE

A survey of five centuries of fiction and non-fiction throughout African-American history from the first slave narratives in 1619 to contemporary literature, film, music, and art. (Fulfills Associate degree Ethnic Studies requirement.) One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C2, UC. (IGETC: 3B)

40682	LIT. 266 AA	MWF	10:10-11:00	2-10	Eslamieh	3.0
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26 Schedule of Classes — E

LIT. 441 FILM STUDY AND APPRECIATION I

Examination of important films in their social, political and historical contexts. Survey of influential directors, such as Ford, Welles, Hawks, Wilder, and Hitchcock. Introduction to critical theories. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C1, C2, UC. (IGETC: 3A)

40219 LIT. 441 AA TTh 8:10-9:25 3-148 Clay 3.0

LIT. 442 FILM STUDY AND APPRECIATION II

Examination of important films in their social, political, and historical contexts. Survey of influential directors, such as Ford, Welles, Hawks, Wilder, and Hitchcock. Introduction to critical theories. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C1, C2, UC. (IGETC: 3A)

Evening and/or Weekend courses(s)

31328 LIT. 442 LA Mon 6:55-10:10 3-148 Nagler 3.0

READING

(See also English, Literature and English as a Second Language)

READ 826 READING IMPROVEMENT

Reading strategies, study techniques and vocabulary development to improve reading comprehension. Recommendation via College Placement Test. May be repeated once for credit. One by arrangement hour of lab per week is required. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

39629 READ 826 AA MWF 8:00-9:25 3-104 Valenzuela 3.0
39630 READ 826 AB MWF 9:35-11:00 3-104 Valenzuela 3.0
39631 READ 826 AC MWF 11:10-12:35 3-104 Eslamieh 3.0
40153 READ 826 AD TTh 11:10-1:25 2-10 Keast 3.0

Evening and/or Weekend courses(s)

39632 READ 826 LA TTh 7:05-9:25 3-104 Eslamieh 3.0

READ 826 has a non-refundable materials charge of \$2.

READ 836 ACADEMIC READING STRATEGIES

Students learn about reading strategies, vocabulary, study skills, flexible reading rates and the reading/ writing connection. Successful completion of BOTH READ 836 and ENGL 836 or ESL 400 is required for entrance into ENGL 100. One by arrangement hour of lab per week is required. PREREQ: READ 826 or ESL 864, or eligibility for READ 836 on approved college Reading Placement Test and other measures as necessary.

38895 READ 836 AA TTh 8:10-9:25 3-104 Valenzuela 3.0
38897 READ 836 AB MWF 11:10-12:00 13-15 Staff 3.0
38898 READ 836 AC TTh 9:45-11:00 3-104 Valenzuela 3.0
38899 READ 836 AD TTh 10:10-11:25 3-142 Terzakakis 3.0
39639 READ 836 AE MWF 8:10-9:00 3-117 Vashio 3.0

First Year Experience course(s) (see pages 11-12 of printed schedule of classes):

39408 READ 836 FL1 MWF 10:10-11:00 13-112 Terzakakis 3.0

READ 836 FL1 is linked with CRN 40661, CRER 407 FL1. When you enroll in a linked section you must enroll in the companion course.

Evening and/or Weekend courses(s)

38900 READ 836 LA Mon 6:55-10:10 13-111 Rohde 3.0

READ 836 has a non-refundable materials charge of \$2.

ENGINEERING

(See also Computer Information Science)

ENGR 100 INTRODUCTION TO ENGINEERING

Introduces students to the engineering profession by providing a basic understanding of engineering processes and tools, including experimentation, data analysis, and computer and communication skills. Emphasis is given to technical communications, engineering design and problem solving, and ethical considerations. A spreadsheet program (Microsoft Excel) and a high-level computer language (MATLAB) are an integral part of the course. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 130. Transfer: CSU, UC.

39613 ENGR 100 AX Tue 3:30-6:50 17-103 Staff 3.0

ENGR 101 THE ENGINEERING PROFESSION

Provides an introduction to the engineering profession, and a basic understanding of engineering processes and tools, including experimentation, data analysis, engineering design, and computer and communication skills applied to a wide variety of engineering problems. A spreadsheet program (Microsoft Excel) and a high-level computer language (MATLAB) are an integral part of the course. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 110 or 112.

37339 ENGR 101 AX Tue 3:30-6:50 17-103 Staff 3.0

ENGR 230 STATICS

Vector treatment of two- and three- dimensional force systems acting on particles and rigid bodies. Centroids and moments of inertia. Shear and moment diagrams for beams. Fluid statics. Virtual work. Applications to structural and mechanical problems. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: PHYS 250. (CAN ENGR 8) Transfer: CSU, UC.

Evening and/or Weekend courses(s)

35984 ENGR 230 LX Thu 4:10-7:00 17-103 Enriquez 3.0

Online course:

40785 ENGR 230 OXH By Arrangement Online Enriquez 3.0

Mandatory Orientation Meeting: Tue., 01/22, 6:00-7:00 p.m., Bldg. 17, Room 109.

ENGR 260, 261 CIRCUITS AND DEVICES, CIRCUITS AND DEVICES LABORATORY

Introduction to theory and techniques of circuit analysis. Topics include resistive circuits, controlled sources, ideal operational amplifiers, first- and second-order transient and steady-state responses, power calculations, and three-phase circuits. MATH 275 is recommended. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 252 and PHYS 260. ENGR 261 requires completion of, or concurrent enrollment in ENGR 260. Transfer: CSU, UC.

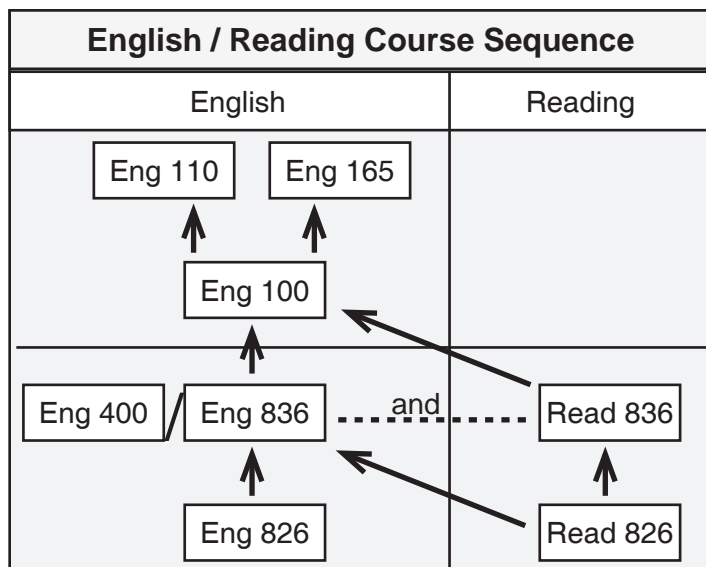
31156 ENGR 260 AX Wed 2:10-5:00 13-217 Enriquez 3.0

Online course:

40848 ENGR 260 OXH By Arrangement Online Enriquez 3.0

Mandatory Orientation Meeting: Tue., 01/22, 6:00-7:00 p.m., Bldg. 17, Room 109.

31157 ENGR 261 AA Mon 2:10-5:00 17-103 Enriquez 1.0



ENGLISH AS A SECOND LANGUAGE

For courses offered at the Menlo Park Learning Center see end of this section.

For Community-Based English Tutoring courses (CBET) see end of this section.

(INGLES COMO SEGUNDO IDIOMA)

El estudiante que desee inscribirse en el programa de Inglés como Segundo Idioma, debe tener un conocimiento básico del Inglés equivalente a por lo menos un año de estudio en un programa de Inglés como: Educación Básica para adultos, instituto de idiomas, o estudios previos de la lengua Inglesa en el país de origen. Para más información pueden dirigirse a la oficina Inglés como Segundo Idioma, localizada en el edificio 3, oficina 205, o pueden llamar al 306-3412.

Students who wish to enroll in the ESL program should have a knowledge of basic English equivalent to at least one year of study in programs such as Adult Basic Education and language schools, or previous English language instruction in their native country. For more information, students should contact the English as a Second Language Office, Building 3, Room 205, or call 306-3412.

ESL 400 COMPOSITION FOR NON-NATIVE SPEAKERS (REPLACED ENGL 400)

Advanced practice in writing expository essays based on the analysis of complex pieces of writing, both fiction and nonfiction, required to meet standards for entrance into ENGL 100. Successful completion of BOTH ESL 400 AND READ 836 is required for entrance into ENGL 100. You may choose to enroll in ESL 400 and READ 836 concurrently. One by arrangement hour of lab per week is required. PREREQ: ESL 844 or appropriate skill level as indicated by placement test score and other measures as needed. Transfer: CSU, UC.

41249 ESL 400 AA MWF 8:00-9:25 2-10 Freyberg 5.0

Evening and/or Weekend courses(s)

41250 ESL 400 LA TTh 7:05-9:25 2-10 Staff 5.0

ESL 400 has a non-refundable materials charge of \$3.

ESL 821 GRAMMAR I

High-beginning grammar practice at the sentence level with emphases on parts of speech and verb tenses. BSL: Open Curriculum. PREREQ: ESL 800 or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39642 ESL 821 AA TTh 10:10-12:00 13-11 Schertle 4.0

Recommended Sequence of Classes for Engineering Majors		
	Fall Semester	Spring Semester
Year 1	Math 251	Math 252
	Chem 210	Phys 250
	Engr 210	Chem 220
	CIS 118/119	Engr 100
		CIS 250/251
Year 2	Math 270	Math 253
	Math 275	Engr 230
	Phys 260	Engr 260/261
	Engr 270	Phys 270

If students register for courses in this sequence there will be no conflicts of schedule.

In addition to these Science/Engineering courses, students should take other General Education courses to complete the AS and/or transfer requirements.

Evening and/or Weekend courses(s)

33384	ESL 821 LA	MW	6:00-7:50	6-13	Haven	4.0
37904	ESL 821 LB	TTh	6:00-7:50	13-11	Brodskaya	4.0

ESL 822 GRAMMAR II

Low-intermediate grammar practice at the sentence and basic paragraph level with emphases on parts of speech and verb tenses. BSL: Open Curriculum. PREREQ: ESL 801 or 821, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39643 ESL 822 AA TTh 10:10-12:00 13-115 Aguirre 4.0

Evening and/or Weekend courses(s)

33385	ESL 822 LA	MW	6:00-7:50	3-104	Edelen	4.0
35612	ESL 822 LB	TTh	6:00-7:50	13-115	Scarabelli	4.0

ESL 823 GRAMMAR III

High-intermediate grammar practice at the complex sentence and paragraph level with emphases on all verb structures including tense, voice and form. BSL: Open Curriculum. PREREQ: ESL 802 or 822, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39644 ESL 823 AA TTh 10:10-12:00 13-212 Rana 4.0

Evening and/or Weekend courses(s)

33386	ESL 823 LA	MW	6:00-7:50	17-107	Schuller	4.0
38303	ESL 823 LB	TTh	6:00-7:50	13-212	Haven	4.0

ESL 824 GRAMMAR IV

Advanced grammar practice at the complex sentence, paragraph and essay level with emphases on clause structures. BSL: Open Curriculum. PREREQ: ESL 803 or 823, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39645 ESL 824 AA TTh 10:10-12:00 6-13 Cline 4.0

Evening and/or Weekend courses(s)

33387	ESL 824 LA	MW	6:00-7:50	13-210	Schertle	4.0
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ESL 831 LISTENING/SPEAKING I

High-beginning listening/speaking practice in academic settings. BSL: Open Curriculum. PREREQ: ESL 800, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39646 ESL 831 AA TTh 8:10-10:00 6-13 Staff 4.0

Evening and/or Weekend courses(s)

33388	ESL 831 LA	MW	8:00-9:50	6-13	Staff	4.0
37903	ESL 831 LB	TTh	8:00-9:50	13-11	Staff	4.0

ESL 832 LISTENING/SPEAKING II

Low-intermediate listening/speaking practice in academic settings. BSL: Open Curriculum. PREREQ: ESL 811 or 831, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39647 ESL 832 AA TTh 8:10-10:00 13-212 Rana 4.0

Evening and/or Weekend courses(s)

33389	ESL 832 LA	MW	8:00-9:50	3-104	Edelen	4.0
37905	ESL 832 LB	TTh	8:00-9:50	13-115	Staff	4.0

ESL 833 LISTENING/SPEAKING III

High-intermediate listening/speaking practice in academic settings. BSL: Open Curriculum. PREREQ: ESL 812 or 832, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39648 ESL 833 AA TTh 8:10-10:00 13-15 Cline 4.0

Evening and/or Weekend courses(s)

33390	ESL 833 LA	MW	8:00-9:50	13-212	Schuller	4.0
38304	ESL 833 LB	TTh	8:00-9:50	13-212	Scarabelli	4.0

ESL 834 LISTENING/SPEAKING IV

Advanced listening/speaking practice in academic settings. Prepares ESL students for college entry courses. BSL: Open Curriculum. PREREQ: ESL 813 or 833, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39649 ESL 834 AA TTh 8:10-10:00 13-11 Aguirre 4.0

Evening and/or Weekend courses(s)

33391	ESL 834 LA	MW	8:00-9:50	13-15	Schertle	4.0
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28 Schedule of Classes — E

ESL 841 WRITING I

High beginning writing in response to readings. Emphases are on comprehension, vocabulary development, sentence writing, grammar and mechanics of academic English. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ESL 800, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39650	ESL 841 AA	MWF	9:45-11:00	13-11	Escobar	4.0
<i>Evening and/or Weekend courses(s)</i>						
33392	ESL 841 LA	TTh	8:00-9:50	13-210	Cartier	4.0
38449	ESL 841 LB	MW	8:00-9:50	13-11	Quiros	4.0

ESL 842 WRITING II

Low intermediate practice in writing in response to readings with emphases on comprehension, vocabulary development, paragraph writing, grammar and mechanics of academic English. One by arrangement hour of lab per week is required. BSL: Open Curriculum. ESL 841 or ESL 851, or placement by College ESL Placement test. Units do not apply toward AA/AS degree.

39652	ESL 842 AA	MWF	9:45-11:00	13-212	Ades	4.0
<i>Evening and/or Weekend courses(s)</i>						
33393	ESL 842 LA	TTh	8:00-9:50	13-15	Castello, A.	4.0
38450	ESL 842 LB	MW	8:00-9:50	13-210	Mazzi	4.0

ESL 843 WRITING III

High-intermediate practice in writing with emphases on comprehension, paragraph writing in response to readings, grammar and mechanics of academic written English, and vocabulary development. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ESL 842 or 852, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39654	ESL 843 AA	MWF	9:45-11:00	6-13	Carlin	4.0
<i>Evening and/or Weekend courses(s)</i>						
33394	ESL 843 LA	TTh	8:00-9:50	13-117	Staff	4.0
40182	ESL 843 LB	MW	8:00-9:50	17-107	Pelletier	4.0

ESL 844 WRITING IV

Advanced academic writing in response to readings with emphases on paragraph and essay writing, grammar and mechanics of academic English, and vocabulary development. Designed to prepare students for college-level entry courses. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ESL 843 or 853, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

<i>First Year Experience course(s) (see pages 11-12 of printed schedule of classes):</i>						
39656	ESL 844 FL2	MWF	9:45-11:00	13-15	Castello	4.0
<i>ESL 844 FL2 is linked with CRN 40666, CRER 407 FL2. When you enroll in a linked section you must enroll in the companion course.</i>						
<i>Evening and/or Weekend courses(s)</i>						
33396	ESL 844 LA	TTh	8:00-9:50	6-13	Miller	4.0

ESL 861 READING I

Introduces students to advanced beginning practice in reading. Emphases are on reading comprehension, vocabulary development, and the mechanics of academic English. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ESL 800, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39658	ESL 861 AA	MWF	8:10-9:25	13-11	Escobar	4.0
<i>Evening and/or Weekend courses(s)</i>						
33398	ESL 861 LA	TTh	6:00-7:50	13-117	Siebert	4.0
38451	ESL 861 LB	MW	6:00-7:50	13-11	Pelletier	4.0

ESL 862 READING II

Low intermediate practice in reading with emphases on reading comprehension and vocabulary development in academic English. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ESL 851 or 861, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39661	ESL 862 AA	MWF	8:10-9:25	13-15	Ades	4.0
<i>Evening and/or Weekend courses(s)</i>						
33399	ESL 862 LA	TTh	6:00-7:50	13-15	Castello, A.	4.0
38452	ESL 862 LB	MW	6:00-7:50	13-212	Mazzi	4.0

ESL 863 READING III

High intermediate practice in reading with emphases on reading comprehension and vocabulary in academic English. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ESL 852 or 862, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39663	ESL 863 AA	MWF	8:10-9:25	13-117	Castello	4.0
<i>Evening and/or Weekend courses(s)</i>						
33400	ESL 863 LA	TTh	6:00-7:50	6-13	Cartier	4.0

ESL 864 READING IV

Advanced practice in reading with emphases on advanced vocabulary and comprehension of original authentic readings. Designed to prepare students for college-level entry courses. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ESL 853 or 863, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

39665	ESL 864 AA	MWF	8:10-9:25	3-254	Carlin	4.0
<i>Evening and/or Weekend courses(s)</i>						
33402	ESL 864 LA	TTh	6:00-7:50	13-210	Schertle	4.0

COMMUNITY-BASED ENGLISH TUTORING COURSES (CBET)

The CBET Program is an off-campus English as a Second Language (ESL) program that provides free beginning level ESL courses to parents and community members who pledge to tutor a child once their English is proficient. This program is a collaboration between Cañada College, Redwood City School District (RCSD), Sequoia Union High School District (SUHSD), Nuestra Casa/One EPA, and The Boys and Girls Clubs of the Mid-Peninsula and is funded through proposition 227.

Students in the CBET program:

- Acquire basic English skills for communication at home, work and school;
- Learn about college, financial aid and career opportunities;
- Build academic skills and strategies for helping their school-age children; and
- Transition into the English Institute and other programs on campus after completing at least two semesters in the CBET program.

To register or for more information, please contact Carmina Chavez or Linda Haley at (650) 306-3388.

El programa CBET ofrece cursos de Inglés como segundo idioma (ESL) en la comunidad para padres o adultos de la comunidad quienes se comprometen a trabajar como tutores voluntarios para sus hijos u otros niños cuando sepan más Inglés. Este programa es una colaboración de Cañada College, Redwood City School(RCSD), Sequoia Union High School District (SUHSD), Nuestra Casa/One EPA, y The Boys and Girls Clubs of the Mid-Peninsula y es pagado por la legislación 227 del estado de California.

Los estudiantes del programa CBET:

- Aprenden el Inglés básico para comunicarse en la casa, el trabajo, y la escuela;
- Aprenden acerca del colegio, la ayuda financiera, y otras oportunidades de carreras;
- Desarrollan habilidades y estrategias académicas para ayudar a sus hijos; y
- Se transfieren al Instituto de Inglés y otros programas de Cañada después de completar por lo menos dos semestres en el programa CBET.

Para registrarse o para más información, llame a Carmina Chavez o Linda M. Haley al (650) 306-3388.

(All courses held off campus) (Todos los cursos son ofrecidos fuera del Colegio)

ESL 800 ESL PREPARATORY COURSE

Beginning-level English language study and practice in all skills (grammar, vocabulary, listening, speaking, reading, and writing) in preparation for ESL Level I courses. One year of previous English language study, ESL 807 or placement by College ESL Placement Test is recommended. Units do not apply toward AA/AS degree.

<i>Evening and/or Weekend Course held at John Gill School</i>						
40331	ESL 800 CCU	MW	9:00-11:00	JGSC	Rosenfeld	4.0

<i>Evening and/or Weekend Course held at Hawes School</i>					
40329	ESL 800 CAU	MW	6:00-8:00	HAWS Rudnicka	4.0
<i>Evening and/or Weekend Course held at Hoover School</i>					
40330	ESL 800 CBU	MW	6:00-8:00	HOOV Staff	4.0
<i>Evening and/or Weekend Course held at the Boys and Girls Club in East Palo Alto</i>					
40332	ESL 800 CDU	TTh	6:00-8:00	BGCE Staff	4.0
<i>Evening and/or Weekend Course held at Taft School</i>					
40333	ESL 800 CEU	TTh	6:00-8:00	TAFT Polizzotto	4.0
<i>Evening and/or Weekend Course held at Fair Oaks School</i>					
40334	ESL 800 CFU	MW	8:00-10:00	FOSC Farrelli	4.0

ESL 807 ESL BASIC INTEGRATED SKILLS

Introductory level English language study and practice in development of all skills (grammar, vocabulary, listening, speaking, reading, and writing). Preparation for ESL 800 course. Focus on language related survival/life skills, as needed for community-based programs. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

<i>Evening and/or Weekend Course held at Hawes School</i>					
40337	ESL 807 CAU	MW	8:00-10:00	HAWS Rudnicka	4.0
<i>Evening and/or Weekend Course held at Hoover School</i>					
40338	ESL 807 CBU	MW	8:00-10:00	HOOV Staff	4.0
<i>Evening and/or Weekend Course held at Garfield Charter School</i>					
40339	ESL 807 CCU	TTh	6:00-8:00	GACS Staff	4.0
<i>Evening and/or Weekend Course held at Taft School</i>					
40340	ESL 807 CDU	TTh	8:00-10:00	TAFT Polizzotto	4.0

ESL 821 GRAMMAR I

High-beginning grammar practice at the sentence level with emphases on parts of speech and verb tenses. BSL: Open Curriculum. PREREQ: ESL 800 or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

<i>Evening and/or Weekend Course held at Garfield Charter School</i>					
40930	ESL 821 CAU	TTh	8:00-10:00	GACS Staff	4.0

ESL 831 LISTENING/SPEAKING I

High-beginning listening/speaking practice in academic settings. BSL: Open Curriculum. PREREQ: ESL 800, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

<i>Evening and/or Weekend Course held at Hawes School</i>					
41253	ESL 831 CBU	MW	6:00-8:00	HAWS Miller	4.0
<i>Evening and/or Weekend Course held at Chavez School</i>					
40895	ESL 831 CAU	TTh	6:30-8:30	CHVZ Dewitt	4.0

ESL 841 WRITING I

High beginning writing in response to readings. Emphases are on comprehension, vocabulary development, sentence writing, grammar and mechanics of academic English. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ESL 800, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

<i>Course held at Willow Oaks Elementary School</i>					
40343	ESL 841 CAU	TTh	9:00-11:00	WOES Staff	4.0

ESL 861 READING I

Introduces students to advanced beginning practice in reading. Emphases are on reading comprehension, vocabulary development, and the mechanics of academic English. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ESL 800, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

<i>Evening and/or Weekend Course held at Hoover School</i>					
41254	ESL 861 CAU	MW	6:00-8:00	HOOV Enthoven	4.0

ESL 880CU FAMILY LITERACY

This beginning level content-based course for ESL students uses children's literature and other elements of K-12 curriculum to prepare adults for tutoring K-12 students. Beyond building academic literacy, students learn about the different genres of children's literature, create their own children's books and learn how to do read aloud and other literacy building activities with children. Units do not apply toward AA/AS degree. BSL: Open Curriculum.

<i>Evening and/or Weekend Course held at Taft School</i>					
41257	ESL 880CU CCU	TTh	9:00-11:00	TAFT Dewitt	4.0
<i>Course held at John Gill School</i>					
41256	ESL 880CU CBU	TTh	9:00-11:00	JGSC Staff	4.0
<i>Evening and/or Weekend Course held at Fair Oaks School</i>					
41255	ESL 880CU CAU	MW	6:00-8:00	FOSC Farrell	4.0
<i>Evening and/or Weekend Course held at Hoover School</i>					
41258	ESL 880CU CDU	MW	8:00-10:00	HOOV Enthoven	4.0

MENLO PARK LEARNING CENTER COURSES

ESL 823 GRAMMAR III

High-intermediate grammar practice at the complex sentence and paragraph level with emphases on all verb structures including tense, voice and form. BSL: Open Curriculum. PREREQ: ESL 802 or 822, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

<i>OICW/Menlo Park Center course(s)</i>					
41265	ESL 823 MPH	MW	8:00-10:05	MPLR1 Phillips	4.0 2/4-5/21

ESL 833 LISTENING/SPEAKING III

High-intermediate listening/speaking practice in academic settings. BSL: Open Curriculum. PREREQ: ESL 812 or 832, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

<i>OICW/Menlo Park Center course(s)</i>					
41268	ESL 833 MPH	TTh	10:30-12:35	MPLR1 Phillips	4.0 2/5-5/22

ESL 843 WRITING III

High-intermediate practice in writing with emphases on comprehension, paragraph writing in response to readings, grammar and mechanics of academic written English, and vocabulary development. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ESL 842 or 852, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

<i>OICW/Menlo Park Center course(s)</i>					
41270	ESL 843 MPH	MW	10:30-12:35	MPLR1 Phillips	4.0 2/4-5/21

ESL 863 READING III

High intermediate practice in reading with emphases on reading comprehension and vocabulary in academic English. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ESL 852 or 862, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

<i>OICW/Menlo Park Center course(s)</i>					
41273	ESL 863 MPH	TTh	8:00-10:05	MPLR1 Phillips	4.0 2/5-5/22

LCTR 807 ENGLISH SKILLS FOR THE WORKPLACE

In this individualized, self-paced print, video, audio and software course, students practice effective English skills for the workplace. May be repeated for credit up to 6 units. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

<i>OICW/Menlo Park Center course(s)</i>					
40864	LCTR 807 MPH	By Arrangement		MPLC1 Phillips	1.0

ETHNIC STUDIES

(See individual courses)

HIST 242 AFRICAN-AMERICAN HISTORY

HIST 245 RACE, ETHNICITY AND IMMIGRATION IN THE U.S.

HIST 422 MODERN LATIN AMERICA

HIST 451 FAR EASTERN CIVILIZATION AND HERITAGE I

LIT 266 BLACK LITERATURE

PSYC 106 PSYCHOLOGY OF PREJUDICE AND DISCRIMINATION

SOCI 141 ETHNICITY AND RACE IN SOCIETY

SPAN 162 READINGS IN SPANISH LITERATURE II

30 Schedule of Classes — F

FASHION DESIGN

FASH 110 BEGINNING CLOTHING CONSTRUCTION

Overview of basic sewing techniques, sewing machine skills and an understanding of fabrics and patterns. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39272 FASH 110 AA Tue 9:10-12:00 3-255 Chaney 3.0

Evening and/or Weekend courses(s)

35481 FASH 110 LA Mon 6:30-9:45 3-255 Wichern 3.0

FASH 113 TEXTILES

Introduction to the study of natural and chemical fibers, yarns, weaving, finishing, and dyeing. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU, UC.

39533 FASH 113 AA Thu 12:10-3:00 3-253 McCarney 3.0

FASH 116 TAILORING

An overview of techniques applied to the construction of suits and coats. Students analyze and adapt patterns for proper fit and evaluate and select fabrics for specific garments. Collars, sleeves, linings, welt pockets and bound buttonholes are covered. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

36674 FASH 116 LX Wed 6:30-9:20 3-255 Chaney 3.0

FASH 118 FLAT PATTERN

An introduction to basic pattern-making to create garment designs. Students learn to manipulate darts and draft a variety of necklines, collars, sleeves, skirts and dresses from a master pattern. Students work with half scale, quarter scale and full scale patterns. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

38689 FASH 118 AA Mon 2:10-5:00 3-255 Lange 3.0

FASH 122 ADVANCED TAILORING

Advanced tailoring techniques for the construction of jackets and coats. Collars, lapels, pockets, bound buttonholes, welt pockets, sleeves and linings are covered. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: FASH 116. Transfer: CSU.

Evening and/or Weekend courses(s)

38819 FASH 122 LX Wed 6:30-9:20 3-255 Chaney 3.0

FASH 123 INTRODUCTION TO THE FASHION INDUSTRY

An introduction to the fashion industry that includes field trips to manufacturers, contractors, and designer studios. Field trips on Fridays. Attendance required for all six class meetings. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

34132 FASH 123 AA FriSat 8:00-5:00 3-255 Chaney 3.0

Meeting dates are: 2/1-2, 2/22-23 and 3/7-8.

FASH 132 TROUSER CONSTRUCTION

Learn to fit a commercial pants pattern and then construct a classic trouser from the pattern. Details such as pocket construction, button-fly front, classic waistband, high faced waistband, pleats, and lining are covered. Eight by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

39875 FASH 132 LA Mon 6:30-9:35 3-253 Maynard 1.0 4/28-6/2

FASH 134 BEGINNING MILLINERY

Fundamental techniques of hat design and construction including blocking and shaping straw, buckram, and fabric using traditional wooden hat blocks. Eight by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

41102 FASH 134 WAH Sun 10:00-4:00 3-255 Wichern 1.0 1/27-2/10

FASH 140 BASIC SERGING

Use of the serger for creating a variety of edge finishes while constructing garments. If the student owns a serger, he/she should bring it to class. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400.

Evening and/or Weekend courses(s)

39874 FASH 140 WAH SatSun 9:00-5:00 3-255 Lange 1.0 4/12-4/13

FASH 146 DESIGNER TECHNIQUES IN SEWING

An overview of designer details in ready-to-wear fashions and application of these techniques in clothing design and construction. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: FASH 110. Transfer: CSU.

39876 FASH 146 AA Wed 9:10-12:00 3-255 Chaney 3.0

FASH 150 HISTORY OF FASHION

A history of the fashions of Western Civilization from ancient cultures to the present day. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39287 FASH 150 AA Wed 12:10-3:00 3-255 Jackson 3.0

FASH 151 FASHION MERCHANDISING

Examines the retail and wholesale aspects of the fashion industry by studying trends, consumer behavior, direct fashion marketing, as well as internet fashion marketing. Globalization of the apparel industry, production cost, display, fashion promotion and advertising as well as career choices such as retail buyers, store managers, fashion directors, visual merchandisers, and sales associates are covered. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

40507 FASH 151 LA Thu 6:30-9:20 3-255 Marr 3.0

FASH 164 FASHION ILLUSTRATION

Sketching for clothing design with emphasis on developing fashion figure proportions. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39535 FASH 164 AA Thu 3:10-6:00 3-253 McCarney 3.0

FASH 170 FRENCH PATTERN DRAFTING

Learn to measure the body and create a master pattern known as moulage. The sloper and sleeve are then made and may be used for designing various garment styles. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

40502 FASH 170 LA Mon 6:30-9:35 3-253 Maynard 2.0 1/28-4/21

FASH 180 COMPUTERIZED PATTERN DESIGN

Computerized applications for pattern development using the PAD System. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: FASH 118 or equivalent. Transfer: CSU.

41109 FASH 180 AA Wed 3:10-6:00 13-213 Jackson 3.0

FASH 180 has a non-refundable materials charge of \$6.

FASH 225 APPAREL ANALYSIS

Review of the processes used to determine how apparel products are designed, developed and produced. Analysis of the garment design and construction features that affect cost and quality. Concepts related to basic style features, manufacturing techniques and characteristic quality of ready-to-wear apparel in different price lines are discussed. An awareness of ethical and sustainable business practices integrated throughout. PREREQ: None. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

41108 FASH 225 LA Tue 6:30-9:20 3-255 Jackson 3.0

Schedule of Classes — F/G/H 31

FASH 680CC LINGERIE

Learn about the world of lingerie encompassing intimate apparel and loungewear. Gain a knowledge base of appropriate fabrics and construction techniques specific to creating lingerie. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

41396	FASH 680CC WAH	Sun	9:00-5:00	3-255	Maynard	1.0	3/2-3/9
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FILM

FILM 110 AMERICAN CINEMA

Familiarizes students with the American Cinema, focusing on the studio system, the star system, genres and directors. Special emphasis on film vocabulary and critical viewing. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C1.

Telecourse:

36820	FILM 110 TVH	Fri	See pages 54-55	TV	Kashani	3.0
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Orientation meeting is held at College of San Mateo.

GEOGRAPHY

(See also Geology and Oceanography)

GEOG 100 PHYSICAL GEOGRAPHY

Basic characteristics of maps, the earth's grid, seasons, time zones, weather and climate, soils and vegetation, ocean currents, and landforms. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN GEOG 2) Transfer: CSU: B1, UC. (IGETC: 5A)

40774	GEOG 100 AA	MWF	11:10-12:00	13-115	Staff	3.0
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GEOLOGY

(See also Geography and Oceanography)

GEOL 100 SURVEY OF GEOLOGY

Investigations of rocks and minerals, plate tectonics, earthquakes, mountain building, rivers, landslides and groundwater. Field trips may be required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: B1, B3 (if taken on campus), UC. (IGETC: 5A)

31199	GEOL 100 AA	MW	11:10-12:00	21-100	Kirchoff Stein	3.0
		Wed	12:10-3:00	21-100		

Telecourse (Lab not included in this section to meet transfer requirement):

37433	GEOL 100 TVH	Mon	See pages 54-55	TV	Galloway	3.0
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Orientation meeting is held at College of San Mateo.

HISTORY

(See also Art History Section)

HIST 100 HISTORY OF WESTERN CIVILIZATION I

This course surveys the civilizations of Europe and the Mediterranean Region in the ancient, medieval and early modern eras. Topics include: the Mesopotamians, Ancient Egypt, the Hebrews, Greece, Rome, the development and spread of Christianity, Europe during the medieval, Renaissance and Reformation periods, and the Age of Exploration. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN HIST 2) (CAN HIST SEQ A = HIST 100 + 101) Transfer: CSU: C2, UC. (IGETC: 3B)

31227	HIST 100 AA	MWF	9:10-10:00	13-111	Swanson	3.0
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Evening and/or Weekend courses(s)

39618	HIST 100 LA	Tue	6:30-9:20	13-111	Haine	3.0
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HIST 101 HISTORY OF WESTERN CIVILIZATION II

Survey of the history of the Western world from the 1500s until today. Topics include the creation of modern nation states, the development of modern political philosophies and economic systems, wars, and major religious, artistic and intel-

lectual movements. Provides a strong foundation for understanding contemporary global issues. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN HIST 4) (CAN HIST SEQ A = HIST 100 + 101) Transfer: CSU: C2, UC. (IGETC: 3B)

31229	HIST 101 AA	TTh	9:45-11:00	13-111	Stanford	3.0
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HIST 201 U.S. HISTORY THROUGH 1877

A survey of US History from pre-Columbian times to 1877. Topics covered include indigenous cultures, European exploration and colonization, the American Revolution and development of the Constitution, slavery, the creation of U.S. political, economic and social institutions, the Civil War, and Reconstruction. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN HIST 8) (CAN HIST SEQ B = HIST 201 + 202) Transfer: CSU: DUS-1 & DUS-2, UC. (IGETC: 3B, IGETC: 4)

31231	HIST 201 AA	MWF	11:10-12:00	13-111	Stanford	3.0
39620	HIST 201 AB	TTh	11:10-12:25	13-111	Stanford	3.0

HIST 202 U.S. HISTORY FROM 1877 TO THE PRESENT

U.S. History from 1877 until today. The Gilded Age, the Western Frontier, the Roaring 20s, the Great Depression, the World Wars, the Cold War, Vietnam, the Sixties, Watergate, Presidents Carter, Reagan, Clinton and Bush, recent events. Examination of diverse communities and political, economic, intellectual, artistic and social trends. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN HIST 10) (CAN HIST SEQ B = HIST 201 + 202) Transfer: CSU: DUS-1, DUS-2 & DSI, UC. (IGETC: 3B, IGETC: 4)

31232	HIST 202 AA	MWF	12:10-1:00	13-111	Stanford	3.0
39621	HIST 202 AB	TTh	12:45-2:00	13-111	Stanford	3.0

Evening and/or Weekend courses(s)

40218	HIST 202 LA	Thu	7:05-9:50	13-111	Swanson	3.0
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Accelerated Degree Program course, held at the San Mateo County Office

41283	HIST 202 SMH	MTh	5:30-8:35	SMCO	Damon	3.0	1/28-3/27
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HIST 242 AFRICAN AMERICAN HISTORY

Explores the experiences of African Americans in U.S. History. This course begins with African societies and the creation of race-based slavery in America, and follows the struggle for freedom and equality to present times. An emphasis is placed on culture, identity, race relations and current issues. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI, UC. (IGETC: 3B, IGETC: 4)

31233	HIST 242 AA	MWF	10:10-11:00	13-111	Carlson	3.0
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HIST 245 RACE, ETHNICITY AND IMMIGRATION IN THE U.S.

Explores the experiences of the diverse racial, ethnic, and cultural groups in U.S. history. This course analyzes concepts of race and ethnicity, and their impact on American society and culture. An emphasis is placed on struggles for equality, immigration, gender/class/sexual orientation, and current issues. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C2 & DSI, UC. (IGETC: 3B, IGETC: 4)

39320	HIST 245 AA	MWF	11:10-12:00	13-112	Carlson	3.0
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Evening and/or Weekend courses(s)

39322	HIST 245 LA	Wed	6:30-9:20	13-111	Carlson	3.0
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Don't let the next **EARTHQUAKE** get you down! Take Geology 100 and learn what to expect and how to prepare!

Geology 100 AA 31199
Mon/Wed: 11:10-12:00
Wed: 12:10-3:00
Kirchoff-Stein

The study of the Earth and how it works!



32 Schedule of Classes — H

HIST 247 WOMEN IN U.S. HISTORY

Explores the experiences of women in U.S. History. This course examines the struggle for equality, women's contributions to the development of the United States, the impact of race, ethnicity, class, and sexuality on women's lives and identities, and current issues. Fulfills the Ethnic Studies requirement. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C2 & DSI, UC. (IGETC: 3B, IGETC: 4)

38881	HIST 247 AA	TTh	9:45-11:00	2-10	Field	3.0
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HIST 422 MODERN LATIN AMERICA

Explores the history of Latin America from independence to the present. This course examines the social, political, economic, and cultural development of Latin America; current issues such as globalization, race, class, gender and sexual orientation, and the relationship between Latin America and the U.S. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI, UC. (IGETC: 3B, IGETC: 4)

39705	HIST 422 AA	TTh	8:10-9:25	13-111	Field	3.0
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HIST 451 FAR EASTERN CIVILIZATION AND HERITAGE I

A broad survey of the historical and cultural development of China and Japan from the beginning to the 13th century. Attention is also given on the way how Asian-Americans in the United States adjust and identify with their cultural legacy. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C2, UC. (IGETC: 3B)

39622	HIST 451 AA	TTh	11:10-12:25	17-105	Young	3.0
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HUMAN SERVICES

Para cursos de HMSV en Español, vea el final de esta sección.

HMSV 100 INTRODUCTION TO HUMAN SERVICES

Types and functions of Human Service Agencies and careers in Human Services. Emphasizes the knowledge, skills, and understanding of human needs necessary to prepare for a career in Human Services. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

40689	HMSV 100 LA	Thu	6:30-9:20	13-216	Miller	3.0
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HMSV 110 INTRODUCTION TO COUNSELING AND INTERVIEWING

Skills and techniques of counseling and interviewing with focus on effective listening, responding, questioning, assessment, referral, values, and ethics. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

40690	HMSV 110 LA	Mon	6:30-9:45	13-216	Bratton	3.0
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HMSV 161 INFORMATION AND REFERRAL: UNDERSTANDING COMMUNITY RESOURCES

Provides participants with a working knowledge of resources in San Mateo County. In addition to learning about dozens of programs, students also learn how to choose the right resources to empower clients, and how to decipher what clients want and need. May be repeated once for credit. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

39365	HMSV 161 PF	Sat	9:00-3:00	13-114	Nalls	1.0	3/1-3/15
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HMSV 264 THE LIFE CYCLE OF THE FAMILY (ALSO ECE. 264)

This course covers the life cycle of the family, including cultural, social perspectives, and family support resources. Eight by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI.

OICW/Menlo Park Center course(s)

40562	HMSV 264 PFH	Wed	7:05-9:50	MPLR1	Nalls	3.0
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HMSV 266 FAMILY DEVELOPMENT PORTFOLIO, PART II

Continuation of HMSV 265. Students create a portfolio demonstrating skills in the following areas: ongoing assessment, home visiting, helping families access specialized services, facilitating family conferences, support groups, community meetings, and collaboration. Recommended to be taken in conjunction with HMSV 264. One by arrangement hour of lab per week is required RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: HMSV 265.

OICW/Menlo Park Center course(s)

40563	HMSV 266 PFH	Wed	5:45-7:00	MPLR1	Nalls	1.5
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HMSV 672 COOPERATIVE EDUCATION: INTERNSHIP

Students may enroll in a volunteer, cooperative internship to apply skills learned from classroom instruction at a supervised work site. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. COREQ: Enrollment in 7 units, including Cooperative Education and a minimum of 12 completed units in the occupational discipline. Transfer: CSU.

HMSV 672 is a full-semester course. Course orientation dates are listed below and attendance at one meeting is obligatory. Attend ONE of the orientations for the section in which you are registered.

39404	HMSV 672 LA	Mon	5:30-6:20	13-216	Bratton	1.0-3.0	1/28-2/11
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Course held at Coastsides - Half Moon Bay (Main St. Park Comm. Center):

40197	HMSV 672 COH	Mon	4:30-5:25	CTHM	Perron	1.0-3.0	1/28-2/11
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OICW/Menlo Park Center course(s)

39371	HMSV 672 PFH	Wed	4:30-5:30	MPLR1	Collado	1.0	1/23-2/6
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EN ESPAÑOL

HMSV 120 ASISTENCIA Y PROGRAMAS DE BENEFICIO PÚBLICO

Información general sobre programas federales y estatales de beneficio público disponibles para personas necesitadas, incluye elegibilidad, requerimientos y programas con derecho a servicio público. RECOMENDACION: Elegibilidad para Lectura 836, e Ingles 836 o 400. Transferible a: CSU.

Curso dado en Coastsides - Half Moon Bay (Main St. Park Comm. Center):

41335	HMSV 120 CSH	Thu	6:30-9:20	CTHM	Bravo	1.0	1/24-2/28
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HMSV 161 INFORMACIONES Y REFERENCIAS: COMPRENSIÓN DE RECURSOS COMUNITARIOS

Provee a los participantes con los conocimientos necesarios de los recursos disponibles en el Condado de San Mateo. Además de aprender docenas de programas, los estudiantes también aprenderán como escoger los recursos adecuados para autorizar a los clientes, y como descifrar lo que los clientes quieren y necesitan. El curso puede ser repetido una vez. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLES 836 o 400. Transferible a CSU.

Curso(s) de noche o de fin de semana

38424	HMSV 161 PSE	Sat	9:00-3:00	13-114	Collado	1.0	1/26-2/9
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HMSV 264 EL CICLO DE VIDA DE LA FAMILIA

Este curso cubre el ciclo de vida de la familia, incluyendo las perspectivas culturales, sociales, y los recursos de apoyo familiar. Ocho horas de laboratorio individual son requeridas por semestre. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLES 836 o 400. Transferible a CSU: DSI.

Curso(s) de noche o de fin de semana

38423	HMSV 264 PSE	Tue	7:05-9:50	22-116	Bravo	3.0
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HMSV 266 PORTAFOLIO DEL DESAROLLO FAMILIAR, PARTE II

Continuación de HMSV 265. Los estudiantes crean un portafolio demostrando sus aptitudes en las siguientes áreas: evaluación continua, visitas de casa, ayudando a las familias a obtener servicios especializados, facilitando conferencias familiares, grupos de ayuda, juntas comunitarias, y colaboración. Se recomienda que este curso se tome en conjunción de HMSV 264. Una hora de laboratorio individual es requerida por semana. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLES 836 o 400. REQUISITO: HMSV 265.

Curso(s) de noche o de fin de semana

39366	HMSV 266 PSE	Tue	5:45-7:00	22-116	Collado	1.5
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MULTI-CULTURAL COMMUNITY EDUCATION PROJECT HEALTH AND HUMAN SERVICES

This program is designed as a career ladder program with emphasis on Human Services and Health Science. It provides health education, information, referrals, and client advocacy in both clinic and outreach settings. Career opportunities include entry-level positions in public and non-profit agencies serving families in need of support services. Typical job duties include: conducting home visits, connecting families with resources, keeping records, and identifying home, family or community needs and developing resources with families or communities to meet those needs. Job demand is particularly high for people with bicultural/bilingual skills.

For further information, contact Julie Mooney at (650) 325-6936 or mooney@smccd.edu.

PROMOTOR EDUCATION & EMPLOYMENT PROJECT

PEEP is a collaborative effort between El Concilio of San Mateo County and Cañada College that prepares Spanish speaking individuals for entry level positions in family development, community health, and human services. Upon completion of the program, participants will be prepared to provide education, information, referrals, and client advocacy services to their community.

For additional information, contact (650) 306-3201 or canbusiness@smccd.edu.

PEEP es un esfuerzo colaborativo entre el Concilio del Condado de San Mateo y Cañada College que prepara a personas que hablan español para distintos trabajos en el área del desarrollo familiar, salud de la comunidad, y servicios humanos. Al terminar el programa los participantes estarán preparados para proveer educación, información, referencias, y servicios de apoyo al cliente para su comunidad.

Para más información, llame a Gloria Flores-Garcia al (650) 373-1084, El Concilio of San Mateo County.

HMSV 672 EDUCACION COOPERATIVA: SERVICIO DE PRACTICAS DEL PROGRAMA PEEP

Los estudiantes pueden registrarse en un servicio de practicas cooperativo y voluntario para poder aplicar las aptitudes aprendidas en el salón escolar en un sitio de trabajo supervisado. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLES 836 o 400. REQUISITO: El alumno debe estar registrado en 7 unidades, incluyendo este curso (COOP 672) y tener un mínimo de 12 unidades completadas en su campo ocupacional. Transferible a CSU.

HMSV 672 es un curso semestral. Fechas de orientación para este curso están enumeradas abajo y el alumno tiene que ir a una de ellas.

38826 HMSV 672 PSE Tue 4:30-5:30 22-116 Collado 1.0 1/22-2/5

HEALTH SCIENCE

Para cursos de HSCI en Español, vea el final de esta sección.

HSCI 100 GENERAL HEALTH SCIENCE

Investigation of contemporary health issues with emphasis on detection, treatment, and prevention of personal and social health problems. Role of physiological, social and psychological factors in achieving a lifelong healthful lifestyle. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: E1, UC.

40132 HSCI 100 AA TTh 11:10-12:25 17-109 Gresham 3.0

Telecourse (2.0 units):

Survey of most prevalent threats to one's physical and emotional health; emphasis is on prevention and early treatment. BSL: Open Curriculum. TRANSFER: CSU: E1, UC.

41513 HSCI 100 TVH MonSee pages 54-55 TV Malik 2.0
Orientation meeting is held at College of San Mateo.

HSCI 430 FIRST AID

This course provides training in basic first aid skills. Upon completion, student may obtain American Heart Association First Aid certification. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: E1, UC*.

Evening and/or Weekend courses(s)

38441 HSCI 430 WCH Sat 9:00-5:00 3-148 Borrero 0.5 2/23-2/23

HSCI 432 CPR: ADULT, CHILD, INFANT

This course qualifies students with CPR certification for health care providers. Includes instruction pertinent to adult, child and infant CPR. Automated External Defibrillator training is also included. Upon completion student may obtain American Heart Association CPR Certification. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU, UC*.

Evening and/or Weekend courses(s)

39010 HSCI 432 PAH Sat 9:00-5:00 3-148 Borrero 0.5 3/29-3/29

A \$10.00 fee is due at time of class for book and registration card.

HSCI 665 ENVIRONMENTAL HEALTH

This course analyzes environmental health issues. It explores the concept of wellness; emphasizing awareness, prevention and individual responsibility. Students acquire the information needed to make intelligent decisions about lifestyle choices. RECOMMENDED: Eligibility for READ 802 or 836, and ENGL 800 or 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

39732 HSCI 665 WBH Sat 9:00-5:00 3-148 Borrero 0.5 4/5-4/5

HSCI 680CA PHLEBOTOMY

HSCI 681CA PHLEBOTOMY CLINICAL LAB

Prepares the student for certification as a Phlebotomy Technician I by providing an overview of the role of a phlebotomist, the purpose for drawing blood, phlebotomy skin punctures and venipuncture techniques and equipment, medical/legal considerations, safety and infection control, and the phlebotomist as a member of the health care team. Students complete 48 hours of laboratory/clinical experience. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. COREQ: Concurrent enrollment in HSCI 681CA, Phlebotomy Clinical Lab. Transfer: CSU.

41536 HSCI 680CA AA TTh 3:45-7:00 17-209 Staff 3.0 1/22-3/13
41537 HSCI 681CA AA By Arrangement HOSP Staff 1.0 3/24-6/02

EN ESPAÑOL

HSCI 430 PRIMEROS AUXILIOS

Este curso suministra entrenamiento en primeros auxilios básicos. Al terminar el curso, el estudiante podrá obtener un certificado de Primeros Auxilios de la Asociación Americana del Corazón. RECOMENDACION: Elegibilidad para Lectura 802 ó 836 e Inglés 800 ó 836 ó 400. (CSU, UC)

Curso(s) de noche o de fin de semana

31248 HSCI 430 WSH Sat 9:00-5:00 3-148 Borrero 0.5 4/12-4/12

34 Schedule of Classes — H/I

HSCI 432 ADULTO, NIÑO, INFANTE

Este curso capacita a los estudiantes con un certificado en Resucitación Cardio Pulmonar para los proveedores del cuidado de la salud. Incluye instrucción pertinente a la Resucitación Cardio Pulmonar para adultos, niños e infantes. También incluye entrenamiento en Defibrilador Externo Automatizado (AED). Al completar el curso el estudiante podrá obtener un certificado de Primeros Auxilios de la Asociación Americana del Corazón. RECOMENDACION: Elegibilidad para Lectura 802 ó 836 e Inglés 836 ó 400. (CSU, UC)

Curso(s) de noche o de fin de semana						
38954	HSCI 432 PSH	Sat	9:00-5:00	3-148	Borrero	0.5 4/19-4/19

Una cuota de \$10.00 para libros y ficha de registración será requerida en la primera clase.

HSCI 665 SALUD AMBIENTAL

Este curso incluye tópicos como la salud ambiental, así como la prevención y la responsabilidad. también incluye lo siguiente: la contaminación dentro del ambiente, los productos domésticos, los pesticidas, el dioxin, el polvo y los animales, la seguridad de comida y enfermedades, el agua contaminada, la comida y los pesticidas, así como el asma y el cáncer de los pulmones. Transferible a CSU.

Curso(s) de noche o de fin de semana						
40254	HSCI 665 PSH	Sat	9:00-5:00	3-148	Borrero	0.5 4/26-4/26

INTERIOR DESIGN

(See also Architecture)

INTD 115 INTRODUCTION TO INTERIOR DESIGN

An examination of the built environment with emphasis on residential design. The elements and principles of design are examined as they relate to the functional and aesthetic aspects of interior spaces. Students develop skills in critical analysis of interiors and create individual solutions through design projects. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

31266 INTD 115 AA Wed 12:10-3:00 13-17 Kasser 3.0

Evening and/or Weekend courses(s)

31268 INTD 115 LA Tue 6:30-9:20 13-17 Kasser 3.0

INTD 126 CRITICAL THINKING FOR INTERIOR DESIGNERS

Analytical and creative tools designers use to make decisions. One and a half by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39519 INTD 126 AA Tue 9:10-12:00 13-17 Joshi 3.0

INTD 128 PRESENTATION TECHNIQUES I

Learn the necessary oral and visual presentation skills needed in the interior design profession. Students explore specialized two dimensional design techniques, including basic and quick sketch, paraline drawings, and one, two, and three point perspectives. One and a half by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: ARCH 110. Transfer: CSU.

Evening and/or Weekend courses(s)

39880 INTD 128 LA Tue 6:30-9:20 13-13 Prince-Thomas 3.0

INTD 129 PRESENTATION TECHNIQUES II (REPLACED INTD 146)

Course focuses on the oral and visual presentation skills students need in the interior design profession. Students explore basic rendering techniques for floor plans, elevations, and perspectives, as well as color rendering of hand drawn and digital images, including a variety of materials and entourage. The oral, visual and written presentation techniques designers use are also included. One and a half by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: INTD 128. Transfer: CSU.

Evening and/or Weekend courses(s)

39881 INTD 129 LA Thu 6:30-9:20 13-13 Kozel 3.0

INTD 130 BEGINNING SPACE PLANNING

Residential space planning and programming techniques are covered as students master architectural drawing techniques. Emphasis is on the needs of individuals,

families, and special groups in the residential setting. One and a half by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: ARCH 110. Transfer: CSU.

38741 INTD 130 AA Wed 3:10-6:00 13-13 Wolford 3.0

INTD 147 ADVANCED SPACE PLANNING

Course includes further development of programming, space planning, design development, and problem-solving skills for specialized residential and small non-residential spaces. Human dimensions and special needs of clients are also included. One and a half by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: INTD 115, 130 and ARCH 110. Transfer: CSU.

39520 INTD 147 AA Mon 12:10-3:00 13-13 Wolford 3.0

INTD 148 COLOR FOR INTERIORS

Color and design theories are considered and studied in depth; basic visual elements and principles of design, their properties and relationships; developing sensitivity to, and judgment of, design. Students apply these theories to the use of color in interiors. One and a half by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39521 INTD 148 AA Wed 3:10-6:00 13-17 Cornell 3.0

INTD 150 HISTORY OF INTERIORS

The history and design of Western architecture, interiors, and furniture from ancient Egypt until today are examined in this course. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C1.

39522 INTD 150 AA Tue 12:10-3:00 13-17 Wolford 3.0

INTD 271 BATH DESIGN

An overview of the basic principles of bath design, including scale floor plans and elevations, bath design concepts, products, and barrier free design. One and a half by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: ARCH 110. Transfer: CSU.

36692 INTD 271 AA Wed 9:10-12:00 13-13 Staff 3.0

INTD 276 ADVANCED KITCHEN AND BATH DESIGN

Course covers kitchen and bath design in greater depth, including theme, universal design, and auxiliary spaces. Students prepare construction documents that include technical information required for the design and submittal of plans for proposed kitchen and bath remodels. One and a half by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: INTD 270, 271 and ARCH 110. Transfer: CSU.

34849 INTD 276 AA Thu 9:10-12:00 13-13 Rose 3.0

INTD 278 MARKETING AND SALESMANSHIP FOR INTERIOR DESIGN

Basic principles of marketing and selling the total design project from inception to completion for presentation to the client. Techniques of approaching a client through all the steps of a design project in sequence and detail is covered with emphasis on how to overcome objections and close a sale. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

37700 INTD 278 AA Mon 9:10-12:00 13-17 Camp 3.0

INTD 362 COMPUTER-ASSISTED DRAFTING (CAD) FOR INTERIOR DESIGNERS - ARCHITECTURAL DRAWINGS

Use of 3D Home Architecture software to create floor plans, interior elevations, exterior elevations, perspectives, isometric overviews, roof plans, house sections, and multiple levels. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

37741 INTD 362 LA Tue 6:30-9:20 13-217 Wallach 1.0 1/22-2/26

39882 INTD 362 LB Tue 6:30-9:20 13-217 Wallach 1.0 3/4-4/15

INTD 362 has a non-refundable materials charge of \$2.

INTD 370 CONSTRUCTION ESTIMATING AND RENOVATION

An overview of the process of residential renovation and related costs. RECOMMENDED: Eligibility for READ 836, ENGL 836 or ESL 400, and MATH 110 or 111. Transfer: CSU.

Evening and/or Weekend courses(s)

31289	INTD 370 LA	Thu	6:30-9:20	13-17	Davis	3.0
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INTD 450 MATERIALS AND FINISHES

Guidelines for selecting materials for appropriateness, quality, and cost for residential and non-residential applications. One and a half by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

38255	INTD 450 AA	Thu	12:10-3:00	13-17	Wolford	3.0
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INTD 464 CODES: FIRE, SAFETY, AND BARRIER-FREE DESIGN

An overview of codes that control and limit the interior of buildings, fire safety, life safety, and access for persons with disabilities. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

39524	INTD 464 LA	Mon	6:30-9:30	13-17	Davis	1.0	1/28-3/10
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INTD 672 COOPERATIVE EDUCATION: INTERNSHIP

Students may enroll in a volunteer, cooperative internship to apply skills learned from classroom instruction at a supervised work site. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. COREQ: Enrollment in 7 units, including Cooperative Education and a minimum of 12 completed units in the occupational discipline. Transfer: CSU.

INTD 672 is a full-semester course. Course orientation dates are listed below and attendance at one meeting is obligatory. Attend ONE of the orientations for the section in which you are registered.

31292	INTD 672 AA	Tue	3:10-5:00	13-17	Graham	1.0-3.0	1/22-2/5
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INTD 680CA INTRODUCTION TO AUTOCAD

Create an architectural floor plan by utilizing the line, circle, and curve drawing commands in AutoCAD 2000 software. This course is designed for the student with no AutoCAD experience. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

41136	INTD 680CA LA	Tue	6:30-9:20	13-217	Wallach	1.0	4/22-5/27
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LEARNING CENTER

Cañada College has two Learning Centers: one at the main campus and one at the Menlo Park Center.

The main campus Learning Center houses a variety of instructional support services including learning assistance and technology to help students succeed. The Center provides assistance through the Writing Center, the Math Lab and the MESA (Math, Engineering and Science Achievement) Program as well as free peer tutoring. Additionally, the Learning Center has open computer labs with access to the Internet. Courses, which include transfer-level classes, are primarily self-paced, open-entry courses utilizing computer-assisted and individualized instruction. For more information, please visit the Learning Center in Building 5, Room 105, from 8:00 a.m. to 8:00 p.m. Monday through Thursday and 8:00 a.m. to 3:00 p.m. on Friday, or call (650) 306-3348.

The Menlo Park Learning Center, located at 1200 O'Brien in Menlo Park (OICW building), is open from 7 am to 3 pm, Monday through Thursday, and from 7 am to 11:30 am on Friday. The Center offers instruction in many levels of English, reading, writing and English as a Second Language. These courses prepare students for college-level work or provide students the skills they need for success in job training programs and at work. Students starting at the Center are provided an assessment of their skill level to place them appropriately. Students may use the Center whenever it is open and at times convenient to them. For more information, call Martha Chavez at (650) 325-0164. Para mas información, pueden llamar a Martha Chavez al teléfono (650) 325-0164 de lunes a jueves de 7 a.m. a 3 p.m., o los viernes de 7 a.m. a 11:30 am.

See page 57 for a complete listing of courses offered at the Menlo Park Center.

MAIN CAMPUS LEARNING CENTER COURSES

LCTR 100 EFFECTIVE TUTORING

Theory and practice of effective peer tutoring including work on interpersonal skills, effective study skills, and course specific tutoring techniques. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

34300	LCTR 100 LA	Fri	3:10-5:00	9-257A	Staff	0.5	2/22-2/29
		Wed	3:10-5:00	9-257A			3/5-3/12

LCTR 120 LITERACY TUTORING IN THE COMMUNITY

Theory and practice of tutoring a child, youth, or adult lacking adequate literacy skills through Redwood City Public Library's Project READ. 24 by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 420 and ENGL 100. Transfer: CSU.

Prior to registering for this course, please call Learning Center Manager, Rita Sabbadini, at 306-3348.

Course held at the Redwood City Main Library

39081	LCTR 120 LAH	Tue	4:10-5:00	RWML	Gross	1.0	1/29-5/1
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LCTR 139 THE RESEARCH PAPER FROM A TO Z

A guide through the entire process of writing a research paper. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

34303	LCTR 139 AA	By Arrangement	9-257A	Gross	2.0
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LCTR 139 has a non-refundable materials charge of \$4.

LCTR 140 PROFESSIONAL WRITING

Instruction and practice for writing in various professional capacities and formats including proposals and formal reports. RECOMMENDED: Eligibility for READ 420 and ENGL 100. Transfer: CSU.

35170	LCTR 140 AA	By Arrangement	9-257A	Gross	2.0
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LCTR 140 has a non-refundable materials charge of \$4.

LCTR 151 ALLIED HEALTH SCIENCE VOCABULARY

Helps students build and improve skills in the use of medical science terminology. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

35166	LCTR 151 AA	By Arrangement	9-257A	Gross	1.0
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LCTR 698 SUPERVISED TUTORING/ACADEMIC ASSISTANCE

Students receive academic assistance such as tutoring or supplemental instruction in an area(s) of identified need. PREREQ: Requires concurrent enrollment in course in which tutorial/academic assistance is being provided. Units do not apply toward AA/AS degree.

34305	LCTR 698 AA	By Arrangement	9-257A	Gross	0.0
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LCTR 810 STUDY SKILLS

Textbook reading, time management, concentration, memory techniques, note taking, and test taking. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

34306	LCTR 810 AA	By Arrangement	9-257A	Gross	1.0
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LCTR 810 has a non-refundable materials charge of \$2.

LCTR 820 BASIC SPELLING MASTERY

Computer assisted instruction to facilitate basic spelling mastery. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

34308	LCTR 820 AA	By Arrangement	9-257A	Gross	1.0
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LCTR 820 has a non-refundable materials charge of \$2.

LCTR 821 ADVANCED SPELLING MASTERY

Computer assisted instruction to facilitate advanced spelling mastery. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

34310	LCTR 821 AA	By Arrangement	9-257A	Gross	1.0
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LCTR 821 has a non-refundable materials charge of \$2.

36 Schedule of Classes — L

LCTR 822 GRAMMAR TROUBLE SPOTS

Helps students identify and correct the most common errors of punctuation, sentence structure, and grammar. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

34312 LCTR 822 AA By Arrangement 9-257A Gross 1.0
LCTR 822 has a non-refundable materials charge of \$2.

LCTR 831 SENTENCE COMBINING ON THE MACINTOSH

Teaches students how to write clear, correctly punctuated sentences using a variety of sentence combining strategies. Designed to supplement course work in English 826, 836, and 100. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

34314 LCTR 831 AA By Arrangement 9-257A Gross 1.0
LCTR 831 has a non-refundable materials charge of \$2.

LCTR 832 PARAGRAPH WRITING ON THE MACINTOSH

Helps students write well-organized and well-developed paragraphs. The course is intended to supplement coursework in English 826, 836, and 100. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

34316 LCTR 832 AA By Arrangement 9-257A Gross 1.0
LCTR 832 has a non-refundable materials charge of \$2.

LCTR 840, 841, 842, 843 VOCABULARY IMPROVEMENT I, II, III AND IV

Helps students build and improve vocabulary skills through a words-in-context approach; 150-300 essential words and word parts to succeed in academic work. Prior to enrolling, students should take a short pre-test at the Learning Center to determine course in which to enroll. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

35169 LCTR 840 AA By Arrangement 9-257A Gross 1.0
35752 LCTR 841 AA By Arrangement 9-257A Gross 1.0

35753 LCTR 842 AA By Arrangement 9-257A Gross 1.0
35754 LCTR 843 AA By Arrangement 9-257A Gross 1.0

MENLO PARK LEARNING CENTER COURSES

ESL 823 GRAMMAR III

High-intermediate grammar practice at the complex sentence and paragraph level with emphases on all verb structures including tense, voice and form. BSL: Open Curriculum. PREREQ: ESL 802 or 822, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

OICW/Menlo Park Center course(s)							
41265	ESL 823 MPH	MW	8:00-10:05	MPLR1	Phillips	4.0	2/4-5/21

ESL 833 LISTENING/SPEAKING III

High-intermediate listening/speaking practice in academic settings. BSL: Open Curriculum. PREREQ: ESL 812 or 832, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

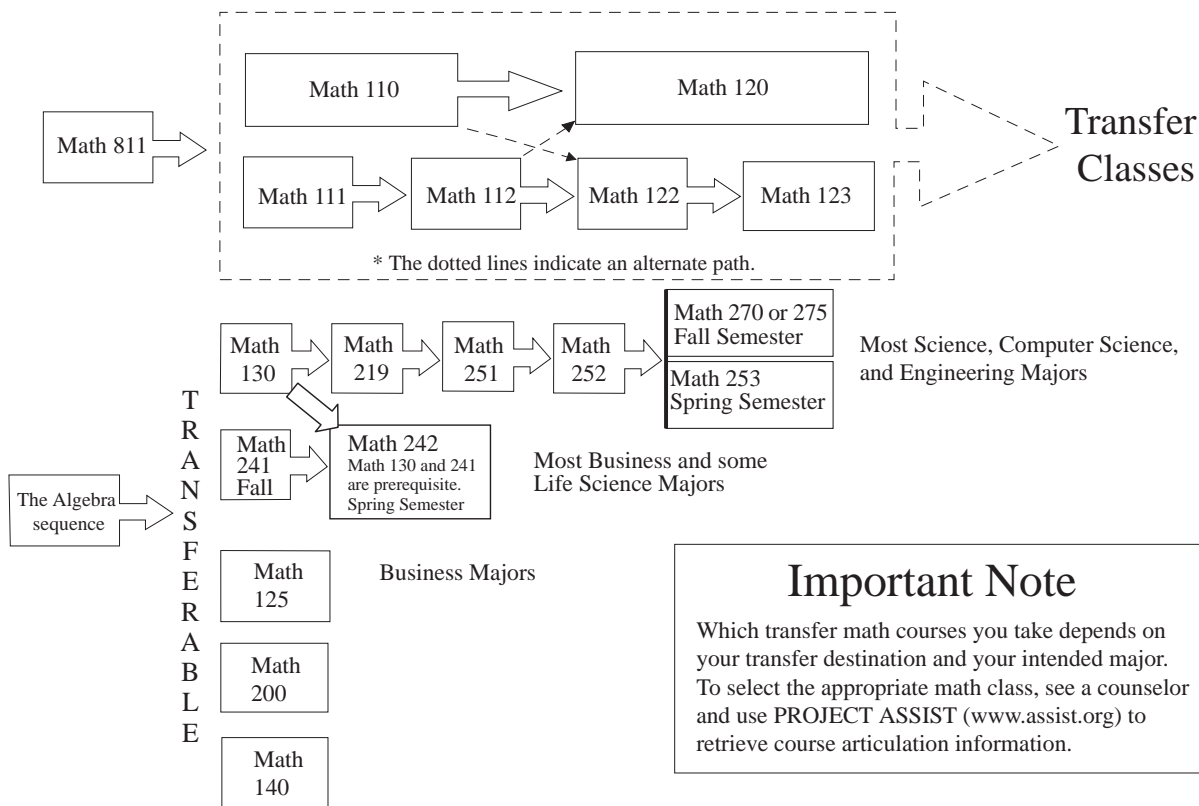
OICW/Menlo Park Center course(s)							
41268	ESL 833 MPH	TTh	10:30-12:35	MPLR1	Phillips	4.0	2/5-5/22

ESL 843 WRITING III

High-intermediate practice in writing with emphases on comprehension, paragraph writing in response to readings, grammar and mechanics of academic written English, and vocabulary development. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ESL 842 or 852, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

OICW/Menlo Park Center course(s)							
41270	ESL 843 MPH	MW	10:30-12:35	MPLR1	Phillips	4.0	2/4-5/21

The Algebra Sequence



Important Note

Which transfer math courses you take depends on your transfer destination and your intended major. To select the appropriate math class, see a counselor and use PROJECT ASSIST (www.assist.org) to retrieve course articulation information.

ESL 863 READING III

High intermediate practice in reading with emphases on reading comprehension and vocabulary in academic English. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ESL 852 or 862, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

<i>OICW/Menlo Park Center course(s)</i>						
41273	ESL 863 MPH	TTh	8:00-10:05	MPLR1 Phillips	4.0	2/5-5/22

LCTR 807 ENGLISH SKILLS FOR THE WORKPLACE

In this individualized, self-paced print, video, audio and software course, students practice effective English skills for the workplace. May be repeated for credit up to 6 units. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

<i>OICW/Menlo Park Center course(s)</i>						
40864	LCTR 807 MPH	By Arrangement		MPLC1 Phillips	1.0	

LIBRARY SCIENCE

LIBR 100 INTRODUCTION TO INFORMATION RESEARCH

A one unit self-paced introduction to the basic concepts and tools used in information research. Techniques for approaching the research process using critical thinking and information competence skills are presented. Prepares students in any major for information research at four-year colleges and universities. RECOMMENDED: Eligibility for READ 420 and ENGL 100. Transfer: CSU, UC*.

38298	LIBR 100 AA	By Arrangement	9-312	Patterson	1.0	
<i>LIBR 100 has a non-refundable materials charge of \$2.</i>						

LITERATURE

(See courses under English, Literature and Reading)

MANAGEMENT

(See also Business)

MGMT 100 INTRODUCTION TO BUSINESS MANAGEMENT

Study of the principal functions of modern management, including planning, organizing, staffing, actuating, controlling, and decision-making. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

<i>Telecourse:</i>						
36824	MGMT 100 TVH	Wed	See pages 54-55	TV	Blake	3.0
<i>Orientation meeting is held at College of San Mateo.</i>						

MART (SEE MULTIMEDIA)

MATHEMATICS

Note to all Algebra students:

The Math Department uses a single textbook for the Elementary and Intermediate Algebra sequence. This allows students to complete the Algebra sequence in three different ways: a four semester sequence of MATH 111, 112, 122, and 123 each covering one fourth of the book; a two semester sequence of MATH 110 and MATH 120 each covering half of the book; or a combination of the above. Please see your counselor to be sure you take the correct course.

MATH 110 ELEMENTARY ALGEBRA

This is a course in elementary algebra covering linear, polynomial, and rational expressions and equations. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 811 or appropriate score on District math placement test and other measures as appropriate.

31330	MATH 110 AB	MWF	8:00-9:25	17-205	Nguyen	5.0
31331	MATH 110 AC	MWF	9:35-11:00	17-205	Akkaraju	5.0
31333	MATH 110 AD	MWF	11:10-12:35	17-205	Darafshi	5.0
<i>Online course: For further information go to www.smccd.net/accounts/lapuz</i>						
36624	MATH 110 OLH	By Arrangement		Online	Lapuz	5.0
<i>Mandatory Orientation Meeting: Wed., 01/23, 4:00-6:00 p.m., Bldg. 22, Room 116.</i>						

MATH 111 ELEMENTARY ALGEBRA I

Equivalent to the first half of MATH 110. Provides an introduction to elementary algebra covering real numbers, equations, and graphing. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: 3 units of MATH 811, or appropriate score on District math placement test and other measures as appropriate.

31334	MATH 111 AA	MWF	9:10-10:00	22-118	Klimkovsky	3.0
31335	MATH 111 AB	MWF	10:10-11:00	17-207	Innerst	3.0
34776	MATH 111 AC	TTh	11:10-12:25	17-203	Liteky	3.0
<i>Online course: For further information go to www.smccd.net/accounts/lapuz</i>						
37833	MATH 111 OLH	By Arrangement		Online	Lapuz	3.0
<i>Mandatory Orientation Meeting: Wed., 01/23, 4:00-6:00 p.m., Bldg. 22, Room 116.</i>						

MATH 112 ELEMENTARY ALGEBRA II

Continuation of MATH 111. Covers exponents, polynomials, factoring, and rational expressions. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 111.

31339	MATH 112 AA	MWF	8:10-9:00	17-203	Akkaraju	3.0
31340	MATH 112 AB	TTh	9:45-11:00	17-203	Follansbee	3.0
<i>First Year Experience course(s) (see pages 11-12 of printed schedule of classes):</i>						
40125	MATH 112 FL3	MWF	10:10-11:00	3-142	Follansbee	3.0
<i>MATH 112 FL3 is linked with CRN 40665, CRER 407 FL3. When you enroll in a linked section you must enroll in the companion course.</i>						
<i>Evening and/or Weekend courses(s)</i>						
31341	MATH 112 LA	Wed	6:30-9:20	22-118	Darafshi	3.0
<i>Online course: For further information go to www.smccd.net/accounts/lapuz</i>						
37834	MATH 112 OLH	By Arrangement		Online	Lapuz	3.0
<i>Mandatory Orientation Meeting: Wed., 01/23, 4:00-6:00 p.m., Bldg. 22, Room 116.</i>						

MATH 120 INTERMEDIATE ALGEBRA

This course is a continuation of MATH 110 and emphasizes absolute value, linear functions and graphs, rational exponents, radical expressions and equations, quadratic equations, exponential functions, and logarithmic functions. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 110 or 112 or appropriate score on District Math Placement test.

38658	MATH 120 AB	MWF	8:00-9:25	17-109	Follansbee	5.0
38666	MATH 120 AC	MWF	9:35-11:00	17-109	Banerjee	5.0
38667	MATH 120 AD	MWF	11:10-12:35	17-109	Nguyen	5.0
<i>Evening and/or Weekend courses(s)</i>						
31349	MATH 120 LA	MTh	6:30-8:55	17-203	Choy	5.0
<i>Online course: For further information go to www.smccd.edu/accounts/innerst</i>						
38668	MATH 120 OLH	By Arrangement		Online	Innerst	5.0
<i>Mandatory Orientation Meeting: Thurs., 01/24, 4:00-6:00 p.m., Bldg. 22, Room 114.</i>						

MATH 122 INTERMEDIATE ALGEBRA I

This course is a continuation of MATH 112 and equivalent to the first half of MATH 120. The course emphasizes absolute value, linear functions and graphs, rational exponents, radical expressions and equations, and complex numbers. Students who complete this course with a C or better should enroll in MATH 123. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 110 or 112, or appropriate score on District Math placement test and other measures as appropriate.

31350	MATH 122 AA	MWF	10:10-11:00	17-203	Hum	3.0
<i>Evening and/or Weekend courses(s)</i>						
37835	MATH 122 OLH	By Arrangement		Online	Innerst	3.0
<i>Mandatory Orientation Meeting: Thurs., 01/24, 4:00-6:00 p.m., Bldg. 22, Room 114.</i>						

38 Schedule of Classes — M

MATH 123 INTERMEDIATE ALGEBRA II

This course is a continuation of MATH 122 and emphasizes quadratic, exponential functions, and logarithmic functions. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 122.

31351 MATH 123 AA TTh 11:10-12:30 17-205 Fahey 3.0

Evening and/or Weekend courses(s)

36621 MATH 123 LA Thu 6:30-9:20 22-118 Njinimbam 3.0

Online course: For further information go to www.smccd.edu/accounts/innerst

37836 MATH 123 OLH By Arrangement Online Innerst 3.0

Mandatory Orientation Meeting: Thurs., 01/24, 4:00-6:00 p.m., Bldg. 22, Room 114.

MATH 125 ELEMENTARY FINITE MATHEMATICS

Set theory, counting theory, probability, systems of equations, vector and matrix theory, inequalities and linear programming. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 120 or 121 or 123, or appropriate score on District Math Placement Test and other measures as appropriate. Transfer: CSU: B4, UC. (IGETC: 2)

31352 MATH 125 AA MWF 9:10-10:00 17-203 Zemla 3.0

Evening and/or Weekend courses(s)

31353 MATH 125 LA Mon 6:55-10:10 17-207 Thomas 3.0

MATH 130 ANALYTICAL TRIGONOMETRY

Trigonometric functions of real numbers and angles, identities and solution of trigonometric equations. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 115, and 120 or 121 or 123, or appropriate score on District math placement test and other measures as appropriate. (CAN MATH 8) Transfer: CSU: B4.

31354 MATH 130 AA MWF 8:10-9:00 22-118 Zemla 3.0

MATH 140 MATHEMATICS FOR GENERAL EDUCATION

Designed to meet the General Education Quantitative Reasoning requirement. Topics can include logic, problem solving, probability, statistics, geometry, mathematics of finance, systems of numeration, mathematical modeling, and computers. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 120 or 121 or 123, or appropriate score on District math placement test and other measures as appropriate. (CAN MATH 2) Transfer: CSU: B4, UC.

31356 MATH 140 AA TTh 8:10-9:25 22-114 Hum 3.0

MATH 200 ELEMENTARY PROBABILITY AND STATISTICS

Measures of central tendency and dispersion; sampling distributions, statistical inference, regression and correlation. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 120 or 121 or 123, or appropriate score on District math placement test and other measures as appropriate. (CAN STAT 2) Transfer: CSU: B4, UC. (IGETC: 2)

31357 MATH 200 AA TTh 11:10-1:00 17-103 Follansbee 4.0

33472 MATH 200 AB MWF 1:15-2:30 17-205 Innerst 4.0

40134 MATH 200 AC MWF 8:10-9:25 22-116 Hum 4.0

Evening and/or Weekend courses(s)

31358 MATH 200 LA Tue 6:30-10:10 3-142 Anderson 4.0

Hybrid Course(s). See page 56 for more information:

Accelerated Degree Program course, lecture held at the San Mateo County Office

41550 MATH 200 HYH MTh 5:30-7:30 SMCO Klymkovsky 4.0 4/3-6/2

Includes online instruction: By Arr 2.0 Hrs/Wk Online

Online course: For further information go to www.smccd.net/accounts/lapuz

39756 MATH 200 OLH By Arrangement Online Lapuz 4.0

Mandatory Orientation Meeting: Tues., 01/22, 4:00-6:00 p.m., Bldg. 22, Room 118.

MATH 219 PRE CALCULUS COLLEGE ALGEBRA/TRIGONOMETRY

Unification of college algebra and analytical trigonometry based on the function concept. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 130 or appropriate score on District math placement test and other measures as appropriate. (CAN MATH 16) Transfer: CSU: B4, UC*. (IGETC: 2)

31359 MATH 219 AA MWF 12:45-2:10 17-109 Hum 5.0

MATH 242 APPLIED CALCULUS II

The second half of a two-semester calculus sequence designed for business, social sciences, technology, and life sciences majors. Topics include the integral, techniques of integration, multivariable calculus, and differential equations. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 130 and 241. (CAN MATH 32) (CAN MATH SEQ D = MATH 241 + 242) Transfer: CSU, UC*. (IGETC: 2)

40129 MATH 242 AA MWF 12:10-1:00 17-209 Innerst 3.0

MATH 251 ANALYTICAL GEOMETRY AND CALCULUS I

This course is an introduction to calculus and analytic geometry including limits, continuity of functions, definition of differentiation, derivation of formulas, applications, anti-differentiation and the fundamental theorem of calculus. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 219 or satisfactory score on District math placement test and other measures as appropriate. (CAN MATH 18) (CAN MATH SEQ B = MATH 251 + 252) (CAN MATH SEQ C = MATH 251 + 252 + 253) Transfer: CSU: B4, UC*. (IGETC: 2)

40903 MATH 251 AX MWF 12:10-1:35 17-103 Enriquez 5.0

Courses held at Carlmont High School:

39401 MATH 251 HCH Daily 10:00-10:55 SCHS O'Donnell 5.0 1/9-6/5

Evening and/or Weekend courses(s)

31361 MATH 251 OXH By Arrangement Online Enriquez 5.0

Mandatory Orientation Meeting: Tue., 01/22, 6:00-7:00 p.m., Bldg. 17, Room 109.

MATH 252 ANALYTICAL GEOMETRY AND CALCULUS II

Fundamental Theorem of Calculus, antiderivatives, integral applications and techniques, power series and infinite series topics such as series testing and analysis of Taylor and power series. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: MATH 251. (CAN MATH 20) (CAN MATH SEQ B = MATH 251 + 252) (CAN MATH SEQ C = MATH 251 + 252 + 253) Transfer: CSU, UC*. (IGETC: 2)

31362 MATH 252 AA MWF 12:10-1:35 17-207 Banerjee 5.0

Courses held at Carlmont High School:

39052 MATH 252 HCH Daily 11:00-11:55 SCHS O'Donnell 5.0 1/9-6/5

Courses held at Woodside High School:

31363 MATH 252 HWH MWF 12:30-1:55 WSHS Gurskaya 5.0 1/9-6/5

MATH 253 ANALYTICAL GEOMETRY AND CALCULUS III

Vectors, partial derivatives, double and triple integrals, line integrals and vector analysis theory such as Green's, Stokes', and Gauss' Theorems. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: MATH 252. (CAN MATH 22) (CAN MATH SEQ C = MATH 251 + 252 + 253) Transfer: CSU, UC. (IGETC: 2)

31364 MATH 253 AA MWF 12:10-1:35 22-118 Meng 5.0

Courses held at Carlmont High School:

39807 MATH 253 HCH Daily 12:30-1:25 SCHS O'Donnell 5.0 1/9-6/5

MATH 811 PRE-ALGEBRA

Basic arithmetic involving whole numbers, fractions and decimals. Introduction to geometry and algebra. Computer-assisted instruction in the basic skills lab. May be repeated for credit up to 3 units. Two by arrangement hours of lab per week are required. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

39614 MATH 811 AA TTh 8:10-9:25 22-118 Liteky 1.0-3.0

31367 MATH 811 AB MWF 11:10-12:00 22-118 Zemla 1.0-3.0

40945 MATH 811 AC MWF 10:10-11:00 22-118 Meng 1.0-3.0

Evening and/or Weekend courses(s)

31369 MATH 811 LA Mon 6:30-9:45 22-118 Gambrel 1.0-3.0

This particular section, MATH 811 LB is designed for ECE/CD Majors:

41089 MATH 811 LB Tue 6:30-9:20 22-118 Lapuz 1.0-3.0

MEDICAL ASSISTING

MEDA 100 INTRODUCTION TO MEDICAL ASSISTING

Duties and responsibilities of a medical assistant, transcriptionist, and billing specialist in a physician's office, clinic, hospital or other medical facility. Emphasizes desirable personality traits and human relationships as well as medical ethics, specialties in the medical field, and office maintenance. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39687 MEDA 100 AA TTh 8:00-9:15 13-216 Hartford 3.0

MEDA 110 BASIC MEDICAL TERMINOLOGY I

Introduction to the development of a medical vocabulary that includes medical abbreviations and symbols through the study of the principles of word construction and word analysis, with emphasis on spelling and pronunciation. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39688 MEDA 110 AA TTh 9:20-10:40 13-216 Hartford 3.0

MEDA 111 BASIC MEDICAL TERMINOLOGY II

Continuation of MEDA 110. Intermediate development of medical vocabulary through the study of the principles of word construction and word analysis, with emphasis on spelling/pronunciation, diagnosis, disease process, pathology and their interrelationship with body systems. PREREQ: MEDA 110. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39883 MEDA 111 AA TTh 10:45-12:00 13-216 Hartford 3.0

MEDA 115 MEDICAL WORD PROCESSING

Training in production typing of medical letters, reports, and forms using the computer. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: CBOT 415 or equivalent. Transfer: CSU.

39689 MEDA 115 AX TTh 12:10-1:25 13-217 Clinton 3.0

39692 MEDA 115 BX TTh 1:30-2:45 13-217 Clinton 3.0

MEDA 115 has a non-refundable materials charge of \$2.



MEDICAL ASSISTING DEPARTMENT

- Administrative Medical Assisting (2 semesters)
- Clinical Medical Assisting (3 semesters)
- Administrative/Clinical Medical Assisting (4 semesters)
- Medical Coding Specialist (2 semesters)
- Medical Billing Specialist (2 semesters)
- Medical Transcription (3 semesters)

Train for health service careers in two to four semesters! The **Medical Assisting Department** offers three different programs that lead to many **career opportunities**:

For more information, call 650 306-3392

MEDA 120 CLINICAL PROCEDURES I

Examination room techniques, asepsis and sterilization procedures, laboratory procedures and specimen collection, and electrocardiograms (Extra supplies may be required). RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: BIOL 130 and MEDA 110. Transfer: CSU.

NOTE: All health care facilities run background checks before hiring. For Medical Assisting/Clinical Medical Assisting, a background check is required before enrollment in MEDA 120.

39695 MEDA 120 DX TTh 8:10-11:00 5-105B Charlton 4.0

MEDA 121 CLINICAL PROCEDURES II

Administering medications, injections and venipuncture, eye and ear lavage, electroencephalograms, removal of sutures and staples, bandaging and dressings, and other examination and clinical procedures. (Extra supplies may be required). RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MEDA 120. Transfer: CSU.

39696 MEDA 121 DX TTh 8:10-11:00 5-105B Charlton 4.0

MEDA 140 MEDICAL TRANSCRIPTION: BASIC

Machine transcription of patient medical chart progress notes, history and physicals, letters, consultations, surgical and autopsy reports, and discharge summaries utilizing computers. Course includes analyzing, editing, proper documentation, and compliance requirements. BIOL 130 is recommended. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MEDA 110 and 115. Transfer: CSU.

39690 MEDA 140 AX TTh 12:10-1:25 13-217 Clinton 3.0

MEDA 140 has a non-refundable materials charge of \$2.

MEDA 141 MEDICAL TRANSCRIPTION: ADVANCED

Intensive transcription using computers, of hospital-type medical reports including history and physical examinations, surgeries, discharge summaries, and radiologic and nuclear medicine reports. MEDA 190 and BIOL 130 are recommended. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MEDA 140. Transfer: CSU.

39693 MEDA 141 BX TTh 1:30-2:45 13-217 Clinton 3.0

MEDA 141 has a non-refundable materials charge of \$2.

MEDA 150 MEDICAL OFFICE PROCEDURES

Fundamental office procedures applied to the medical field. Decision-making, setting priorities, finding information, coping with interruptions, and producing under pressure in medical office simulations. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: Completion of or concurrent enrollment in MEDA 100 and 110. Transfer: CSU.

39691 MEDA 150 AX TTh 12:10-1:25 13-217 Clinton 3.0

MEDA 150 has a non-refundable materials charge of \$2.

MEDA 160 MEDICAL INSURANCE PROCEDURES

Covers Blue Cross, Blue Shield, Medicare, Medi-Cal, Worker's Compensation and other insurance programs. Coding resources used in claims preparation. Billing and bookkeeping methods using the computer. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: CBOT 415 or equivalent. Transfer: CSU.

39694 MEDA 160 BX TTh 1:30-2:45 13-217 Clinton 3.0

MEDA 160 has a non-refundable materials charge of \$2.

MEDA 161 ICD (INTERNATIONAL CLASSIFICATION OF DISEASES)-9-CM (CLINICAL MODIFICATION) BEGINNING CODING

Development of nomenclature and classification of diseases. Basic coding principles of diseases and symptoms according to ICD-9-CM with emphasis on the coding of medical records. Use of indexes, sequencing of code numbers, and preparation of documents to increase competency. May be repeated once for credit. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

39699 MEDA 161 WAH Sat 8:30-12:35 13-116 Clinton 1.0 1/26-2/23

40 Schedule of Classes — M

MEDA 162 ICD (INTERNATIONAL CLASSIFICATION OF DISEASES)-9-CM (CLINICAL MODIFICATION) INTERMEDIATE CODING

Intermediate principles and philosophy of coding logic according to ICD-9-CM. Emphasizes the use of UHDDS, source documents, multiple coding, sequencing, V codes, tables, neoplasms, and mental disorders. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MEDA 161. Transfer: CSU.

Evening and/or Weekend courses(s)

39700	MEDA 162 WAH Sat	8:30-12:35	13-116	Clinton	1.0	3/1-3/8 and 3/29-4/5
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MEDA 163 ICD (INTERNATIONAL CLASSIFICATION OF DISEASES)-9-CM (CLINICAL MODIFICATION) ADVANCED CODING

A continuation of MEDA 162 with an emphasis on the advanced principles and philosophy of coding logic according to ICD-9-CM. Emphasizes diseases by body systems, complications, injuries, and adverse effects of drugs. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MEDA 162. Transfer: CSU.

Evening and/or Weekend courses(s)

39701	MEDA 163 WAH Sat	8:30-12:35	13-116	Clinton	1.0	4/12-5/3
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MEDA 190 INTRODUCTION TO PHARMACOLOGY

Designed for medical assistants, medical transcribers and other allied health professionals. Includes recognition, identification, classification, administration, and care and storage of drugs according to the Food and Drug Administration (FDA) regulations. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

39698	MEDA 190 LA Wed	5:30-8:20	5-105B	Charlton	3.0	
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MEDA 672 COOPERATIVE EDUCATION: INTERNSHIP

Students may enroll in a volunteer, cooperative internship to apply skills learned from classroom instruction at a supervised work site. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. COREQ: Enrollment in 7 units, including Cooperative Education and a minimum of 12 completed units in the occupational discipline. Transfer: CSU.

MEDA 672 is a full-semester course. Course orientation dates are listed below and attendance at one meeting is obligatory. Attend ONE of the orientations for the section in which you are registered.

39741	MEDA 672 LA Thu	5:30-6:20	13-116	Graham	3.0	1/24-2/7
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MEDA 801 COMPUTERIZED MEDICAL BILLING/MEDICAL ASSISTING EXAM PREPARATION

Preparation for Medisoft or Medical Manager, or UB 92, or Medical Assisting certification testing offered by various organizations. May be repeated twice for credit. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400.

39697	MEDA 801 AA	By Arrangement	13-217	Clinton	1.0	
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MULTIMEDIA

(See also ART) (Previously listed under ART)

Para cursos de MART en Español, vea el final de esta sección.

MART 314 INTRODUCTION TO COMPUTER GRAPHICS

State of the art computer graphics software are introduced with respect to print, web and motion graphics. Introduction to typography graphic layout/design fundamentals, as well as web design skills and other computer graphics software applications. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU, UC.

39954	MART 314 AA MW	11:10-12:25	13-211	Mecorney	3.0	
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MART 314 has a non-refundable materials charge of \$6.

MART 325 DIGITAL PAINTING

Using Procreate's Painter software and digital painting tablets, students use digital tools for the artistic expression of the concepts and techniques of traditional painting. Some painting and computer knowledge desirable. May be repeated twice for credit. Three by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39955	MART 325 AA MW	9:10-10:25	13-211	Bazak	3.0	
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MART 325 has a non-refundable materials charge of \$6.

MART 362 DIGITAL PHOTOGRAPHY I

An introduction to the theory and technology of digital photography. Exploration of the digital camera in both professional and consumer use. May be repeated once for credit. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU, UC*.

Evening and/or Weekend courses(s)

39956	MART 362 LA Thu	6:30-9:20	22-113	Sims	3.0	
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MART 362 has a non-refundable materials charge of \$6.

MART 365 PHOTOGRAPHIC RETOUCHING AND RESTORATION

Understand the theory and learn the skills necessary for restoration and retouching both vintage and problem photographs. Assess photographs for image, tone, exposure, and color cast correction. Successfully remove dust, mold and texture; rebuild, refine and polish photographs. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MART 376 or equivalent. Transfer: CSU.

Evening and/or Weekend courses(s)

40616	MART 365 LA Wed	6:30-9:20	13-211	Mecorney	3.0	
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MART 365 has a non-refundable materials charge of \$6.

MART 366 COLOR MANAGEMENT AND DIGITAL PRINTING

Create a successful color management workflow from digital image to digital print. Understand and use color, calibration, and create profiles to get the desired color output. Topics include pre-press file management, RGB to 4-color ink, paper, output, proofing, and industry standards. One by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MART 376 or equivalent. Transfer: CSU.

Evening and/or Weekend courses(s)

39959	MART 366 LA Tue	6:30-9:20	13-211	Sims	1.5	4/1-5/27
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MART 366 has a non-refundable materials charge of \$4.

MART 368 WEB DESIGN I

Introduction to basic WEB design principles. This class covers basic layout, time saving formats, for graphics and other web-related documents, creation of a successful graphic user interface, and navigation for basic website. The class focuses on Dreamweaver, but also uses Photoshop, ImageReady and a basic demonstration of Flash. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39960	MART 368 AA TTh	11:10-12:25	13-211	Lennon	3.0	
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MART 368 has a non-refundable materials charge of \$6.

MART 369 WEB DESIGN II

Advanced concepts and techniques to create visually appealing websites using graphic user interface customization, user centered design, Internet ethics, and copyright issues. This course is taught using Macromedia Dreamweaver, Adobe Photoshop, ImageReady, and other software. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: ART 368 or MART 368. Transfer: CSU.

Evening and/or Weekend courses(s)

39961	MART 369 LA Thu	6:30-9:20	13-211	Castillo	3.0	
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MART 369 has a non-refundable materials charge of \$6.

MART 372 DIGITAL ILLUSTRATION

This course focuses on digital drawing techniques, layout, and design, using Adobe Illustrator. This is a project based class using vector graphics for professional print or the Web. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39962	MART 372 AA TTh	9:45-11:00	13-211	Mecorney	3.0	
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MART 372 has a non-refundable materials charge of \$6.

MART 376 DIGITAL IMAGING I

An introduction to the theory and technology of digital imaging. Through the use of Adobe Photoshop students learn to enhance and manipulate digital photographs, scanned images, and create new images. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU, UC*.

Evening and/or Weekend courses(s)						
39963	MART 376 LA	Mon	5:30-8:30	13-211	Mecorney	3.0
Course held at Sequoia High School:						
41442	MART 376 HQH MW		2:30-3:45	RCSQ	Castillo	3.0 1/28-5/28

MART 376 has a non-refundable materials charge of \$6.

MART 379 DIGITAL ANIMATION I: FLASH

Utilize Macromedia Flash as a medium for the development of creative computer based animations. Topics include implementing interesting graphic user interface solutions for web design and the scripting capabilities of the software as well as traditional animation techniques. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)						
39964	MART 379 LA	Mon	6:30-9:45	22-113	Royce	3.0

MART 379 has a non-refundable materials charge of \$6.

MART 390 PORTFOLIO CREATION

Students develop a portfolio consisting of work accomplished to date. The resume and portfolio may be print based, web based or on CD following a format appropriate with the student's career/academic goals. May be repeated once for credit. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

39965	MART 390 AA	Thu	1:10-4:00	13-211	Castillo	1.5 1/24-3/27
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MART 390 has a non-refundable materials charge of \$4.

MART 400 MOTION GRAPHICS

Digital integration of audio, video and motion graphics through the creation of experimental short narrative scenes. Covers preproduction and production techniques, emphasizing editing and compression methods for web, CD-ROM or DVD delivery. Successful story-telling through the use of story boarding, camera composition and scene sequencing techniques. May be repeated once for credit. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

40622	MART 400 AA	Thu	1:10-4:00	22-113	Castillo	1.5 4/3-5/29
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MART 400 has a non-refundable materials charge of \$4.

MART 405 STORYBOARD DEVELOPMENT FOR ANIMATION AND INTERACTIVE MEDIA

Introduction to storyboarding and the planning processes of visual storytelling. Translation of concepts such as shot types, continuity, pacing, transitions and sequencing into a visual narrative for both personal and professional expression. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)						
41365	MART 405 LA	Wed	6:30-9:20	22-113	Royce	3.0

MART 405 has a non-refundable materials charge of \$4.

MART 420 3D MODELING AND ANIMATION I

Introduction to 3D animation and modeling techniques using Alias' Maya software. The material includes the 3D production process from conceptualization to the final render of both an environment and a simple character. May be repeated once for credit. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MART 376 or equivalent. Transfer: CSU.

40924	MART 420 AA	Wed	1:10-4:00	22-113	Naas	3.0
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MART 420 has a non-refundable materials charge of \$6.

MART 432 3D ENVIRONMENTS AND HARD SURFACE MODELING

Course covers the creation of 3D worlds and modeling of non-organic forms such as vehicles, surroundings, architecture and mechanical devices as well as developing the look and feel of 3D environments where characters interact. Inspirational source material and various final delivery options are also covered. May be repeated once for credit. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MART 377 and 420 or equivalent. Transfer: CSU.

Evening and/or Weekend courses(s)						
41355	MART 432 LA	Tue	7:05-9:50	22-113	Staff	1.5 4/1-5/27

MART 432 has a non-refundable materials charge of \$4.

MART 680CB ANIMATION CRITIQUE

Meet with top animators from industry to critique your work and receive valuable feedback. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Hybrid Course(s), See page 56 for more information:						
41354	MART 680CB HYA	Tue	6:00-7:00	22-113	Naas	1.5
Meeting dates are: 1/22, 2/5, 19, 3/4, 25, 4/8, 22, 5/6 and 20.						
Includes online instruction: By Arr 3.3 Hrs/Wk Online						

MART 680CD PHOTOSHOP AND 3D TEXTURES

Techniques and process of creating compelling and believable textures for 3D models using Photoshop and other digital media and equipment such as the scanner and digital camera. Other topics covered will include tiling textures, creating the illusion of depth and volume using textures, different types of UV mapping Maya, stacking textures in the shader panel, round-trip editing, files sizes, formats and levels of detail. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)						
41394	MART 680CD WAH	Sat	9:00-1:30	22-113	Castillo	1.5 4/26-5/31

EN ESPAÑOL

MART 376 IMAGEN DIGITAL I

Introducción a la teoría y tecnología de la imagen digital. A través del uso de Adobe Photoshop los estudiantes aprenden a alterar y manipular fotografías digitales, imágenes digitalizadas así como crear nuevas imágenes. Se requieren dos horas extras de laboratorio por semana. RECOMENDACION: Elegibilidad para Lectura 836 o Ingles 836 o ESL 400. Transferible a CSU, UC*.

Curso dado en el Centro de OICW/Menlo Park						
40620	MART 376 MSH	Wed	6:30-9:20	MPCL1	Castillo	3.0

MART 376 tiene una cuota para materiales de \$6.

MUSIC

MUS. 100 FUNDAMENTALS OF MUSIC

Learn basic musical skills: reading music notation, sight-singing and ear training, using scales, chords and key signatures to harmonize simple melodies. Does not satisfy requirements for the music major degree. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C1, UC*. (IGETC: 3A)

31383	MUS. 100 AA	MWF	8:10-9:00	3-114	Meckler	3.0
40206	MUS. 100 AB	TTh	8:10-9:25	3-114	Meckler	3.0

MUS. 115 ART, MUSIC AND IDEAS

An introduction to the understanding and appreciation of art and music, especially in the context of European history; equip the student to see and hear with greater discrimination, as well as recognize how these elements relate to changes in society. Lectures are illustrated with music and images, films, etc., attendance at a live performance and a museum visit required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C1, UC. (IGETC: 3A)

Evening and/or Weekend courses(s)						
40175	MUS. 115 LA	Thu	6:30-9:20	3-114	Meckler	3.0

42 Schedule of Classes — M/O/P

MUS. 202 MUSIC APPRECIATION

Learn about musical terms and ideas and apply that knowledge to many types of music such as popular, classical, jazz, and other forms of music from around the world. Consider different ways of listening to music and learn about the different meanings music can have in entertainment, history, ritual, film and other contexts. Concert attendance required. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN MUS 8) Transfer: CSU: C1, UC. (IGETC: 3A)

40176 MUS. 202 AA TTh 9:45-11:00 3-114 Meckler 3.0

MUS. 301, 302, 303, 304 PIANO I, II, III, IV

Courses in applied music with stress on technical and interpretive skills. Individual attention and advancement. For those with no music literacy, concurrent or previous enrollment in MUS. 100 is recommended if enrolling in level I. Three by arrangement hours of lab per week are required. PREREQ: MUS. 302, 303 and 304 require the previous level. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU, UC.

40173 MUS. 301 AX MWF 9:10-10:00 3-114 Yi 2.0
40177 MUS. 302 AX MWF 9:10-10:00 3-114 Yi 2.0
40178 MUS. 303 AX MWF 9:10-10:00 3-114 Yi 2.0
40179 MUS. 304 AX MWF 9:10-10:00 3-114 Yi 2.0

MUS. 685CC PENINSULA CANTARE - CHORAL MUSIC OF THE ROMANTIC PERIOD: BRAHMS AND SCHUBERT

The study, rehearsal and performance of choral music of the Romantic Period, including the "Gypsy Songs" of Brahms, and songs of Life, Love and Nature by Schumann and Mendelssohn. PREREQ: Audition and previous choral experience required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

41504 MUS. 685CC LA Tue 7:05-9:50 3-148 Gunderson 1.0

MUS. 685CE REDWOOD SYMPHONY - GIANT SYMPHONIES: MAHLER AND MESSIAEN

In his Third Symphony, Mahler explores man's relationship to nature, encompassing the world. "Nature," he writes, "rings and resounds." Messiaen's monumental symphony conjures mystery and ecstasy, from ethereal bird song to bold brass lines depicting mythic elements. Open to proficient performers of orchestral instruments, by audition only. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

41503 MUS. 685CE LB Wed 7:05-9:50 Theater Kujawsky 1.0

OCEANOGRAPHY

(See also Geology and Geography)

OCEN 100 OCEANOGRAPHY

Chemical and biological history of the oceans, currents, waves, tides and coastal processes are studied in this course. Origin and evolution of the oceans and ocean basins with emphasis on recent discoveries in continental drift and sea floor spreading are included. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: B1, UC. (IGETC: 5A)

36005 OCEN 100 AA MWF 10:10-11:00 22-114 Kirchoff Stein 3.0

PARALEGAL STUDIES

LEGL 249 INTRODUCTION TO THE LEGAL SYSTEM

The role of a paralegal, an overview of the U.S. legal system, and an introduction to the substantive areas of law taught in the paralegal program. RECOMMENDED: Eligibility for READ 420 and ENGL 100. Transfer: CSU.

Evening and/or Weekend courses(s)

31315 LEGL 249 LA Mon 6:30-9:45 13-113 De Ghetaldi 3.0

LEGL 260 ADVANCED LEGAL RESEARCH AND WRITING

Develop and refine legal research and writing skills by preparing a series of projects which include legal documents for court cases filed by attorneys. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: LEGL 249 and 250. Transfer: CSU.

Evening and/or Weekend courses(s)

39702 LEGL 260 LA Tue 7:05-9:50 17-109 Kippes 3.0

LEGL 262 PARALEGALISM AND STUDY OF LEGAL ETHICS

An overview of the major aspects and issues of the paralegal profession, skills of a paralegal, and legal ethics. RECOMMENDED: Eligibility for ENGL 110. PREREQ: LEGL 249. Transfer: CSU.

Evening and/or Weekend courses(s)

39307 LEGL 262 LA Thu 6:30-9:20 13-114 Young 3.0

LEGL 264 CONTRACTS

This course is the study of the theory and practice of contract law. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: LEGL 249. Transfer: CSU.

Evening and/or Weekend courses(s)

39303 LEGL 264 LA Wed 6:30-9:20 13-113 Glick 3.0

LEGL 672 COOPERATIVE EDUCATION: INTERNSHIP

Students may enroll in a volunteer, cooperative internship to apply skills learned from classroom instruction at a supervised work site. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. COREQ: Enrollment in 7 units, including Cooperative Education and a minimum of 12 completed units in the occupational discipline. Transfer: CSU.

LEGL 672 is a full-semester course. Course orientation dates are listed below and attendance at one meeting is obligatory. Attend ONE of the orientations for the section in which you are registered.

39327 LEGL 672 LA Wed 5:30-6:20 13-113 Graham 1.0-3.0 1/23-2/6

PHILOSOPHY

PHIL 100 INTRODUCTION TO PHILOSOPHY

The aim of this introduction to philosophy course is to examine, analyze, discuss, and evaluate some of the fundamental assumptions of the ideas and theories of selected areas in philosophy from a multicultural perspective and observe the implications of these ideas in everyday life. RECOMMENDED: Eligibility for READ 420 and ENGL 100. (CAN PHIL 2) Transfer: CSU: C2, UC. (IGETC: 3B)

39314 PHIL 100 AA MWF 10:10-11:00 17-105 Young 3.0

PHIL 103 CRITICAL THINKING

An overview of the principles and methods of reasoning skills. Students are expected to practice and develop critical thinking skills of constructing valid/sound arguments through frequent exercises and short argumentative essays. RECOMMENDED: Eligibility for READ 420 and ENGL 100. Transfer: CSU: A3, UC.

31463 PHIL 103 AA MWF 11:10-12:00 17-105 Young 3.0

Evening and/or Weekend courses(s)

40684 PHIL 103 LA Tue 6:30-9:20 17-105 Staff 3.0

PHIL 200 INTRODUCTION TO LOGIC

This course is an introduction to the study of formal logic which includes informal fallacies, syllogism, propositional logic, predicate logic, and induction. Students are required to know the principles and techniques of logical reasoning by developing the skills of logical deduction. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN PHIL 6) Transfer: CSU: A3, UC.

31465 PHIL 200 AA MWF 9:10-10:00 17-105 Young 3.0

PHIL 240 INTRODUCTION TO ETHICS

In this course students examine different ethical theories and how ethical decisions are made. How these theories enhance student understanding of contemporary moral issues are examined. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN PHIL 4) TRANSFER: CSU: C2, UC. (IGETC: 3B)

35371 PHIL 240 AA TTh 9:45-11:00 17-105 Young 3.0

PHIL 300 INTRODUCTION TO WORLD RELIGIONS

An introduction to the study of great world religions. Their basic religious/spiritual teachings; rituals; sacred literature; world views and their impact on meaningfulness of human existence in relation to the Transcendent are examined. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C2, UC. (IGETC: 3B)

Evening and/or Weekend courses(s)

35217 PHIL 300 LA Wed 6:30-9:20 17-105 Young 3.0

PHOTOGRAPHY

(See courses under Art)

PHYSICAL EDUCATION

ADAPTIVE

(For information on the Adaptive Physical Education program and class meeting times, call Barbara McCarthy at 306-3473 or 368-7732 prior to registering. Hours of Operation are: Daily from 8:30 a.m. to 12 p.m. and also on Tuesdays & Thursdays from 1:30 to 3 p.m. Location: Community Wellness Center, 711 Nevada Street in Redwood City.)

Adaptive Physical Education courses are offered primarily for students with physical limitations. Physician's verification of limiting condition on file is recommended.

ADAP 310 ADAPTIVE P. E. FITNESS PROFILE

Students' fitness levels are assessed and individual goals for improvement are established. BSL: Open Curriculum. Physician's verification of limiting condition on file is recommended. Transfer: CSU: E2, UC*.

Community Wellness Center course(s)

35760 ADAP 310 VAH By Arrangement CWCR McCarthy 0.5-1.0

ADAP 320 ADAPTIVE FUNCTIONAL FITNESS

Exercises designed for improving the activities of daily living with emphasis on proper body mechanics, posture, and movement patterns leading to greater safety and independence. Open entry/Open exit. May be repeated for credit up to three times. BSL: Open Curriculum. Transfer: CSU, UC*.

Community Wellness Center course(s)

38355 ADAP 320 VAH By Arrangement CWCR McCarthy 0.5-1.0

ADAP 350 ADAPTIVE GENERAL CONDITIONING

A total fitness program emphasizing cardiovascular endurance, flexibility, muscular strength, balance and coordination, posture and body mechanics. BSL: Open Curriculum. Transfer: CSU: E2, UC*.

Community Wellness Center course(s)

30830 ADAP 350 VAH By Arrangement CWCR McCarthy 0.5-1.0

ADAP 351 ADAPTIVE STRENGTH TRAINING

Use of a variety of equipment and resistive techniques to increase overall strength, endurance and flexibility. BSL: Open Curriculum. Transfer: CSU: E2, UC*.

Community Wellness Center course(s)

30832 ADAP 351 VAH By Arrangement CWCR McCarthy 0.5-1.0

ADAP 361 BALANCE AND COORDINATION ACTIVITIES

A variety of techniques to develop better balance for more efficient movement in daily living activities. BSL: Open Curriculum. Transfer: CSU: E2, UC*.

Community Wellness Center course(s)

35761 ADAP 361 VBH By Arrangement CWCR McCarthy 0.5-1.0

ADAP 362 ADAPTIVE LIFELONG WELLNESS

Comprehensive development of a lifetime fitness and wellness plan, emphasizing preparation for home-based and alternative community-sponsored activity programs. BSL: Open Curriculum. May be repeated for credit up to 3 times for a maximum of 6 units. Transfer: CSU, UC*.

Community Wellness Center course(s)

41251 ADAP 362 VAH By Arrangement CWCR McCarthy 0.5-1.5

DANCE

DANC 125, 126 BEGINNING AND INTERMEDIATE SALSA

Basics of salsa dancing including partner work with turn patterns and stylization, as well as more complex dance patterns with greater emphasis on development of dance stylization and timing. Shine steps are covered. A course for men and women. BSL: Open Curriculum. DANC 125 and 126 may be repeated for credit up to 3 times each. PREREQ: DANC 126 requires the previous level or demonstrated skill. Transfer: CSU: E2, UC.

36243 DANC 125 AA TTh 11:10-12:25 1-203 Quijano 1.0

40220 DANC 126 AX TTh 9:45-11:00 1-203 Quijano 1.0

Evening and/or Weekend courses(s)

39633 DANC 125 LA TTh 7:00-8:15 1-203 Quijano 1.0

39635 DANC 126 LX TTh 8:20-9:35 1-203 Quijano 1.0

DANC 127 ADVANCED SALSA

Continuation of Intermediate Salsa. Designed for more advanced salsa dance students. For men and women. BSL: Open Curriculum. May be repeated for credit up to 3 times. PREREQ: DANC 126 or demonstrated skill. Transfer: CSU: E2, UC.

40702 DANC 127 AX TTh 9:45-11:00 1-203 Quijano 0.5 1/22-3/27

Evening and/or Weekend courses(s)

40703 DANC 127 LX TTh 8:20-9:35 1-203 Quijano 0.5 1/22-3/27

DANC 140 BALLET

Introduction to ballet techniques. BSL: Open Curriculum. Transfer: CSU: E2, UC.

41339 DANC 140 AA MWF 9:10-10:00 1-203 Miladinova 1.0

DANC 205, 210, 215 BEGINNING, BEGINNING/INTERMEDIATE, INTERMEDIATE JAZZ

This series of courses cover elementary through more complex jazz techniques, foot and leg development, single and double turns, isolation of body parts, and understanding of the rhythms of jazz music. DANC 205, 210 and 215 may be repeated for credit up to 3 times each. BSL: Open Curriculum. PREREQ: DANC 210 and 215 require the previous level or equivalent. Transfer: CSU: E2, UC.

34282 DANC 205 AX MWF 10:10-11:00 1-203 Breen 1.0

31008 DANC 210 AX MWF 10:10-11:00 1-203 Breen 1.0

38919 DANC 215 AX MWF 10:10-11:00 1-203 Breen 1.0

DANC 220 CONDITIONING FOR DANCE TECHNIQUE

Designed for the dance student, drama student or athlete to help increase overall fitness, flexibility, endurance, muscle tone, strength and poise. Concepts of nutrition, injury prevention, yoga techniques and history of dance are included. BSL: Open Curriculum. Transfer: CSU: E2, UC*.

41338 DANC 220 AA MWF 8:10-9:00 1-203 Miladinova 1.0

DANC 350 DANCE AEROBICS

Warm up, toning exercises, vigorous dance sequences, cool down and stretching presented to upbeat pop music. BSL: Open Curriculum. Transfer: CSU: E2, UC*.

31011 DANC 350 AA MWF 12:10-1:00 1-203 Breen 1.0

DANC 400 DANCE PRODUCTION

Includes techniques and composition of actual dance performance productions. Choreography, music, make-up, costumes, lighting and staging are included. Course culminates in dance production. BSL: Open Curriculum. CSU: E2, UC.

Evening and/or Weekend courses(s)

38292 DANC 400 LA TTh 5:30-6:45 1-203 Breen 1.0

44 Schedule of Classes — P

DANC 680CA BALLROOM DANCE

An introduction to social ballroom dance. Emphasis on the basic step patterns, variations and dance positions of traditional smooth, Latin and rhythm dances. BSL: Open Curriculum. Transfer: CSU: E2, UC*.

Evening and/or Weekend courses(s)

41352	DANC 680CA LAWed	7:10-8:25	1-203	Fishman	0.5
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DANC 680CB HIP HOP DANCE

Beginning and intermediate hip-hop dance techniques, patterns, routines, choreography and improvisational group projects/presentations. BSL: Open Curriculum. Transfer: CSU: E2, UC*.

41375	DANC 680CB AA Tue	4:00-5:15	1-203	Roake	0.5
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FITNESS

FITNESS CENTER: FITN 117, 118 AND 119 (SEE BELOW)

The Fitness Center is open Monday through Saturday, 7:00 am to 1:00 pm, and Monday through Thursday 5:30-8:30 pm.; students may work out whenever the Center is open for a maximum of 2 hours per day. New students are required to attend an orientation session prior to using the Fitness Center. The Fitness Center follows the Cañada Academic Calendar for holidays and recesses. For more information, call (650) 306-3341.

NEW STUDENT ORIENTATION SCHEDULE*:

Day Hours: Jan. 22-26, 28-31, Feb. 1-2 8:10, 9:10, 10:10, 11:10 & 12:10

Evening Hours: Jan. 22-24, 28-31 6:10 and 7:10

*NOTE: Following the dates listed above, orientations are done on a by arrangement basis during the hours the Fitness Center is open. Please see a Staff member for more information.

FITN 117 FITNESS ASSESSMENT AND CONDITIONING

The first installment of a series of courses offered in the Fitness Center designed specifically for the beginning student who is interested in a self-paced strength training and cardio respiratory conditioning program. Includes examination of components of fitness, fitness assessment, fitness program design, applied training log overview, training principles, and fitness/wellness goals. Successful completion enables students and athletes to work independently in a fitness environment. 16 by arrangement hours of lab per semester are required. May be repeated three times for credit. BSL: Open Curriculum. Transfer: CSU, UC*.

**Students enrolling in 1.0 unit course are expected to attend an average of 3 hrs/week.

In order to complete the required by arrangement hours, students may attend the Fitness Center at any time during the hours the center is open. Please see time schedule at the beginning of the fitness section.

40510	FITN 117 AA	MW	8:10-9:00	1-138	Garcia	1.0	1/23-5/21
40511	FITN 117 AB	MW	10:10-11:00	1-138	Garcia	1.0	1/23-5/21
40512	FITN 117 AC	MW	12:10-1:00	1-138	Garcia	1.0	1/23-5/21
40513	FITN 117 AD	TTh	8:10-9:00	1-138	Garcia	1.0	1/22-5/22
40514	FITN 117 AE	TTh	10:10-11:00	1-138	Garcia	1.0	1/22-5/22
40515	FITN 117 AF	TTh	12:10-1:00	1-138	Garcia	1.0	1/22-5/22
41259	FITN 117 AG	MW	7:10-8:00	1-138	Garcia	1.0	1/23-5/21
41022	FITN 117 AH	TTh	7:10-8:00	1-138	Garcia	1.0	1/22-5/22

Evening and/or Weekend courses(s)

40516	FITN 117 LA	MW	5:30-6:20	1-138	Garcia	1.0	1/23-6/2
40517	FITN 117 LB	TTh	5:30-6:20	1-138	Garcia	1.0	1/22-5/29
40518	FITN 117 WA	Sat	8:10-10:15	1-138	Garcia	1.0	1/26-5/31

FITN 118 BEGINNING FITNESS CENTER (REPLACED FITN 121)

A self paced strength training program for the beginning student through the use of free weights, functional training apparatus, selected machines and aerobic conditioning equipment for lifelong health and wellness. Empowers students and athletes to optimize their fitness capabilities, achieving excellence through the promotion of a healthy lifestyle, providing opportunities to improve personal wellness and applying fundamentally sound principles. Includes orientation, goal setting and assessment. 8 to 32 by arrangement hours of lab per semester are required. BSL: Open Curriculum. PREREQ: FITN 117. Transfer: CSU, UC*.

** Students enrolling in 1.0 unit course are expected to attend an average of 3 hrs/week.

***Students enrolling in 2.0 unit course are expected to attend an average of 6 hrs/week.

In order to complete the required by arrangement hours, students may attend the Fitness Center at any time during the hours the center is open. Please see time schedule at the beginning of the fitness section.

40519	FITN 118 AA	MW	8:10-9:00	1-138	Garcia	1.0	1/23-5/21
40520	FITN 118 AB	MW	10:10-11:00	1-138	Garcia	1.0	1/23-5/21
40521	FITN 118 AC	MW	12:10-1:00	1-138	Garcia	1.0	1/23-5/21
40522	FITN 118 AD	TTh	8:10-9:00	1-138	Garcia	1.0	1/22-5/22
40523	FITN 118 AE	TTh	10:10-11:00	1-138	Garcia	1.0	1/22-5/22
40524	FITN 118 AF	TTh	12:10-1:00	1-138	Garcia	1.0	1/22-5/22
40947	FITN 118 AG	MTWTh	7:10-8:00	1-138	Garcia	2.0	1/22-5/22

Evening and/or Weekend courses(s)

40525	FITN 118 LA	MW	5:30-6:20	1-138	Garcia	1.0	1/23-6/2
40526	FITN 118 LB	TTh	5:30-6:20	1-138	Garcia	1.0	1/22-5/29
40528	FITN 118 LC	MTWTh	5:30-6:20	1-138	Garcia	2.0	1/22-6/2
40527	FITN 118 WA	Sat	8:10-10:15	1-138	Garcia	1.0	1/26-5/31

FITN 119 INTERMEDIATE FITNESS CENTER

Continuation of FITN 118. A self paced strength training program for the intermediate level student that incorporates free weights, functional training apparatus, selected machines and aerobic conditioning equipment for lifelong health and wellness. Empowers participants to optimize their fitness capabilities, achieving excellence through the promotion of a healthy lifestyle, providing opportunities to improve personal wellness and applying fundamentally sound principles. Examines goal setting, fitness assessment and fitness program design. 8 to 32 by arrangement hours of lab per semester are required. May be repeated two times for credit. BSL: Open Curriculum. PREREQ: FITN 118 or 121. Transfer: CSU, UC*.

** Students enrolling in 1.0 unit course are expected to attend an average of 3 hrs/week.

***Students enrolling in 2.0 unit course are expected to attend an average of 6 hrs/week.

In order to complete the required by arrangement hours, students may attend the Fitness Center at any time during the hours the center is open. Please see time schedule at the beginning of the fitness section.

40529	FITN 119 AA	MW	8:10-9:00	1-138	Garcia	1.0	1/23-5/21
40530	FITN 119 AB	MW	10:10-11:00	1-138	Garcia	1.0	1/23-5/21
40531	FITN 119 AC	MW	12:10-1:00	1-138	Garcia	1.0	1/23-5/21
40532	FITN 119 AD	TTh	8:10-9:00	1-138	Garcia	1.0	1/22-5/22
40533	FITN 119 AE	TTh	10:10-11:00	1-138	Garcia	1.0	1/22-5/22
40534	FITN 119 AF	TTh	12:10-1:00	1-138	Garcia	1.0	1/22-5/22
40948	FITN 119 AG	MTWTh	7:10-8:00	1-138	Garcia	2.0	1/22-5/22

Evening and/or Weekend courses(s)

40535	FITN 119 LA	MW	5:30-6:29	1-138	Garcia	1.0	1/23-6/2
40536	FITN 119 LB	TTh	5:30-6:20	1-138	Garcia	1.0	1/22-5/29
40538	FITN 119 LC	MTWTh	5:30-6:20	1-138	Garcia	2.0	1/22-6/2
40537	FITN 119 WA	Sat	8:10-10:15	1-138	Garcia	1.0	1/26-5/31

The HEALTHIEST DEAL in Town!

Learn by doing—apply the tools and motivational strategies needed for **life-long physical fitness**. Attend at your convenience!

Instructor present at all times.

For more information visit our website,
www.canadacollege.edu/fitnesscenter



FITNESS
CENTER



FITN 124 PILATES TRAINING

Torso muscle training using the Pilates method of controlled and focused exercises to increase core strength and postural stability to optimize performance in athletics, dance and everyday activities. Exercise mat required. May be repeated three times for credit. BSL: Open Curriculum. Transfer: CSU: E2, UC*.

38302	FITN 124 AD	MW	1:10-2:25	1-203	Daly	1.0
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FITN 151 BEGINNING STEP AEROBICS

Students learn the seventeen basic step techniques and improve their aerobic fitness. BSL: Open Curriculum. Transfer: CSU: E2, UC*.

40180	FITN 151 AA	MWF	9:10-10:00	1-208	Mangiola	1.0
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FITN 210 VARSITY WEIGHT CONDITIONING

For students in team sports. Includes free weights and weight machines. BSL: Open Curriculum. PREREQ: Concurrent enrollment in a team sport or demonstrated skill in athletic competition. Transfer: CSU: E2, UC*.

31184	FITN 210 AA	MWF	2:10-3:00	1-138	Quattlebaum	1.0
36770	FITN 210 AB	MWF	1:10-2:00	1-138	Devlin	1.0
40782	FITN 210 AC	MWF	3:30-4:25	1-138	Graf	1.0

Evening and/or Weekend courses(s)

33494	FITN 210 AG	MWF	4:30-5:25	1-138	Garcia	1.0
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FITN 240 VOCABULARY OF EXERCISE PHYSIOLOGY

Learn the terminology used by fitness professionals to accurately describe movement, location and positions of the body. The basic vocabulary required for analyzing fitness and exercise literature is covered, including the anatomical planes of motion, axes of rotation, joint action, anatomical locations, and positions. This vocabulary will form a basis for communicating and learning about exercise. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: FITN 250 or concurrent enrollment. Transfer: CSU.

Evening and/or Weekend courses(s)

41388	FITN 240 LA	Tue	6:30-9:30	13-216	Miladinova	1.0	1/22-2/26
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FITN 245 PRINCIPLES AND TECHNIQUES OF RESISTANCE TRAINING

Learn basic resistive training principles, acute program variables and proper spotting techniques. Body mechanics of various exercises stressing proper form on machines, free weights, tubes and balls. Students assess how to position clients for the exercise to get the proper anatomical positioning throughout the exercise. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: FITN 250. Transfer: CSU.

Evening and/or Weekend courses(s)

41390	FITN 245 LA	Tue	6:30-9:30	13-216	Miladinova	2.0	3/4-5/20
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FITN 251 PERSONAL TRAINER PREPARATION: HEALTH APPRAISAL AND EXERCISE PRESCRIPTION

Comprehensive coverage of health appraisal screening, health assessment techniques, fitness testing assessment, metabolic calculations, exercise programming and techniques to change health behaviors. Successful completion of this course assists the students in preparing for a variety of national certification exams for exercise leader including the American College of Sports Medicine (ACSM) and the American Council on Exercise (ACE). PREREQ: FITN 250. RECOMMENDED: Eligibility for READ 836, ENGL 836 or ESL 400, and MATH 110 or 111. Transfer: CSU.

Evening and/or Weekend courses(s)

40181	FITN 251 LA	Wed	6:30-9:20	13-13	Miladinova	3.0
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FITN 332 FLEXIBILITY AND STRETCHING

A low impact fitness course using flexibility exercises to increase individual fitness levels. BSL: Open Curriculum. Transfer: CSU: E2, UC*.

31185	FITN 332 AA	MWF	11:10-12:00	1-203	Mangiola	1.0
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FITN 334 YOGA

Introduction to basic yoga, breath work, and meditation. Specific poses, "asanas", movement modalities and yogi styles are practiced. Develop strength, relaxation and a sense of well being. Techniques of breathing are incorporated into each pose. Each class session ends with a variety of meditation techniques. May be repeated three times for credit. BSL: Open Curriculum. Transfer: CSU: E2, UC*.

40503	FITN 334 AA	TTh	12:45-2:00	1-203	Miladinova	1.0
37890	FITN 334 AB	TTh	8:10-9:25	1-203	Miladinova	1.0

FITN 680CA STRENGTH TRAINING ON THE BALL

Strength training conducted on a stability ball. Routines focus on core muscular stabilization; upper body strength, joint integrity, and balance using free weights and bands on the ball. BSL: Open Curriculum. Transfer: CSU: E2, UC*.

41343	FITN 680CAA	Daily	7:45-8:50	1-208	Mc Gill	2.0
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Evening and/or Weekend courses(s)

41344	FITN 680CALA	MW	5:45-7:00	1-203	Webb	1.0
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INDIVIDUAL SPORTS

(Note: Students will be required to bring some supplies.)

INDV 161, 164 BEGINNING, INTERMEDIATE/ADVANCED GOLF

Instruction in techniques, rules, etiquette and philosophy for the beginning through intermediate/advanced golfer. INDV 164 emphasizes competition and drills for the student with prior golf experience. BSL: Open Curriculum. PREREQ: INDV 164 requires demonstrated skill. Transfer: CSU: E2, UC*.

31250	INDV 161 AX	MWF	10:10-11:00	FIELD	Garcia	1.0
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33597	INDV 164 AX	MWF	10:10-11:00	FIELD	Garcia	1.0
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INDV 166 EXPERT GOLF TRAINING

Designed for students of expert golf ability who wish to qualify for Cañada Varsity Golf or prepare for other advanced competition. A minimum skill level must be demonstrated to remain in the course. BSL: Open Curriculum. PREREQ: Demonstrated skill. Transfer: CSU: E2, UC*.

35361	INDV 166 AX	MWF	10:10-11:00	FIELD	Garcia	1.0
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TEAM SPORTS

TEAM 111, 115 BEGINNING, ADVANCED BASKETBALL

Beginning through advanced instruction on rules, strategies and fundamental skills of basketball. TEAM 115 emphasizes the advanced aspects of team offense and defense. Round-robin play included. BSL: Open Curriculum. PREREQ: TEAM 115 requires the previous level or demonstrated skill. Transfer: CSU: E2, UC*.

38925	TEAM 111 AX	MWF	12:10-1:00	1-208	Garcia	1.0
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39706	TEAM 115 AB	MWF	3:10-5:00	1-208	Quattlebaum	1.0	3/24-5/23
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38317	TEAM 115 AX	MWF	12:10-1:00	1-208	Garcia	1.0
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TEAM 141 BEGINNING SOCCER

Course in basic fundamentals essential for team play. BSL: Open Curriculum. Transfer: CSU: E2, UC*.

41379	TEAM 141 AX	MWF	12:10-1:00	FIELD	Mangiola	1.0
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Evening and/or Weekend courses(s)

31543	TEAM 141 WXH	Sat	11:00-2:05	FIELD	Keller	1.0	1/26-5/31
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TEAM 143 ADVANCED SOCCER

Competitive team play is stressed with advanced strategies employed. BSL: Open Curriculum. PREREQ: Demonstrated ability. Transfer: CSU: E2, UC*.

31545	TEAM 143 AA	TTh	3:10-5:00	FIELD	Devlin	1.0	2/5-5/8
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31546	TEAM 143 AB	MW	1:30-3:25	FIELD	Graf	1.0	2/4-5/7
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41380	TEAM 143 AX	MWF	12:10-1:00	FIELD	Mangiola	1.0
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Evening and/or Weekend courses(s)

31547	TEAM 143 WXH	Sat	11:00-2:05	FIELD	Keller	1.0	1/26-5/31
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TEAM 180 COMPETITION VOLLEYBALL I

Round-robin intra-class competition for the intermediate to advanced volleyball student with an emphasis on defensive/offensive strategies. Eight to 32 by arrangement hours of lab per semester are required. BSL: Open Curriculum. PREREQ: TEAM 174 or equivalent skill level. Transfer: CSU: E2, UC*.

Evening and/or Weekend courses(s)

36264	TEAM 180 LX	Thu	7:25-10:05	1-208	Peña	1.0
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Includes a tournament, dates and times to be determined.

46 Schedule of Classes — P

TEAM 181 COMPETITION VOLLEYBALL II

Designed for the expert volleyball student with an emphasis on the 6-2 and 5-1 team offensive/defensive systems and strategies. Includes participation in organized round-robin competition preceded by a brief period of appropriate warm-up activities. May be repeated for credit up to two times for a maximum of 6 units. Eight to 32 by arrangement hours of lab per semester are required. BSL: Open Curriculum. PREREQ: TEAM 180 or equivalent skill level. Transfer: CSU: E2, UC*.

Evening and/or Weekend courses(s)

39373	TEAM 181 LX	Thu	7:25-10:05	1-208	Peña	1.0
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Includes a tournament, dates and times to be determined.

TEAM 680CA EXPERT COMPETITION VOLLEYBALL

Designed for the expert volleyball student with an emphasis on team offensive/defensive strategies. Includes participation in organized round-robin competition preceded by a brief period of appropriate warm-up activities. RECOMMENDED: Open Curriculum. PREREQ: TEAM 181 or equivalent. Transfer: CSU: E2, UC*.

Evening and/or Weekend courses(s)

41367	TEAM 680CA LXTTh		7:25-10:05	1-208	Peña	2.0
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41368	TEAM 680CA LX1	Tue	7:25-10:05	1-208	Peña	1.0
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Include a tournament, dates and times to be determined.

TEAM 680CB EXPERT BASKETBALL

Advanced instruction in the fundamentals of basketball. Specifically the details of the game will be investigated. Team play will be accented with special emphasis given to developing offenses and attacking defenses. Transfer: CSU: E2, UC*.

41372	TEAM 680CB AB	MWF	3:10-5:00	1-208	Quattlebaum	1.0	3/24-5/23
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THEORY

(For information on the Adaptive Physical Education program and class meeting times, call Barbara McCarthy at 306-3473 or 368-7732 prior to registering.)

P.E. 115 INTRODUCTION TO ADAPTIVE PHYSICAL EDUCATION

Provides a working knowledge of numerous disabilities and current adaptive physical education techniques for students interested in pursuing a career in adaptive physical education, physical therapy, special education, or any other health related field. BSL: Open Curriculum. Transfer: CSU: E2.

Community Wellness Center course(s)

39628	P.E. 115 VAH	By Arrangement	CWCR	McCarthy	2.0
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P.E. 116 ASSISTING IN ADAPTIVE PHYSICAL EDUCATION

Practical experience in the techniques of working with disabled persons through assisting in any of the adaptive physical education classes. BSL: Open Curriculum. Transfer: CSU: E2.

Community Wellness Center course(s)

31455	P.E. 116 VAH	By Arrangement	CWCR	McCarthy	0.5-3.0
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P.E. 118 INTRODUCTION TO FUNCTIONAL FITNESS MEASURES

Introduction to the current testing measures used in the fields of adaptive physical education and rehabilitation. Learn and practice a variety of testing protocols useful for those pursuing a career in physical therapy or a related discipline, as well as for persons working in any capacity with adults with special needs. May be repeated for credit up to 3 times for a maximum of 3 units. Open entry/Open exit. BSL: Open Curriculum. Transfer: CSU.

Community Wellness Center course(s)

34740	P.E. 118 VAH	By Arrangement	CWCR	McCarthy	0.5-3.0
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VARSITY SPORTS

VARS 104 VARSITY BASEBALL

Intercollegiate competition in the Coast Conference and participation in regional tournaments, NorCal playoffs and state CC championships when qualified. BSL: Open Curriculum. PREREQ: Demonstrated ability. Transfer: CSU: E2, UC*.

34287	VARS 104 AA	Daily	1:10-3:00	FIELD	Lucca	3.0	1/2-5/15
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VARS 114 VARSITY BASKETBALL

Intercollegiate competition in the Coast Conference and participation in regional tournaments, NorCal playoffs and state championships when qualified. May be repeated for credit up to three times. BSL: Open Curriculum. PREREQ: Demonstrated ability. Transfer: CSU: E2, UC*.

39676	VARS 114 AA	Daily	3:10-5:00	1-208	Quattlebaum	1.5	1/2-3/11
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VARS 140 MEN'S VARSITY GOLF

Intercollegiate competition in the Coast Conference, and participation in dual matches, invitationals and NorCal and State Championships when qualified. BSL: Open Curriculum. PREREQ: Demonstrated ability. Transfer: CSU: E2, UC*.

40640	VARS 140 AA	Daily	2:10-4:00	1-101	Velasquez	3.0
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PHYSICS

(See also Astronomy)

PHYS 220 GENERAL PHYSICS II

Basic concepts of physics including electricity and magnetism, electromagnetic waves, optics, the special theory of relativity, atomic physics, and quantum mechanics. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: PHYS 210. (CAN PHYS 4) (CAN PHYS SEQ A = PHYS 210 + 220) Transfer: CSU, UC*. (IGETC: 5A)

31468	PHYS 220 AA	MWF	8:10-9:00	17-103	Iverson	4.0
		Thu	8:10-11:00	17-103		

PHYS 220 has a non-refundable materials charge of \$6.

PHYS 250 PHYSICS WITH CALCULUS I

First course in the calculus based physics sequence. Topics include classical mechanics, fluids, and wave motion. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 251 or equivalent course. (CAN PHYS 8) (CAN PHYS SEQ B = PHYS 250 + 260 + 270) Transfer: CSU: B1, B3, UC*. (IGETC: 5A*)

Evening and/or Weekend courses(s)

31470	PHYS 250 LA	TTh	7:10-8:25	17-103	Partlan	4.0
		TTh	8:35-9:50	17-103		

PHYS 250 has a non-refundable materials charge of \$6.

PHYS 260 PHYSICS WITH CALCULUS II

Second semester calculus based physics covering thermodynamics, electricity and magnetism. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: PHYS 250 or equivalent course; and MATH 252 or equivalent course. (CAN PHYS 12) (CAN PHYS SEQ B = PHYS 250 + 260 + 270) Transfer: CSU: B1, B3, UC*. (IGETC: 5A*)

Evening and/or Weekend courses(s)

41477	PHYS 260 LA	MW	6:45-8:05	17-103	Partlan	4.0
		MW	8:20-9:40	17-103		

PHYS 260 has a non-refundable materials charge of \$6.

PHYS 270 PHYSICS WITH CALCULUS III

Third semester calculus based physics covering electro-magnetic waves, geometrical and physical optics, relativity, and quantum physics. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: PHYS 250 or equivalent and MATH 252 or equivalent. (CAN PHYS 14) (CAN PHYS SEQ B = PHYS 250 + 260 + 270) Transfer: CSU, UC*. (IGETC: 5A*)

39380	PHYS 270 AA	MWF	10:10-11:00	17-103	Partlan	4.0
		Fri	2:10-5:00	5-105A		

PHYS 270 has a non-refundable materials charge of \$6.

POLITICAL SCIENCE

PLSC 130 INTRODUCTION TO INTERNATIONAL RELATIONS

This course examines the major theories of international politics as well as the practical issues that affect world politics today. Students explore the inter-relationship between theory and practice as it relates to the international arena, especially in regards to religion and ethnic conflict. And in light of the international environment today, students address issues surrounding the continuing "War on Terrorism" and its relationship to past major wars (i.e. Peloponnesian War, World Wars and Cold War). One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI, UC. (IGETC: 4)

31475	PLSC 130 AA	TTh	11:10-12:25	13-117	Ware	3.0
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PLSC 210 AMERICAN POLITICS

This course is a survey of American Politics and Government as related to the evolution of American Democracy. Topics include: American Political Theories, California State and local government, voting rights, civil liberties and rights, constitutionalism, federalism, state rights, religion, political participation, political parties, interest groups, politics and economics. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN GOVT 2) Transfer: CSU: DUS-2, DUS-3 & DSI, UC. (IGETC: 4)

31477	PLSC 210 AA	MWF	11:10-12:00	13-117	Ware	3.0
39626	PLSC 210 AB	TTh	12:30-1:45	13-117	Ware	3.0

Evening and/or Weekend courses(s)

34627	PLSC 210 LA	Mon	6:55-10:10	13-117	Ware	3.0
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PLSC 310 CALIFORNIA STATE AND LOCAL GOVERNMENT

Study of the institutions, processes and problems of state and local government in California; California in the Federal system. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DUS-3 & DSI.

40159	PLSC 310 AB	MWF	12:10-1:00	13-117	Ware	3.0
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PSYCHOLOGY

PSYC 100 GENERAL PSYCHOLOGY

Introduction to Psychology; theories and research, perception, motivation, emotion, learning, language intelligence, personality, social, abnormal behavior, and methods of therapy. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN PSY 2) Transfer: CSU: DSI, UC. (IGETC: 4)

31481	PSYC 100 AA	MWF	8:10-9:00	13-110	Saterfield	3.0
31482	PSYC 100 AB	TTh	9:45-11:00	13-117	Stegner	3.0

Evening and/or Weekend courses(s)

39318	PSYC 100 LA	Wed	7:05-9:50	13-110	Staff	3.0
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Online course:

41401	PSYC 100 OLH	By Arrangement	Online	Saterfield	3.0
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Mandatory Orientation Meeting: Wed., 01/23, 6:10-8:00 p.m., Bldg. 3, Room 148.

Telecourse:

36827	PSYC 100 TVH	Tue	See pages 54-55	TV	Clifford	3.0
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Orientation meeting is held at College of San Mateo.

PSYC 106 PSYCHOLOGY OF PREJUDICE AND DISCRIMINATION

Psychological theories and research studies of prejudice and discrimination are examined with emphases on variables which influence the psychological development, adjustment, and coping strategies of Americans of African, Asian, Hispanic and Native American descent. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI, UC. (IGETC: 4)

39319	PSYC 106 AA	MWF	9:10-10:00	13-110	Saterfield	3.0
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PSYC 110 MARRIAGE AND RELATIONSHIP CHOICES

Societal, psychological and biological aspects of gender, sex, love, and conflict, in dating, marital and familial interaction. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI.

Telecourse:

36828	PSYC 110 TVH	Tue	See pages 54-55	TV	Stegner	3.0
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Orientation meeting is held at College of San Mateo.

PSYC 200 DEVELOPMENTAL PSYCHOLOGY

This course examines human development from conception through death with emphases on theories of development, research, physical, cognitive, social and emotional changes of the life span. Designed as foundation for majors in psychology, education, nursing, and allied health. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI & E1, UC*. (IGETC: 4)

35900	PSYC 200 AA	TTh	8:10-9:25	13-110	Saterfield	3.0
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Online course:

41307	PSYC 200 OLH	By Arrangement	Online	Saterfield	3.0
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Mandatory Orientation Meeting: Thurs., 01/24, 6:10-8:00 p.m., Bldg. 13, Room 113.

PSYC 340 INTRODUCTION TO HUMAN SEXUALITY

Survey of topics pertinent to an understanding of the development of human sexuality. Emphasis on biological, psychological, and cultural determinants of sexual behavior. Current sex norms and various aspects of interpersonal and individual sexual adjustments are examined. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI & E1, UC. (IGETC: 4)

31488	PSYC 340 AA	MWF	10:10-11:00	13-110	Staff	3.0
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Evening and/or Weekend courses(s)

40247	PSYC 340 LA	Mon	6:55-10:10	13-110	Stegner	3.0
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PSYC 410 ABNORMAL PSYCHOLOGY

Elaboration on the study of abnormal behavior and personality. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI, UC. (IGETC: 4)

Telecourse:

36829	PSYC 410 TVH	Tue	See pages 54-55	TV	Stegner	3.0
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Orientation meeting is held at College of San Mateo.

REAL ESTATE

(See also Business)

R.E. 110 REAL ESTATE PRACTICE

A comprehensive presentation of real estate brokerage skills with emphasis on the daily activities of salespersons and brokers; including ethics, disclosures, prospecting, listing, advertising, financing, escrows, and property management and leasing. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

39260	R.E. 110 LA	Wed	6:30-9:20	13-116	Gable	3.0
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R.E. 141 REAL ESTATE APPRAISAL

Overview of the appraisal of real estate including an analysis by the market data, income and cost approaches to value. Influences on real estate values, economic principles and highest and best-use analysis. Emphasis is on single-family residence and income-producing properties such as apartments and commercial uses. (This class meets one of a number of required classes needed to take the California state salesperson's exam.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

Evening and/or Weekend courses(s)

39261	R.E. 141 LA	Thu	6:30-9:20	13-116	Roche	3.0
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48 Schedule of Classes — R/S

RADIOLOGIC TECHNOLOGY

RADT 415 RADIATION PROTECTION AND BIOLOGY

The effects of radiation on humans, measurement methods, and ways to protect patients and personnel from unnecessary exposure. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: PHYS 405.

31493 RADT 415 AA MWF 8:10-9:00 5-105A Rivera 3.0

RADT 420 RADIOGRAPHIC POSITIONING II

Positioning of the human body for specialized radiographic procedures and related patient care (nursing procedures). RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: RADT 410 and concurrent enrollment in RADT 428.

31494 RADT 420 AA MW 9:10-10:25 5-105A Jones 3.5

38999 RADT 420 AB MW 9:10-10:25 5-105A Jones 3.5

39421 RADT 420 AC MW 9:10-10:25 5-105A Jones 3.5

39421 RADT 420 AC MW 9:10-10:25 5-105A Jones 3.5

39421 RADT 420 AC MW 9:10-10:25 5-105A Jones 3.5

RADT 428 CLINICAL EDUCATION II

Designed for the second semester radiologic technology student, this course enables students to further develop skills attained in RADT 418. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: RADT 418 and concurrent enrollment in RADT 420.

38675 RADT 428 SAH TTh 8:00-4:30 HOSP Jones 5.0 1/8-5/29

RADT 430 PRINCIPLES OF RADIOGRAPHIC FILM PRODUCTION

Learn methods for producing quality radiographics. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: PHYS 405. Transfer: CSU.

31496 RADT 430 AA Wed 11:10-12:30 5-105A Rivera 3.5

31496 RADT 430 AA MF 11:10-12:30 5-105A 3.5

RADT 441 SECTIONAL ANATOMY

Sectional anatomy for Radiologic Technologists and Radiologic Technology students is covered in this course. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: ANAT 250 or equivalent or certification as a Radiologic Technologist.

33418 RADT 441 AA TTh 10:10-12:00 5-105A Bell 1.5 1/22-2/28

RADT 442 RADIOGRAPHIC PATHOLOGY

Diagnostic images demonstrating the radiographic appearance of pathology are covered in this course. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: BIOL 250 or 260 or technical experience in Radiography.

33419 RADT 442 AA TTh 10:10-12:00 5-105A Olaughlin 1.5 3/4-4/17

RADT 450 REGISTRY REVIEW

Radiologic Technology review in preparation for ARRT and CRT examinations. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: Successful completion of or enrollment in an approved Radiologic Technology program.

38684 RADT 450 AA Tue 8:10-9:25 5-105A Rivera 1.5

RADT 458 CLINICAL EDUCATION V

Designed for the fifth semester Radiologic Technology student, this course enables students to build on skills previously attained. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: RADT 448.

38685 RADT 458 SAH MWF 8:00-4:30 HOSP Jones 7.5 1/7-5/30

RADT 470 SPECIALIZED TECHNIQUES: MAMMOGRAPHY

Curriculum mandated by the California Department of Health Services, Radiologic Technology Branch, for qualifications and continuing education to perform mammographic X-ray procedures. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: Enrollment in the Radiologic Technology program or certification as a radiologic technologist.

Evening and/or Weekend courses(s)

35420 RADT 470 LA Sat 9:45-4:00 5-105A Pitcher 1.5 5/3-5/31

35420 RADT 470 LA Thu 7:05-9:50 5-105A 5/3-5/31

RADT 471 SPECIALIZED TECHNIQUES: FLUOROSCOPY

Covers the curriculum mandated by the California Department of Health Services for qualifications and continuing education to perform fluoroscopic X-ray Procedures. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: Certification as a radiologic technologist.

Evening and/or Weekend courses(s)

36617 RADT 471 LA Wed 6:30-9:20 5-105A Germes 2.0 1/23-4/16

READING

(See courses under English, Literature and Reading)

SOCIOLOGY

SOCI 100 INTRODUCTION TO SOCIOLOGY

An introductory course on the identification and analysis of basic social structures and forces that motivate and direct social behavior. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN SOC 2) Transfer: CSU; DSI, UC. (IGETC: 4)

36120 SOCI 100 AA MWF 10:10-11:00 13-113 Lee 3.0

38896 SOCI 100 AB TTh 11:10-12:25 13-113 Lee 3.0

Evening and/or Weekend courses(s)

40685 SOCI 100 LA Tue 7:05-9:50 13-110 Martinez 3.0

Telecourse:

36830 SOCI 100 TVH TueSee pages 54-55 TV Mathur 3.0

Orientation meeting is held at College of San Mateo.

SOCI 105 SOCIAL PROBLEMS

An overview of selected social problems in the United States viewed from a sociological perspective. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN SOC 4) Transfer: CSU; DSI, UC. (IGETC: 4)

39737 SOCI 105 AA MWF 9:10-10:00 13-113 Lee 3.0

Evening and/or Weekend courses(s)

40118 SOCI 105 LA Thu 7:05-9:50 3-148 Staff 3.0

SOCI 141 ETHNICITY AND RACE IN SOCIETY

Examines sociological concepts and theories within the field of ethnicity and race as well as explores contemporary experiences of racial and ethnic minorities in the US. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU; DSI, UC. (IGETC: 4)

31514 SOCI 141 AA MWF 11:10-12:00 13-113 Lee 3.0

31515 SOCI 141 AB TTh 9:45-11:00 13-113 Lee 3.0

SPANISH

SPAN 110 ELEMENTARY SPANISH

Introductory course that develops listening, speaking, reading and writing skills for basic every day situations, and introduces the student to cultural aspects of Spanish-speaking countries. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN SPAN 2) (CAN SPAN SEQ A = SPAN 110 + 120) Transfer: CSU, UC.

38931 SPAN 110 AX MWF 8:00-9:25 17-107 Malamud 5.0

40161 SPAN 110 BX MWF 9:35-11:00 17-107 Malamud 5.0

SPAN 111 ELEMENTARY SPANISH I

Equivalent to the first half of SPAN 110. Introductory course that develops listening, speaking, reading and writing skills for basic every day situations, and introduces the student to cultural aspects of Spanish-speaking countries. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU, UC*.

41317 SPAN 111 AX MWF 8:00-9:25 17-107 Malamud 3.0 1/23-4/11

41319 SPAN 111 BX MWF 9:35-11:00 17-107 Malamud 3.0 1/23-4/11

Evening and/or Weekend courses(s)

39641 SPAN 111 LA Mon 7:05-10:10 17-105 Amable 3.0

37825 SPAN 111 LB Thu 6:30-9:20 17-105 Amable 3.0

SPAN 112 ELEMENTARY SPANISH II

Continuation of SPAN 111. Equivalent to the second half of SPAN 110. (SPAN 111 and 112 are equivalent to SPAN 110.) Introductory course that develops listening, speaking, reading and writing skills for basic every day situations, and introduces the student to cultural aspects of Spanish-speaking countries. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: SPAN 111. Transfer: CSU, UC*.

39640	SPAN 112 AX	MWF	8:00-9:25	17-107	Malamud	3.0	3/3-5/23
40350	SPAN 112 BX	MWF	9:35-11:00	17-107	Malamud	3.0	3/3-5/23
<i>Evening and/or Weekend courses(s)</i>							
31522	SPAN 112 LA	Thu	7:05-9:50	17-107	Malamud	3.0	

SPAN 120 ADVANCED ELEMENTARY SPANISH

Continuation of SPAN 110 or 112. Further development of listening, speaking, reading and writing skills. Students learn to talk about topics such as health, pressures and conveniences of modern life, the arts, the environment, social life, the workplace, government and civic responsibilities and travel. Students learn about many cultural aspects of Spanish-speaking countries. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: SPAN 110 or 112, or equivalent. (CAN SPAN 4) (CAN SPAN SEQ A = SPAN 110 + 120) Transfer: CSU: C2, UC. (IGETC: 6)

41310	SPAN 120 CX	MWF	11:10-12:35	17-107	Malamud	5.0	
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SPAN 121 ADVANCED ELEMENTARY SPANISH I

Equivalent to the first half of SPAN 120. Continuation of SPAN 110 or 112. Further development of listening, speaking, reading and writing skills. Students learn to talk about topics that affect our quality of life, narrate stories in the past, express opinions and understand many cultural aspects of Spanish-speaking countries. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: SPAN 110 or 112, or equivalent. Transfer: CSU: C2, UC*.

41311	SPAN 121 CX	MWF	11:10-12:35	17-107	Malamud	3.0	
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Evening and/or Weekend courses(s)

40162	SPAN 121 LX	Wed	7:05-9:50	13-112	Kozak	3.0	
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SPAN 122 ADVANCED ELEMENTARY SPANISH II

Continuation of SPAN 121. Further development of listening, speaking, reading and writing skills. Students learn to talk about topics such as the environment, social life and personal relationships, the workplace, government and civic responsibilities and travel, and understand many cultural aspects of Spanish-speaking countries. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: SPAN 121. Transfer: CSU: C2, UC*. (IGETC: 6)

41312	SPAN 122 CX	MWF	11:10-12:35	17-107	Malamud	3.0	
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Evening and/or Weekend courses(s)

40163	SPAN 122 LX	Wed	7:05-9:50	13-112	Kozak	3.0	
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SPAN 131 INTERMEDIATE SPANISH I

Vocabulary development in topics such as the environment, inventions and innovations, human and civil rights. Preterit and imperfect, indicative and subjunctive, plans and preferences. Cultural aspects of the Spanish-speaking world presented through literature, songs, art, videos, newspapers, internet. This course is equal to approximately the first half of SPAN 130. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: SPAN 120 or 122, or equivalent. Transfer: CSU: C2, UC*.

39324	SPAN 131 DX	TTh	9:45-11:00	17-107	Harmon	3.0	
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SPAN 132 INTERMEDIATE SPANISH II

Vocabulary development in topics such as diversity and discrimination, relationships, show business, food and nutrition. Indicative and subjunctive (present and past), perfect tenses, conditional sentences. Cultural aspects of the Spanish-speaking world presented through literature, art, songs, videos, newspapers, internet. This course is equal to approximately the second half of SPAN 130. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: SPAN 131. Transfer: CSU: C2, UC*.

39325	SPAN 132 DX	TTh	9:45-11:00	17-107	Harmon	3.0	
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SPAN 140 ADVANCED INTERMEDIATE SPANISH

Vocabulary development and composition in topics such as social and economic issues, work and free time, breakthroughs in technology and medicine. Cultural aspects of the Spanish-speaking world are presented through literature, art, songs, videos, newspapers, internet. Pluperfect subjunctive, relative pronouns, indirect speech, passive voice. The class is conducted primarily in Spanish. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: SPAN 130 or 132, or equivalent. (CAN SPAN 10) (CAN SPAN SEQ B = SPAN 130 + 140) Transfer: CSU: C2, UC. (IGETC: 3B, 6)

39326	SPAN 140 DX	TTh	9:45-11:00	17-107	Harmon	3.0	
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SPAN 150 SPANISH FOR HERITAGE SPEAKERS I

Designed primarily for Spanish speaking students who are comfortable with oral communication. This course expands and strengthens their linguistic and cultural knowledge. Includes vocabulary development, spelling and accents, registers, dialectal variation, cultural readings from media sources and introduction to Spanish language literature. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: C2, UC. (IGETC: 3B, 6)

Evening and/or Weekend courses(s)

40686	SPAN 150 LA	TTh	5:00-6:50	13-110	Aguirre	4.0	
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SPAN 162 READINGS IN SPANISH LITERATURE II

A continuation of SPAN 161, includes further study and practice in oral and written composition; class readings of works of Spanish and Spanish-American literature; collateral reading of varied types of Spanish and Spanish-American literature, and review of grammar. Designed for both native and non-native speakers of Spanish. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: SPAN 140 or equivalent. Transfer: CSU: C2, UC. (IGETC: 3B)

34796	SPAN 162 AA	TTh	12:10-1:25	13-15	Aguirre	3.0	
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SPAN 801 CONVERSATIONAL SPANISH I

Introductory course that develops oral communication skills for basic every day situations, and introduces the student to cultural aspects of the Spanish-speaking world such as how to address people, the educational system, family structure and clothing. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400.

Evening and/or Weekend courses(s)

41315	SPAN 801 LA	Tue	7:05-9:50	17-107	Amable	2.0	
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SPEECH COMMUNICATION

SPCH 100 PUBLIC SPEAKING

Form, function, history and ethical requirements of public address. Students study, prepare, and extemporaneously deliver informative and persuasive speeches. RECOMMENDED: Eligibility for READ 420 and ENGL 100. (CAN SPCH 4) Transfer: CSU: A1, UC. (IGETC: 1C)

31532	SPCH 100 AA	MWF	10:10-11:00	3-254	Perez	3.0	
35988	SPCH 100 AB	TTh	9:45-11:00	3-254	Perez	3.0	

Evening and/or Weekend courses(s)

40687	SPCH 100 LA	Wed	6:30-9:20	3-254	Staff	3.0	
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SPCH 111 ORAL INTERPRETATION I

Reading aloud from the printed page. Students learn techniques necessary for effective oral reading, and develop greater appreciation for literature. Students read to others in turn. As well as exploring the literature to be interpreted and learning to appreciate being read to by others, students are required to memorize certain pieces and present those to the class. RECOMMENDED: Eligibility for READ 420 and ENGL 100. Transfer: CSU: C2, UC.

41313	SPCH 111 AA	MWF	11:10-12:00	3-254	Perez	3.0	
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50 Schedule of Classes — S/T

SPCH 120 INTERPERSONAL COMMUNICATION

Theory, basic principles, and methods of oral communication; improving speaking and listening skills within the context of interpersonal communication; although not a course in public address, class presentations are required. RECOMMENDED: Eligibility for READ 420 and ENGL 100. (CAN SPCH 8) Transfer: CSU: A1, UC. (IGETC: 1C)

31538	SPCH 120 AA	MWF	12:10-1:00	3-254	Perez	3.0
33383	SPCH 120 AB	TTh	11:10-12:25	3-254	Perez	3.0

Evening and/or Weekend courses(s)

31539	SPCH 120 LA	Mon	6:55-10:10	3-254	Staff	3.0
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THEATER ARTS

DRAM 140 INTRODUCTION TO THE THEATRE

Nomenclatures, duties, and responsibilities of the various theatre artists, traditions, script analysis and approach from director's and designer's viewpoint. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. (CAN DRAM 18) Transfer: CSU: C1, UC. (IGETC: 3A)

33478	DRAM 140 AA	MWF	12:10-1:00	3-129	Budd	3.0
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DRAM 151 INTRODUCTION TO SHAKESPEARE I (ALSO LIT. 151)

Study of representative plays of Shakespeare. A chronological sequence of plays from each of the phases of Shakespeare's creativity are covered. PREREQ: ENGL 100. Transfer: CSU: C1, UC. (IGETC: 3B)

40638	DRAM 151 AX	MWF	9:10-10:00	3-142	Clay	3.0
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DRAM 200 THEORY AND PRACTICE OF ACTING

Theories and techniques of acting and dramatic production; presentation of scenes; improvisation and pantomime. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. COREQ: Concurrent enrollment in DRAM 208. (CAN DRAM 8) Transfer: CSU, UC.

38335	DRAM 200 AX	TTh	9:45-11:00	3-129	Budd	3.0
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DRAM 201, 202, 203 ADVANCED ACTING I, II, III

Advanced, enriched, and more complex work in the areas covered by DRAM 200. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: DRAM 201 requires DRAM 200. DRAM 202 and 203 require the previous level. COREQ: Concurrent enrollment in DRAM 209, 210, or 211. Transfer: CSU, UC.

38337	DRAM 201 AX	TTh	9:45-11:00	3-129	Budd	3.0
38338	DRAM 202 AX	TTh	9:45-11:00	3-129	Budd	3.0
38339	DRAM 203 AX	TTh	9:45-11:00	3-129	Budd	3.0

DRAM 233 TUESDAY THEATRE COMPANY

Resident performing company. Short plays, scene cuttings, monologues performed on and off campus. Audition required for initial casting. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. COREQ: Concurrent enrollment in DRAM 200, 201, 202, or 203. Transfer: CSU, UC.

41247	DRAM 233 AA	Tue	11:10-1:00	3-129	Budd	3.0
		Thu	11:10-1:00	3-129		

DRAM 300 PLAY REHEARSAL/PERFORMANCE

A production course requiring an audition and rehearsals Monday through Friday from 6:00 to 9:30 p.m. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: Audition. Transfer: CSU, UC.

PRODUCTION: THREE MUSKETEERS

Auditions: 2/4 6:00-9:00 p.m.

Callbacks: 2/5 6:00-9:00 p.m.

Performances: 4/17-19 8:00 p.m.; 4/24 12:30 p.m.; 4/25, 26 8:00 p.m.; 4/27 2:00 p.m.

31033	DRAM 300 LA	Daily	6:00-9:00	3-129	Budd	1.0	2/4-4/25
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DRAM 680CA STAGE MOVEMENT

This course teaches the fundamentals of movement for the stage. Students develop the body as an expressive instrument, acquiring flexibility, relaxation, control, precision, and creative expression. Areas of focus include body awareness techniques, creative physical expression, non-verbal communication, mask work, and stage combat. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

41402	DRAM 680CA AA	MWF	11:10-12:00	3-129	Budd	3.0
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DRAM 680CB INTRODUCTION TO TECHNICAL THEATER

This course introduces students to play production techniques and crafts. Topics include set design and construction, lighting design and implementation, light and sound board programming and operation, the building of props, shop procedures, and backstage operations. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

41403	DRAM 680CB AA	Tue	3:10-5:00	3-129	Walsh	3.0
		Thu	3:10-5:00	3-129		

Theater Arts at Cañada College

At Cañada get:

An **Up-to-Date**, Relevant and Energized Classroom Experience.

The **Hands-On Experience** you Want and Need. Develop skills in all aspects of production,

acting, directing, design, set construction, lighting, sound, playwrighting, and dramaturgy.

Support From Your Dedicated and Knowledgeable Instructors. We offer guidance on development of professional tools that will really help you promote yourself, such as headshots, résumés, and portfolios.

THEATER IS A POWERFUL MEDIUM FOR PROFOUND SOCIAL CHANGE: IT IS A LIVING, DYNAMIC ART THAT CHALLENGES, SUBVERTS, AND TRANSFORMS—

Day Classes

Regular Class Meeting		Final Examination	
8:10 am	MWF, MW, Daily	8:10-10:40 am	Monday, June 2
8:10 am	TTh, T, Th	8:10-10:40 am	Thursday, May 29
9:10 am	MWF, MW, Daily	8:10-10:40 am	Friday, May 30
9:35 am	TTh, T, Th	8:10-10:40 am	Tuesday, May 27
10:10 am	MWF, MW, Daily	8:10-10:40 am	Wednesday, May 28
11:10 am	TTh, T, Th	11:10- 1:40 pm	Thursday, May 29
11:10 am	MWF, MW, Daily	11:10- 1:40 pm	Friday, May 30
12:10 pm	MWF, MW, Daily	11:10- 1:40 pm	Wednesday, May 28
12:35 pm	TTh, T, Th	11:10- 1:40 pm	Tuesday, May 27
1:10/1:35 pm	MWF, MW, Daily	2:10- 4:40 pm	Friday, May 30
1:10 pm	TTh, T, Th	2:10- 4:40 pm	Thursday, May 29
2:10 pm	MWF, MW, Daily	2:10- 4:40 pm	Wednesday, May 28
2:10 pm	TTh, T, Th	2:10- 4:40 pm	Tuesday, May 27
All Others		11:10- 1:40 pm	Monday, June 2

Notes:

- ♦ When a course consists of lecture and laboratory, the final examination is scheduled according to the lecture.
- ♦ When a course meets 4 days per week, use the time for the daily class.
- ♦ If a class meets across two time slots, the instructor will have a choice of two final exam times. (i.e. if a class meets 9:45 – 11:00 MWF, then the final exam could be held with either the 9:10 MWF or 10:10 MWF classes.
- ♦ Examinations will start promptly at the time indicated. Examinations are held in the same room in which the class regularly meets.
- ♦ Students with an unavoidable conflict in their final examination schedules should make arrangements with one of the instructors to take the examination with another group.
- ♦ For short courses the final is given the last day of class.

Evening/Weekend Classes

Final examinations for all evening, Saturday and Sunday classes will be given during the last class meeting for short courses and as follows for full-term courses:

Monday classes.....Monday, June 2
 Tuesday classes.....Tuesday, May 27
 Wednesday classes.....Wednesday, May 28
 Thursday classes.....Thursday, May 29
 Friday classes.....Friday, May 30
 Saturday classesSaturday, May 31
 Sunday classesSunday, June 1

52 Late Start/Short Term/Weekend Courses

SELECTED LATE START/SHORT TERM/WEEKEND COURSES BEGINNING IN JANUARY

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
38721	BUS. 395 LA	GETTING STARTED IN BUSINESS	Tue	6:30-9:20	1.0	1/22-2/26
37741	INTD 362 LA	CAD FOR INTERIOR DESIGNERS - ARCHITECTURAL DRAWINGS	Tue	6:30-9:20	1.0	1/22-2/26
41388	FITN 240 LA	VOCABULARY OF EXERCISE PHYSIOLOGY	Tue	6:30-9:30	1.0	1/22-2/26
33418	RADT 441 AA	SECTIONAL ANATOMY	TTh	10:10-12:00	1.5	1/22-2/28
41536	HSCI 680CA AA	PHLEBOTOMY	TTh	3:45-7:00	3.0	1/22-3/13
39915	CBOT 415 AX	BEGINNING COMPUTER KEYBOARDING	TTh	8:10-9:25	1.5	1/22-3/25
39916	CBOT 417 AX	SKILL BUILDING	TTh	8:10-9:25	1.5	1/22-3/25
39921	CBOT 430 AB	COMPUTER APPLICATIONS, PART I	TTh	9:45-11:00	1.5	1/22-3/25
39929	CBOT 430 LA	COMPUTER APPLICATIONS, PART I	Tue	6:30-9:20	1.5	1/22-3/25
41190	CBOT 439 AX	MANAGING BUSINESS DOCUMENTS	TTh	8:10-9:25	1.5	1/22-3/25
39941	CBOT 472 AA	INTRODUCTION TO WORD FOR WINDOWS	TTh	11:10-12:25	1.5	1/22-3/25
40702	DANC 127 AX	ADVANCED SALSA	TTh	9:45-11:00	0.5	1/22-3/27
40703	DANC 127 LX	ADVANCED SALSA	TTh	8:20-9:35	0.5	1/22-3/27
39718	ACTG 190 LA	QUICKBOOKS/PRO FOR THE PARAPROFESSIONAL	Wed	6:30-9:20	1.5	1/23-3/26
41163	CBOT 417 KX	SKILL BUILDING	Wed	6:30-9:20	1.5	1/23-3/26
41161	CBOT 415 KX	BEGINNING COMPUTER KEYBOARDING	Wed	6:30-9:20	1.5	1/23-3/26
39942	CBOT 430 AA	COMPUTER APPLICATIONS, PART I	MW	11:10-12:25	1.5	1/23-3/26
41165	CBOT 439 KX	MANAGING BUSINESS DOCUMENTS	Wed	6:30-9:20	1.5	1/23-3/26
39924	CBOT 470 LA	ADVANCED SPREADSHEETS	Wed	6:30-9:20	1.5	1/23-3/26
41317	SPAN 111 AX	ELEMENTARY SPANISH I	MWF	8:00-9:25	3.0	1/23-4/11
41319	SPAN 111 BX	ELEMENTARY SPANISH I	MWF	9:35-11:00	3.0	1/23-4/11
36617	RADT 471 LA	SPECIALIZED TECHNIQUES: FLUOROSCOPY	Wed	6:30-9:20	2.0	1/23-4/16
41335	HMSV 120 CSH	ASISTENCIA/PROGRAMAS DE BENEFICIO PÚBLICO (In Spanish)	Thu	6:30-9:20	1.0	1/24-2/28
39950	CBOT 472 MSH	INTRODUCCION A WORD PARA WINDOWS (In Spanish)	Thu	6:30-9:20	1.5	1/24-3/27
39965	MART 390 AA	PORTFOLIO CREATION	Thu	1:10-4:00	1.5	1/24-3/27
35911	ECE. 242 MPH	ADULT SUPERVISION IN ECE/CD CLASSROOMS	Thu	4:10-7:00	2.0	1/24-4/10
41246	ART 685CA AA	ART GOES TO THE MOVIES PART II	Fri	12:10-3:50	2.0	1/25-3/28
38424	HMSV 161 PSE	INFORMACION/REF.: RECURSOS COMUNITARIOS (In Spanish)	Sat	9:00-3:00	1.0	1/26-2/9
39923	CBOT 430 WAH	COMPUTER APPLICATIONS, PART I	Sat	8:10-2:00	1.5	1/26-2/23
39699	MEDA 161 WAH	ICD-9-CM (Clinical Modification) BEGINNING CODING	Sat	8:30-12:35	1.0	1/26-2/23
41102	FASH 134 WAH	BEGINNING MILLINERY	Sun	10:00-4:00	1.0	1/27-2/10
39524	INTD 464 LA	CODES: FIRE, SAFETY, AND BARRIER-FREE DESIGN	Mon	6:30-9:30	1.0	1/28-3/10
41283	HIST 202 SMH	U.S. HISTORY FROM 1877 TO THE PRESENT	MTh	5:30-8:35	3.0	1/28-3/27
40747	CBOT 476 LA	ADOBE ACROBAT	Mon	6:30-9:35	1.5	1/28-3/31
40502	FASH 170 LA	FRENCH PATTERN DRAFTING	Mon	6:30-9:35	2.0	1/28-4/21
39081	LCTR 120 LAH	LITERACY TUTORING IN THE COMMUNITY	Tue	4:10-5:00	1.0	1/29-5/1

SELECTED LATE START/SHORT TERM/WEEKEND COURSES BEGINNING IN FEBRUARY

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
34132	FASH 123 AA	INTRODUCTION TO THE FASHION INDUSTRY	FriSat	8:00-5:00	3.0	2/1-2, 2/22-23, 3/7-8
38320	ACTG 194 WAH	QUICKBOOKS/PRO FOR THE SMALL BUS. PERSON I	Sat	8:00-5:00	1.0	2/2-2/9
40539	ECE. 244 WAH	PREKINDERGARTEN LEARNING & DEV. GUIDELINES	Sat	9:00-5:00	2.0	2/2, 23, 3/8, 4/5
31033	DRAM 300 LA	PLAY REHEARSAL/PERFORMANCE: THREE MUSKETEERS	Daily	6:00-9:00	1.0	2/4-4/25
31546	TEAM 143 AB	ADVANCED SOCCER	MW	1:30-3:25	1.0	2/4-5/7
41265	ESL 823 MPH	GRAMMAR III	MW	8:00-10:05	4.0	2/4-5/21
41270	ESL 843 MPH	WRITING III	MW	10:30-12:35	4.0	2/4-5/21
31545	TEAM 143 AA	ADVANCED SOCCER	TTh	3:10-5:00	1.0	2/5-5/8
41268	ESL 833 MPH	LISTENING/SPEAKING III	TTh	10:30-12:35	4.0	2/5-5/22
41273	ESL 863 MPH	READING III	TTh	8:00-10:05	4.0	2/5-5/22
39360	DSKL 813 AA	DEVELOPMENTAL READING AND THINKING	TTh	2:10-3:00	0.5-2.0	2/14-5/22
39359	DSKL 816 AA	TUTORING	TTh	11:10-1:45	0.5-1.5	2/14-5/22
40376	DSKL 816 AB	TUTORING	Wed	11:10-1:00	0.5-2.0	2/20-5/21
			Mon	11:10-12:00		2/25-5/19
38441	HSCI 430 WCH	FIRST AID	Sat	9:00-5:00	0.5	2/23

Late Start/Short Term/Weekend Courses 53

38321	ACTG 196 WAH	QUICKBOOKS/PRO FOR THE SMALL BUSINESS PERSON II	Sat	8:00-5:00	1.0	2/23-3/1
40555	ECE. 230 WAH	CREATIVE ACTIVITIES FOR THE YOUNG CHILD	Sat	9:00-5:00	3.0	2/23-3/15, 4/5-4/12
40626	DSKL 810 AB	DEVELOPMENTAL LEARNING SKILLS	Mon	12:10-1:00	0.5	2/25-4/21
40221	DSKL 814 AA	DEVELOPMENTAL WRITING	MW	1:10-3:00	0.5-2.0	2/25-5/21

SELECTED LATE START/SHORT TERM/WEEKEND COURSES BEGINNING IN MARCH

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
39365	HMSV 161 PF	INFO. & REFERRAL: UNDERSTANDING COMM. RESOURCES	Sat	9:00-3:00	1.0	3/1-3/15
40969	CBOT 431 WAH	COMPUTER APPLICATIONS, PART II	Sat	8:10-2:00	1.5	3/1-3/29
39700	MEDA 162 WAH	ICD-9-CM (Clinical Modification) INTERMEDIATE CODING	Sat	8:30-12:35	1.0	3/1-3/8 and 3/29-4/5
41396	FASH 680CC WAH	LINGERIE	Sun	9:00-5:00	1.0	3/2-3/9
39640	SPAN 112 AX	ELEMENTARY SPANISH II	MWF	8:00-9:25	3.0	3/3-5/23
40350	SPAN 112 BX	ELEMENTARY SPANISH II	MWF	9:35-11:00	3.0	3/3-5/23
38723	BUS. 396 LA	DEVELOPING A BUSINESS PLAN	Tue	6:30-9:20	1.0	3/4-4/15
39882	INTD 362 LB	CAD FOR INTERIOR DESIGNERS - ARCHITECTURAL DRAWINGS	Tue	6:30-9:20	1.0	3/4-4/15
33419	RADT 442 AA	RADIOGRAPHIC PATHOLOGY	TTh	10:10-12:00	1.5	3/4-4/17
41390	FITN 245 LA	PRINCIPLES AND TECHNIQUES OF RESISTANCE TRAINING	Tue	6:30-9:30	2.0	3/4-5/20
39706	TEAM 115 AB	ADVANCED BASKETBALL	MWF	3:10-5:00	1.0	3/24-5/23
41372	TEAM 680CB AB	EXPERT BASKETBALL	MWF	3:10-5:00	1.0	3/24-5/23
41537	HSCI 681CA AA	PHLEBOTOMY CLINICAL LAB	By Arrangement		1.0	3/24-6/02
39917	CBOT 415 BX	BEGINNING COMPUTER KEYBOARDING	TTh	8:10-9:25	1.5	3/27-5/22
39918	CBOT 417 BX	SKILL BUILDING	TTh	8:10-9:25	1.5	3/27-5/22
39922	CBOT 431 AB	COMPUTER APPLICATIONS, PART II	TTh	9:45-11:00	1.5	3/27-5/22
39920	CBOT 439 BX	MANAGING BUSINESS DOCUMENTS	TTh	8:10-9:25	1.5	3/27-5/22
39934	CBOT 474 AA	INTERMEDIATE WORD FOR WINDOWS	TTh	11:10-12:25	1.5	3/27-5/22
39010	HSCI 432 PAH	CPR: ADULT, CHILD, INFANT	Sat	9:00-5:00	0.5	3/29
39943	CBOT 431 AA	COMPUTER APPLICATIONS, PART II	MW	11:10-12:25	1.5	3/31-5/21

SELECTED LATE START/SHORT TERM/WEEKEND COURSES BEGINNING IN APRIL

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
39930	CBOT 431 LA	COMPUTER APPLICATIONS, PART II	Tue	6:30-9:20	1.5	4/1-5/27
39959	MART 366 LA	COLOR MANAGEMENT AND DIGITAL PRINTING	Tue	6:30-9:20	1.5	4/1-5/27
41355	MART 432 LA	3D ENVIRONMENTS AND HARD SURFACE MODELING	Tue	7:05-9:50	1.5	4/1-5/27
39719	ACTG 192 LA	QUICKBOOKS/PRO FOR THE PARAPROFESSIONAL II	Wed	6:30-9:20	1.5	4/2-5/28
39926	CBOT 415 LX	BEGINNING COMPUTER KEYBOARDING	Wed	6:30-9:20	1.5	4/2-5/28
39927	CBOT 417 LX	SKILL BUILDING	Wed	6:30-9:20	1.5	4/2-5/28
39928	CBOT 439 LX	MANAGING BUSINESS DOCUMENTS	Wed	6:30-9:20	1.5	4/2-5/28
41192	CBOT 458 LA	ADVANCED PRESENTATION SOFTWARE: POWERPOINT	Wed	6:30-9:20	1.5	4/2-5/28
39951	CBOT 474 MSH	WORD PARA WINDOWS INTERMEDIO (In Spanish)	Thu	6:30-9:20	1.5	4/3-5/29
40622	MART 400 AA	MOTION GRAPHICS	Thu	1:10-4:00	1.5	4/3-5/29
41550	MATH 200 HYH	ELEMENTARY PROBABILITY AND STATISTICS (Hybrid Course)	MTh	5:30-7:30	4.0	4/3-6/2
		Includes online instruction:	By Arr	2.0 Hrs/Wk	Online	
39732	HSCI 665 WBH	ENVIRONMENTAL HEALTH	Sat	9:00-5:00	0.5	4/5
39948	CBOT 480 LA	USING THE INTERNET, PART I	Mon	6:30-9:35	1.5	4/7-6/2
31248	HSCI 430 WSH	PRIMEROS AUXILIOS (In Spanish)	Sat	9:00-5:00	0.5	4/12
39874	FASH 140 WAH	BASIC SERGING	SatSun	9:00-5:00	1.0	4/12-4/13
39701	MEDA 163 WAH	ICD-9-CM (Clinical Modification) ADVANCED CODING	Sat	8:30-12:35	1.0	4/12-5/3
38583	ECE. 350 MPH	COMMUNICATING WITH PARENTS	Thu	4:10-7:00	1.0	4/17-5/22
38954	HSCI 432 PSH	ADULTO, NIÑO, INFANTE (In Spanish)	Sat	9:00-5:00	0.5	4/19
38360	ECE. 382 WAH	MALE INVOLVEMENT IN EARLY CHILDHOOD	Sat	9:00-5:00	1.0	4/19 and 5/3
38722	BUS. 397 LA	DEVELOPING TOOLS TO CREATE A MARKETING PLAN	Tue	6:30-9:20	1.0	4/22-5/27
41136	INTD 680CA LA	INTRODUCTION TO AUTOCAD	Tue	6:30-9:20	1.0	4/22-5/27
40254	HSCI 665 PSH	SALUD AMBIENTAL (In Spanish)	Sat	9:00-5:00	0.5	4/26
41394	MART 680CD WAH	PHOTOSHOP AND 3D TEXTURES	Sat	9:00-1:30	1.5	4/26-5/31
39875	FASH 132 LA	TROUSER CONSTRUCTION	Mon	6:30-9:35	1.0	4/28-6/2

54 Distance Learning/Telecourses

Telecourses are college-credit courses that give students the opportunity to complete most of their course work outside the classroom, on their own, usually at home. However, three or more on-campus meetings are held for each course; attendance at many of the introductory meetings is mandatory (as indicated by an *). Telecourses are academically equivalent to on-campus courses and are transferable to most four-year colleges and universities.

Programs are Broadcast on Channel 43.1 Digital, which is carried on many cable systems. Call your cable company for the correct cable channel in your area. For more information about telecourses, contact the Telecourse Office at College of San Mateo, (650) 524-6933, or visit the Distance Learning Website at www.collegeofsanmateo.edu, and click on "Distance Learning."

Cañada College

36814 ART 100 Art of the Western World (3 Units)
Broadcast: Friday, 2 – 3 pm, Feb. 8 – Apr. 4
Introductory meeting (held at College of San Mateo):
Fri., Jan. 26* 6:30 – 9:30 pm, Bldg. 4, Room 152

36815 BUS. 100 Contemporary American Business (3 Units)
Broadcast: Wednesday, 8 – 9 am, Feb. 6 – Apr. 30
Introductory meeting (held at College of San Mateo):
Fri., Jan. 25*, 6 – 8 pm, Bldg. 14, Room 200

36816 BUS. 150 Small Business Management (3 Units)
Broadcast: Wednesday, 7 – 8 am, Feb. 6 – Apr. 30
Introductory meeting (held at College of San Mateo):
Sat., Feb. 2, 9 – 11 am, Bldg. 14, Room 100

41514 CHEM 100 Survey of Chemistry (3 Units)
Broadcast: Monday, 5 – 6 am, Jan. 29 – Apr. 23
Introductory meeting (held at College of San Mateo):
Sat., Jan. 26*, 1 – 3 pm, Bldg. 36, Room 306

36820 FILM 110 American Cinema (3 Units)
Broadcast: Friday, 1 – 2 pm, Feb. 8 – Apr. 11
Introductory meeting (held at College of San Mateo):
Sat., Feb. 2*, 1 – 4 pm, Bldg. 2, Room 141

37433 GEOL 100 Survey of Geology (3 Units)
Broadcast: Monday, 12 – 1 pm, Feb. 4 – Apr. 28
Introductory meeting (held at College of San Mateo):
Sat., Jan. 26*, 9 – 11 am, Bldg. 36, Room 109

41513 HSCI 100 General Health Science (2 Units)
Broadcast: Monday, 9 – 10 am, Feb. 4 – Apr. 28
Introductory meeting (held at College of San Mateo):
Fri., Jan. 25*, 7 – 9 pm, Bldg. 19, Room 121

36824 MGMT 100 Introduction to Business Management (3 Units)
Broadcast: Wednesday, 9 – 10 am, Feb. 6 – Apr. 30
Introductory meeting (held at College of San Mateo):
Sat., Feb. 2*, 11 am – 1 pm, Bldg. 14, Room 100

36827 PSYC 100 General Psychology (3 Units)
Broadcast: Tuesday, 5 – 6 am, Feb. 5 – Apr. 29
Introductory meeting (held at College of San Mateo):
Sat., Jan. 26*, 1 – 3 pm, Bldg. 19, Room 121

36828 PSYC 110 Courtship, Marriage and the Family (3 Units)
Broadcast: Tuesday, 5 – 6 am, Feb. 5 – Apr. 29
Introductory meeting (held at College of San Mateo):
Sat., Feb. 2*, 9 – 11 am, Bldg. 14, Room 124

36829 PSYC 410 Abnormal Psychology (3 Units)
Broadcast: Tuesday, 9 – 10 am, Feb. 5 – Apr. 29
Introductory meeting (held at College of San Mateo):
Sat., Feb. 2*, 11 am – 1 pm, Bldg. 14, Room 124

36830 SOCI 100 Introduction to Sociology (3 Units)
Broadcast: Tuesday, 12 – 1 pm, Feb. 5 – Apr. 15
Introductory meeting (held at College of San Mateo):
Sat., Feb. 2*, 11 am – 1 pm, Bldg. 18, Room 202

College of San Mateo

31739 ASTR 100 Introduction to Astronomy (3 Units)
Broadcast: Monday, 7 – 8 am, Feb. 4 – Apr. 7
Introductory meeting (held at College of San Mateo):
Fri., Feb. 1*, 7 – 9 pm, Bldg. 36, Room 109

39182 BUS 131 Money Management (3 Units)
Broadcast: Wednesday, 12 – 1 pm, Feb. 6 – Apr. 30
Introductory meeting (held at College of San Mateo):
Fri., Feb. 1*, 6 – 9 pm, Bldg. 14 Room 200

31814 BUS. 201 Business Law I (3 Units)
Broadcast: Wednesday, 5 – 6 am, Feb. 6 – May 14
Introductory meeting (held at College of San Mateo):
Sat., Jan. 25, 9 – 11 am, Bldg. 14, Room 122

35466 CA&S 310 Nutrition (3 Units)
Broadcast: Monday, 8 – 9 am, Feb. 4 – Apr. 28
Introductory meeting (held at College of San Mateo):
Fri., Feb. 1*, 5 – 7 pm, Bldg. 2, Room 141

33521 FREN 115 Beginning French I (3 Units)
Broadcast: Monday, 1 – 2 pm, Feb. 4 – Apr. 28
Introductory meeting (held at College of San Mateo):
Sat., Jan. 26*, 9 – 11 am, Bldg. 18, Room 203

32342 FREN 116 Beginning French II (3 Units)
Broadcast: Tuesday, 1 – 2 pm, Feb. 5 – Apr. 29
Introductory meeting (held at College of San Mateo):
Sat., Jan. 26*, 9 – 11 am, Bldg. 18, Room 203

32343 FREN 117 Advanced Beginning French I (3 Units)
Broadcast: Wednesday, 1 – 2 pm, Feb. 6 – Apr. 30
Introductory meeting (held at College of San Mateo):
Sat., Jan. 26*, 9 – 11 am, Bldg. 18, Room 203

37747 FREN 118 Advanced Beginning French II (3 Units)
Broadcast: Thursday, 1 – 2 pm, Feb. 7 – May 1
Introductory meeting (held at College of San Mateo):
Sat., Jan. 26*, 9 – 11 am, Bldg. 18, Room 203

39480 HIST 201 United States History I (3 units)
Broadcast: Thursday, 8 – 9 am, Feb. 7 – May 1
Introductory meeting (held at College of San Mateo):
Sat., Feb. 2*, 11 am – 1 pm, Bldg. 18, Room 306

36545 ITAL 115 Beginning Italian I (3 Units)
Broadcast: Monday, 6 – 7 am, Feb. 4 – Apr. 28
Introductory meeting (held at College of San Mateo):
Sat., Jan. 26*, 1 – 3 pm, Bldg. 18, Room 203

36546 ITAL 116 Beginning Italian II (3 Units)
Broadcast: Tuesday, 6 – 7 am, Feb. 5 – Apr. 29
Introductory meeting (held at College of San Mateo):
Sat., Jan. 26*, 1 – 3 pm, Bldg. 18, Room 203

36547 ITAL 117 Advanced Beginning Italian I (3 Units)
Broadcast: Wednesday, 6 – 7 am, Feb. 6 – Apr. 30
Introductory meeting (held at College of San Mateo):
Sat., Jan. 26*, 1 – 3 pm, Bldg. 18, Room 203

37369 ITAL 118 Advanced Beginning Italian II (3 Units)
Broadcast: Thur., 6 – 7 am, Feb. 7 – May 1
Introductory meeting (held at College of San Mateo):
Sat., Jan. 26*, 1 – 3 pm, Bldg. 18, Room 203

36074 PHIL 100 Introduction to Philosophy (3 Units)
Broadcast: Tuesday, 8 – 9 am, Feb. 5 – Apr. 29
Introductory meeting (held at College of San Mateo):
Thurs., Jan. 31*, 6 – 8 pm, Bldg. 18, Room 202

40070 FITN 136 Low Impact Aerobics (1 Unit)
Broadcast: MWF, 11 – 11:30 am, Feb. 4 – May 2
Introductory meeting (held at College of San Mateo):
Sat., Jan. 26*, 10 am – 12:30 pm, Bldg. 8, Room 203

40758 FITN 680 Stretch Conditioning (1 Unit)

Broadcast: MWF, 11:30am – 12:00n, Feb. 4 – May 2

Introductory meeting (held at College of San Mateo):

Sat., Jan. 26, 1 – 3:30 pm, Bldg. 8 Room 203

39506 PSYC 201 Child Development (3 Units)

Broadcast: Thursday, 9 – 10 am Feb. 7 – May 1

Introductory meeting (held at College of San Mateo):

Sat., Jan. 26*, 3 – 5 pm, Bldg. 19 Room 121

36065 SPAN 115 Beginning Spanish I (3 Units)

Broadcast: Monday, 2 – 3 pm, Feb. 2 – Apr. 28

Introductory meeting (held at College of San Mateo):

Sat., Feb. 2, 11 am – 1 pm, Bldg. 18 Room 308

36066 SPAN 116 Beginning Spanish II (3 Units)

Broadcast: Tuesday, 2 – 3 pm, Feb. 5 – Apr. 29

Introductory meeting (held at College of San Mateo):

Sat., Feb. 2, 11 am – 1 pm, Bldg. 18 Room 308

**36067 SPAN 117 Advanced Beginning Spanish I
(3 Units)**

Broadcast: Wednesday, 2 – 3 pm, Feb. 6 – Apr. 30

Introductory meeting (held at College of San Mateo):

Sat., Feb. 2, 11 am – 1 pm, Bldg. 18 Room 308

**36068 SPAN 118 Advanced Beginning Spanish II
(3 Units)**

Broadcast: Thursday, 2 – 3 pm, Feb. 7 – May 1

Introductory meeting (held at College of San Mateo):

Sat., Feb. 2, 11 am – 1 pm, Bldg. 18 Room 308

Distance Learning courses may include three to five **on-campus meetings**, on the same day of the week, the same time period and in the same location as the introductory meeting for the class. **Be sure to allow for those meetings in your schedule.**

56 Distance Learning/Online Courses

ONLINE COURSES:

Students may complete many AA degree requirements by distance education online or telecourses.

Students enrolling in online courses must have email and Web access. Web access is available in the Cañada College Learning Center. For full descriptions of online courses, please see the appropriate department listing in this schedule.

Students are required to attend a mandatory orientation meeting at the beginning of the semester. Regular on-campus meetings scheduled throughout the semester provide the opportunity for individual consultation with the instructor, small group discussions, problem-solving sessions, demonstrations, and for students to take required exams and tests. Students must attend a minimum number of the regularly scheduled semester meetings and must take all required exams and tests. Students progress through the courses at their own pace but must complete the course by the final class meeting. The meeting dates, times, and requirements will be explained at the orientation sessions and posted on instructors' Web pages. See Online Course Schedule at www.canadacollege.edu/registration/online.html.

BUSINESS

39726 BUS. 110 OLH BUSINESS ARITHMETIC

By Arrangement Online Trugman 3.0

Mandatory Orientation Meeting:

Thurs., 1/24, 7:10-8:00 p.m., Bldg. 13, Room 214

39727 BUS. 115 OLH BUSINESS MATHEMATICS

By Arrangement Online Trugman 3.0

Mandatory Orientation Meeting:

Thurs., 1/24, 7:10-8:00 p.m., Bldg. 13, Room 214

COMPUTER INFORMATION SCIENCE

38207 CIS 119 OLH OPEN COMPUTER LAB I

See: www.smccd.net/accounts/iverson

By Arrangement Online Iverson 1.0

37791 CIS 251 OLH OPEN COMPUTER LAB I: C++

See: www.smccd.net/accounts/iverson

By Arrangement Online Iverson 1.0

41482 CIS 253 OXH OPEN COMPUTER LAB II: C++

See: www.smccd.net/accounts/iverson

By Arrangement Online Iverson 1.0

41484 CIS 287 OXH COMPUTER LAB II: JAVA

See: www.smccd.net/accounts/iverson

By Arrangement Online Iverson 1.0

ECONOMICS

41423 ECON 102 OLH PRINCIPLES OF MICRO ECONOMICS

By Arrangement Online Williams 3.0

ENGINEERING

40785 ENGR 230 OXH STATICS

By Arrangement Online Enriquez 3.0

Mandatory Orientation Meeting: Tue., 01/22, 6:00-7:00 p.m., Bldg. 17, Room 109.

40848 ENGR 260 OXH CIRCUITS AND DEVICES

By Arrangement Online Enriquez 3.0

Mandatory Orientation Meeting:

Tue., 01/22, 6:00-7:00 p.m., Bldg. 17, Room 109.

MATHEMATICS

36624 MATH 110 OLH ELEMENTARY ALGEBRA

See: www.smccd.net/accounts/lapuz

By Arrangement Online Lapuz 5.0

Mandatory Orientation Meeting:

Wed., 01/23, 4:00-6:00 p.m., Bldg. 22, Room 116.

37833 MATH 111 OLH ELEMENTARY ALGEBRA I

See: www.smccd.net/accounts/lapuz

By Arrangement Online Lapuz 3.0

Mandatory Orientation Meeting:

Wed., 01/23, 4:00-6:00 p.m., Bldg. 22, Room 116.

37834 MATH 112 OLH ELEMENTARY ALGEBRA II

See: www.smccd.net/accounts/lapuz

By Arrangement Online Lapuz 3.0

Mandatory Orientation Meeting:

Wed., 01/23, 4:00-6:00 p.m., Bldg. 22, Room 116.

38668 MATH 120 OLH INTERMEDIATE ALGEBRA

See: www.smccd.edu/accounts/innerst

By Arrangement Online Innerst 5.0

Mandatory Orientation Meeting:

Thurs., 01/24, 4:00-6:00 p.m., Bldg. 22, Room 114.

37836 MATH 123 OLH INTERMEDIATE ALGEBRA II

See: www.smccd.edu/accounts/innerst

By Arrangement Online Innerst 3.0

Mandatory Orientation Meeting:

Thurs., 01/24, 4:00-6:00 p.m., Bldg. 22, Room 114.

39756 MATH 200 OLH ELEMENTARY PROBABILITY AND STATISTICS

See: www.smccd.net/accounts/lapuz

By Arrangement Online Lapuz 4.0

Mandatory Orientation Meeting:

Tues., 01/22, 4:00-6:00 p.m., Bldg. 22, Room 118.

PSYCHOLOGY

41401 PSYC 100 OLH GENERAL PSYCHOLOGY

By Arrangement Online Saterfield 3.0

Mandatory Orientation Meeting:

Wed., 01/23, 6:10-8:00 p.m., Bldg. 3, Room 148.

41307 PSYC 200 OLH DEVELOPMENTAL PSYCHOLOGY

By Arrangement Online Saterfield 3.0

Mandatory Orientation Meeting:

Thurs., 01/24, 6:10-8:00 p.m., Bldg. 13, Room 113.

HYBRID COURSES

Combine face-to-face classroom instruction with computer-based learning. Hybrid courses move a significant part of course learning online and, as a result, reduce the amount of classroom seat time.

BIOLOGICAL SCIENCES

40792 BIOL 110 HY PRINCIPLES OF BIOLOGY

Mon 6:30-9:45 20-100 Nieto 4.0

Online instruction: By Arr 3.3 Hrs/Wk Online

41425 BIOL 130 HYA HUMAN BIOLOGY

Wed 8:10-9:00 17-209 Rhodes 3.0

Online instruction: By Arr 2.2 Hrs/Wk Online

BIOL 260 HUMAN PHYSIOLOGY

35764 BIOL 260 HYA

MW 11:10-12:30 22-116 Staples 5.0

Mon 12:50-4:00 6-2

Online instruction: By Arr 3.3 Hrs/Wk Online

38998 BIOL 260 HYB

TTh 11:10-12:30 22-116 Hirzel 5.0

Tue 1:00-4:00 6-2 Bjerknes

Online instruction: By Arr 3.3 Hrs/Wk Online

40196 BIOL 260 HYC

TTh 11:10-12:30 22-116 Hirzel 5.0

Wed 1:00-4:00 6-2 Patton

Online instruction: By Arr 3.3 Hrs/Wk Online

39710 BIOL 260 HYE

Mon 8:10-11:00 6-2 Staples 5.0

MW 11:10-12:30 22-116

Online instruction: By Arr 3.3 Hrs/Wk Online

MATHEMATICS

41550 MATH 200 HYH ELEMENTARY PROBABILITY AND STATISTICS

MTh 5:30-7:30 SMCO Klymkovsky 4.0 4/3-6/2

Online instruction: By Arr 2.0 Hrs/Wk Online

MULTIMEDIA

41354 MART 680CB HYA ANIMATION CRITIQUE

Tue 6:00-7:00 22-113 Naas 1.5

Meeting dates are: 1/22, 2/5, 19, 3/4, 25, 4/8, 22, 5/6 and 5/20.

Online instruction: By Arr 3.3 Hrs/Wk Online

Menlo Park Center

1200 O'Brien Drive, (650) 325-6936

EARLY CHILDHOOD EDUCATION/CHILD DEVELOPMENT

Dept/Crse #	Course Title	CRN	Days	Times	Dates
ECE. 211 MP	Early Childhood Education Principles	40540	Tue	4:10-7:00 p.m.	1/22-5/20
ECE. 242 MP	Adult Supervision in ECE/CD Classrooms	35911	Thu	7:05-9:50 p.m.	1/24-4/10
ECE. 350 MP	Communicating with Parents	38583	Thu	7:05-9:50 p.m.	4/17-5/22

CURSOS DICTADOS EN ESPAÑOL

Dept/Crse #	Course Title	CRN	Days	Times	Dates
ECE. 201 MS	El Desarrollo del Niño	39539	Tue	7:05-9:50 p.m.	1/22-5/27
CBOT 472 MS	Introducción a Word para Windows	39950	Thu	6:30-9:20 p.m.	1/24-3/27
CBOT 474 MS	Word para Windows Intermedio	39951	Thu	6:30-9:20 p.m.	4/03-5/29
MART 376 MS	Imagen Digital I	40620	Wed	6:30-9:20 p.m.	1/23-5/28

ENGLISH AS A SECOND LANGUAGE COURSES

For further information, please contact Martha Chavez at (650) 325-0164 (habla español)

Dept/Crse #	Course Title	CRN	Days	Times	Dates
ESL 823 MP	Grammar III	41265	Mon/Wed	8:00-10:05 a.m.	2/04-5/21
ESL 863 MP	Reading III	41273	Tue/Thu	8:00-10:05 a.m.	2/05-5/22
ESL 843 MP	Writing III	41270	Mon/Wed	10:30 a.m.-12:35 p.m.	2/04-5/21
ESL 833 MP	Listening/Speaking III	41268	Tue/Thu	10:30 a.m.-12:35 p.m.	2/05-5/22
LCTR 807 MP	English Skills for the Workplace	40864	By Arrg	By Arrg	1/22-5/23

HUMAN SERVICES COURSES

For further information, please contact Julie Mooney at (650) 325-6936

Dept/Crse #	Course Title	CRN	Days	Times	Dates
ECE. 264 PF	The Life Cycle of the Family	40569	Wed	7:05-9:50 p.m.	1/23-5/28
HMSV 264 PF	The Life Cycle of the Family	40562	Wed	7:05-9:50 p.m.	1/23-5/28
HMSV 266 PF	Family Development Portfolio, Part II	40563	Wed	5:45-7:00 p.m.	1/23-5/28
HMSV 672 PF	Human Services Internship	39371	Wed	4:30-5:30 p.m.	Orientation Dates 1/23, 1/30, 2/06

Coastside

Main Street Park Community Center, 1011 Main Street, Half Moon Bay

EARLY CHILDHOOD EDUCATION/CHILD DEVELOPMENT & HUMAN SERVICES COURSES

For further information, please call at (650) 726-6444

Dept/Crse #	Course Title	CRN	Days	Times	Dates
ECE. 201 CO	Child Development	39540	Mon	7:05-10:10 p.m.	1/28-6/02
HMSV 120 CO	Programas Beneficios y Asistencia Publica	41335	Thu	6:30-9:20 p.m.	1/24-2/28
HMSV 672 CO	Human Services Internship	40197	Mon	4:30-5:30 p.m.	Orientation Dates 1/28, 2/04, 2/11

Hoover School

701 Charter Street, Redwood City (650) 366-8415

EARLY CHILDHOOD EDUCATION/CHILD DEVELOPMENT

Dept/Crse #	Course Title	CRN	Days	Times	Orientation Dates
ECE. 212 GS	El Niño, el Familia, y el Comunidad	38576	Thu	7:05-9:50 p.m.	1/24-5/29

58 Fees

FEE TYPE	AMOUNT (Subject to change)	REQUIRED OF
Enrollment Fee (Subject to change without notice.)	\$20.00 per unit	All students except high school students enrolling through the Concurrent Enrollment Program and Middle College High School.
Health Services Fee Fall* Health Services Fee Summer	\$16.00 \$13.00	All students (Students enrolled ONLY in off-campus or weekend classes, telecourses, or part-time Concurrent Enrollment are exempt.)
Student Representation Fee**	\$1.00	All students (except Concurrent Enrollment Program and Middle College)
Student Body Fee***	\$8.00	***See below
Materials Fee	\$2.00-\$8.00	See course description.
Nonresident Tuition Fee	\$184 + \$8 per unit capital outlay fee (plus \$20 per unit Enrollment Fee)	Non-immigrant and F-1 visa international students
Nonresident Tuition Fee	\$184 per unit (plus \$20 per unit Enrollment Fee)	U.S. citizens and immigrants who are not California residents
International Student (F-1 Visa) Health Insurance	\$310.00/Fall or Spring \$740.00/full year \$120/Summer	All F-1 visa international students who do not present proof that they have the required level of private health insurance.
Parking Fee	\$35.00 for Spring/\$20.00 for Summer , (beginning in Fall '08: \$40/semester, or \$70/yr) \$2.00 per day \$20.00 if approved for BOGW fee waiver.	Persons who park motor vehicles on campus. (Daily permits may be purchased from ticket dispensers in designated areas.) Free parking in student lots on Saturday and Sunday. (Optional; not transferable to other students.)
Audit Fee	\$15.00 per unit (Students enrolling in a variable unit course must pay for maximum units.) See Auditing policy in College Catalog.	Students approved to audit a course which is on the list of designated courses. Students enrolled in 10 or more units for credit can audit up to 3 additional units free of charge.
Returned Check Fee	\$20.00	Students whose personal checks are returned by the bank. Only cash, credit card, or cashier's check will be honored to clear a returned check. Bookstore fee may differ.
Duplicate Registration Receipt	\$1.00	Students who request a replacement or duplicate registration receipt
Duplicate Diploma Fee	\$20.00	
Transcript	\$5.00	Students requesting an official transcript of their academic record at Cañada College, College of San Mateo and/or Skyline College. An unofficial transcript is \$1.00. Additional \$10 fee for a rush transcript.

* Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the Health Services Fee. Contact the Admissions & Records Office for details.

** A student has the right to refuse to pay the \$1 Student Representation Fee for religious, political, moral or financial reasons. This refusal must be submitted in writing to the Business Office.

***The Student Body fee offers a photo ID card and discounts as well as support for many activities and programs. This fee is automatically assessed as part of your total fees. If you choose not to pay this fee, please contact the Student Life Office (306-3364) by February 11, 2008 for reimbursement. Student ID cards are not available during the Summer session.

Explanation of Fees

Students who are classified as California residents as defined in the California State Education Code will be charged an Enrollment Fee, Health Fee and Student Representation Fee. An optional student body fee also will be assessed. In accordance with California law, the Enrollment Fee may be waived for California residents who demonstrate financial need and qualify for a Board of Governors Enrollment Fee Waiver (BOGW). Contact the College Financial Aid Office for additional information.

Students who are classified as non-residents will be charged a Tuition Fee in addition to the Enrollment Fee, Health Fee, and Student Representation Fee. F-1 visa international students are subject to a health insurance requirement. Contact the International Student Office for details.

The Student Representation Fee was established by a student election to support student advocacy before local, State and federal offices and agencies.

In addition, students will be required to purchase textbooks and miscellaneous supplies, as well as tools and technical supplies for certain programs. In some courses students will also be required to pay a non-refundable instructional materials charge. Students enrolled in clinical classes in health-related programs are subject to a malpractice insurance premium.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the San Mateo County Community College District Board of Trustees.

Outstanding student account balances are subject to referral to a collection agency.

All student records are automatically held until all outstanding debts to the District Colleges have been cleared.

Fees are due and payable at the time of registration. Students who need assistance in paying fees are encouraged to contact the Financial Aid Office, Building 9-109.

Pay Fees by:

WebSMART: MasterCard, Visa, Discover or American Express, or electronic check

Mail: Check or Money Order

In Person at Cashier's Office: Cash, Check, Money Order or Credit Card (Bldg. 9-119)

Parking

Parking anywhere on campus is by permit only. Parking permits may be obtained in the Business Office, 9-119, or the Admissions & Records Office, 9-121 in the evening. Daily permits may be purchased for \$2.00 from vending machines and allow parking in student lots only. Daily permits are to be placed on the left hand side of the dashboard, clearly visible to the security officer. At the beginning of the semester, a two-week grace period (one week for Summer Session) will be in effect in student parking lots only, in order to enable students to purchase a permit. Cañada College and the San Mateo County Community College District do not accept liability for vandalism, theft or accidents. Use of the parking lots is at the user's risk.

WebSMART enables you to:

- Apply for admission
- Register for classes
- Check your registration status
- Review placement test results
- Search for classes by college, category, and time
- Add/Drop classes (within published deadlines)
- Opt for credit/no-credit
- Print your class schedule
- Pay your fees by credit card or electronic check
- Apply for financial aid/review application status
- Obtain your grades
- Print an unofficial transcript
- Order an official transcript
- Update personal information
- Obtain Enrollment Verification
- Change Major

Log on to

<http://websmart.smccd.edu>

60 Credits and Refunds

Prior to: January 22, 2008

Students dropping all classes will receive full credit toward future registration fees for the amount of all fees paid. A \$10 processing fee (plus an additional \$50 processing fee for non-resident students and F-1 Visa international students) will be retained by the College if a refund is issued to the student.

Note: If a parking permit has been issued, it must be returned to the Business Office before a credit or a refund of the Parking Fee will be processed.

Beginning: January 22, 2008

1. ENROLLMENT FEE/ NON-RESIDENT TUITION

Semester-Long Courses:

Students will receive full enrollment fee and non-resident tuition fee credit toward future registration fees if they reduce their program or officially withdraw from all courses on or before February 4, 2008. Students who officially withdraw from all courses and request a refund will be subject to a \$10 processing fee. An additional \$50 processing fee will be retained by the college for non-resident and F-1 Visa international students who request a refund.

Short Courses:

Students enrolled exclusively in short courses will receive full enrollment fee and non-resident fee credit toward future registration fees if they reduce their program or officially withdraw from all courses within the first 10% of class meetings. (For example: if a course has 12 meetings, 10% of 12 = 1.2; the College will round up to 2.0; therefore, the student must withdraw no later than the end of the day of the second class meeting.) All summer session courses are short courses.

2. VARIABLE UNIT COURSES

No Enrollment Fee or Nonresident Tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

3. HEALTH SERVICES, PARKING, AND STUDENT REPRESENTATION FEES

These fees are fully refundable to students who officially drop all of their semester-long classes on or before February 4, 2008. For short courses, these fees are refundable through the first 10% of the class meetings. Thereafter, these fees are not refundable or transferable unless an action of the College (e.g., class cancellation) prevents the student from attending.

4. STUDENT BODY FEE

This fee is refundable through February 11, 2008. To request a credit or refund of this fee, contact the Student Activities Office, (650) 306-3364.

Please Note...

1. Credit balances remain on student accounts for a maximum of five (5) years.
2. A student may either choose to maintain a credit balance on account or contact the Business Office to arrange for a refund. Refunds are NOT issued automatically.
3. Fees paid by personal check will require 30 days for bank clearance before refunds can be processed.
4. Student records are automatically held until all debts to the District Colleges have been cleared.

Contact the Cashier's Office regarding credit and refund questions, Building 9, Room 120 (counter) or call (650) 306-3270.



**Apply TODAY for Financial Aid.
\$\$\$ STILL AVAILABLE.**

Apply on-line at www.fafsa.ed.gov.

Need Help? Come to or call the Cañada College
Financial Aid Office, Building 9, 650 306-3307.

Se habla español.

AA/AS Degree General Degree Pattern

Graduation from Cañada College with the Associate in Arts (AA) Degree or the Associate in Science (AS) Degree is based on completion of 60 units including the requirements "A" through "G" listed below:

- A. Residence:** A minimum of 12 units must be completed at Cañada College.
- B. Scholarship:** A minimum overall GPA of 2.0 in the 60 units submitted for the AA Degree 2.0 GPA in course work taken in the San Mateo County Community College District (SMCCCD) and a minimum GPA 2.0 in units applied to the major.
- C. Basic Competency Requirements:**
- Reading:** Eligibility for Engl 100 as determined by the English Placement Exam or satisfactory completion of Engl 100 or satisfactory completion of Read 836
- Writing :** Eligibility for Engl 100 as determined by the English Placement Exam or satisfactory completion of Engl 400 or Engl 836
- Math:** Placement into Math 120 or above on SMCCCD Math Placement Test or completion of Elementary Algebra (Math 110 or Math 111 and 112 with a grade of "C" or better or successful completion of any course with a Math 110 prerequisite
- Computer Literacy:** Satisfactory completion of a minimum of 1.0 unit of one of the following: ACTG 190, 192, 194, 196; any computer related MART course; BUS.103; any computer related CBOT course above 417; any computer related CIT course; any CIS course; any COMP course; FASH 180, INTD 362, 363; LEGL 276, or MEDA 115, or MEDA 150 or a passing score on the Cañada College computer literacy test (both written and hands-on)
- Physical Education:** 2 units required of any Physical Education course except PE 690 or 695.
- D. Major:** See the College Catalog for major course requirements (fifty percent of the units required for the major must be completed at Cañada College).
- E. General Education:** General Education courses introduce the student to areas of study that develop breadth of knowledge and contribute to a balanced education. See General Education (GE) areas A through E below. **Important:** Although a course may be listed in more than one area a student may use a course to satisfy only one subject area.

ASSOCIATE IN ARTS GENERAL EDUCATION – 21 units required

ASSOCIATE IN SCIENCE GENERAL EDUCATION – 18 units required

GE Area A: Language and Rationality

6 semester units for an AS and 9 semester units for an AA

English Composition Requirement:

6 units – for an AA Degree select: Engl 100 and one of the following: ESL 400, Engl 110, 165, 836
3 units – for an AS Degree select: Engl 100

Communication and Analytical Thinking Requirement:

3 units from the following selections:

MATH 110, 111, 112, 115, 120, 122, 123, 125, 130, 140, 150, 200, 219, 241, 251 BUS. 115 CIS 118 ENGL 110, 165
MUS. 132 PHIL 103, 200 SPCH 100, 105, 120 PLSC 103, 150

GE Area B: Natural Sciences

3 semester units

Physical Science: ASTR 100, 101, 110 CHEM 100, 112, 192, 210, 220, 234, 235, 237, 238, 410 GEOL 100, 110 GEOG 100 NSCI 100 OCEN 100, 101
PHYS 210, 250, 260, 405

Life Science: ANTH 125, 350 BIOL 100, 103, 110, 130, 225, 230, 240, 250, 260, 310 HSCI 100, 104, 105, 108 NSCI 100 PALN 110

GE Area C: Humanities

3 semester units

Arts: ART 100, 101, 102, 103, 104, 125+, 126+, 127+, 201, 204, 214, 301 DRAM 101, 140 FILM 110 INTD 115, 150, 320+, 321+, 322+
MUS. 100, 115, 131, 202, 240, 250

Development of Cultures: HIST 100, 101, 103, 205, 245+, 246+, 247, 425+, 451+, 452+

Languages: FREN 130, 140, 161, 162 SPAN 110, 111, 112, 120, 121, 122, 130, 131, 132, 140, 150, 152, 161+, 162+

Literature: DRAM 142, 143, 144, 151, 152 ECE. 191, 192 ENGL 110, 161, 164, 200 LIT. 101, 111, 142, 143, 151, 152, 200, 231, 232, 233, 251, 252+, 266+, 301, 370+, 371+, 372+, 373+, 375+ 441, 442, 445 SPCH 111, 112

Philosophy: PHIL 100, 160, 175, 190, 240, 246, 300, 310, 320 PLSC 150

+ Indicates Ethnic Studies course

GE Area D: Social and Behavioral Sciences

3 semester units

US 1: ECON 230 HIST 201, 202 US 2: HIST 201, 202 PLSC 210 US 3: PLSC 210, 310

Social Institutions: ANTH 105, 110, 180, 350, 360+, 370+ BUS. 100 ECE. 201, 212, 264 ECON 100, 102, 230+ EDUC 100 GEOG 110
HIST 102, 242+, 245+, 246+, 247, 310, 315, 421, 422+ HMSV 100, 264 PLSC 130, 150, 170, 200 PSYC 100, 106+, 110, 112, 200, 201, 202, 300, 340, 410
SOC 100, 105, 141+, 254 SOSOC 250+ + Indicates Ethnic Studies course

GE Area E: Ethnic Studies

3 semester units

ANTH 360, 370 ART 125, 126, 127 ECON 230 HIST 242, 245, 246, 422, 425, 451, 452 INTD 320, 321, 322 LIT. 252, 266, 370, 371, 372, 373, 375
PSYC 106 SOCI 141 SOSOC 250 SPAN 161, 162

G. General Electives - Additional courses to meet the minimum 60 units degree requirement.

Important Notice: Please see the Counseling Center for the most up to date version of this form.

Revised 5/07

Inter-segmental General Education Transfer Curriculum (IGETC) Worksheet

Completion of all IGETC requirements permits students to transfer from a community college to the CSU or the UC systems without the need, after transfer, to take additional lower-division general education courses to satisfy individual campus general education requirements. Many independent colleges accept all or part of IGETC in lieu of their specific general education course patterns.

At the completion of course work at Cañada College—and prior to transfer—students must request, an IGETC CERTIFICATION from the Admissions & Records Office to be mailed with the FINAL transcript to the transfer destination. Use PROJECT ASSIST (www.assist.org) for the most up-to-date transfer information which includes general education and lower division major requirements.

NOTE: All areas must be satisfied and all courses must be completed with a grade of “C” or better before the IGETC can be certified.

Area 1: English Communication

CSU - Three courses required, one course from each group below. UC - Two courses required, one each from Group A and B

Group A: English Composition - one course, 3 semester units - ENGL 100

Group B: Critical Thinking - English Composition - one Course, 3 semester units - ENGL 110 (Fall 2004 or thereafter), 165

Group C: Oral Communication (CSU requirement only) - one course, 3 semester units - SPCH 100, 120

Area 2: Mathematical Concepts and Quantitative Reasoning

3 semester units

One course

MATH 125, 200, 219, 241, 242, 251, 252, 253, 270, 275

Area 3: Arts and Humanities

9 semester units

Three courses, with at least one from Group A Arts and one from Group B Humanities

Group A: Arts - ART 101, 102, 103, 104 (Spring 2005 or thereafter) DRAM 101, 140, LIT. 441, 442 MUS. 100, 115 (Sp 06 or thereafter) 131, 202, 240 (Sp 07 or thereafter), 250 (Sp 06 or thereafter)

Group B: Humanities - DRAM 142, 143, 151, 152 FREN 130~, 140~, 161, 162

HIST 100, 101, 201, 202, 242+, 245+, 246+, 247, 422+, 451+, 452+,

LIT. 101, 111, 142, 143, 151, 152, 200, 231, 232, 233, 251, 252+, 266+, 301, 370+, 371+, 372+, 373+, 375+

PHIL 100, 160, 175, 190, 240, 300, 320 SPAN 130~, 140~, 150~ (Sp 07 or thereafter), 152~ (Sp 06 or thereafter), 161+, 162+,

Area 4: Social and Behavioral Sciences

9 semester units

Three courses selected from at least 2 disciplines or an interdisciplinary sequence

ANTH 105, 110, 180, 360+, 370+ ECE. 201, 212 ECON 100, 102, 230+, (+ECON 230 meets Ethnic Studies requirement if taken Fall 2003 or thereafter)

ENGL 200 (Sp 06 or thereafter) Geog 110 Hist 201, 202, 242+, 245+, 246+, 247, 422+

PLSC 130, 150, 210 PSYC 100, 106+ 200, 201, 202, 300, 340, 410 SOCI 100, 105, 141+

Area 5: Physical & Biological Sciences

7 semester units

Two courses, one course from Group A & one from Group B, one course must have a lab indicated by (*)

Group A: Physical Science - ASTR 100/101*, 110 CHEM 100, 112* (Sp 06 or thereafter), 210*, 220*, 234 (Spring 2005 or thereafter), 235 (Spring 2005 or thereafter), 237* (Spring 2005 or thereafter), 238* (Spring 2005 or thereafter)

GEOG 100 GEOL 100 NSCI 100 OCEN 100, 101* (Sp 07 or thereafter) PHYS 210*, 220*, 250*, 260*, 270*

Group B: Biological Science - ANTH 125 BIOL 100, 110*, 130, 225*, 230*, 240*, 250*, 260* NSCI 100 PALN 110

Area 6: Language other than English (UC requirement only)

Proficiency equivalent to two years of high school study in the same language.

FREN 120, 122, 130~, 140~ ITAL 122 SPAN 120, 122, 130~, 131, 132, 140~, 150~, 152~

Completed at high school: _____

CSU Graduation Requirement in U.S. History, Constitution and American Ideals (CSU requirement only)

(Not part of IGETC; may be completed prior to transfer.) The CSU, before awarding a degree, requires students to complete courses or examinations that address: 1) The historical development of American institutions and ideals (Area US-1), and 2) The constitution of the United States and the operation of representative democratic government under that Constitution (Area US-2), and 3) The process of California state and local government (Area US-3). Courses used to meet this requirement may not be used to satisfy requirements for IGETC.

US-1: ECON 230 HIST 201, 202 US-2: HIST 201, 202 PLSC 210 US-3: PLSC 210, 310

Important: + Courses meet Cañada's Associate Degree Ethnic Studies requirement.

~Courses listed in multiple areas shall not be certified in more than one area except for courses in Languages Other Than English, which can be certified in both areas 3B and 6A.

Important Notice: Please see the Counseling Center for the most up to date version of this form.

Revised 5/07

CSU General Education Requirements Worksheet

Students transferring to the California State University (CSU) system qualify for admission as upper division transfers if they complete at least 60 transferable units with a GPA of 2.0 or better (non-residents 2.4 or better). The 60 unit requirement must include successful completion (with a grade of "C" or better) of areas A1, A2, A3, and B4, and 18 additional units from areas B, C, D, and E. Students who complete the 39 unit pattern satisfy the lower division general education requirements for the California State University BA/BS degree. A minimum of 9 semester units of upper division general education coursework must be completed at the university after transfer. Courses listed in more than one area can be used to satisfy only one area.

At the completion of course work at Cañada College—and prior to transfer—students must request a CSU GENERAL EDUCATION CERTIFICATION from the Admissions and Records Office to be mailed with the final transcript to the transfer destination. Complete a transcript request form to make this request. Use PROJECT ASSIST (www.assist.org) for the most up-to-date transfer information which includes general education and lower division major requirements and articulation.

Area A: Communication Skills and Critical Thinking

9 units required

One course required from each subsection.

A1 Oral Communication: SPCH 100, 120

A2 Written Communication: ENGL 100

A3 Critical Thinking: ENGL 110, 165 PLSC 103 PHIL 103, 200

Area B: Natural Science and Mathematics

9 units required

One course from Physical Science, Life Science, and Math Concepts. Must include one lab course (indicated by *)

B1 Physical Science: ASTR 100, 101*, 110 CHEM 100, 112*, 210*, 220*, 234, 235, 237*, 238*, 410*

GEOG 100 GEOL 100* (*Lab if taken on campus) 110 NSCI 100 OCEN 100, 101*(Fall 06 or thereafter) PHYS 210*, 250*, 260*, 405

B2 Life Science: ANTH 125 BIOL 100, 103*, 110*, 130, 225*, 230*, 240*, 250*, 260* NSCI 100 PALN 110

***B3 Lab:** Courses identified with an " * ", OCEN 101 (only if OCEN 100 is successfully completed prior to or concurrently with OCEN 101)

B4 Math Concept: MATH 125, 130, 140, 200, 219, 241, 251

Area C: Arts, Literature, Philosophy & Foreign Languages

9 units required

Chose at least one course from the Arts and at least one course from the Humanities. Courses must be from at least two disciplines.

C1 Arts: ART 100, 101, 102, 103, 104 (Spring 05 or thereafter), 125+, 126+, 127+, 201, 204, 214, 301

DRAM 101, 140, 142, 143, 151, 152 FILM 110 INTD 150, 320+, 321+, 322+ LIT. 142, 143, 441, 442 MUS. 100, 115 (Fall 05 or thereafter) 131, 202, 240 (Fall 06 or thereafter), 250 (Fall 05 or thereafter)

C2 Humanities: DRAM 142 143 ENGL 110, 161, 164 ECE 192 (Spring 07 or thereafter) FREN 130, 140, 161, 162 HIST 100, 101, 245+, 246+, 247, 451+, 452+ LIT. 101, 111, 142, 143, 151, 152, 200, 231, 232, 233, 251, 252+, 266+, 301, 370+, 371+, 372+, 373+, 375+, 441, 442, 445 PHIL 100, 160, 190, 240, 246, 300, 320 Span 120, 121, 122, 130, 131, 132, 140, 150 (Fall 05 or thereafter), 152 (Fall 05 or thereafter) 161+, 162+ SPCH 111

Area D: Social, Political, & Economic Institutions and Behavior, Historical Background

9 units required

The 3 courses selected must be from at least two disciplines.

CSU United States History, Constitution and American Ideals (The California State University, before awarding a degree, requires students to complete courses or examinations that address: the historical development of American institutions and ideals Area US-1; and the Constitution of the United States and the operation of representative democratic government under that Constitution Area US-2; and the process of California state and local government Area US-3. Courses approved in two US areas may be used to satisfy both areas.

US-1: ECON 230 HIST 201, 202 **US-2:** HIST 201, 202 PLSC 210 **US-3:** PLSC 210, 310

Social Institutions: ANTH 105, 110, 180, 350, 360+, 370+ ECON 100, 102, 230+ ECE. 201, 212, 264

EDUC 100 ENGL 200 (Fall 05 or thereafter) GEOG 110 HIST 202, 242+, 245+, 246+, 247, 315, 422+ HMSV 264 PLSC 130, 150, 210, 310

PSYC 100, 106+, 110, 112, 200, 201, 202, 300, 340, 410 SOCI 100, 105, 141+, 254

Area E: Lifelong Understanding & Self Development

3 units required (max. 1 unit from E2)

E1: BIOL 310 CRER 137 HSCI 100, 104, 105, 108, 430 PSYC 200 (Fall 04 or thereafter), 340

E2: ADAP 310, 350, 351, 361 COMB 401, 410 DANC 125, 126, 127, 140, 205, 210, 215, 220, 230, 350, 400 FITN 118, 122, 123, 124, 128 (Fall 05 or thereafter), 140, 151, 153, 154 (Fall 05 or thereafter), 210, 306, 320, 332, 334, 340 INDV 120, 161, 164, 166, 251, 252, 254, 256 PE 115, 116

TEAM 105, 111, 115, 141, 143, 148, 151, 171, 174, 180, 181, 185 (Fall 05 or thereafter) VARS 104, 114, 140, 154, 170, 340 (Fall 05 or thereafter)

(+ courses meet Cañada's Associate Degree Ethnic Studies requirement)

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Cañada Facilities

As provided for by the Civic Center Act, the site and buildings at Cañada College are available for use by public groups. Rates are available upon request. Call 306-3271.

Accuracy Statement

The San Mateo County Community College District and Cañada College have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other matters combined herein, are subject to change without notice by the administration of the SMCCCD or Cañada College for reasons related to student enrollment, level of financial support or for any other reasons, at the discretion of the District and the College.

Policy of Non-Discrimination

Cañada College is committed to equal opportunity regardless of age, gender, marital status, disability, race, color, sexual orientation, religion, national origin, or other similar factors, for admission to the College, enrollment in classes, student services, financial aid, and employment in accordance with the provisions of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 (45CRF 86), Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112), and the Americans With Disabilities Act of 1990. Any person seeking information about these laws and policies or claiming grievance because of violations should contact the Vice President of Student Services at 306-3234 (Bldg. 8, Room 308) for assistance.

Students may file a complaint of unlawful discrimination if they believe assessment, orientation, counseling, prerequisites or any other matriculation procedure is being applied in a discriminatory manner. If a student feels that he/she has been discriminated against, the student should file a written complaint with the Vice President of Student Services, Building 8, Room 308. Complaint procedures are explained in the Student Handbook and are available in the Office of the Vice President of Student Services.

Derechos del Estudiante Y Posición de No-Discriminación

Información sobre los Derechos de la Privacidad y la Posición de No-Discriminación se encuentran en el Catálogo de Cañada College en la página no. 6. Para más información llamar al: 306-3234.

Open Enrollment

Every course offered at Cañada College (unless specifically exempted by legal statute) is open for enrollment and participation by any person who has been admitted to the College and who meets the prerequisites of the course provided space is available.

Student Grievances and Appeals/Student Conduct

Students may request waivers and exceptions to college policies by completing and submitting appropriate forms. Information and forms are available from the Admissions & Records Office.

The Vice President of Student Services is responsible for student conduct, discipline, appeals, student grievances and matters of student decorum or complaint. For more information call 306-3234.

Student Right to Know & Campus Security Act

Colleges are required to publish and make available certain crime statistics. Anyone wanting this information should contact Campus Security, Building 13, Room 28, or call 306-3420. Persons seeking information concerning completion or graduation rates should contact the Office of Instruction, Bldg. 8, Room 306, or call 306-3353.

Non-District Sponsored Transportation

Some classes may be conducted off campus. Unless specifically advised otherwise, students are responsible for arranging for their own transportation to and from the class site. Although the District may assist in coordinating the transportation and/or recommend travel times, route or caravanning, students are advised that the District assumes no liability or responsibility for the transportation, and any person driving a personal vehicle is not an agent of the District.

Field Trip/Excursion Guidelines

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If students choose to participate, they are advised that pursuant to California Code of Regulations, subchapter 5, section 55450, students have agreed to hold the District, its Officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with student participation in the activity.

Grade Option

Students may choose to receive either a letter grade, i.e., "A", "B", "C", "D", "F", or Credit/No Credit, i.e., Pass/Fail, in certain courses. Both methods of grading require the student to complete all assignments, exams, and/or class projects. Students who elect the credit/no credit option will be required to sign the appropriate forms in the Admissions & Records Office, or choose option on the web. This decision must be made during the first 30% of the class length and is irreversible.

Open Entry/Open Exit Variable Unit Courses

A number of courses in this schedule are designed as Open Entry courses. Students may enroll in these courses at any point in the semester provided that enough instructional hours remain to allow them to earn a minimum number of units for the course. No enrollment fee refund or fee credit is available if they earn fewer units than the number for which they enrolled.

Course Repetition

Policy permits a student to repeat certain activity courses for credit. Any activity course that may be repeated is so designated in the College Catalog. These courses require increasing levels of student performance or provide significantly different course content each subsequent semester. A student who has received a grade of "D", "F", or "NC" may, with authorization, repeat the course one time for the purpose of grade alleviation. Students may also re-enroll in non-activity, variable credit courses to complete course segments not yet initiated (e.g., students who have earned 1.5 units in BUS. 417 may re-enroll in BUS. 417 for an additional 1.5 units for a total of 3 units of completion.)

General College Policies & Information 65

Privacy Rights of Students - Annual Notification

The Family Educational Rights and Privacy Act (Section 438, Public Law 93-380, as amended) requires educational institutions to provide: access to official educational records directly related to the student; an opportunity for a hearing to challenge such records on the grounds that they are inaccurate, misleading, or otherwise inappropriate; that the College must obtain the written consent of the student before releasing personally identifiable information about the student except to those persons and agencies specified by the Act; and that these rights extend to present and former students of Cañada.

Education records generally include documents and information related to admissions, enrollment in courses, grades, and related academic information.

The Assistant Registrar has been designated Records Officer, as required by the Act. Education records will be made available for inspection and review, during working hours, by currently and formerly enrolled students, within 5 days following completion and filing of a request form with the Records Officer.

If a student wishes to challenge any information in the educational record, the student shall review the matter with the Records Officer. During the informal proceedings the Records Officer may make such adjustments or changes not constituting interference or injury of professional entries.

If these informal proceedings do not settle the dispute with the student's records, the student may submit a request in writing to the Designated Officer, the Dean of Enrollment Services, on forms provided by that office. The Designated Officer will then assign the matter within 10 college calendar days to a Hearing Officer. The Hearing Officer will set a date for the hearing. At the conclusion of the hearing he/she will render his/her decision to the President of Cañada who will make the final decision on what action is to be taken.

The student has the right to consent to disclosures of personally identifiable information contained in the student's education records except to the extent that FERPA authorizes disclosure without consent. One exception that permits disclosure without consent is disclosure to "college officials" with "legitimate educational interests." A college official is a person employed by the College or District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board of Trustees; a person or company with whom the College has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college official in performing his or her tasks. A college official has a "legitimate educational interest" if the official needs to review an education record in order to fulfill his or her professional responsibility and/or clearly specified duties.

The Act provides that Cañada may release certain types of Directory Information, unless the student submits in writing to the Records Officer that certain or all such information not be released without his/her consent. Directory Information at this College includes: (1) student name and city of residence, (2) participation in recognized activities and sports, (3) dates of attendance, (4) degrees, certificates, and awards received, (5) the most recent

previous educational agency or institution attended, (6) height and weight of members of athletic teams.

Upon request, the College discloses education records without consent to officials of another college in which a student seeks or intends to enroll.

Students have the right to withhold any item in "directory information," but must notify the College of such in writing (completion of College form, Request to Withhold release of Directory Information, available at the Admissions and Records Office) within 30 days of applying for admission to the College.

The eligible student (18 years and over) or parents (of a dependent student 17 years and under) have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirement of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue, SW
Washington, DC 20202-4605

A copy of the College policy, the Family Education Rights and Privacy Act (Section 438 P.L. 93-380), and other pertinent information is available for review and inspection in the Admissions & Records Office, Building 9, Room 120, during normal business hours.

Directory Information

Federal and State laws provide that the College may release certain types of "Directory Information" unless the student submits a request, in writing, to the Records Officer that certain or all such information is not to be released without his/her consent. "Directory Information" in the San Mateo County Community College District includes: student's name and city of residence, participation in recognized activities and sports, dates of enrollment, degrees and awards received, the most recent previous educational agency or institution attended, height and weight of members of athletic teams, student photographs and email addresses.

**PARTNERSHIP BETWEEN SFSU, THE UNIVERSITY CENTER,
SAN MATEO UNION HIGH SCHOOL DISTRICT AND
SEQUOIA UNIFIED HIGH SCHOOL DISTRICT
CENTER FOR TEACHER EFFICACY**

The Center for Teacher Efficacy is a pilot project designed to provide on-going, meaningful professional development opportunities for San Mateo County teachers so they can better prepare their diverse students for the future.

Local area teachers participate in “Differentiated Instruction” courses offered through the Center for Teacher Efficacy. Following a cohort model, teachers from both San Mateo Union High School District and the Sequoia Union High School District participate in sessions planned collaboratively between the partners.

As the teachers’ educational needs evolve, faculty from the San Francisco State University College of Education will offer them specialized classes addressing current issues.

For specific program information please contact:

Jeanne Gross, Dean
University Center & Academic Support Services
Email: gross@smccd.edu
650 306-3416

FROM SAN FRANCISCO STATE UNIVERSITY

SPANISH/ENGLISH INTERPRETATION CERTIFICATE PROGRAM

The Spanish English Interpretation Program (SEI) offers bilingual students the opportunity to develop the skills necessary to be interpreters in public and private sectors, such as the courts, state agencies, schools, medical settings, and businesses. Designed to prepare participants to pass the State of California Court Interpreter Certification Exam, the program will train bilingual students for a well-paid, flexible, and in-demand career.

Classes will be held in the evenings at the Cañada campus and will be taught by faculty who are state-certified court interpreters.

Please join us for our next Open House Events: Tuesday, December 4 at 6pm in the Learning Center, Building 9, Second Floor, and Tuesday, January 8 at 6 pm, Room 116. For more information check our website at: www.canadacollege.edu/university/interpretation.html, or call the University Center office at 650 306-3141.

CLASSES FOR SPRING 2008 AT CAÑADA COLLEGE

FL 400 Introduction to Interpreting (Spanish/English) (3 Units)

This intensive introductory course is designed for students who want to develop their English/Spanish skills in the field of legal/court interpretation and the medical evaluation system of workers' compensation. Following exercises to enhance memory and mental agility, students will learn interpreting theory. The fundamentals of simultaneous, consecutive and sight interpretation will be introduced with an emphasis on the criminal justice system and vocabulary development. This course is a comprehensive introduction to the language skills required to pass the state interpreter examinations.

Prerequisite: Passing score on SFSU written entrance exam, (or passing the state or federal written exam) and admission into the program.

Jan 29 – May 20, Lynch, Tuesday, 6:00 – 8:45, Room: 17-203

FL 401 Sight Translation (Spanish/English) (3 Units)

Prerequisite: Passing score on SFSU written entrance exam, (or passing the state or federal written exam) and admission into the program.

Jan 24 – May 22, Bishop, Thursday, 6:00 – 8:45, Room: 22-116

¿Eres Bilingüe?

Are you bilingual in English/Spanish?

Consider interpretation as a career!

Take classes in Spanish/English Interpretation here at Cañada College.

Court interpretation is a well-paid, flexible, challenging, and in-demand career.

OPEN HOUSE EVENTS:

Tuesday, December 4 at 6 pm - Learning Center, Building 9, Second Floor

Tuesday, January 8 at 6 pm - Building 22, Room 116

www.canadacollege.edu/university/interpretation.html

Or call us at 650 306-3399



FROM SAN FRANCISCO STATE UNIVERSITY
BACHELOR OF SCIENCE IN NURSING

The Bachelor of Science in Nursing Program prepares students for entry level positions in professional nursing practice. The program provides the basis for leadership and graduate education in nursing. Graduates are prepared for staff nurse positions in maternity, pediatrics, medical surgical nursing, gerontology, psychiatric/mental health and home care nursing. Graduates are eligible for RN licensure and Public Health Nursing Certification in California upon completion of the program. BSN graduates practice in a variety of settings including hospitals, community clinics, long term care, home care, and community health agencies. The program is approved by the California Board of Registered Nursing and accredited by the American Association of Colleges in Nursing (AACN) and the Commission on Collegiate Nursing Education.

For specific information including tuition and fees contact:
Sandy Ballance, Administrative Assistant
(650) 306-3193
Building 18-205
Email: sfsu_satellite_son@yahoo.com
For information regarding prerequisites specific to admission into the Nursing Program, refer to <http://www.nursing.sfsu.edu/Undergraduate.htm> (select Sequoia Satellite)

**CLASSES FOR SPRING 2008 AT
CANADA COLLEGE (COHORT 3
– LEVEL FIVE)**

For schedule information including classrooms, please log in to the website: www.canadacollege.edu/university.

NURS 556 Nursing Leadership (3 Units)

Leadership and management theories and professional trends concerning nursing practice, education, nursing theories, and health care policies and development of group problem solving skills and change strategies. Transition to professional nurse role. Prerequisites: all Semester 4 Nursing courses. Must be taken concurrently with all Semester 5 Nursing courses.
Jan 25 – May 23, Instructor: TBA, Friday, 3:30 – 5:30, Room: TBA

NURS 557 Capstone Practicum VII (3 units)

Promotes independence in the synthesis and practice of biophysical and psychosocial nursing care to specific client groups across the life span. Leadership and management concepts are applied with a variety of settings. Prerequisites: all Semester 4 Nursing courses. Must be taken concurrently with all Semester 5 Nursing courses.
Date: TBD, Instructor: TBA, Days: TBD, Time: TBA, off campus

Technical Skills Laboratory

Laboratory experience emphasizing selected complex technical skills. Extra Fee required. Prerequisites: all Semester 4 Nursing courses. Must be taken concurrently with all Semester 5 Nursing courses.
Jan 25 – May 23, Instructor: TBA, Friday, 8:00 – noon, Room 18-205

**CLASSES FOR SPRING 2008 AT
CANADA COLLEGE (COHORT 4
– SEMESTER TWO)**

For current information, please refer to the following Web address: <http://www.nursing.sfsu.edu/Undergraduate.htm> (select Sequoia Satellite)

NURS 321 Pathophysiology (3 units)

Pathophysiological changes in the acutely ill patient. Intersystem approach incorporating related laboratory values, drug therapies, and nursing interventions. Prerequisites: all Semester 1 Nursing courses. Must be taken concurrently with all Semester 2 Nursing courses.
Jan 24 – May 22, Instructor: TBA, Thursday, Time: TBA, Room: TBA

NURS 322 Med/Surg Theory (3 Units)

Medical-surgical nursing theory, concepts, and principles relevant to nursing care of acute and chronically ill adults using a systems approach. Application of the nursing process to optimize patient outcomes. Prerequisites: all Semester 1 Nursing courses. Must be taken concurrently with all Semester 2 Nursing courses.
Jan 29 – May 20, Instructor: TBA, Tuesday, Time TBA, Room: TBA

NURS 323 Med/Surg Nursing Practicum III (3 Units)

Application of theoretical knowledge and technical skills in providing nursing care to acutely ill, chronically ill, and convalescing adults in a variety of settings. Prerequisites: all Semester 1 Nursing courses. Must be taken concurrently with all Semester 2 Nursing courses.
Jan 25 – May 24, Instructor: TBA, Day: TBA, off campus

NURS 324 Geriatric Nursing Theory (3 Units)

Biopsychosocial concepts and geriatric nursing theory. Physical, psychological, and cognitive changes and their impact on social function from a health and illness perspective using a systems framework. Vulnerabilities, health risks, and selected nursing interventions. Prerequisites: all Semester 1 Nursing courses. Must be taken concurrently with all Semester 2 Nursing courses.
Jan 24 – May 22, Instructor: TBA, Thursday, Time TBA, Room: TBA

FROM SAN FRANCISCO STATE UNIVERSITY

EXECUTIVE MASTER OF BUSINESS ADMINISTRATION

The San Francisco State University Executive MBA Program is a cohort-based program designed to prepare working professionals to become tomorrow's business leaders. This fixed curriculum program meets each Saturday throughout the semester at the Cañada College Campus's University Center as students take two courses per term over 23 months. Specialized* courses include seminar courses in leadership, international business, international business negotiation, emerging issues in management, and strategic management.

The program is fully accredited by AACSB International as well as the WASC and completion of the program earns students a full SFSU MBA. To enter the program, you must first complete the SFSU College of Business EMBA application process and be admitted to the program provided you meet the requirements.

The application process is outlined at http://cob.sfsu.edu/emba/admission_proc.cfm
*Actual courses to be offered in each cohort are subject to change.

For specific program information including tuition and fees, please contact:

Crystal Kam, MBA, Assistant Director
(415) 817-4320
Email: emba@sfsu.edu

Aaron Anderson, PhD, Director
(415) 817-4321
Email: runner@sfsu.edu

Web address: www.cob.sfsu.edu/emba/

CLASSES FOR SPRING 2008 AT CAÑADA COLLEGE

BUS 885 Corporate Financial Management (4 Units)

Corporate finance: financial statement analysis, valuation, capital budgeting, capital structures, dividend policy and risk management.
January 5-April 12, Instructor: TBA, Saturday, Time: TBA, 22-116

BUS 859 International Business Negotiating (3 Units)

Development on intercultural negotiating skills through cases involving protagonists, organizational contexts, and situations.
January 5- April 12, Baack, Saturday, Time: TBA, 22-116

BUS 882 Computer Information Systems (4 Units)

Information systems architecture and internet/intranet sites in information technology (IT) strategy, N-tier IT solutions development tools, and project management methodology for IT solutions. In-depth treatment of IT solution specifications, IT architecture development tools and IT infrastructure.
April 19-July 26, Instructor: TBA, Saturday, 9:00-12:30 AM, 22-116

IBUS 818 International Business Leadership (3 Units)

Challenges that multinational firms are faced with and strategies they use to effectively manage their workforce in culturally and geographically diverse environments.
April 19-July 26, Instructor: TBA, Saturday, 1:30-5:00 PM, 22-116

The Business Administration degree program provides a foundation in the basic concepts and practices of the business community through a broad education in core business courses and specialty courses. The program prepares students to think creatively and to exercise critical judgment in the making of business decisions. Graduates can pursue careers in a variety of fields in both the public and private sector. Eleven concentrations are available on the SFSU campus. Upper-level courses for the Bachelor of Science in Business Administration are offered at Cañada.

For specific program information please contact:

Armen Perez, Academic Operations Coordinator

(415) 338-3650

Email: armen@sfsu.edu

Web address: <http://cob.sfsu.edu/COB/programs/pathway/>

For tuition and fees: <http://www.sfsu.edu/~bursar/fecpayment/index.htm>

CLASSES FOR SPRING 2008 AT CAÑADA COLLEGE

See <http://www.canadacollege.edu/university> for classroom information.

For a complete listing of courses, please refer to the SFSU on-line class schedule at <http://www.sfsu.edu/online/classch.htm>

BUS 690 Seminar in Business Policy and Strategic Management (3 units)

Capstone seminar in business policy and strategic management. Emphasizes international environment. Solutions to organizational and functional problems through case studies. Prerequisites: Average grade of C- in MKTG 431, ISYS 363, DS 412, FIN 350, BUS 360, and MGMT 405.

Jan 28 – May 19, Kowalczyk, Monday, 1:10-3:55, Room: 22-116

MGMT 407 Economics for Managers (3 units)

Macroeconomic and microeconomic environments within which business organizations operate. Applications of economic theory to business operations and management decisions on a local, national, and international basis. Prerequisite: DS 110, Econ 100, 101.

Jan 28 – May 19, Wenzel, Monday, 7:00 PM -9:45 PM, Room: 22-116

**La Universidad Estatal de San Francisco
ha llegado a nuestra comunidad!**

!Ya no tienes que ir tan lejos para obtener tu título universitario!

El Centro Universitario de Cañada College, en coordinación con la Universidad Estatal de San Francisco, te ofrece las carreras de Enfermería, Administración de Empresas, Desarrollo del Niño y del Adolescente, así como la Maestría en Administración de Empresas.

Gracias al Centro Universitario ahora podrás obtener tu título universitario en Cañada College

Aquí encontrarás las mejores oportunidades para obtener tu título universitario:

- Educación de calidad a bajo costo
- Clases de inglés y todas las materias que te prepararán para ingresar a la universidad
- Orientación académica

!No dejes pasar esta oportunidad! Llama a Ricardo Flores al teléfono 650 306-3399 o visítanos en nuestras oficinas ubicadas en el edificio 22 de Cañada College.

The Child and Adolescent Development (CAD) Program is an interdisciplinary cross-professional Bachelor of Arts major for students interested in studying and working with issues related to children, adolescents, youth, and families. Affiliated with the Marian Wright Edelman Institute of San Francisco State University, the major is designed for breadth of knowledge about child and adolescent development and its applications to services for children and families, research, and public policy development. Core courses as well as courses in two out of four concentrations within the major are available on the Canada campus. These concentrations are:

Young Child and Family – Confers a BA degree as well as a Child Development permit for work as a licensed child care provider.

School-Age Child and Family – Confers a BA degree that prepares students for work with elementary school children and for entry into the post-baccalaureate SFSU Teaching Credential Program.

The curriculum requires 34-39 units in the core subject areas that are applicable to all four concentrations, plus 21-29 additional units required in the concentration. Students must be admitted to SFSU as juniors to participate in the program.*

For program information, please contact:

Janet Egiziano, MA
Associate Director
Marian Wright Edelman Institute
(415) 405-3560
Email: jmliziano@sfsu.edu

CLASSES FOR SPRING 2008 AT CAÑADA COLLEGE

For a complete listing of Spring 2008 classes offered on the Canada campus, classroom information, beginning, and end dates, go to <http://cad.sfsu.edu> and click on "Off-Campus Programs" or www.canadacollege.edu/university

*Non-CSU students who meet specific criteria may be eligible to take up to two courses at reduced fees in the CAD major before being admitted to SFSU. For details, contact Janet Egiziano at the numbers listed above.

Preparing to TRANSFER into the SFSU Child and Adolescent Development Program?

You can take all your GE and ECE classes at Cañada College, and then take all the SFSU classes to earn your Bachelor's in Child and Adolescent Development right here on the Cañada campus.

➤ Seek early advising from a Cañada College Counselor to develop an educational plan to complete:

30 units of general education
6 units of prerequisites in the CAD major
24 additional units for a total of 60 transferable units

➤ Obtain transcripts from all institutions you have attended

➤ Meet with a transfer counselor at Cañada College or SFSU to ensure you are ready to apply for admission

➤ Apply to SFSU online at <http://www.sfsu.edu/apply.htm>

➤ Meet with a SFSU CAD advisor (appointments available Thursdays

2 – 4 pm, Bldg. 22, Room 107 at Cañada College).

E-mail Janet Egiziano at jmliziano@sfsu.edu

For more information, visit <http://www.sfsu.edu/prospect/transfer.htm> and <http://www.cad.sfsu.edu> or contact the University Center office at

650 306-3141 or 650 306-3399 or www.canadacollege.edu/university

UNIVERSITY CENTER AT CAÑADA COLLEGE

Taking You to a Higher Degree

Dear Interested Student,

More than 390 students have already earned bachelor's degrees, master's degrees, or teaching credentials from San Francisco State University (SFSU) while studying on-site at Cañada College. And recently, 50 high school teachers participated in "Differentiated Instruction" courses offered as a result of a partnership between the SFSU College of Education, Cañada College, and the San Mateo and Sequoia Unified High School Districts.

During the academic year 2007-2008, many students have continued taking advantage of our accessible academic programs, convenient schedule, and supportive learning environment as they work toward their advanced degrees.

The Cañada College University Center has established the following program partnerships:
San Francisco State University:

- Bachelor of Arts in Child and Adolescent Development
- Bachelor of Science in Nursing
- Upper-level courses in Business Administration
- Executive Master's in Business Administration
- College of Education courses for the professional development of local high school teachers
- Certificate in Spanish/English Interpretation (Legal, Court & Medical) *NEW

Watch for these programs we are developing in partnership with **California State University East Bay:**

- Bachelor of Arts in Liberal Studies *NEW
- Bachelor of Arts in Health Science *NEW

You can learn about the University Center by attending Open House events, by visiting our office located in Building 22, by accessing www.canadacollege.edu/university, or by calling 650 306-3399.

Sincerely,

Jeanne Gross,

Dean, University Center/Academic Support Services

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4200 Farm Hill Boulevard
Redwood City, CA 94061
650 306-3100

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ON-SITE BACHELOR AND GRADUATE DEGREE PROGRAMS
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UNIVERSITY CENTER

