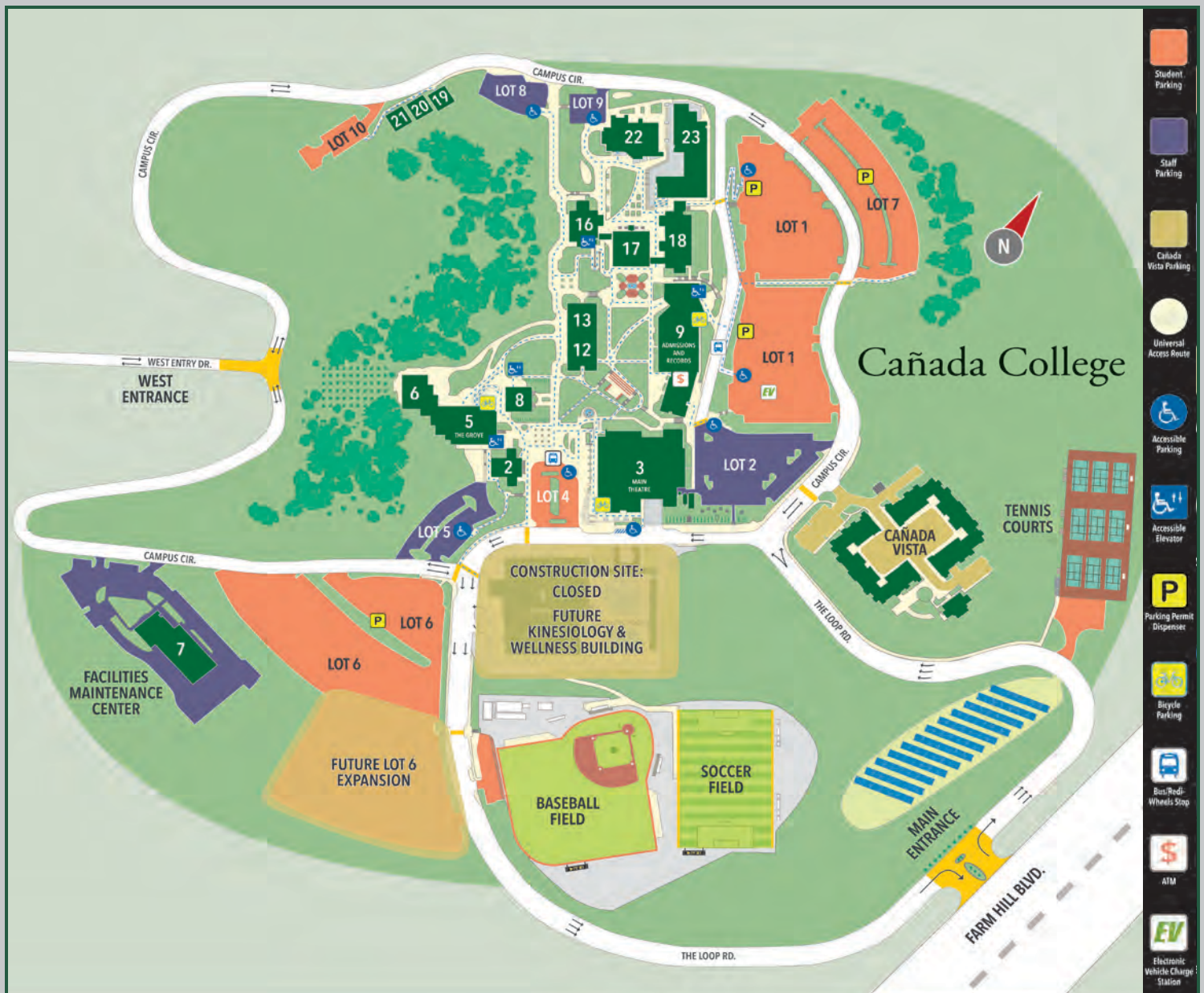




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# IMPORTANT DATES - SUMMER 2020

## PRIORITY REGISTRATION DATES:

To receive a priority registration date, students must be in good standing. "Good Standing" is defined as students who are not on academic/progress probation (for two consecutive semesters), or on dismissal, or have not earned more than 100 degree applicable units.

- April 17 ..... Counselors' deadline to submit Student Educational Plans for students (Noon)
- April 24 ..... Priority registration for EOPS, DRC, CalWORKs, Veterans and Foster Youth. Current Student Educational Plan required except for Foster Youth
- April 25 ..... Online registration for ALL students

## ACADEMIC CALENDAR

- June 15** ..... **Summer Classes begin**
- June 15-18** ..... **Late registration on a space available basis (See Instructor for permission to add a course)**
- July 3 ..... Independence Day Observed (Holiday)
- June 7-12 ..... JAMS week - Math Jam, Physics Jam, Word Jam (registration now open)
- June 15-July 25 ..... 6-week Summer Session
- June 15-August 8 ..... 8-week Summer Session
- July 1-31 ..... UC Admission Application period for winter 2021 quarter
- July 25** ..... **6-week Summer Session ends**
- August 1-31 ..... CSU Admission Application Deadline for Spring 2021 semester
- August 8** ..... **8-week Summer Session ends**

Grades are available on WebSMART beginning August 13 in the afternoon. Grades are NOT mailed.

## IMPORTANT SUMMER INFORMATION:

The last day to withdraw from a Summer Session course with eligibility for refund is 10% of the scheduled length of the course. The last day to withdraw from a Summer Session course without it appearing on the student transcript is 20% of the scheduled length of the course. PLEASE NOTE: For exact deadline date, check course in WebSmart: <https://websmart.smccd.edu>.

# FINAL EXAMS

**Final examinations for all summer classes will be held on the last meeting day of the class. Please note:** College offices are CLOSED ON FRIDAYS DURING SUMMER.





# WELCOME TO CAÑADA COLLEGE



Welcome to Cañada College! I am pleased that you have chosen our College to pursue your educational goals and career aspirations.

For over 50 years, Cañada College has provided enriching and life-changing educational opportunities for the residents of San Mateo County. With the support and guidance from award-winning faculty and staff, students can pursue certificates and degrees for career training or to serve as a transfer gateway to four-year colleges and universities.

Here at Cañada, you will have the opportunity to choose from hundreds of day, evening, and weekend courses in more than 40 quality instructional programs, including sciences, business, multi-media, medical assisting, the arts, and technical training. The College also provides extensive basic skills training and innovative student support services in counseling, orientation, certificate and degree planning, transfer assistance, and tutoring.

Part of a college experience is becoming involved both in and outside of class and I encourage you to join in co-curricular activities, including: student government, intercollegiate athletics, student clubs, honors societies with whom you can share and exchange ideas. Use this time to get to know your instructors and visit them during their office hours if you have any questions or need additional help.

I owe my career opportunities to the foundation established as a student in community college. I am honored to be a part of the caring Cañada family who stands ready to help you reach your goals and fulfill your dreams. We are happy to support you along your academic journey. From here, you can go anywhere!

Sincerely,

Jamillah Moore, Ed.D., *President*

## COMMUNITY EVENTS CALENDAR



### CAÑADA DIGITAL ARTS DEPARTMENT SHOWCASE

Friday, May 15, 2020

7 p.m. - 9 p.m. in the Cañada College Main Theatre

### REDWOOD SYMPHONY CONCERTS

All concerts held in Cañada College Main Theatre

**Saturday, June 6, 2020**

Pre-concert lecture at 7 p.m.; Concert at 8 p.m.

Anna Clyne: *Masquerade*

Ravel: *Piano Concerto for the Left Hand*

Natalya Lundtvedt, piano

Shostakovich: *Symphony No. 4*

**Saturday, July 25, 2020**

Concert at 8 p.m. (No pre-concert lecture)

Midsummer Classics

Mozart: *Overture to The Impresario*

Mozart/Timo Andres: *L. Concerto No. 26 ("Coronation")*

West Coast Premiere of concerto re-composition

Louise Costigan-Kerns, piano

Beethoven: *Symphony No. 1*





# GENERAL INFORMATION

## Cañada College Administration

Jamillah Moore, Ed.D., *President*  
Graciano Mendoza, *Vice President, Administrative Services*  
Manuel Alejandro Pérez, Ed.D., *Vice President, Student Services*  
Tammy Robinson, Ed.D., *Vice President, Instruction*  
Hyla Laceyfield, *Interim Dean, Business, Design & Workforce*  
James Carranza, *Dean, Humanities & Social Sciences*  
Karen Engel, Ph.D., *Dean, Planning, Research & Institutional Effectiveness*  
Max Hartman, *Dean, Counseling Services*  
Matais Pouncil, Ed.D., *Interim Dean, Science & Technology*  
David Reed, *Dean, Academic Support and Learning Technologies*

## Board of Trustees

Cañada College is part of the San Mateo County Community College District which also operates College of San Mateo and Skyline College in San Bruno. The District and its Colleges are governed by a six-member Board of Trustees, five elected at large for four-year terms by County voters and one elected by students in the District for a one-year term.

Karen Schwarz, *President*  
Thomas A. Nuris, *Vice President-Clerk*  
Maurice Goodman, *Trustee*  
Richard Holober, *Trustee*  
Dave Mandelkern, *Trustee*  
Jordan Chavez, *Student Trustee*  
Michael Claire, *Interim District Chancellor*

## Acknowledgements

José Peña, *Curriculum & Instructional Systems Specialist*  
Jose A. Garcia, *Design/Layout/Production*  
Cover photo: *LUI Photography*

## Accreditation

Cañada College is accredited by the Accreditation Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education. The Office of Private Postsecondary Education also approved Cañada College to offer courses to U.S. Veterans for collection of veterans' benefits. The accreditation reports and approval are available for review in the Office of the President.

## Mission Statement

Cañada College provides our community with a learning-centered environment, ensuring that all students have equitable opportunities to achieve their transfer, career education, and lifelong learning educational goals. The college cultivates in its students the ability to think critically and creatively, communicate effectively, reason quantitatively, and understand and appreciate different points of view within a diverse community.

## Americans with Disabilities Act Statement

This document may be made available in alternate format as a reasonable accommodations for a person with a documented disability. To request a reasonable accommodation, please contact the Disability Resource Center at 650.306.3259 (V) or 650.306.3161 (TDD/TTY) a minimum of five (5) work days prior to the date needed.

In implementing education reform initiatives, Cañada abides by Section 504 of the Rehabilitation Act of 1973 and Title II of the American with Disabilities Act (ADA), which prohibits discrimination on the basis of disability. Section 504 prohibits recipients of federal funds from discriminating on the basis of disability. Title II of the ADA prohibits discrimination on the basis of disability, in state and local government services by state and local governmental entities, whether or not they receive federal funds. This includes Cañada College of the San Mateo Community College District.

Cañada College is dedicated to implementing education reform initiatives and providing services and equitable opportunities to students with disabilities comparable to those given to their nondisabled peers.

## Accuracy Statement

Cañada College and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of Cañada College for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

## Use of Photography

Cañada College, a non-profit California Community College, reserves the right to take and use photographs, video and electronic images of students and visitors taken on college property and at college-sponsored events for marketing and promotional purposes. Objection must be made in writing to the Community Relations & Marketing Office.

## Cañada College: An Equal Opportunity Institution

Cañada College provides equitable access to education and equal opportunity in employment. Cañada College is committed to providing an environment free from gender-based discrimination and harassment. As such, Cañada does not tolerate any kind of gender-based sexual assault or harassment, as well as discrimination on the basis of race, sex, age, color, religion, national origin, marital status, veteran status, sexual orientation, or disability. Consistent with its commitment to addressing gender-based discrimination and harassment, Canada complies with Title IX, the Higher Education Amendment of 1972, which prohibits discrimination on the basis of sex in education programs and activities.

Anyone who believes they have been subjected to gender-based discrimination or harassment is encouraged to report these incidents. Upon receiving a report, the college will respond promptly, equitably, and thoroughly, in addition, the college will take the necessary steps to prevent the recurrence of discrimination or harassment and correct its effects, where appropriate.

## CONTACT US

Academic Support & Learning Technologies Division	306-3377
Admissions & Records/Registration	306-3226
Adult Education, College and Career Education Leadership (ACCEL)	306-3473
Articulation Office	306-3479
Assessment Tests	306-3452
Bridge to Opportunities Peer Mentoring Program	306-3345
Bookstore	306-3313
Box Office	306-3396
Business Office/Cashier/Operations	306-3270
Business, Design, & Workforce	306-3201
Business Hub	306-3380
CalWORKs	306-3300
Career Center	306-3401
Center for Student Life & Leadership Development (ASCC)	306-3364
College for Working Adults (CWA)	306-3310
Coop Ed /Work Experience Program	306-3367
Counseling/Welcome Center	306-3452
Directory Assistance	306-3100
Disability Resource Center	306-3259
Rediwheels (Disabled)	482-9360
EOPS/CARE	306-3300
ESL and CBET Program	306-3388
Facilities Usage/Rental	306-3271
Financial Aid	306-3307
Health Center	306-3309
Honors Transfer Program	306-3297
Housing (Off Campus) Information	306-3373
Humanities & Social Sciences Division	306-3336
International Student Center	381-3544
Kinesiology, Athletics & Dance	306-3341
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Medical Assisting Program	306-3392
Menlo Park Site	325-0164
Middle College High School	306-3120
Outreach Office	306-3444
President's Office	306-3239
Personal Counseling Center	306-3259
Promise Scholars Program	306-3384
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Science and Technology Division	306-3291
SparkPoint at Cañada College	381-3550
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Student Life & Leadership Development	306-3364
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# STEPS TO SUCCESS AT CAÑADA

## 1 APPLY TO ATTEND (Required)

Complete an online application for admissions: [canadacollege.edu/admissions/apply.php](http://canadacollege.edu/admissions/apply.php)  
You will receive an email confirming your application. See pages 6-8.

## 2 APPLY FOR FINANCIAL AID

You may qualify for a variety of state and federal financial aid programs depending on your financial need and legal residency status. See pages 8-11; Visit: [canadacollege.edu/financialaid/](http://canadacollege.edu/financialaid/)



### NEW / RETURNING STUDENTS

This is for students who were not enrolled in Cañada College, College of San Mateo, or Skyline College or attended while in High School within the past three terms, and have a goal/plan of:

- Associate Degree or Certificate
- Transfer to 4-Year School
- Basic English/Math/Reading Skills
- Undecided Goal

## 3 ATTEND NEW STUDENT ORIENTATION, PLACEMENT/ASSESSMENT (Required)

Register for the Orientation by calling 650-306-3452. Orientation provides general overview of information, resources, and tools. If you are unable to attend an in-person orientation, we now have available an Online Orientation option you can access from WebSMART, [websmart.smccd.edu](http://websmart.smccd.edu). Bring a copy of your high school or college transcripts with you to orientation to expedite the placement process. Visit: [canadacollege.edu/orientation/index.php](http://canadacollege.edu/orientation/index.php)

## 4 ATTEND A COUNSELING SESSION (Required)

Meet with a counselor to help develop your educational plan and select classes. See page 11; Visit: [canadacollege.edu/counselingcenter/](http://canadacollege.edu/counselingcenter/)

### OTHER STUDENTS

- Students transferring from another college or university
- Taking Classes for Job Training/Personal Enrichment
- Taking Classes to Fulfill Another College's Requirements

## 3 MEET WITH A COUNSELOR TO DISCUSS AND/OR CLEAR PREREQUISITE REQUIREMENTS BEFORE REGISTERING FOR CLASSES (As Needed)

Bring a copy of your high school transcripts or any college transcripts with you.

## 4 SUBMIT TRANSCRIPTS FROM OTHER COLLEGES (IF ANY) TO ADMISSIONS & RECORDS, OTHERWISE GO TO STEP 5

### ALL STUDENTS

## 5 REGISTER FOR CLASSES (Required)

See registering using WEBSMART ([websmart.smccd.edu](http://websmart.smccd.edu)) on page 12.

## 6 PAY FEES (Required)

Students will be dropped for non-payment of fees (if **balances are not paid within 7 business days of registration**).  
**Please note:** Students will not be permitted to register with an outstanding balance. See pages 13-15.

## 7 ARRANGE TRANSPORTATION AND PARKING

See page 15; Visit: [canadacollege.edu/about/parking.php](http://canadacollege.edu/about/parking.php)

## 8 PURCHASE OR RENT BOOKS (Required)

See page 16; Visit: [bookstore.canadacollege.edu/home.aspx](http://bookstore.canadacollege.edu/home.aspx)

## 9 GET INVOLVED WITH CAMPUS CLUBS AND TAKE ADVANTAGE OF SUPPORT SERVICES

See pages 16-24; Visit: [canadacollege.edu/studentlife/clubs.php](http://canadacollege.edu/studentlife/clubs.php)

## 10 ATTEND CLASSES (Required)

# STEP 1. APPLY TO ATTEND

All classes at Cañada College are open to the public. Registration is open for:

- Any person 18 years of age or older with or without a high school diploma.
- Any high school graduate or recipient of the California Certificate of Proficiency of Equivalency or GED (regardless of age).
- Students who have completed the 9th grade or above with written permission from the school principal and parent. See special admission process for high school students.

## Admissions & Records Office

Building 9, 1st Floor  
(650) 306-3226

Hours:

Monday & Thursday 8:00 a.m. to 4:30 p.m.

Tuesday & Wednesday 8:00 a.m. to 7:00 p.m.

Friday 8:00 a.m. to 12:00 p.m. (Closed Fridays during summer)

- Check website for holiday closures or extended hours at the beginning of the semester.

## To apply:

### Complete an online application for admissions:

[canadacollege.edu/admissions/apply.php](http://canadacollege.edu/admissions/apply.php)

Once the application for admission is processed, all students will receive an email with the information below:

1. Your **student identification number** which will begin with a "G." This number is required for the enrollment process and to maintain your student information.
2. A college email account will be assigned to you after completing registration and clearing student fees. In that email, you will find login information for your website account.
3. Login to your WebSMART student account to find your email address and password. All college electronic communication will go to your personal email account until you have completed registration and have cleared fees.

## Definitions of Student Classifications

- **New Student:** You are a new student if you have never registered at Cañada, CSM or Skyline College before. If you attended Cañada as high school student, you are still considered a "new" college student.
- **Returning Student:** If you have not attended any of the last three semesters (including summer session) at Cañada, CSM or Skyline you must submit an Application for Admissions for the Summer 2020 Semester.
- **New Transfer Student:** If you have attended a college or university other than Cañada College, CSM or Skyline College, you are a new transfer student at Cañada College.
- **Continuing Student:** You are a continuing student if you were enrolled at Cañada, CSM and/or Skyline College any semester since Summer 2019.

- **Concurrent High School Student:** You are a concurrent high school student if you are taking classes at college while attending high school.

## Special Application Processes

There are additional application processes for certain groups of students. Special applications are required of:

- Concurrently Enrolled High School Students: [canadacollege.edu/concurrent](http://canadacollege.edu/concurrent)
- F-1 International Students: [canadacollege.edu/international](http://canadacollege.edu/international)
- Middle College High School Students: [canadacollege.edu/middlecollege](http://canadacollege.edu/middlecollege)
- Radiological Technology Students: [canadacollege.edu/radtech](http://canadacollege.edu/radtech)
- CWA - College for Working Adults: see page 51, [canadacollege.edu/CWA](http://canadacollege.edu/CWA)
- Cañada College Promise Scholars Program: see page 21, [canadacollege.edu/promise](http://canadacollege.edu/promise)

## Concurrently Enrolled High School Students

The College Connection Concurrent Enrollment Program is designed to provide current high students the opportunity to get an "early start" on their college experience while still enrolled in high school.

An Admissions Application and College Connection Course Request Form should be submitted as early as possible to ensure best consideration for classes and no later than one week before classes begin.

**Please Note:** Home schooled students are required to submit a copy of the private school affidavit confirmation in addition to the College Connection Course Request Form.

Enrollment fees are waived for students enrolled in California high schools if they are registered in 11 or less units. If the student exceeds 11 units they are required to pay all fees for all units in which they are enrolled.

Non-resident fees are waived for all high school students taking 11 or less units. If the student exceeds 11 units they are required to pay all fees for all units in which they are enrolled. Student body fees are optional for California high school students.

## To apply:

1. Review College Class Schedule in print or online at [websmart.smccd.edu](http://websmart.smccd.edu) or meet with your high school counselor to select your college courses.
2. Apply online at [canadacollege.edu/admissions/apply.php](http://canadacollege.edu/admissions/apply.php). (You will be notified of admission by email or postal mail after submitting the application)
3. If you are planning to enroll in an English, math or any course that requires a prerequisite, you must make an appointment to see a college counselor. To make the appointment with the counselor, call 650-306-3452.
4. Complete and obtain the required signatures on the College Connection Course Request Form. The form is available at [canadacollege.edu/concurrent](http://canadacollege.edu/concurrent) and from your high school counselor's office.



5. Upload your completed College Connection Course Request form to Admissions and Records. You are notified of eligibility to enroll by mail or email. The steps for uploading are:
  - Save your document to an electronic device that will allow you to upload
  - Log in to [websmart.smccd.edu](https://websmart.smccd.edu)
  - Click on student tab
  - Click on "College Connection Application"
  - Upload your form and submit (Please Note: You may also submit your Course Request form via Fax (650-306-3113), email ([huynhv@smccd.edu](mailto:huynhv@smccd.edu)), or in person (Build. 9-1st Floor).
6. Students with documented disabilities who would like academic accommodations for their college classes should contact the Disability Resource Center (650-306-3259).

## International Student Center (Students on F-1 Visa)

Building 3, Room 103  
 Phone: (650) 381-3544  
 Email: [caninternational@smccd.edu](mailto:caninternational@smccd.edu)  
 Web: [canadacollege.edu/international](https://canadacollege.edu/international)

F-1 visa students and students on other non-immigrant visas (J-1, B-1/B-2, etc.) who are interested in changing status to F-1 may apply as an international student. Please read below for admissions requirements.

Generally, the Fall Semester deadline is July 1st and the Spring Semester deadline is November 15th. These deadlines may be extended for students currently in the USA. Complete information and a link to the online application is available at: [canadacollege.edu/international](https://canadacollege.edu/international).

### To apply as an international student, submit the following:

- Proof of English proficiency (iBT TOEFL score of 56, IELTS score of 5.5, Duolingo score of 85). Please visit our website for other English proficiency guidelines.
- Financial document showing available funds for tuition and living expenses of at least \$25,400
- High school and/or college transcripts with English translations
- Copy of passport
- Nonrefundable \$50 USD application fee
- F-1 Transfer students: Copy of current I-20, F-1 Visa, Current transcript, I-94
- Under 18 years old: minor consent form, proof of high school equivalency

**F-1 Concurrent Enrollment:** Students who are legal residents of another country and are in the United States temporarily with an I-20 to study at another institution may be admitted as part-time students at Cañada College with the approval of the International Student Center. Please contact us for instructions: [caninternational@smccd.edu](mailto:caninternational@smccd.edu)

**Other Nonimmigrant Visas** (J-1, H-4, etc.) are eligible to register for classes by completing an OpenCCC application at <https://canadacollege.edu/admissions/apply.php> and submitting a passport copy, visa, and I-94. All students on nonimmigrant

visas are required to pay enrollment fee and nonresident fees. Nonimmigrants on tourist visas (B-1/B-2) are not eligible to enroll in community college classes. Please contact the International Student Center if you have any questions. [caninternational@smccd.edu](mailto:caninternational@smccd.edu)

## SUHSD Middle College Program

Building 5, Room 226  
 Phone: (650) 306-3120  
 Email: [canadamiddlecollege@smccd.edu](mailto:canadamiddlecollege@smccd.edu)  
 Web: [canadacollege.edu/middlecollege](https://canadacollege.edu/middlecollege)

This program is a joint partnership between the Sequoia Union High School District and Cañada College to provide opportunities for high school students to take their courses at Cañada College and earn credits for both high school and college. To participate, students must generally meet the following criteria:

- Will be a junior or senior in good standing with a GPA of 2.0 or above.
- Be on track for graduation: Minimum 90 credits for a junior, Minimum 145 credits for a senior
- Have the ability to thrive in an alternative environment
- Desire to complete high school and begin college courses
- Demonstrate the maturity to cope with the challenges and relative freedom of a college environment
- Be a resident of Sequoia Union High School District
- Demonstrate ability to complete college-level work

### To apply:

- Complete the Middle College Application from [canadacollege.edu/middlecollege](https://canadacollege.edu/middlecollege)

More information is available at the Middle College Program web page at [canadacollege.edu/middlecollege](https://canadacollege.edu/middlecollege).

Note: Enrollment fees are free if students are taking fewer than 11.5 units.

## Radiologic Technology

Office: Building 18, Room 109  
 Phone: (650) 306-3154  
 Email: [canscitech@smccd.edu](mailto:canscitech@smccd.edu)  
 Web: [canadacollege.edu/radtech](https://canadacollege.edu/radtech)

This program accepts students for fall term only, and requires an additional paper application with a deadline of April 1 of each year.

### To apply:

- Complete an online application for admissions: [canadacollege.edu/admissions/apply.php](https://canadacollege.edu/admissions/apply.php)
- Complete the Radiologic Technology Program Application: [canadacollege.edu/radtech](https://canadacollege.edu/radtech)

If a student is taking prerequisites to enter the program, they do not need to submit an application until the year of intended acceptance into the program. The information on application, prerequisite requirements, and selection criteria is available at [canadacollege.edu/radtech](https://canadacollege.edu/radtech). Visit our web site for further information about the program.

Note: Please read the comprehensive information provided on the website before contacting the Department.

## Student Residency Categories

Residency status is determined by the information provided by the student on the Application for Admission. Students who do not meet residency requirements will be classified as non-residents for tuition purposes only. "In order to establish a residence, it is necessary that there be a union of act and intent."

You are a resident if:

- You intend to make California home for other than temporary purposes.
- You have lived in California one year and one day prior to the start of the semester and meet eligibility requirements for establishing California residency.
- You have applied or received your immigrant status one year and a day prior to the start of the semester in addition to the above requirement.

You are a non-resident if the following is less than a year before the first day of the term you plan to attend:

- You have not lived in California one year and one day prior to the start of the semester, even though you are a U.S. citizen or legal immigrant.
- You have registered and voted in a state other than California.
- You have petitioned for divorce in a state other than California.
- You have attended an out-of-state educational Institution as a resident of that state.
- You have declared non-residence for California State income tax purposes.

You are a non-resident and ineligible to establish California residency for tuition purposes if:

- You have been approved for admission as an International Student (F1).
- You are in the United States on a temporary visa/non-immigrant status.

### AB 540

Under Assembly Bill 540 (AB540), you may be exempt from paying non-resident tuition if you attended a combination of California high school, adult school, and community college for the equivalent of three (3) years or more OR have three (3) or more years of California high school coursework and attended a combination of California elementary, secondary, and high school of three (3) years or more, AND received a California high school diploma or its equivalent, such as a GED or passing the California High School Proficiency Exam (CHSPE). If you are qualified, please complete the AB540 form and submit it by fax (650) 306-3113, by mail, or in-person to the Admissions and Records Office. Obtain the form from our web site: [canadacollege.edu/forms/residency.php](http://canadacollege.edu/forms/residency.php) or from the Admission and Records office.

This law does not apply to non-immigrant students such as F, H, or J, visa holders.

This law does not change or grant residency status; it exempts students from non-resident tuition.

There is no time limit on how far in the past the student might have attended and graduated from a California high school.

Students who meet the exemption requirements may be eligible for state-funded financial assistance programs under AB 131 (California Dream Act). These programs include the California College Promise Grant (CCPG - Formerly known as the Board of Governors Fee Waiver), services through EOPS, CARE and Cal-WORKs, and the ability to apply for the Cal Grant Entitlement and Competitive programs each year. For more information on Cal Grant eligibility as an AB 540 applicant, please see <https://dream.csac.ca.gov/>. Only U.S. Citizens or legal residents may qualify for federal aid.

The information submitted to the College will remain confidential. Other resources include: [www.AB540.com](http://www.AB540.com), <https://immigrantsrising.org>, and [www.caldreamact.org](http://www.caldreamact.org).

## STEP 2. APPLY FOR FINANCIAL AID

There are several kinds of financial aid available to help eligible students cover their educational costs, including the California College Promise Grant (CCPG - Formerly known as the Board of Governors Fee Waiver), Pell Grants, Federal Work Study, Cal Grants, Student Success Completion Grant, Chafee Grants (for former foster youth), Federal Direct Student Loans, etc. For more complete information, please visit our website at <https://canadacollege.edu/financialaid>.

You may qualify for a variety of state and federal financial aid depending on your financial need and legal residency status. We encourage all students who intend to complete a certificate, degree, or transfer program of study to complete the Free Application for Federal Student Aid (FAFSA) or California Dream Act Application (CADAA), as eligible, and have the results sent to the Cañada College Financial Aid Office (Use Cañada College Code 006973).

The FAFSA ([fafsa.ed.gov](http://fafsa.ed.gov)) is intended for U.S. Citizens and eligible non-citizens who are in the United States for other than a temporary purpose. The CADAA (<https://dream.csac.ca.gov>) is for undocumented or under-documented students who qualify under AB 540, including DACA and U-Visa students.

Please submit the 2019-2020 FAFSA or CADAA to apply for financial assistance for the fall 2019, spring 2020 and summer 2020 terms. Please submit the 2020-21 FAFSA or CADAA to apply for financial assistance for the fall 2020, spring 2021 and summer 2021 terms. Students should contact the Financial Aid Department if unsure which year's application to submit.

**Need help with your application?** Attend a Workshop Wednesday weekly financial aid workshop in the Financial Literacy Lab, Building 9-123: Students who would like to attend a workshop should check-in at the Financial Aid Office. Our trained staff will assist you in completing the CCPG, FAFSA or CADAA online. Please check ahead of time to confirm workshop availability.

**Workshops Wednesday:** Most Wednesdays from 2 pm to 4 pm.

**For FAFSA assistance, students should:**

1. Have a valid Federal Student Aid ID. The first time you log-in, you will be prompted to apply for an "FSA ID" for yourself and your parent (dependent student only). Your FAFSA cannot be processed



unless it is signed electronically using your FSA ID or you print and mail a paper signature page (required for parents without a Social Security Number).

2. Complete the FAFSA Pre-Application Worksheet for the correct aid year. Download the worksheet from: [fafsa.ed.gov](https://fafsa.ed.gov). If you do not understand how to complete the tax information on the worksheet, this part can be left blank. If available, have a copy of your Federal Income Tax Return and your parents' (dependent students only) for the required filing year. This includes the 1040 form, W2's, and Schedules/Forms that were filed on your original return.

3. When submitting your FAFSA online, if a tax-filer, you will be given the opportunity to transfer your income data directly from the IRS using the IRS Data Retrieval Tool (IRS DRT). Not all students and parents can use the IRS DRT. However, if able to do so, DO NOT change any of the fields imported into your FAFSA from the IRS as this will result in your FAFSA being flagged for income verification by the Financial Aid Office.

#### For CADAA assistance, students should:

1. Review eligibility at [dream.csac.ca.gov](https://dream.csac.ca.gov)
2. Complete the CADAA Pre-Application Worksheet for the correct aid year. Download the worksheet from [caldreamact.org](https://caldreamact.org).

If you do not understand how to complete the tax information on the worksheet, this part can be left blank. If available, have a copy of your Federal Income Tax Return and your parents' (dependent students only) for the required filing year. This includes the 1040 Form, W2s, and Schedules/Forms that were filed on your original return. There is not an option to transfer your Federal Income Tax Return information directly into the Dream Application.

Have a questions, concern, or need some additional information? Please contact us!

### Financial Aid Office

Building 9, 1st Floor.  
Phone: (650) 306-3307  
Email: [canadafinancialaid@smccd.edu](mailto:canadafinancialaid@smccd.edu)  
Web: [canadacollege.edu/financialaid](https://canadacollege.edu/financialaid)

#### Hours:

Monday & Thursday 8:00 a.m.–4:30 p.m.  
Tuesday & Wednesday 8:00 a.m.–7:00 p.m.  
Friday 8:00 a.m.–12:00 p.m. (Closed Fridays during summer)  
Check the website for extended hours at the beginning of the semester and for summer hours

### Direct Loan Counseling Experimental Site

#### Disclosure Notice:

Beginning in the 2017-18 academic year, the San Mateo County Community College District is part of an undergraduate Direct Loan counseling experiment with the Department of Education. Students who have previously completed entrance counseling and are selected for the experiment will be notified via their school email address. As part of this experiment, student's Direct Loan disbursements are conditional upon completion of additional in-person loan counseling during each year they request Direct Loan funds.

### Select BankMobile Refund Preference

All students' state and federal financial aid funds and scholarships are disbursed to them through BankMobile, the SMCCCD third party disbursement refund servicer. Students with pending financial aid or scholarship refunds are expected to select a refund preference to receive their funds. Students may elect to receive their funds by direct deposit to another bank account of their own or they may sign-up for a BankMobile Vibe student checking account. For the most up to date information, please refer to our Disbursement Options page of our Financial Aid website at [canadacollege.edu/financialaid/myfunds.php](https://canadacollege.edu/financialaid/myfunds.php).

### Scholarships

The annual Cañada College Scholarship application process runs from November-March each year. The application link is posted at <https://canadacollege.edu/financialaid/scholarship.php> in late fall. Scholarships are available to graduating high school seniors, returning, continuing and transferring students. External scholarship information is also made available here.

### California College Promise Grant (CCPG)

#### (Formerly known as the Board of Governors Fee Waiver)

Students must apply each year and meet program eligibility and academic eligibility criteria to receive the CCPG.

Students must:

- Maintain a cumulative GPA of 2.0 (Academic Standard)
- Successfully complete more than 50% of all units attempted (Progress Standard)

Students placed on academic and/or progress probation for two consecutive primary terms (fall or spring semester) will lose eligibility for the CCPG. Please see <https://smccd.edu/financialaid/ccpg.php>. Students are encouraged to utilize the numerous support services on campus to help them regain good academic standing.

Part-time or fulltime students may qualify for the CCPG as explained below. Arrangements for assistance should be made prior to registration to avoid being dropped for non-payment. The application is available on-line through WebSMART and paper applications for the current year under Financial Aid Forms at [www.canadacollege.edu/forms/financial.php](https://www.canadacollege.edu/forms/financial.php).

#### CCPG for Homeless Youth

The Success of Homeless Youth Act (AB 801) adds "homeless youth" as an eligible group of students for a CCPG. A "homeless youth" under this section is a student under 25 years of age, who has been verified at any time during the 24 months immediately preceding their application for admission as a homeless youth, as defined in the federal McKinney-Vento Homeless Assistance Act.

A student who is verified as a homeless youth as defined above will retain that status for up to six years or age of 25. For more information and assistance, students experiencing homelessness or unstable housing should contact the Financial Aid Office or SparkPoint.

#### CCPG - Method A

- a. Be a California Resident or qualify under AB131;
- b. Receive TANF/CalWORKs or SSI/SSP (Supplemental

Security Income/State Supplemental Program) or General Assistance/General Relief while enrolled.

c. Sign an application under penalty of perjury that he/she is a program recipient and provide documentation such as an Aid Verification Summary (TANF), copy of a Benefits Letter from the Social Security Administration Office (SSI), photocopy of the most recent public assistance check (General Assistance).

#### CCPG - Method B

a. Be a California Resident or qualify under AB131;

b. Meet the income standards described below:

Family size (include self)

1.....	\$18,210 or less
2.....	24,690 or less
3.....	31,170 or less
4.....	37,650 or less
5.....	44,130 or less
6.....	50,610 or less
7.....	57,090 or less
8.....	63,570 or less
Add \$6,480 for each additional dependent	

c. Sign an application under penalty of perjury that the income information is true and provide documentation of income if requested by an authorized official.

#### Special Classifications

a. Be a resident of California;

b. Have certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you are eligible for a dependent's fee waiver;

c. Have a certification from the Department of Veterans Affairs or the CA Victim Compensation and Government Claims Board that you are eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient, or a dependent of a victim of the September 11, 2001 terrorist attack;

d. Have documentation that you are eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty.

#### CCPG - Method C

a. Be a resident of California and;

b. Complete the Free Application for Federal Financial Aid (FAFSA) at [fafsa.ed.gov](https://fafsa.ed.gov) and,

c. Have at least \$1,104 minimum unmet need determined by subtracting your FAFSA Expected Family Contribution (EFC) from our standard Cost of Attendance.

It can take 1-2 weeks to process the completed application. The applicant will receive a Student Aid Report from the Processor approximately the same time the College will receive an electronic copy. Financial Aid staff will evaluate the report at that time to determine CCPG eligibility.

OR

d. Qualify under AB131 and submit the CADAA at <https://dream.csac.ca.gov/>. For assistance, please check with the Financial Aid Office.

## AB131 California Dream Act

Also known as the California Dream Act, Assembly Bill 131 (AB131) allows students meeting AB540 eligibility to apply for and receive California State financial assistance. Program eligibility includes the California College Promise Grant (CCPG), Cal Grant Entitlement awards, Fulltime Incentive Grant and Community College Completion Grant.

To apply for the Entitlement Cal Grant Program, eligible students must complete the California Dream Application by March 2nd each year at <https://dream.csac.ca.gov/>

## Información en Español

### AB131 California Dream Act

AB131 también conocido como California Dream Act, Ley de la Asamblea 131 (AB131) permite a los estudiantes que sean elegibles para AB540 de solicitar y recibir asistencia financiera estatal de California. La elegibilidad de los programas incluye la California College Promise Grant (CCPG), becas de Cal Grant, y Student Success Completion Grant para estudiantes de tiempo completo que reciben una beca Cal Grant..

Para solicitar para el programa de Cal Grant, los estudiantes elegibles necesitan llenar la Solicitud de California Dream antes del 2 de marzo, cada año a: <https://dream.csac.ca.gov/>.

### Asistencia Financiera

Estudiantes que tienen una necesidad económica pueden ser elegibles para calificar para ayuda financiera por medio de la Oficina de Ayuda Financiera (Financial Aid Office). Asistencia federal existe en la forma de becas, préstamos, y trabajos en el colegio. Para recibir mas información, llame a la Oficina de Ayuda Financiera al (650) 306-3307 que se encuentra en el edificio 9, cuarto 109.

Estudiantes de tiempo completo o parcial pueden ser elegibles para calificar para la beca que le ayuda con los gastos de la inscripción.

## La Beca Que Le Ayuda Con Los Gastos De La Inscripción

La aplicación está disponible en línea a través de las aplicaciones web de SMART y el papel del ejercicio en curso bajo las formas de ayuda financiera a [canadacollege.edu/forms/financial.php](https://canadacollege.edu/forms/financial.php).

a. Esta beca es para estudiantes que son residentes de California o que son elegibles según AB131

b. Satisfacen cualquiera de los siguientes tres requisitos

Usted o su familia reciben asistencia del programa Asistencia Temporal Para Familias Necesitadas (TANF, anteriormente AFDC.) Ingreso Adicional de Seguro (SSI) o tiene un comprobante del Departamento de Asuntos de Veteranos de California (CCPG A)

Sus ingresos (según el número de personas en su familia, incluyéndose usted) igualan o son menos que las cifras siguientes (CCPG B).

Personas en su familia (incluyéndose usted)

1.....	\$18,210 o menos
2.....	24,690 o menos
3.....	31,170 o menos



4.....	37,650 o menos
5.....	44,130 o menos
6.....	50,610 o menos
7.....	57,090 o menos
8.....	63,570 o menos

Agregue \$6,480 por cada miembro adicional de familia cuando son más de ocho.

c. Usted ha completado la Solicitud Gratuita para Asistencia Financiera Estudiantil (FAFSA) y ha demostrado una "necesidad financiera". (CCGP C)

O

d. que son elegibles según AB131 y entregan la solicitud de California Dream a: <https://dream.csac.ca.gov/> y ha demostrado una "necesidad financiera". (CCGP C)

Para ayuda, favor de consultar con la Oficina de Ayuda Financiera.

## STEP 3. ATTEND NEW STUDENT ORIENTATION, INITIAL COURSE PLACEMENT

The New Student Orientation gives you a general overview of the information, resources, and tools needed to be successful at Cañada College and is required for new first-time college students.

Attend a New Student Orientation and Initial Course Placement session starting in April to prepare for Summer 2020 class registration. For in-person Orientation and Placement dates and times check our website at: [canadacollege.edu/orientation/schedule.php](http://canadacollege.edu/orientation/schedule.php).

If you are unable to attend an in-person orientation, we now have an Online Orientation option that you can access from WebSMART, <https://websmart.smccd.edu/>. Summer class registration opens in April. Register for your New Student Orientation and Placement session as soon as possible to ensure the classes on your Student Education Plan (SEP) are available. Call or stop by the Welcome Center in Building 9, 1st floor, (650) 306-3452.

### Orientation and Placement Session Required by

- All new, first-time college students
- Students enrolling in English, English Second Language (ESL), reading or mathematics without completion of college prerequisite classes
- If you are unable to attend an in-person orientation, we now have an Online Orientation option available that you can access from WebSMART, <https://websmart.smccd.edu>

### Complete the Process for Initial Course Placement in any of the Following Ways:

- Submit an unofficial copy of your High School transcripts for placement in English, and or Math courses. Submit your

High School Transcript to:

- » **IN-PERSON:** Cañada College Welcome Center, Building 9 - 1st Floor
- » **MAIL:** 4200 Farm Hill Blvd. Redwood City, CA 94061
- » **EMAIL:** [CanadaAssessment@smccd.edu](mailto:CanadaAssessment@smccd.edu)
- » **FAX:** 650-306-3452

- Submit unofficial transcripts from another accredited college in the United States demonstrating completed coursework in mathematics or English courses with a grade of "C" or better. Bring these transcripts to your Counseling appointment for verification.
- Submit evidence of completing the College Board Advanced Placement (AP) Test in English Language or English Literature with a score of 3, 4, or 5. Bring AP scores to your Counseling appointment for verification.
- Submit evidence of completing the College Board Advanced Placement (AP) Test in mathematics with a score of 3, 4, or 5. Bring AP scores to your Counseling appointment for verification.
- Submit results of the CAASPP test at your high School.
- Complete the Guided Self Placement Process with your Cañada Counselor.

### Petition For Exemption From Student Success And Support Program Components

Students may challenge the requirement to complete the orientation, initial course placement, and counseling Student Success Support Program requirements by submitting a Petition for Exemption from Student Success and Support Program Components available through Admissions & Records (650-306-3226) in Building 9, 1st Floor.

If you are exempt from Orientation, Placement, and Counseling, go straight to Step 5 and Register for Classes.

## STEP 4. ATTEND CAÑADA COUNSELING SESSION

The Counseling session is required for all new students who are planning to earn a degree, certificate or transfer.

If you are taking classes for personal enrichment only, or already have a college degree, you can register for classes directly without attending orientation.

Before attending the counseling session, you must:

- Complete Steps 1 and 3
- Register for the Cañada Orientation and Initial Course Placement Session by calling 650-306-3452

If you are a student with a documented physical, medical, learning or psychological disability, or if you received special education services in high school, please contact the Disability Resource Center at 306-3259 for information about college services.

# STEP 5. REGISTER FOR CLASSES

## Registration

**New students** will receive their registration date once they have completed the orientation/placement and counseling session.

**Continuing, some Returning (based on academic history), and Personal Enrichment students** will be notified by email of their WebSMART registration date.

**Note:** Registration begins at 7:00am on your registration date.

## How to Register

After completing the previous steps, register online using **WebSMART** at <https://websmart.smccd.edu> on or after your assigned registration date.

## About Prerequisites and Corequisites

Many classes require prerequisites and/or corequisites. Here are the definitions of those terms:

- **PREREQUISITE** is a condition of enrollment that a student is required to meet in order to demonstrate readiness for enrollment in a course or educational program.
- **COREQUISITE** is a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course.
- **RECOMMENDED** is advisory only. The "recommended" notation reflects a condition of enrollment that is strongly advised but not required, to meet before or in conjunction with enrollment in a course or educational program.

## Prerequisites Checking and Registration Blocks

Courses with a prerequisite have computerized blocking in place. If you have not met the prerequisite(s) through either prerequisite course completion or placement, you will be blocked from enrolling in these courses.

Even if you secure an authorization code from the instructor, the block remains and you will be unable to register if the prerequisite requirement has not been met. If you believe you have met the prerequisite or you wish to challenge it, you should see a counselor.

Students who fail to meet the prerequisite or corequisite requirements will be involuntarily dropped from the course.

## Prerequisite Challenge Procedures

Challenging course prerequisites or corequisites requires written documentation that explains the alternative course work, background, and/or abilities that prepare a student for the course.

## Priority registration

Priority registration gives specific groups of students the opportunity to register for classes early. Generally, groups are given priority based on maintaining current Student Educational

Plans, completing the Matriculation process, and earning units with the district.

To receive a priority registration date, students must be in "good standing". The state defines "good standing" as students who are not on academic/progress probation (for two consecutive semesters) or on dismissal, or have not earned more than 100 degree applicable units.

If you fall into either of these categories (on probation/dismissal or earning over 100 degree applicable units), you will be unable to register until after the priority registration period is over.

## Wait Lists

If a class has reached its maximum enrollment limit, you may be able to add your name to the waitlist. Follow the registration instructions. After clicking Submit Changes, you will receive a red warning message indicating that the class you have tried to sign up for is full. You may add yourself to the wait list for the class by clicking on "Submit Changes" one more time. **Please Note: The wait list operates based on your valid mySMCCD e-mail address.**

If your name comes to the top of the wait list, you will be sent an e-mail to your mySMCCD email account, and a text alert if you have provided a non-emergency cell phone number, instructing you to register for class. **Upon notification, you will have 24 hours from the time the e-mail is sent to you to register for the class.** If you fail to register for the class within 24 hours, the space will be offered to the next student, your name will be dropped from the wait list and you will have to go through the registration process again to add your name to the wait list.

Once you enroll in a course, you will be automatically removed from all waitlists for that course. If a space does not open up to allow your enrollment, you can go to the first class meeting where an instructor may choose to add students.

**PLEASE NOTE:** Once your class starts, you will not see your waitlisted class on your schedule and will need to re-register using your authorization code.

## Summer Late Registration: June 15-18

During the late registration period, students may add classes based on the space availability. Those students who are on the wait list and receive permission to add the course from the instructor may register during this period.

1. Attend the first class meeting and ask the instructor if space is available.
2. If space is available, the instructor will give you an Authorization Code to use when registering for the course.
3. If you are not currently attending Cañada, CSM or Skyline please submit a completed Application for Admission immediately. Apply online at [canadacollege.edu/admissions/apply.php](http://canadacollege.edu/admissions/apply.php)
4. Register!

## STEP 6. PAY FEES

FEE TYPE	AMOUNT (Subject to change)	REQUIRED OF
Enrollment (Subject to change without notice.)	\$46.00 per unit	All students except high school students enrolling in less than 11.5 units through the College Connection Concurrent Enrollment Program or Middle College High School.
Health Services	\$18 for Summer \$21.00 for Fall & Spring Semesters	All students (Students enrolled ONLY in off-campus or weekend classes, or part-time Concurrent Enrollment are exempt.)
Student Representation	\$2.00	All students (except Concurrent Enrollment Program and Middle College)
Student Body	\$15.00	See Explanation of Fees
Nonresident Tuition	\$265 plus \$8 per unit capital outlay fee (plus \$46 per unit Enrollment Fee)	This fee applies to nonresidents of California who are residents of other states.
Parking (Subject to change without notice.)	\$29.00 for Summer \$58.00 per semester/\$106 two-term (Fall/Spring)/ \$3.00 per day For students who qualify for CCPG (BOGFW) waiver: \$25 for summer \$30.00 per semester/\$60 two-term (Fall/Spring)	Persons who park motor vehicles (except motorcycles) on campus. Daily permits may be purchased from ticket dispensers in designated areas. Free parking Saturday and Sunday. (Optional; not transferable to other students.) Disabled parking permits are issued only by the Disability Resource Center.
Audit	\$15.00 per unit (Students enrolling in a variable unit course must pay for maximum units.) See Auditing policy in College Catalog.	Students approved to audit a course. Students enrolled in 10 or more units for credit can audit up to 3 additional units free of charge.
Returned Check	\$20.00	Students whose personal checks are returned by the bank. Only cash, credit card, or cashier's check will be honored to clear a returned check. Bookstore fee may differ.
Online Instructional Materials Digital Inclusive Access Fee	Varies by Course (students enrolling in courses with online instructional materials access fees will be notified prior to the start of the semester)	License fee for course digital material access. The fee provides students with discounted instructional course materials including a digital textbook and interactive learning platforms. Online instructional materials access fees will be billed to the student during the first week of the semester (listed as Inclusive Digital Access and is refundable). Students may opt out of the fee through the bookstore before the semester begins.
Duplicate Diploma	\$20.00	
Transcript	\$5.00 Official Transcript \$15 fee for Rush Service	Students requesting an official transcript of their academic record at Cañada College, College of San Mateo and/or Skyline College. .
International Application Fee	\$50.00 (non-refundable)	All new international students
International Student Tuition Fee	\$265 plus \$8 per unit capital outlay fee (plus \$46 per unit Enrollment Fee)	International Students
Health Insurance for international students on F-1 student visa	\$1,440 Full Year (Paid by semester) \$600 Fall (Aug. 1-Dec. 31) \$840 Spring and Summer (Jan. 1-Jul. 31)	F-1 International students will be charged a mandatory health insurance fee each semester. The health insurance fee cannot be waived. For more information, logon to: <a href="http://4studenthealth.relationinsurance.com/plan/international-student-insurance-plan-2019-2020-322/">4studenthealth.relationinsurance.com/plan/international-student-insurance-plan-2019-2020-322/</a>
Materials Fee	Varies by Course	See course description.



## Explanation of Fees

Students who are classified as California residents as defined in the California State Education Code will be charged an Enrollment Fee, Health Fee and Student Representation Fee. An optional student body fee also will be assessed. In accordance with California law, the Enrollment Fee may be waived for California residents who demonstrate financial need and qualify for California College Promise Grant (formerly known as the Board of Governors Fee Waiver). Contact the College Financial Aid Office for additional information.

Students who are classified as non-residents will be charged a Tuition Fee and capital outlay fee in addition to the Enrollment Fee, Health Fee, and Student Representation Fee. F-1 visa international students are subject to a health insurance requirement. Contact the International Student Center for details.

Education Code section 68075.6 grants an immediate nonresident tuition fee exemption to eligible Special Immigrant Visa (SIV) holders and refugee students who settled in California upon entering the United States. This exemption is granted for one year from the date the student settled in California upon entering the United States.

This exemption applies to the following:

- Iraqi citizens or nationals (and their spouses and children) who were employed by or on behalf of the United States Government in Iraq (Pub.L. No. 110-181, § 1244)
- Afghan and Iraqi translators (and their spouses and children) who worked directly with the United States Armed Forces (Pub.L. No. 109-163, § 1059)
- Afghanistan nationals who were employed by or on behalf of the U.S. government or in the International Security Assistance Force (ISAF) in Afghanistan (Pub.L. No. 111-8, § 602)
- Refugee students admitted to the United States under Section 1157 of Title 8 of the United States Code

**Student Representation Fee:** Established by a student election to support student advocacy before local, State and federal offices and agencies. A student has the right to refuse to pay the \$2 Student Representation Fee for religious, political, moral or financial reasons. This refusal must be submitted in writing to the Business Office.

**Health Services Fee:** Provides campus health services and medical coverage for injuries incurred while the student is on campus or attending an off-campus, College-sponsored event. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the Health Services Fee. Contact the Admissions & Records Office for details.

**Student Body Fee:** Offers a Cañada College photo ID card and discounts as well as support for many events and programs. This fee is automatically assessed as part of your total fees. If you choose not to pay this fee, please contact the Center for Student Life and Leadership Development (650-306-3364) within the first two weeks of the semester.

### Online Instructional Materials Digital Inclusive Access

**Fee:** The Inclusive Access – Digital Textbooks program is a new textbook model created in collaboration with top publishers and the bookstore that converts books into dynamic digital content that

lowers the cost of course materials for all students in the course using this. The digital content also includes Interactive Learning Platforms, interactive abilities with CANVAS, and other benefits:

- Automatically billed to your WebSMART account at the beginning of the semester for enrolled students
- Discounted access for digital content
- Discounted print book upgrade (if available) at the bookstore

To opt out and not participate in the program for courses that are part of the Inclusive Access program, submit request for refund at the Cañada College Bookstore.

Once opt-out is processed, you will not be able to opt back in the program. Payment for access for can be made on WebSMART. Program information at Cañada College Bookstore website at <http://bookstore.CanadaCollege.edu>.

**Additional Fees:** Students will be required to purchase textbooks and miscellaneous supplies, as well as tools and technical supplies for certain programs. In some courses students will also be required to pay an instructional materials charge. Students enrolled in clinical classes in health-related programs are subject to a malpractice insurance premium.

## Fee Policies

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the San Mateo County Community College District Board of Trustees. While it is the intention of the local governing board that any proposed fee increases are moderate and predictable, fee increases could be adopted at any time. In the event of a fee increase, students will be notified of the increase and any subsequent amount owed on WebSMART, at the campuses and through their my.smccd.edu email address.

All student records are automatically held until all outstanding debts to the District Colleges have been cleared.

**You will not be able to register for classes if you have any outstanding balances on your account.**

## Fee Payment Process

Students who have any unpaid fees will be dropped from classes for non-payment of fees (after seven business days). Check your my.smccd student email account for important payment deadlines.

If you need assistance in paying your fees, you are encouraged to:

- Enroll in an inexpensive payment plan via WebSMART
- Apply for financial aid at [fafsa.ed.gov](http://fafsa.ed.gov) or <https://dream.csac.ca.gov/> at least five business days prior to registering for your classes
- Complete the California College Promise Grant via WebSMART

Fees may be paid with cash, check, money order, Discover, Mastercard, American Express or Visa. Fee waivers (CCPG) are available to those who qualify financially.

Fees paid by personal check will require 30 days for bank clearance before refunds can be processed.

After you have registered and paid for classes, you are officially enrolled at Cañada College.

## Credit and Refund Policies

A student may either choose to maintain a credit balance on account or contact the Business Office to arrange for a refund.

**Refunds are NOT issued automatically.** Credit balances remain on student accounts for a maximum of five (5) years.

Fees paid by personal check will require 30 days for bank clearance before refunds can be processed.

Contact the Cashier's Office regarding credit and refund questions, Building 9, 1st Floor or call (650) 306-3270.

### Prior to the First Day of Instruction:

- Students dropping all classes will receive full credit toward future registration fees for the amount of all fees paid. A \$10 processing fee (plus an additional \$50 processing fee for non-resident students and F-1 Visa international students) will be retained by the College if a refund is issued to the student.

### On or After the First Day of Instruction:

#### • Enrollment Fee/ Non-resident Tuition

Students will receive full enrollment fee and non-resident fee credit toward future registration fees if they reduce their program or officially withdraw from all courses within the first 10% of class meetings. (For example: if a course has 12 meetings, 10% of 12 = 1.2; the College will round up to 2.0; therefore, the student must withdraw no later than the end of the day of the second class meeting.) Students who officially withdraw from all courses and request a refund will be subject to a \$10 processing fee. An additional \$50 processing fee will be retained by the college for non-resident and F-1 Visa international students who request a refund.

#### • Variable Unit Courses

No Enrollment Fee or Nonresident Tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

#### • Health Services Fee

Students will receive a full refund through the second week of instruction for semester-length classes and through the first 10% of the class meetings for students enrolled in less than semester-length classes. Thereafter, these fees are not refundable or transferable unless an action of the College (e.g., class cancellation) prevents the student from attending.

#### • Parking Fee

Parking permits are non-refundable unless an action of the College (i.e. cancellation of all of the student's classes) prevents the student from attending. If a parking permit has been issued, it must be returned to the Public Safety Office before a credit or a refund of the Parking Fee will be processed. Lost and stolen parking permits are nonrefundable.

#### • Student Body Fee

This fee is refundable through the end of the second week of the semester. To request a refund of this fee, contact the Center for Student Life and Leadership Development (650-306-3364).

#### • Student Representation Fee

This fee will be waived for students who refuse to pay for religious, political, moral, or financial reasons. This waiver

must be submitted in writing within the first 10% of the period of instruction of the course(s).

Contact the Cashier's Office regarding credit and refund questions, Building 9, 1st Floor or call (650) 306-3270.

## STEP 7. PARKING AND TRANSPORTATION

### Parking Permit Requirements

All persons driving motor vehicles (except motorcycles) onto campus and utilizing the parking facilities during regular class hours (Monday-Friday, 7am - 10pm), including final examinations, are required to obtain a parking permit. Parking permits are not required in student lots on weekends or holidays. A parking permit is not required for students riding motorcycles and parking must be in designated Motorcycle Parking areas. A parking permit is not a guarantee of a parking space.

### Purchasing Student Parking Permits

A grace period allowing for the purchase of permits will be in effect during the first two weeks of the Spring and Fall semesters, and the first week of the Summer session. The grace period pertains only to student parking lots.

Semester parking permits are valid at all three campuses of the District (Cañada College, College of San Mateo, and Skyline College).

Parking permits are available for purchase online (via WebSMART) during registration and throughout the term of the permit. All permits are mailed to the address specified on the order. Permits are transferable from vehicle to vehicle.

Students may purchase permits in person at each College on designated Parking Permit computer terminals only.

Additional parking information may be found at <https://smccd.edu/publicsafety/parkingregulations.php>.

### Disabled Parking

Spaces painted blue and marked with the disabled logo are reserved for those persons with a California disabled placard or license plate in conjunction with a student parking permit. Students with temporary disabilities who do not have a placard may receive special parking consideration by contacting the College Disability Resource Center (DRC) office. Special permits must be displayed as noted on the permit.

### Public Transportation

Bus Route: From the Redwood City Caltrain Station, take SamTrans Bus 274; Destination should say "Cañada College." It will take you directly to the campus. Call 1-800-660-4BUS for schedules and routes as not all buses run every day or check online for current route and schedule information: <http://www.samtrans.com/schedules.html>.

### FREE Student Shuttle to Campus

Cañada offers free rides to and from campus and East Palo Alto's Oxford Day Academy. Please visit [canadacollege.edu/shuttle](http://canadacollege.edu/shuttle) for full schedule and drop-off/pick-up times.

## STEP 8. PURCHASE OR RENT BOOKS

It is common knowledge that textbooks are unusually expensive. It is not uncommon for the cost of texts to be \$600 to \$900 per semester depending on class load and the texts chosen by faculty. Price escalation is driven by regular increases from college publishers.

The Cañada College Bookstore has a robust program of used books, rentals, E-books, and supports a Library Reserve of textbooks to help alleviate these costs. We urge caution in the purchase of ebooks as once they are accessed, there is no return. We also suggest that no books listed by the instructor as "optional" be purchased until after attending class.

The Bookstore is owned by the San Mateo County Community College District and all profits are directed in support of student programs and activities. These include athletics, Student Life, scholarships through the SMCCC Foundation, the Library Reserve program and other projects which benefit the quality of the student experience on campus.

## STEP 9. GET INVOLVED AND USE SUPPORT SERVICES

After the semester begins, you should schedule a follow-up appointment with counseling services. You will be able to begin developing your education plan and/or refining it, and set future academic, career and personal goals. And, there are many support services to help you be successful. If you find you need help, remember to ask!



### Adult-Education College and Career Educational Leadership (ACCEL)

Building 9, Room 343  
Phone: (650) 306-3473  
Web: [canadacollege.edu/accel](http://canadacollege.edu/accel)

ACCEL is the planning body for San Mateo County's Adult Education Block Grant funding. Our objective is to support students transitioning from adult schools to campus programs so that they're prepared to transfer, transition to a technical/vocational/trade program, or enter the workforce upon completing their studies at Cañada College. Our programs serve to:

- Create a structured and clear pathway into Cañada College, that is specifically designed for adult education students.
- Increase student knowledge of campus resources and support services and provide dedicated support staff to assist students with the transition to college.
- Provide career and college exploration opportunities to our adult school and community-based organization partners to increase awareness of career and college options.

ACCEL recognizes that every path toward success is unique. Whether you are an adult learner with a goal to improve your

education, gain employment, or connect with your community, we can help you achieve your goals!



### Associated Students of Cañada College (ASCC) and Student Life and Leadership Development

Building 5, Room 354  
Phone: (650) 306-3364  
Web: [canadacollege.edu/studentlife](http://canadacollege.edu/studentlife)

#### *Developing Leaders, Building Community, Creating Change*

Are you looking for: incredible leadership opportunities, resume builders, scholarship opportunities, representing the voice of the student body, creating new friendships, creating educational programming for the entire campus and attending free leadership conferences? You should join ASCC! The Associated Students of Cañada College, also known as ASCC, is the student governing body at Cañada College. The ASCC are elected and appointed student representatives who organize and promote campus wide programs, protect student rights, and represent the student voice on campus committees.

Our mission at The Center for Student Life and Leadership Development is to create a learning environment outside of the classroom. We aim to do this by providing services, programs and information that promote leadership development. We encourage students to participate in campus life through our clubs, student government and leadership opportunities. We also support student success in leadership roles and processes.

The Center for Student Life and Leadership Development services are: support and guidance to all student clubs, organizations and ASCC; creation of student-run campus-wide events and programs; Cañada College Student ID, educational workshops, housing assistance, transportation education, conference room rentals, posting on campus, vendor contracts, community services and game and entertainment rentals.



### Athletics

Building 9, Room 123A  
Phone: (650) 306-3341  
Web: [canadacollege.edu/athletics](http://canadacollege.edu/athletics)

As a member of the Coast Conference, Cañada has the following Varsity Sports:

Men's Baseball  
Men's Basketball  
Men's Soccer  
Women's Soccer  
Women's Tennis  
Women's Volleyball

Member of the Big 8 Conference:

Women's Golf

Interested student athletes contact Athletic Director Matthew Lee at 306-3341 or email: [leemattthew@smccd.edu](mailto:leemattthew@smccd.edu) regarding intercollegiate sports.





## Bridge to Opportunities Peer Mentorship Program

Building 9, Room 220, Learning Center

Phone: (650)306-3345

Web: [canadacollege.edu/mentor](http://canadacollege.edu/mentor)

Start, Stay, and Finish Strong at Cañada with a BTO Peer Mentor. The Bridge to Opportunities (BTO) Peer Mentorship Program is designed to help students succeed through the support of their peers. Our mission is to provide students with access to information and resources about the college while making the transition to college smoother. BTO Peer Mentors are student leaders on campus who come from diverse backgrounds, academic majors, and may also be bilingual. As a program participant, you become a mentee and are paired with a BTO Peer Mentor for a full-academic year. Aside from peer mentoring, BTO provides academic and career counseling, tutoring, workshops, book vouchers, a textbook lending library, free printing, an alumni network, and a community of support. For more information contact [iwillsucceed@my.smccd.edu](mailto:iwillsucceed@my.smccd.edu) or visit our office.

## Bookstore

Building 2

Phone: (650) 306-3313

Web: [bookstore.canadacollege.edu](http://bookstore.canadacollege.edu)

The bookstore has a highly acclaimed book rental program. Book rentals are limited so we advise students to shop early. We also stock Cañada logo clothing, gifts, various supplies, software, convenience food items, and much more. Call or visit our website for current hours.

## CalWORKs Program

Building 9, Room 133

Phone: (650) 306-3300

Web: [canadacollege.edu/eops/calworks.php](http://canadacollege.edu/eops/calworks.php)

Are you a parent who is receiving cash aid from the County's CalWORKs' program? If so, Cañada's CalWORKs program can provide you with additional support services to help you balance school, home, and work responsibilities. As a state funded program, the goal of CalWORKs is to assist students to transition from public assistance to economic self-sufficiency. CalWORKs provides work-study, counseling, workshops, peer mentoring, case management and tracking of student progress, transportation, and educational supplies when budget permits.

Eligibility Criteria:

- Two-parent or single parent household
- Parents(s) and child must be CalWORKs/TANF recipient
- Approved County Welfare to Work (WTW) Plan (if you have)

## Cañada College Career Center

Building 5, Room 332—at The Grove

Phone: (650) 306-3401 or (650) 306-3178

Web: [canadacollege.edu/careercenter](http://canadacollege.edu/careercenter)

Career Services assists students in developing and carrying out both short and long-term education, employment and career

goals. Career Services are open to anyone who needs assistance with making career decisions. Educational and occupational information is available to explore at a student's own pace. Our resource materials include career information that describes duties, responsibilities, future career trends, and salary ranges; college catalogs, and transfer information.

Additionally, college success and other career classes offered by the Counseling Department assist students to explore career options. These courses are Career 137, 401, 407, and 430. Computerized programs with comprehensive demographic information and assessment tools are also available. We also assist students and recent graduates with internships, Cooperative Education, workshops and personalized appointments in resume writing, interview preparation, and job search techniques.

- For career tips, upcoming workshops and events join us on Facebook: [facebook.com/cancareers](https://facebook.com/cancareers)
- Email: [cancareercenter@smccd.edu](mailto:cancareercenter@smccd.edu)



## College for Working Adults

Building 13, Room 106

Phone: (650) 306-3310

Email: [canadacwa@smccd.edu](mailto:canadacwa@smccd.edu)

Web: [canadacollege.edu/CWA](http://canadacollege.edu/CWA)

**DON'T QUIT YOUR JOB!** As a working adult, we know how difficult it can be to juggle family, work, and other challenges in your personal life. You want a degree program that works with your schedule, your career goals, and your life. The College for Working Adults (CWA) is the only program of its kind on the peninsula that makes it possible for working adults to complete multiple degrees while continuing to work full time. You can get credit for courses you have already taken and join one of our current cohorts!

- CWA classes are held on Thursday evening beginning at 6:10pm & 8:10pm, and on two Saturdays per month from 9:00am to 12:00pm. (Math courses meet on Tuesday & Thursday at 6:10pm.)
- Summer classes are held T/Th from 6:10pm to 9:00pm
- By completing 60 units of our fixed curriculum, you can earn up to three Associate Degrees and fulfill all GE and CSU transfer requirements. All 60 units earned are fully transferable to the CSU and UC college systems.
- Enrollment in all CWA courses is guaranteed! **No wait lists!**

### Degrees Offered:

1. AA-T Degree: Psychology
2. AA-T Degree: Sociology
3. AA-T Degree: Social Work & Human Services
4. AA Degree: Interdisciplinary Studies: Social & Behavioral Sciences
5. AA Degree: Interdisciplinary Studies: Arts & Humanities
6. AA Degree: Economics



Building 9, Room 123A  
Phone: (650) 306-3341  
Email: leemattthew@smccd.edu

Cañada College's Community of Learning Through Sports (COLTS) consists of a cohort of intercollegiate student-athletes who want to achieve both in the classroom and in their respective sport. Participation in COLTS is designed to help students take advantage of academic resources on campus, and to help them to build strong study skills, communication skills, and writing abilities with the goal of improving their overall educational performance. To participate in COLTS you must be a member of an intercollegiate sports team at Cañada College.



**COLTS-CON**

Phone: (650)306-3111  
Web: [canadacollege.edu/coltscon](http://canadacollege.edu/coltscon)  
Email for new & continuing students: johnsonc@smccd.edu  
Email for STEM students: arrizong@smccd.edu

COLTS-CON (Community Of Leadership and Transfer Success Conference) is a FREE, five-day program designed to improve college skills and prepare new, continuing, and STEM students for their next semester. The program is a "conference-style" event, featuring various workshops designed to enrich each student's college readiness whether they are in their first semester or their fourth semester.

## Counseling Center Services

Building 9, 1st Floor (Check in at Welcome Center)  
Phone: (650) 306-3452  
Web: [canadacollege.edu/counselingcenter](http://canadacollege.edu/counselingcenter)

Counselors are available:

Monday & Thursday - 8:30 a.m. to 4:30 p.m.  
Tuesday & Wednesday - 8:30 a.m. to 7:00 p.m.  
Friday - 9:00 a.m. to 12:00 p.m.

All counselors are available to assist you with your educational, personal and career goals. Counselors are available by: individual counseling appointment, e-counseling online, and during posted drop-in hours on select days and times. Students are advised to complete a Student Educational Plan during their first semester.

Counseling Services are designed to:

1. Help you make decisions and set educational and career goals
2. Provide you with information on academic program planning to complete certificate, associate degree, and/or university transfer programs
3. Help you evaluate current academic readiness and plan coursework to build skills
4. Assist you in using campus services and resources

5. Teach you important skills, strategies, and techniques to enhance classroom and academic success; and
6. Work with you to resolve personal concerns that may interfere with the ability to succeed

Call the Welcome Center for weekly hours. During drop-in hours, please be prepared to wait since students are served on a first-come, first served basis and list closes when full.

**No Show Policy:** You will be marked as a NO SHOW when you miss your appointment without calling to cancel **by the night before** or if you are 10 minutes late. If you are unable to keep your counseling appointment, call by the night before to cancel Counseling voicemail at 650-306-3452 is available 24 hours a day, 7 days a week. After three (3) NO SHOWS, you will be required to meet with the Dean of Counseling before scheduling an appointment.

## Cañada College

DRC Disability Resource Center

## Disability Resource Center (DRC)

Building 5, Room 303  
Phone: (650) 306-3259  
Web: [canadacollege.edu/disabilityresourcecenter](http://canadacollege.edu/disabilityresourcecenter)  
Email: canadadrc@smccd.edu

Cañada College provides students with documented disabilities academic support and reasonable accommodations as defined by the Americans with Disabilities Act (ADA). Services are provided to students with a wide range of disabilities and are determined on the basis of supporting medical, psychological or learning disability documentation. Students must check with DRC in order to assure that they qualify. Assistance with academic accommodations such as extended time to complete an exam, alternate format text books, sign language interpreters and other supportive services are facilitated by DRC. Adaptive equipment aids and Alternate Media assistance are also available for disabled students on a case-by-case basis.



**DREAM CENTER**

at Cañada College

**DREAMCenter**

Building 9, Room 219B (In the Learning Center)  
Phone: (650) 306-3466  
Email: candreamers@smccd.edu  
Web: [canadacollege.edu/dreamers](http://canadacollege.edu/dreamers)

The DREAM Center is a dedicated safe space for undocumented students, DREAMers, and allies. The DREAM Center can assist with issues including AB540 admissions, DACA and the California Dream Act. The Center also provides information and resources on scholarships, clubs, immigration services, food pantry and community resources.

Additionally, the Dream Center offers a Free Legal Clinic where students and the community can receive free legal consultation about immigration, domestic violence, tenant rights and other general legal issues.

Dream Center services include:

- DACA information
- Financial Education
- DREAM Act assistance
- Safe space for students

- Free Legal Consultation
- Scholarship information
- Confidential Conversations
- Advocacy and peer support
- Free computer use and printing
- Staff, faculty and departmental training

For more information on the DREAM Center, contact the us at 650-306-3466.



### Expanding Student Opportunities (iESO!) Adelante Program

Building 6, Room 105 (2 Floors below the Grove Cafeteria)  
Phone: (650) 306-3407; (650) 306-3509  
Web: [canadacollege.edu/esoadelante](http://canadacollege.edu/esoadelante)

The Expanding Student Opportunities (iESO!) Adelante Program is a Title V, Hispanic Serving Institution (HSI) Grant funded program through the U.S. Department of Education. The grant was awarded to our college to help Latinx and high-need students to be more successful and graduate & transfer to San Francisco State University. The goal of the grant is to help students Start STRONG, Stay STRONG and Finish STRONG. The iESO! Adelante Program aims to 1) increase the number of students who participate in our academic preparation and support programs, and; 2) facilitate the transfer experience to San Francisco State University. The program is designed to improve the student experience and success through peer mentorship and expanded student opportunities and programs.

### Extended Opportunity Programs & Services (EOPS)

Building 9, Room 133  
Phone: (650) 306-3300  
Web: [canadacollege.edu/eops](http://canadacollege.edu/eops)

EOPS is a state funded program designed to help low-income, educationally disadvantaged and non-traditional college students succeed in college.

#### Who is eligible for EOPS?

- California resident/AB540;
- Financial aid eligibility for California College Promise Grant (CCPG) A or B;
- Registration in 12 units (unless a student is in DRC);
- Have not completed 70 degree applicable units (domestic or international); and
- Meet ONE of the educational disadvantaged criteria:
  - » placed into basic skills English or math or ESL or have previously enrolled in those classes
  - » high school GPA below 2.50
  - » not a high school graduate or does not have a GED
  - » first generation college student
  - » member of an underrepresented group as identified in the College's Educational Master Plan

#### What are some of the services EOPS provides?

EOPS supports student success by providing the following services:

- Priority Registration
- Academic & Personal Counseling
- Book Vouchers
- Monthly Bus Passes
- PTK Membership Fees
- UC & CSU Transfer Application Waivers
- Food Vouchers
- And much more...

#### CARE: Cooperative Agencies Resources for Education

CARE is a subset program of EOPS that helps single parents, receiving cash-aid assistance through the County's CalWORKs Program succeed in college. In order to avoid duplication of services the CARE Program collaborates with the San Mateo County Human Services Department to provide counseling, meals, transportation, and other educationally related support services.

#### How to apply for EOPS and CARE?

Please call, or visit the EOPS/CARE/CalWORKs/FFYI Office to pick up an application. Office hours are: Monday and Thursday 8 a.m. – 4:30 p.m.; Tuesday and Wednesday 8 a.m. – 7 p.m., and Friday 8 a.m. – Noon.

¿Como puedo calificar? Visita la oficina de EOPS/CARE ubicada en el Edificio 9–133 para completar una aplicación o llámanos al (650) 306-3300. Hablamos Español.

### Cañada College Health Center

Building 5, Room 303  
Phone: (650) 306-3309  
Web: [canadacollege.edu/healthcenter](http://canadacollege.edu/healthcenter)

The Cañada Student Health Center is available for all registered students and provides health care services, referral services and educational information related to health issues. Students can visit the College Nurse on a drop-in basis, or call and make a convenient appointment. Physician services are available twice a month on Tuesdays.

Services available include:

- Information and consultation on health problems and Evaluation of symptoms
- Immunizations and Over-the-counter medications
- Personal health counseling
- Pregnancy testing and counseling
- HIV testing and counseling (referral to San Mateo County)
- STI screening and treatment
- TB skin testing
- Blood pressure screening and monitoring
- Assistance with referrals for medical and dental care, and psychological services
- First aid and arrangements for emergency care
- Morning After Pill
- Free condoms
- Rest area
- Program Physicals



- PAP Smears
- Birth Control
- Prescription Medications
- Blood Work

Uninsured students must refer to the [Covered California](#) site for available plans. Note: All enrolled students are covered by the District's accident insurance for accidents that happen on campus or during college related activities.

The College Nurse is happy to assist you with health or related problems. All of these services are completely CONFIDENTIAL.



### Honors Transfer Program

Building 18, Room 114

Phone: (650) 306-3297

Web: [canadacollege.edu/honorsprogram](http://canadacollege.edu/honorsprogram)

The Honors Transfer Program (HTP) at Cañada is designed to support highly motivated, high achieving students, and is meant to better prepare them for university work. To be a member of the HTP students must apply online and meet the GPA, ENGL and MATH requirements. All Honors courses are open to HTP members and non-members. Students enrolling in these sections will be required to do Honors-level work. In addition to Honors designated courses, students may also earn Honors credit by completing an Honors Contract, Honors Independent Study, or Honors Internship under the guidance of a professor. More details on these credit options are located on the program website.

To graduate from the program, students must complete 15 units of Honors-level course work and achieve a GPA of 3.3 in their transfer courses. Program graduates receive special recognition on their transcripts, diplomas, and at graduation. Students may also be eligible for special scholarships and transfer agreements to four-year colleges and universities.

For more information about the Honors Transfer Program, visit the website or contact the coordinator, Susan Mahoney at [mahoneys@smccd.edu](mailto:mahoneys@smccd.edu) (building 18, room 114) or James Aganon at [aganonj@smccd.edu](mailto:aganonj@smccd.edu) (building 9, room 129), and at 650-306-3489.



### International Student Center

Building 3, Room 103

Phone: (650) 381-3544

Email: [caninternational@smccd.edu](mailto:caninternational@smccd.edu)

Web: [canadacollege.edu/international](http://canadacollege.edu/international)

The International Student Center (ISC) provides individualized services to international students in F-1 immigration status, so they can achieve their personal, educational, and professional goals. ISC provides specialized admission and support services that help students adjust to their new environment both inside and outside of the classroom. Support services include help with housing, transportation, class registration, and immigration issues. ISC also promotes understanding and respect for diverse perspectives by providing college-wide opportunities for community engagement and cultural exchange. The International Student Center also provides information to all students interested in studying abroad. In conjunction with the SMCCCD Study Abroad office Cañada College students may participate in short-term,

long-term, for credit and not for credit study abroad opportunities. For more information visit: [www.smccd.edu/studyabroad](http://www.smccd.edu/studyabroad).

Please stop by the ISC during office hours from Monday through Thursday from 8AM to 5PM and Friday from 8AM to 3PM.

### Learning Center

Building 9, Room 210

Phone: (650) 306-3348

Web: [www.canadacollege.edu/learningcenter](http://www.canadacollege.edu/learningcenter)

The Learning Center is designed to provide a positive learning environment that integrates technological resources and academic support programs and services that encourage student success.

The Learning Center courses provides a range of individualized college credit through self-paced courses in study skills, vocabulary, grammar, spelling, writing, and more. Students complete assignments using textbook and online resources. Learning Center courses are designated with the LCTR prefix. Both non-degree and degree credit courses are available. Degree courses articulated with the CSU system are transferable.

Also incorporated within the Learning Center are computer lab areas, Tutoring Services, Writing Services, Retention Support Services, Test Proctoring, Learning Center Workshops, TRiO, BTO (Bridge to Opportunities) Peer Mentorship Program, Math Jam, Word Jam, Physics Jam, Colts CON, Athletic Support Programs, STEM, MESA, EPIC, DREAM Center, Veterans Resources and Opportunities Center (V-ROC), group study space, Peer Technical Support, general information and friendly approachable faculty and student support.

The Cañada College Tutoring program and STEM Center work together to provide comprehensive tutoring support for all Cañada College students. We seek to provide free, course centered, faculty involved academic support service which provides supplemental instructional support to all currently enrolled students. The program works with all instructional divisions and collaborates with other academic assistance programs and student services to identify strategies to assist in the success and retention of students across all disciplines. The program exists to help students with study skills and habits to become better students, reading and writing ability across the curriculum, including basic skills and ESL level courses, and building academic and professional confidence.

Tutoring is available 5 days per week Monday through Friday for students to get academic support. Tutoring support comes in a variety of modalities including drop in, workshops, and embedded or EPIC. Peer tutors are recruited and recommended by faculty in a wide range of academic and vocational areas and are required to enroll in the campus tutor training course, LCTR 100, unless they can show prior tutoring experience.

The Learning Center also offers retention support for students enrolled in Basic Skills courses. Retention support services includes collaboration with Basic Skills professors to work closely with basic skills students to identify strategies to help them to be successful in completing the course and connecting to campus resources. Special workshops and resources are also provided.

Test Proctoring is also available to faculty and students in need of proctoring services.

## Learning Communities

### What are learning communities?

Learning communities are linked or clustered classes: the same group of students takes two or more classes together; the classes themselves are linked: the teachers have organized readings and other activities around common themes or questions.

### Why should you take a learning community?

Students who take learning communities are more likely to do well in all their courses; they work together and support each other; the assignments from the different courses are related to each other and the faculty members work closely with all the students.

## Library

Building 9, 3rd floor

Phone: (650) 306-3485 (circulation)

Phone: (650) 306-3480 (reference)

Web: [www.canadacollege.edu/library](http://www.canadacollege.edu/library)

Cañada College Library provides user-oriented services, instruction, and resources to support our college community. We offer friendly research and citation assistance as well as access to many types of technology. At the reference desk we assist students at every stage of the research process. The Library has plenty of comfortable spaces to study with spectacular views of the forested hillsides. Cañada College Library offers:

- Building-wide Wi-Fi
- Extensive Collection of eBooks and books in print
- 70 Desktop Computers with no time limit or login
- Textbooks
- Laptops
- Chromebooks
- Mobile wireless hotspots
- 43 full-text academic and streaming films subscription databases
- State-of-the-art digital book scanner
- Print station with B&W Printing & Copying
- Group study rooms (groups of two or more)
- Large Silent Study Room
- Research and citation help from a librarian available by appointment or on a drop-in basis
- Information Literacy Center and Library 100 course provides students with essential skills to conduct research
- The library is open whenever classes are in session.

## SUHS Middle College Program

Building 5, Room 226

Phone: (650) 306-3120

Email: [canadamiddlecollege@smccd.edu](mailto:canadamiddlecollege@smccd.edu)

Web: [canadacollege.edu/middlecollege](http://canadacollege.edu/middlecollege)

Middle College High School is an exciting collaboration between Sequoia Union High School District and Cañada College for high school juniors and seniors. Students complete their requirements for high school graduation while taking college courses. Enrollment fees — if you are taking fewer than 11.5 units—are free. This program offers a serious learning environment that

assists students to become self-directed and responsible for their education. Through this unique program, students have the opportunity to explore and be challenged by new options.

## Cañada College Outreach Program

Building 22, Room 106 and 107

Phone: (650) 306-3444

Web: [www.canadacollege.edu/outreach](http://www.canadacollege.edu/outreach)

The Outreach Program has an excellent team of campus ambassadors who are eager to assist high school students on a one-on-one basis as well as provide valuable information to parents. We encourage students to believe in themselves and expand their vision to a higher education. We believe in “Si Se puede,” “You Can Do It!”

The Outreach Program builds strong bridges with the High School Districts—school career counselors, academic counselors, teachers and administrators—to provide educational information and facilitate high school students' successful transition to our college. We also provide individual and group tours of the campus.

## Cañada College Personal Counseling Center (PCC)

Building 5, Room 303

Phone: (650) 306-3259

Web: [www.canadacollege.edu/pcc](http://www.canadacollege.edu/pcc)

At the Personal Counseling Center (PCC) at Cañada College, we believe that a successful college experience requires, as its foundation, a sense of emotional well-being. We offer a safe and trusting environment to facilitate mental health care by providing supportive psychotherapy for registered students at no charge.

The Personal Counseling Center is staffed by a licensed supervising clinician and graduate student interns. Appointments can be made by calling the number above.

## cañada college The Promise Scholars Program at Cañada College

Building 6, Room 112

Phone: (650) 306-3384

Web: [www.canadacollege.edu/promise](http://www.canadacollege.edu/promise)

The Promise Scholars Program provides first year, fulltime students with a full year of financial resources and academic support. The program includes a scholarship which covers full tuition for one year, student fees and textbooks. Students participating in the Promise Scholars Program receive one-to-one counseling sessions, priority registration and career and professional development opportunities. The program is open to recent high school graduates, or students who have recently completed their GED or adult continuation program.

Program services include:

- Coverage of college fees for the first full year, which includes the first fall, spring, and summer semesters (enrollment fee, health fee, student rep fee, student union fee, study body fee).

- Textbook costs
- Counselors that help students identify, plan for, and achieve their educational goals.
- Receive priority registration for courses
- Workshops and one-to-one counseling to help students find the right career path and build relevant, meaningful professional skills



### Puente Project

Building 9, Room 138  
Phone: (650) 381-3564  
Web: [www.canadacollege.edu/puente](http://www.canadacollege.edu/puente)

The Puente Project is a national-award winning program that has helped tens of thousands of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. Puente combines accelerated instruction, intensive academic counseling, and mentoring by members of the community to prepare Puente students for transfer.

The Puente Project's curriculum focuses on the Chicano/Latino experience. Puente is open to all students. For more information on how to join the Puente Project, please call (650) 381-3564 or contact Counselor Sandra Mendez at [mendezs@smccd.edu](mailto:mendezs@smccd.edu) or Professor Yolanda Valenzuela at [valenzuelay@smccd.edu](mailto:valenzuelay@smccd.edu).



### SparkPoint at Cañada College

Building 9, Room 133, SparkPoint/EOPS Reception Desk  
Phone: (650) 381-3550  
Web: [www.canadacollege.edu/sparkpoint](http://www.canadacollege.edu/sparkpoint)

SparkPoint at Cañada College is a one-stop financial coaching and education center where students and community members access a full range of free services that lead towards financial stability. Through partnerships with a broad range of organizations and funders, SparkPoint at Cañada College empowers individuals to engage in positive financial behaviors. Affiliated with United Way Bay Area, SparkPoint at Cañada College features financial coaching that individuals utilize like personal trainers in order to achieve financial fitness. Students work one-on-one with their personal financial coach to:

- Create a budget
- Pay off debt and save money
- Access free and low cost banking
- Review credit scores and reports for accuracy
- Address food insecurities
- Increase income
- Discover resources including benefits when eligible
- Look for jobs and obtain résumé and cover letter critique
- Learn about free income tax assistance

Most of SparkPoint at Cañada College services are FREE and open to both students and community members. Contact SparkPoint today and ask about:

- **Cañada Cash** – Reward yourself for smart money management! Turn \$100 into \$200 or receive \$25 incentives (maximum of four) for completing positive financial behaviors that will organize your finances, decrease your debt, and / or improve your credit. Additional incentives are also available for completing career search and transfer activities.

• **CalFresh** – Obtain healthy and nutritious food for you and your family! Eligible individuals use a convenient card that works like a debit card at most grocery chain stores and neighborhood stores.

- **The Food Pantry** – Obtain healthy and nutritious food! The full-service on-site food pantry is free for students and community members who need food. The pantry is located in Bldg. 5, room 5202 and open on Tuesdays, Wednesday's and Thursdays from 1:00 pm to 3:00 pm and Thursday evenings from 5:00 pm to 6:30 pm.

- **Free Legal Clinic** – Do you have questions regarding immigration? Do you want to know your legal rights on certain issues? Our legal attorney provides FREE legal consultation on immigration, domestic violence, tenant rights and other legal issues. To schedule your appointment, visit [www.tinyurl.com/CanLegalClinic](http://www.tinyurl.com/CanLegalClinic)



Building 9, 2nd Floor, Learning Center  
Phone: (650) 306-3156  
Web: [canadacollege.edu/STEMcenter](http://canadacollege.edu/STEMcenter)

The STEM Center at Cañada College is your one-stop shop for all things STEM. We provide academic support for all Cañada students taking courses in Science, Technology, Engineering, and Math. Our programs and opportunities are open to Cañada students.

In addition, the STEM Center offers opportunities for students exploring or pursuing STEM majors, including:

STEM Speaker Series	STEM Counseling
Internships	Workshops
Scholarships	Mentoring
STEM Clubs	Study groups
STEM Events	EPIC (Embedded Peer Inst. Cohort)
Field trips/Conferences	MESA

If you want to get involved on campus, build your academic portfolio, and transfer to a four-year institution, the STEM Center is for you. It is a great place to work with faculty during their office hours and meet students with similar interests, while studying in an environment that promotes academic success.

The STEM Center provides a full range of FREE tutoring in a variety of STEM subjects. For drop-in tutoring hours, check our website or the posted schedule in the STEM Center.

**BECOME A MEMBER** – join the STEM Center online at [canadacollege.edu/STEMcenter](http://canadacollege.edu/STEMcenter)



### Transfer Center

Building 9, 1st Floor, Room 142  
Phone: (650) 306-3493  
Email: [sohrabi@smccd.edu](mailto:sohrabi@smccd.edu)  
Web: [canadacollege.edu/transfercenter](http://canadacollege.edu/transfercenter)



Office Hours: By appointment. To make an appointment call (650) 306-3452 or (650)306-3493 or email [sohrabi@smccd.edu](mailto:sohrabi@smccd.edu)

Students have the option of transferring to a four-year university with or without obtaining a degree from Cañada College. At the Transfer Center, we assist students to explore their transfer options and to find a path to a university. We assist students to reach their transfer goal by providing them academic support and interventions through different stages of their education at Cañada College. The intent is to assist students to become proactive and competitive candidates for admission to a university.

Students may use the Transfer Services to:

- Search and select universities of their choice
- Learn about academic and admission requirements
- Plan and develop Student Educational Plan
- Learn about the cost of attendance
- Learn about Financial Aid and Scholarship opportunities
- Learn about the transfer opportunities such as:
  - » - Transfer Admission Guarantee (TAG) to a UC campus
  - » - Associate Degree for Transfer (ADT): Associate in Arts for Transfer (AA-T) or Associate in Sciences for Transfer (AS-T) –transfer path to California State Universities (for a list of ADT programs see the Transfer Center web page)
  - » - The Honors Transfer Program

Resources include college catalogs, articulation information, Project Assist, workshops, university campus tour, college fairs, counseling, transcript evaluation/reviews, and more.

Students may obtain more information about your transfer option by visiting the Transfer Center website or visit the Transfer Center in Building 9 1st floor.

Transfer Center Counseling faculty, and staff are available to assist and guide students to reach their transfer goal. **Start your Transfer Path now!**



## TRiO/Student Support Services Program

Building 9, Room 213  
Phone: (650) 306-3111  
Web: [canadacollege.edu/trio/](http://canadacollege.edu/trio/)

TRiO Student Support Services is a federally funded program that assists students who identify as first generation, low income, or who have a learning or physical disability in earning their AA/AS degree and transferring to four-year colleges/universities.

TRiO-SSS offers the personalized support you need to succeed in your academic and educational goals. The program provides you with academic and career counseling, transfer assistance, mentoring, and financial aid assistance and financial literacy. We offer additional services such as cultural and social activities, workshops, and trips to four-year colleges and universities. For additional information, please call or visit the TRiO-SSS office in the Learning Center.



## TRiO/Upward Bound Program

Building 22, Room 112  
Weekly afternoon tutorials at Sequoia High School  
Phone: (650) 306-3332  
Web: [canadacollege.edu/upwardbound](http://canadacollege.edu/upwardbound)

TRiO Upward Bound is a federally funded pre-college program designed to assist low-income and potential first-generation college students complete high school and enter college/university. Cañada College partners with Sequoia Union High School to serve 50 eligible students. Students must attend a SUHS school and/or who reside in the communities of East Palo Alto and North Fair Oaks. Services provided to students include; tutoring, college preparation workshops, supplemental instruction through the Saturday College program, and a six-week summer program.

For further information about the Upward Bound program at Cañada College, please call (650) 306-3332.

## University Center

Phone: (650) 306-3407  
Email: [hom@smccd.edu](mailto:hom@smccd.edu)  
Web: [canadacollege.edu/university](http://canadacollege.edu/university)

The University Center gives you an opportunity to go from an associate's degree to a bachelor's degree with one of our partner universities and stay right here in your neighborhood. The University Center courses are offered at the Cañada College campus.

## Veterans Services

### Veteran Resource and Opportunity Center V-ROC

Building 9, Room 209, Learning Center  
Phone: (650) 306-3250  
Web: [canadacollege.edu/veterans](http://canadacollege.edu/veterans)

The Veterans Resource and Opportunity Center is a dedicated space for student veterans, active duty service members, reservists, and dependents. VROC is an ideal space to meet other veteran students, meet with a veteran peer mentor, meet with staff, study, conduct study groups, and to learn about additional resources. The office provides computers, free printing, a silent study room, TV, and weekly refreshments. Workshops and activities with Cañada's Vet Services Team and veteran community partners are held on Tuesdays in VROC between 1200- 1300 to assist student veterans in understanding and accessing their benefits and other resources. For additional information, please stop by the VROC Center.

### Veterans' Services and Certification

VA Certifying Officer: Phone: (650) 306-3123  
Email: [flores@smccd.edu](mailto:flores@smccd.edu)  
Web: [canadacollege.edu/veterans](http://canadacollege.edu/veterans)

Cañada College is approved to certify veteran students under the GI Bill® who are pursuing: 1) an AA/A degree, 2) an approved transfer program, or 3) a certification of completion. Those interested in attending Canada under any chapter should contact the

Veterans Administration Office to determine eligibility for benefits. The VA Regional Office maintains a toll-free number (1-800-827-1000) from 0800 to 1600, Monday – Friday.

Interested veterans can visit the Office of Admissions and Records.

## Welcome Center - College Information Center

### Student Success Support Programs (SSSP) and Academic Counseling Appointments

Building 9, 1st Floor

Phone: (650) 306-3100 (Main College Line)

(650) 306-3452 (Welcome Center/Counseling Services)

(650) 306-3457 (Fax)

Someone is available to assist during these office times:

Monday - 8:00 a.m. to 4:30 p.m.

Tuesday - 8:00 a.m. to 7:00 p.m.

Wednesday - 8:00 a.m. to 7:00 p.m.

Thursday - 8:00 a.m. to 4:30 p.m.

Friday - 8:00 a.m. to 12:00 noon (Closed Fridays during Summer)

Regular Business Hours are extended at the beginning of each semester, and we are closed Fridays during the Summer Session. Drop by or call for up-to-date details.

- General Campus Resource Information
- Application Assistance (New and Returning Students)
- Orientation and Initial Course Placement Scheduling
- Orientation Presentation (allows you to learn about registration, student services support programs, tutoring services, important locations on campus, types of degrees, and more, helping you adjust to college)
- English As A Second Language Testing
- Guided Self Placement
- Counseling Appointment Scheduling and Check In at the Welcome Center
- ATHLETE and STEM Counseling Appointments
- VETERANS Counseling Appointments
- Financial Aid Student Education Plan Appeal Appointments
- Reinstatement Appointments
- Class registration assistance at the Welcome Center student computers
- Parking Permit Ordering/Immediate Pick Up Assistance
- Student Services Online Resources Assistance
- Semester SEP Counseling Appointment Updates (Schedule at least one week in advance)

## STEP 10. ATTEND CLASSES

Students are expected to attend classes regularly and work with their professors to meet the challenges and demands of each class. A student who does not attend the first meeting of a class may be dropped as a “no show”. An instructor may drop students at any time for excessive absences. As a guideline, absence is considered excessive if a student misses the equivalent of one week of class meetings.

If you decide to drop a class, it is your responsibility to officially withdraw by the deadline.

Non-attendance does not constitute an official drop. Do not depend on the instructor to drop you. Failure to officially withdraw by the deadline may result in a failing grade.

## COLLEGE POLICIES

### Academic Policies

#### Auditing of Courses

Cañada College allows auditing of courses, with the exception of courses in programs that require special preparation and/or program admission on a limited basis. A student may audit a course only under the following circumstances:

1. The student must have previously enrolled for credit for the maximum number of times allowed for the particular course.
2. The instructor of record for the course must approve the student's enrollment as an auditor.
3. The student must be in good academic standing.
4. If the course is offered for variable units, the student must enroll for the maximum number of units available.
5. The student must enroll as an auditor immediately following the published late registration period and pay the auditing fee.

Students who enroll in a course for credit have first priority for all classroom space. Students who wish to audit a course may enroll the week after the late registration period is concluded, with the instructor's permission they are able to attend the course from the first class meeting. Students who wish to audit a course must obtain an AUDIT COURSE REQUEST FORM from the Office of Admissions and Records. No students auditing a course shall be permitted to change his or her enrollment to receive credit for the course. An auditing fee, as established by California Education Code, is payable at the time of enrollment as an auditor, with the exception of students enrolled in ten (10) or more semester credit units. These students are able to audit 3 credits for free.

#### SMCCCD Course Repetition Regulations Beginning Fall 2013

##### Course Repetition Definition

A “course repetition” occurs when a student attempts a course and receives an evaluative or non-evaluative symbol for the course (i.e. A, A-, B+, B, B-, C+, C, D+, D, D-, F, W, P/NP, CR/NC, RD, I) and wishes to enroll again in the same course. Course repetition includes the following components. (Title 5 Section 55040)

##### Course Repetition To Alleviate Substandard Work

A student who has earned a substandard grade ( D+, D, D-, F, NP, NC) may repeat the course to improve the grade. A student may attempt a course a maximum of three times. To alleviate substandard work, a “course attempt” occurs when a student receives an evaluative or non-evaluative symbol for the course (D+, D, D-, or F or W or NP/NC ). All course attempts in a student's academic record count toward this enrollment limitation. The first or first and second substandard grades and units are excluded in computing the student's GPA. The grade and units for the third or final attempt are included in the student's GPA. (Title 5 Section 55042)

### Course Repetition As A Result of A Withdrawal

A "W" counts as a course attempt. A student may attempt a course a maximum of three times. All course attempts in a student's academic record count toward this enrollment limitation.

### A Student Earning A Satisfactory Grade May Not Enroll In The Same Course Again Unless One of the Following Six Exceptions Applies

- **Significant Lapse of Time** — A student may enroll for one additional attempt if he/she successfully completed the course and a significant lapse of time of more than 36 months has occurred since the student was awarded a grade in the course AND the district has established a recency prerequisite for the course or an institution of higher education to which the student seeks to transfer has established a recency requirement that applies to the course. (Example: Biology 250 was completed with a grade of "C" in Summer 2017. In Summer 2020 the student is preparing to apply to a nursing program that requires Biology 250 to be completed within the last three years. The student is eligible to repeat the course in Fall 2020 with documentation of the recency requirement.) The grade and units from the first course completion will be disregarded in computing the GPA. (Title 5 Section 55043)
- **Variable Unit Courses** — A student may enroll in a variable unit course as many times as necessary to complete one time the entire curriculum and unit value of the course. However, a student may not repeat any portion of a variable unit course that has already been completed and evaluated. (Title 5 Section 55044)
- **Extenuating Circumstances** — A student may enroll for one additional attempt only if documentable extenuating circumstances exist that match the dates of the course for the previous enrollment. Examples of extenuating circumstances are natural disaster, accident, illness, or other extraordinary documentable experience beyond the student's control. (Title 5 Section 55045)
- **Students with Disabilities Repeating an Educational Assistance Class** — A student with a verifiable disability may repeat a special class for students with disabilities any number of times based on achieving progress in the class and an individualized determination that such repetition is required as a disability-related accommodation for that student. (Title 5 Section 55040)
- **Legally Mandated Course** — A student may repeat a course determined to be legally mandated and required by statute or regulation as a condition of paid or volunteer employment or licensure. A student must provide evidence that the course is legally mandated or that licensure standards require course repetition. Such courses may be repeated for credit any number of times. (Title 5 Section 55000)
- **Occupational Work Experience** — A student may enroll multiple times up to 16 units of credit in cooperative work experience education

### Courses Related In Content

- **Course Attempts within Groups or "Families"** — District policy limits enrollment of students in courses that are active participatory courses in physical education/kinesiology, and visual or performing arts. In this regard, the colleges have established "families" of similar educational activities. Kinesiology activity courses and some visual and performing arts have established "families" and are subject to enrollment limita-

tions. Although a course cannot be repeated, a student may attempt up to 4 courses in a subject "family." Some subject families offer more than 4 courses but a student may enroll in a maximum of four courses within a family. All course attempts in a student's academic history count toward this enrollment limitation within a "family" of courses. This limitation applies even if the student receives a substandard grade or a "W." Enrollment limitations are monitored district wide for a subject "family." New students are advised to enroll in the beginning level of a course family and be placed by their instructor upon assessment. Continuing students who have previously taken a course within a family must progress to the next level. For a list of Kinesiology and Dance "families" go to the College Catalog under Course Descriptions/Kinesiology. (Title 5 Section 55040)

### Repeatable Courses – Three Types Of Courses May Be Designated As Repeatable

These courses are identified as repeatable in the college catalog. (Title 5 Section 55041)

- **Intercollegiate Athletics** — Courses in which student athletes enroll to participate in an organized sport sponsored by the district or a conditioning course which supports the organized competitive sport may be designated as repeatable. (Title 5 Section 55040/55041)
- **Intercollegiate Academic or Vocational Competition** — Courses that are specifically for participation in non-athletic competitive events between students from different colleges may be designated as repeatable. The course must be tied to the student's participation in the competition. The event must be sanctioned by a formal collegiate or industry governing body.
- **Required by CSU or UC For Completion of a Bachelor's Degree** — Repetition of the course is required by CSU or UC for completion of the bachelor's degree. Courses are limited to four attempts and this enrollment limitation applies even if the student receives a substandard grade or a "W." (Title 5 Section 55041)

### Grade Option

Students may choose to receive either a letter grade, i.e., "A", "A-", "B+", "B", "B-", "C+", "C", "D+", "D", "D-", "F", or Pass/No Pass, i.e., Pass/Fail, in certain courses. Both methods of grading require the student to complete all assignments, exams, and/or class projects. Students who elect the Pass/No Pass option will be required to sign the appropriate forms in the Admissions & Records Office, or choose option on the web. This decision must be made during the first 20% of the class length and is irreversible.

Refer to current College Catalog for complete grade policies.

### Open Enrollment

Every course offered at Cañada College (unless specifically exempted by legal statute) is open for enrollment and participation by any person who has been admitted to the College and who meets the prerequisites of the course provided space is available.

### Open Entry/Open Exit Variable Unit Courses

A number of courses in this schedule are designed as Open Entry courses. Students may enroll in these courses at any point in the semester provided that enough instructional hours remain to allow them to earn a minimum number of units for the course. No enrollment fee refund or fee credit is available if they earn fewer units than the number for which they enrolled.



## Directory Information

FERPA, the Family Educational Rights and Privacy Act, allows the College to restrict the release of certain personal or directory information. As such, Cañada College does not provide directory information unless we have a signed student release.

## Academic Integrity (Cheating and Plagiarism)

As members of the college community, students at Cañada are expected to demonstrate integrity in all academic endeavors. Students are evaluated on their own merits, so they should protect academic integrity at Cañada College and be proud of their achievements.

General principles of academic integrity include the concept of respect for the intellectual property of others, the expectation that individual work will be submitted unless otherwise allowed by an instructor, and the obligations both to protect one's own academic work from misuse by others and to avoid using another's work as one's own. Faculty, with the full support of the college, have the right to take standards of academic integrity into account when assigning grades. All students are expected to understand and abide by these principles.

Any act which gains or is intended to gain an unfair academic advantage or which compromises the integrity of the academic standards of the college may be considered an act of academic dishonesty. Contact [canvpss@smccd.edu](mailto:canvpss@smccd.edu) if concerned.

Cheating and Plagiarism are violations of the Academic Integrity Policy and the Student Conduct Code and will result in appropriate disciplinary action.

Students seeking further information concerning these guidelines should contact the Office of the Vice President, Student Services, Building 8, Room 209, or see the College Catalog.

## General Policies

### AlertU

AlertU is an emergency short messaging service or SMS (text) messaging alert technology developed for college and university communities. Campus administrators send text messages to subscriber's mobile devices communicating critical campus updates to students, staff and faculty in real-time. Friends and family members are also available to receive instant updates.

Students can sign up for AlertU emergency text notification system at [www.smccd.edu/alertu/](http://www.smccd.edu/alertu/).

### AP4105 Distance Education

Cañada College protects its students' privacy and authenticates its students' identity by requiring secure credentialing/login and password not only at time of registration but whenever a student wants to review his/her private information. A statement to this effect is posted conspicuously for students at time of registration on WebSmart, the San Mateo County Community College District's electronic registration system.

### Cañada Facilities

As provided for by the Civic Center Act, the site and buildings at Cañada College are available for use by public groups. Rates are available upon request. Call 306-3271.

### Off-Campus Classes

Some classes may be conducted off campus. Unless specifically advised otherwise, students are responsible for arranging for their own transportation to and from the class site.

## Off Campus Transportation Field Trip/Excursion Guidelines

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the district, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.

Although the district may assist in coordinating the transportation and/or recommend travel times, route or caravanning, be advised that the district assumes no liability or responsibility for the transportation and any person driving a personal vehicle is not an agent of the district.

## Policy on Drug-Free Campus

The San Mateo County Community College District and Cañada College, in compliance with the Federal Drug-Free Schools and Communities Act Amendments of 1989, prohibits the use, possession, sale or distribution of alcohol, narcotics, marijuana, dangerous or illegal drugs, or other controlled substances, as defined in California statutes, on District or College property, or at any function sponsored by the District or College. Students are expected to conduct themselves as responsible citizens and in a manner compatible with the community college function as an educational institution. Students are subject to civil authority and to all District and College rules and regulations.

Students found to be in violation of the drug-free campus policy by manufacturing, distributing, dispensing, possessing, or using controlled substances, as defined in California statutes, on any District property will be subject to disciplinary procedures up to and including possible cancellation of registration.

Persons seeking further information concerning this policy or the health risks and effects associated with alcohol and narcotics or other dangerous or illegal drugs, should contact the College Health Center.

## Policy of Non-discrimination

Cañada College is committed to equal opportunity regardless of age, gender, marital status, disability, race, color, sexual orientation, religion, national origin, or other similar factors, for admission to the College, enrollment in classes, student services, financial aid, and employment in accordance with the provisions of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 (45CRF 86), Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112), and the Americans with Disabilities Act of 1990.

It is important that students, staff, and all others associated with the College understand the importance of reporting concerns about possible violations of this policy. The College's commitment to equal opportunity demands full investigation of possible violations and an opportunity for a fair and impartial hearing on any matter relating to these laws and policies.

Any person seeking information concerning these laws and policies or claiming grievance because of alleged violations of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 should contact the Vice President of Student Services, Building 9, room 209, (650) 306-3232.

All grievances will be reviewed in terms of Title VI and Title IX law, and persons involved will be advised of the provisions of the law

and their legal rights. If normal channels are not available or fail to meet legal requirements, the necessary action will be initiated.

Inquiries regarding Federal laws and regulations concerning non-discrimination in education or the District's compliance with those provisions may also be directed to:

Office for Civil Rights  
U.S. Department of Education  
50 United Nations Plaza, Room 239  
San Francisco, CA 94102

### Policy on Smoking

It is the policy of San Mateo County Community College District to provide a safe learning and working environment for both students and employees. It is recognized that smoke from cigarettes, e-cigarettes, pipes and/or cigars is hazardous to health; therefore, it is the intent of the District to provide a smoke-free environment to the greatest extent possible. To achieve this goal, smoking at Cañada College will be limited to parking lots only, with the exception of Parking Lot 4.

1. Smoking is prohibited on campus except in parking lots, not including Parking Lot 4. Marijuana is prohibited on all of campus.
2. Cañada managers are responsible for publicizing the policy to students, employees and visitors, and are responsible for the posting of signs. Notification about the policy on smoking will be included in employee and student publications, newsletters and in other written materials as appropriate. In addition, materials which are used to publicize District public events will include policy notification to the general public.
3. To assist in the implementation of this policy, the District will provide education and training in the areas of smoking dangers and smoking cessation. Contact the Cañada Health Center at (650) 306-3309 for more information.
4. It is the responsibility of all students and employees to observe the policy and guidelines on smoking. Failure to comply with the policy on smoking will be treated in the same manner as other violations of District Rules and Regulations and may result in disciplinary action.
5. It is the responsibility of College and Cañada managers to enforce the policy on smoking. Disputes over the interpretation of the policy or complaints about individuals violating the policy should be brought to the attention of the person's supervisor, the Vice-President of Student Services at the College level, or the Vice-Chancellor of Human Resources and Employee Relations in the District Office. When the evidence is non-persuasive on either side, such disputes will be settled in favor of the nonsmoker(s) in recognition of the policy of the District to provide a smoke-free environment. Such disputes shall be settled at the lowest management level.
6. This policy does not supersede more restrictive policies which may be in force in compliance with State or Federal regulations.

### Privacy Rights of Students Policy

The Family Educational Rights and Privacy Act requires educational institutions to provide access to students' official educational records; provide opportunity for a hearing to challenge such records on certain grounds; obtain written consent of the student before releasing certain information; and extend these rights to all students of the college.

The Act allows the College to restrict the release of certain

personal information. As such, Cañada College does not provide directory information unless we have a signed student release.

A copy of the Family Educational Rights and Privacy Act (Sec. 438, P.L. 93-380) is available in the Office of Admissions & Records, Administration Building 9, Room 121, during normal business hours.

### Sexual Harassment Policy

It is the policy of the San Mateo County Community College District and Cañada College to prohibit, in any and all forms, the sexual harassment of its students and staff. Sexual harassment of students by other students or staff, and/or the harassment of staff by students or other staff is considered intolerable behavior that will be investigated and acted upon immediately.

Students or staff claiming grievance because of alleged violations of this policy should contact the Vice Chancellor of Human Resources and Employee Relations, (650) 358-6767.

### Student Conduct

Students enrolled in the Colleges of the District are expected to conduct themselves as responsible citizens and in a manner compatible with the District and College function as an educational institution. Students are also subject to civil authority and to the specific regulations established by each College in the District. Violators shall be subject to disciplinary action, including possible cancellation of registration, and may be denied future admission to the Colleges of the San Mateo County Community College District. A list of actions which are prohibited and may lead to appropriate disciplinary action is contained in the College Catalog, which is available for review in College offices and for free in the Cañada Bookstore. For further information concerning any aspect of student conduct, students should contact the Office of the Vice President, Student Services (Bldg. 8, Room 209, [canvpss@smccd.edu](mailto:canvpss@smccd.edu)). See [www.canadacollege.edu/policies/studentconduct.php](http://www.canadacollege.edu/policies/studentconduct.php).

### Student Grievances and Appeals

Students are encouraged to pursue their academic studies and become involved in other sponsored activities that promote their intellectual growth and personal development. The College is committed to the concept that, in the pursuit of these ends, the student should be free of unfair and improper actions on the part of any member of the academic community. If, at any time, a student feels that he/she has been subject to unjust actions, or denied his/her rights, redress can be sought through the filing of an appeal or grievance. Detailed information is provided in the Student Handbook which is available in the Welcome Center. For further information concerning any aspect of student grievances or rights of appeal, students should contact the Vice President of Student Services at [canvpss@smccd.edu](mailto:canvpss@smccd.edu). See [canadacollege.edu/policies/grievances.php](http://canadacollege.edu/policies/grievances.php).

### Student Right-to-Know and Campus Security Act

Colleges are required to publish and make available certain crime statistics and completion rates. For crime statistics, check online at [www.smccd.edu/publicsafety/annualreport.php](http://www.smccd.edu/publicsafety/annualreport.php) or contact the Public Safety Office, Building 9-154, or call 306-3420. The Act also requires institutions to make available the completion or graduation rate of certificate or degree seeing full-time students. This information is included on the National Center for Education Statistics webpage at <https://nces.ed.gov/>.



## CSU General Education Requirements 2019-2020

The following is a general education pattern for California State University (CSU) which can be fully or partially certified upon successful completion of courses. Full certification indicates that the lower division general education courses are complete. Students must request the certification with their final transcript or once courses are complete, online via WebSMART.

Legend										C = Completed			IP = In-Progress			P = Planned		
Area A: English Language Communication and Critical Thinking													9 units Required			C	IP	P
One course required from each section in area A																		
A1 Oral Communication:		COMM 110, 127,130, 140										• Other:_____						
A2 Written Communication:		ENGL100, 105										• Other:_____						
A3 Critical Thinking:		ENGL110,165 PHIL 103, 200 PLSC 103										• Other:_____						
Area B: Scientific Inquiry and Quantitative Reasoning													9 units Required			C	IP	P
One course from Physical Science, one from Life Science, and one from Math Concepts. Also must include one lab course from B3 or any course indicated by an *																		
B1 Physical Science:		ASTR 100 CHEM 114*, 192*, 210*, 220*, 231*, 232*, 410* ENVS 115 GEOG 100 GEOL 100, 121* METE 100 OCEN 100 PHYS 114*, 210*, 220*, 250*, 260*, 270*, 405										• Other:_____						
B2 Life Science:		ANTH 125 BIOL 100, 110*, 130, 225*, 230*, 240*, 250*, 260* ENVS 115 GEOL 121* OCEN 100										• Other:_____						
*B3 LAB: These courses meet the lab requirement, but they must be taken concurrently or after completing the corresponding lecture course. Courses with (*) meet area B3 Lab requirements.																		
		ANTH 126 ASTR 101 BIOL 132 ENVS 101 GEOL 101 OCEN 101										• Other:_____						
B4 Math Concept:		Math 125, 130, 150, 200, 222, 225, 241, 243, 251, 252, 253, 270, 275										• Other:_____						
Area C: Arts and Humanities													9 units Required			C	IP	P
Choose at least one course from the Arts and at least one course from the Humanities. Courses must be from at least two disciplines.																		
C1 Arts:		ART 101, 102, 103, 104, 105, 114, 116, 118, 119, 250, 306 DANC 100 DRAM 101, 140, 160+, 200, 233, 300.4 INTD 150, 151 LIT.441, 442 MUS. 100, 202, 210, 215, 240, 250, 260, 271, 275										• Other:_____						
C2 Humanities:		DRAM 151 ENGL 110, 161, 164 ECE. 191 HIST 100, 101, 104, 106, 201, 202, 245+, 246+, 247+ LIT. 151, 200+, 205, 231, 232, 252+, 266+, 371+, 372+, 373+, 375+, 441, 442 PHIL 100, 175, 160, 190, 240, 300, 312 SPAN 110, 120, 121, 122, 131, 132, 140, 145, 150+, 152+, 162+										• Other:_____						
Area D: Social Sciences													9 units Required			C	IP	P
The 3 courses selected must be from at least two disciplines.																		
Social institutions:		ANTH 110, 351 BUS. 100, 101 COMM 150+, 180 ECE. 201, 212+ ECON 100, 102, 230+ ENGL 200 GEOG 110, 150 HIST 100, 101, 104, 106, 201, 202, 242+, 245+, 246+, 247+, 422+ LING 200 PLSC 130, 150, 170, 210+, 310+, 320 PSYC 100, 106+, 200, 205, 300, 340, 410 SOCI 100, 105, 141+, 205																
The following courses will fulfill the CSU requirements for United States History, and Constitution and American Ideals (The California State University, before awarding a degree, requires students to complete courses or examinations that address: the historical development of American institutions and ideals Area US-1; and the Constitution of the United States and the operation of representative democratic government under that Constitution Area US-2; and the process of California state and local government Area US-3. Courses approved in two US areas may be used to satisfy both areas.																		
US-1:		ECON 230+		HIST 201, 202		US-2:		HIST 201, 202		PLSC 210+		US-3:		PLSC 210+, 310+		• Other:_____		
Area E: Lifelong Learning & Self Development													3 units Required (max. 2 units from E2)			C	IP	P
E1:		BIOL 310 CRER 137 HSCI 100, 116 KINE 101, 105, 109 PSYC 200, 340																
E2:		DANC 115.1, 115.2, 115.3, 115.4, 121.1, 121.2, 121.3,121.4, 125.1, 125.2, 125.3, 125.4, 130.1, 130.2, 130.3, 130.4, 140.1, 140.2, 140.3, 140.4, 150.1, 150.2, 150.3, 150.4, 151.1, 151.2, 151.3, 151.4, 220, 400.1, 400.2, 400.3, 400.4 FITN 112, 117, 118, 119, 122, 128, 152, 153, 154, 210, 227.1, 227.2, 227.3, 227.4; 235, 304.1, 304.2, 304.3, 304.4; 332.1, 332.2; 334.1, 334.2, 334.3, 334.4; 335.1, 335.2, 335.3, 335.4 INDV 160.1, 160.2, 160.3, 160.4; 251.1, 251.2, 251.3, 251.4; TEAM 105, 111.1, 111.2, 111.3, 111.4; 132.1, 132.2, 132.3; 141.1, 141.2, 141.3, 141.4; 148.1, 148.2, 148.3, 148.4, 171.1, 171.2, 171.3, 171.4; 183, 184, 185, 186, 187 VARS 104, 114, 140, 154, 170, 340										• Other:_____						

Note: Courses indicated by + meet Cañada's Associate Degree Ethnic Studies requirement

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## CSU General Education Requirements 2019-2020 (Continued)

### CSU Admission Policies and Selection Criteria:

The minimum admission requirement to CSU Campuses as a junior are:

- Successful Completion of at least 60 CSU transferable units that includes courses in area A1, A2, A3, and B4, courses in major, general education, and electives
- Successful Completion of courses in areas A1, A2, A3, and B4 (Golden 4) with grade of "C-" or higher – for some campuses and programs students may not take these courses during last term prior to their attendance at a CSU campus- Please meet with a counselor for more information and planning
- Minimum GPA of 2.0 for resident students and 2.4 for non-resident students. *Some CSU campuses may require a higher GPA for transfer, see a counselor for more information.*

Full completion of CSU GE may not apply to all majors. Please consult with a counselor.

#### Note:

- A course may be listed in more than one area; however, it can be used to satisfy only one area.
- AP Test may be listed in more than one area; however, it can be used to satisfy only one area
- For the most up-to-date transfer information including general education and lower division major requirements, go to [www.assist.org](http://www.assist.org).
- Certification will be completed only before transferring. Certification will NOT be processed after students have transferred and are enrolled at a CSU campus
- **What are "Golden Four" GE courses?** Courses in GE Subareas A1, (oral communication), A2 (written communication), A3 (critical thinking) and B4 (mathematics/quantitative reasoning) are sometimes referred to as the "Golden Four". They are required for transfer admission to the CSU, and each of the four courses must be passed with a minimum grade of "C-", per Title 5 Section 40803.
- There are instances when a Cañada course is approved for CSU GE but the same course at CSM or Skyline is NOT approved for CSU GE (or visa versa). Check with an Academic Counselor for complete information.



## Intersegmental General Education Transfer Curriculum (IGETC) 2019-2020

The Intersegmental General Education Transfer Curriculum (IGETC) is a general Education pattern that fulfills the lower-division general education requirements for most University of California (UC) and all California State University (CSU) campuses. IGETC is also accepted by some private/independent or out-of-state universities. There are instances when a Cañada course is approved for IGETC but the same course at CSM or Skyline is NOT approved for IGETC (or visa versa). Check with a Counselor for complete information.

Legend      C = Completed      IP = In-Progress      P = Planned			
<b>Area 1: English Communication</b>		<b>6-9 Semester Units</b>	
UC requires two courses, one from Group A and B      CSU requires three courses one course from each group below.			
<b>1A: English Composition - ENGL 100, 105</b> • Other: _____			
<b>1B: Critical Thinking - English Composition</b> – Select one Course: <b>ENGL 110, 165</b> • Other: _____			
<b>1C: Oral Communication</b> (CSU requirement only) – Select one course, - <b>COMM 110, 127, 130, 140</b> • Other: _____			
<b>Area 2: Mathematical Concepts and Quantitative Reasoning</b>		<b>3 Semester Units</b>	
One course: <b>MATH 125, 200, 222, 225, 241, 243, 251, 252, 253, 270, 275</b> • Other: _____			
<b>Area 3: Arts and Humanities</b>		<b>9 Semester Units</b>	
Three courses with at least one from Area 3A (Arts) and one from Area 3B (Humanities)			
<b>3A - Arts: ART 101, 102, 103, 104, 105, 114, 116, 118, 119, 250, 306 DANC 100 DRAM 101, 140, 160+, 200, 233 LIT. 441, 442 MUS. 100, 202, 210, 240, 250, 271, 275</b> • Other: _____			
<b>3B - Humanities: DRAM 151 HIST 100, 101, 104, 106, 201, 202, 242+, 245+, 246+, 247+, 422+ LIT 151, 200+, 205, 231, 232, 252+, 266+, 371+, 372+, 373+, 375+ PHIL 100, 160, 175, 190, 240, 300, 312 SPAN 131~, 132~, 140~, 145, 150~+, 152~+, 162~+</b> • Other: _____			
<b>Area 4: Social and Behavioral Sciences</b> Three courses selected must be from at least two disciplines.		<b>9 Semester Units</b>	
<b>ANTH 110, 351 COMM 150+, 180 ECE. 201, 212+ ECON 100, 102, 230+ ENGL 200 GEOG 110, 150 HIST 100, 101, 104, 106, 201, 202, 242+, 245+, 246+, 247+, 422+ LING 200 PLSC 130, 150, 170, 210+, 310+, 320 PSYC 100, 106+ 200, 205, 300, 340, 410 SOCI 100, 105, 141+, 205</b> • Other: _____			
<b>Area 5: Physical and Biological Sciences</b>		<b>7 Semester Units</b>	
Two courses are required: one from 5A and one from 5B. At least one course must have lab. Courses identified by an * will satisfy the lab requirement. Courses listed in Area 5C are lab courses that must be taken concurrently or after successfully completing the corresponding lecture course.			
<b>5A - Physical Science: ASTR 100 CHEM 114, 192*, 210*, 220*, 231*, 232* ENVS 115 GEOG 100 GEOL 100, 121* METE 100 OCEN 100 PHYS 114, 210*, 220*, 250*, 260*, 270*</b> • Other: _____			
<b>5B- Biological Sciences: ANTH 125 BIOL 100, 110*, 130, 225*, 230*, 240*, 250*, 260* ENVS 115 OCEN 100</b> • Other: _____			
<b>5C – Science Laboratory:</b> These courses meet the lab requirements, but they must be taken concurrently or after successfully completing the corresponding lecture course. <b>ANTH 126 ASTR 101 BIOL 132 GEOL 101 OCEN 101</b> • Other: _____			
<b>Area 6- Language other than English (LOTE) - UC Requirement only</b>			
To demonstrate proficiency in a LOTE, one of the following must be completed:			
<ul style="list-style-type: none"> <li>• Successful completion of one of the following Cañada courses: <b>SPAN 110, 120, 122, 131~, 132~, 140~, 145, 150~+, 152~+, 162~+</b></li> <li>• Successful completion of two years of high school in one language (grade of C or higher) – must be verified by an official high school transcript</li> <li>• Successful completion of a course at a college or university (with a grade of C or higher) - must be verified by an official transcript: _____</li> <li>• Successful completion, grade of C or higher (2.0), of two years of formal schooling at six grade level or higher in an institution where the language of instruction is not English.</li> <li>• Satisfactory score of 3 or higher, on College Board Advanced placement examinations in languages other than English</li> <li>• Satisfactory score of 5 or higher, on International Baccalaureate higher level examinations in languages other than English</li> <li>• Other – Please consult with a counselor</li> </ul>			

Courses indicated by "+" meet Cañada's Associate Degree Ethnic Studies requirement

Courses indicated by "~" are listed in multiple areas; they shall not be certified in more than one area except for courses in Languages Other Than English, which can be certified in both areas 3B and 6A.

"• Other" indicates if area requirement is met by other means such as completing a course at another accredited institution, or by AP/IB

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## Intersegmental General Education Transfer Curriculum (IGETC) 2019-2020 (Continued)

### CSU Graduation Requirement in U.S. History, Constitution and American Ideals (Not part of IGETC)

These requirements may be completed prior to transfer to a CSU campus. The CSU, before awarding a degree, requires students to complete courses or examinations that address: 1) The historical development of American institutions and ideals (Area US-1), and 2) The constitution of the United States and the operation of representative democratic government under that Constitution (Area US-2), and 3) The process of California state and local government (Area US-3). CSU campuses have the discretion whether to allow courses used to satisfy the CSU United States History, Constitution and American Ideals (AI) graduation requirement to count in both Areas 3B/4 and to meet the AI graduation requirement.

US-1: ECON 230+	HIST 201, 202	US-2: HIST 201, 202	PLSC 210+	US-3: PLSC 210+, 310+
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The minimum Admission requirement to UC campuses as a junior are:

- Successful completion of at least 60 UC transferable units that include courses in: Area 1A, 1B, (1C for CSU transfer only), Area 2 and four transferable college courses chosen from at least two of the following subject areas – Arts/Humanities, Social/Behavioral Sciences and Physical/Biological Sciences. For some campuses and programs, students may not take English and Mathematics courses during last term prior to their attendance at a UC/CSU Campus. Please meet with a counselor for more information and planning.
- Minimum GPA varies by campus and by major – visit the UC web site at <https://admission.universityofcalifornia.edu/transfer>
- Some courses may be listed in more than one area; however, it can be used to satisfy only one area – except for the Area 6 (LOTE)
- AP Test may be listed in more than one area; however, it can be used to satisfy only one area

For the most up-to-date transfer information including general education and lower division major requirements, go to [www.assist.org](http://www.assist.org).

#### Notes:

- Completion of IGETC is not an admission requirement for a CSU or UC campus; however, it may be required for some programs at UC campuses; Students transferring to UC campuses may also opt to complete campus specific breadth requirements. Please consult with a counselor.
- Upon full completion of IGETC, students may request a certification indicating completion of lower division general education courses for UC or any of the 23 CSU campuses. Partial Certification is also available, please consult with a counselor.
- A full certification of completion of all IGETC requirements permits students to transfer from a community college to the CSU or the UC system without the need, after transfer, to take additional lower-division general education courses to satisfy individual campus general education requirements. Many independent colleges accept all or part of IGETC in lieu of their specific general education course patterns.
- Certification will be completed only before transferring. Certification will NOT be processed after students have transferred and are enrolled at a CSU or UC campus
- Students must request the certification with their final transcript or once courses are complete, on-line via WebSMART.
- All courses in IGETC must be completed with a grade of C or higher.

Please meet with a counselor for more information.





## Cañada College AA/AS Degree Requirements 2019-2020

The requirements may be followed throughout the course of study as long as students attend college at least one semester each academic calendar. If there is a break in attendance, student must meet the graduation requirements listed in the catalog of the academic year that s/he resume her/his studies.

Legend	C = Completed	IP = In-Progress	P = Planned
Graduating with an Associate Degree in Arts (AA) or Associate Degree in Science (AS) requires 60 degree applicable units that should include the following:	C	IP	P
<b>1. Residence:</b> A minimum of 12 units must be completed at Cañada College	C	IP	P
<b>2. Scholarship:</b> A minimum overall GPA of 2.0 in the: <ul style="list-style-type: none"> <li>60 units submitted for the AA/AS Degree</li> <li>Units applied to the major</li> <li>Course work taken in the San Mateo County Community College District (SMCCCD)</li> </ul>	C	IP	P
<b>3. Basic Competency Requirement:</b> Competency requirements exist for the areas of English (Reading and Writing), and Mathematics. Students must demonstrate competency according to the following in each of the areas in order to be eligible for the A.A. or A.S. degree. <b>English</b> (Reading and Writing): Satisfy one or more of the following requirements <ul style="list-style-type: none"> <li>Satisfactory Completion of ENGL 100 (Reading and Composition) or ENGL 105 (Intensive Composition and Reading) with a grade of "C" or better; or</li> <li>Score of 3, 4, or 5 on one of the following College Board Advanced Placement Tests (AP): English Language and Composition, English Literature and Composition</li> </ul> <b>Mathematics/Quantitative Reasoning:</b> Satisfy one or more of the following requirements <ul style="list-style-type: none"> <li>Satisfactory Completion of MATH 120 (Intermediate Algebra) or MATH 190 (Path to Statistics) with a grade of "C" or better, or equivalent; or</li> <li>Satisfactory completion of any course having MATH 120 (Intermediate Algebra) or MATH 190 (Path to Statistics) as a prerequisite with a grade of "C" or better; or</li> <li>Score of 3, 4, or 5 on College Board Advanced Placement Tests (AP): Calculus AB, or Calculus BC, or Statistics; or</li> <li>Score of 4 or higher on International Baccalaureate Exam (IB): Mathematics HL; or</li> <li>Placement into transfer-level MATH course using SMCCCD math placement test if taken prior to fall 2019</li> </ul>	C	IP	P
<b>4. Ethnic Studies:</b> Completion of one of the following courses with a minimum of 3 semester units (or 4-5 quarter units, with approval*) with a grade of "C" or better. The following course(s) may also be used to satisfy a GE area. <b>COMM 150   DRAM 160   ECE. 212, 254   ECON 230   EDUC 249   HIST 242, 245, 246, 247, 422   LIT. 200, 252, 266, 371, 372, 373, 375</b> <b>PLSC 210, 310   PSYC 106   SOCI 141   SPAN 150, 152, 162</b>	C	IP	P
<b>5. Physical Education:</b> Two activity courses in Physical Education are required. However this requirement may be waived or modified for students in one of the following categories: <ol style="list-style-type: none"> <li>Graduates of community colleges or other accredited colleges and universities, or</li> <li>Veterans with one or more years of service, or</li> <li>Persons excused for medical reasons</li> </ol>	C	IP	P
<b>6. Major:</b> <ul style="list-style-type: none"> <li>List of required courses for the major is available in the college catalog</li> <li>All classes applied to the major (core and selectives) must receive a grade of "C" or better. If the course is evaluated by Pass or No Pass ONLY then a "Pass" evaluation for the course is acceptable. If the course is offered as "grade option" a letter grade of "C" or better is required. For additional information on the use of Pass/No Pass classes to satisfy degree requirements, please refer to the Pass/No Pass Grading Option information found in the Grades and Academic Standards section of the catalog.</li> <li>Either 12 units or fifty percent of the units required for the major, whichever is fewer, must be completed at Cañada College.</li> </ul>	C	IP	P
<b>7. General Electives:</b> Additional courses to meet the minimum 60 units degree requirement (non-degree applicable courses do not meet this requirement).	C	IP	P
<b>8. General Education:</b> 19 units required - General Education courses introduce the student to areas of study that develop breadth of knowledge and contribute to a balanced education.  <b>See General Education (GE) Areas A through E listed on the next page.</b>	C	IP	P

### Note:

\*If a 4-quarter unit course is used, students may substitute any additional Degree applicable units to fulfill the minimum 3-semester unit Ethnic Studies requirement.

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# Cañada College AA/AS Degree Requirements 2019-2020 (Continued)

## General Education Requirements for an AA/AS Degree

Legend      C = Completed      IP = In-Progress      P = Planned			
<b>GE Area A: English Language Communication and Critical Thinking</b>		<b>6 units Required</b>	<b>C   IP   P</b>
		<b>3 units from A2 and 3 units from A1 or A3</b>	
<b>A1: Oral Communication Requirement:</b> COMM 110, 127, 130, 140		• Other: _____	
<b>A2: Written Communication Requirement:</b> ENGL 100, 105		• Other: _____	
<b>A3: Critical Thinking Requirement:</b> ENGL 110, 165    PHIL 103, 200    PLSC 103 MATH 125, 130, 150, 200, 222, 225, 241, 243, 251, 252, 253, 270, 275		• Other: _____	
<b>GE Area B: Scientific Inquiry and Quantitative Reasoning</b>		<b>4 units Required</b>	<b>C   IP   P</b>
One course required from any of the following areas: B1 or B2. Must include one lab course (indicated by *)			
<b>B1: Physical Science:</b> ASTR 100    CHEM 114*, 192*, 210*, 220*, 231*, 232*, 410*    ENVS 115    GEOG 100    GEOL 100, 121*    METE 100    OCEN 100 PHYS 114*, 210*, 220*, 250*, 260*, 270*, 405		• Other: _____	
<b>B2: Life Science:</b> ANTH 125    BIOL 100, 110*, 130, 225*, 230*, 240*, 250*, 260*    ENVS 115    GEOL 121*    OCEN 100		• Other: _____	
<b>B3: Lab courses:</b> The following courses are stand-alone lab courses that must be taken concurrently or after successfully completed the corresponding lecture course. ANTH 126    ASTR 101    BIOL 132    ENVS 101    GEOL 101    OCEN 101		• Other: _____	
<b>GE Area C: Arts and Humanities</b>		<b>3 units Required</b>	<b>C   IP   P</b>
<b>C1 Arts:</b> ART 101, 102, 103, 104, 105, 114, 116, 118, 119, 250, 306    DANC 100    DRAM 101, 140, 160+, 200, 233, 300.4    INTD 150, 151    LIT. 441, 442 MUS. 100, 202, 210, 215, 240, 250, 260, 271, 275		• Other: _____	
<b>C2 Humanities:</b> DRAM 151    ENGL 110, 161, 164    ECE. 191    HIST 100, 101, 104, 106, 201, 202, 245+, 246+, 247+    LIT. 151, 200+, 205, 231, 232, 252+, 266+, 371+, 372+, 373+, 375+, 441, 442    PHIL 100, 160, 175, 190, 240, 300, 312    SPAN 110, 120, 121, 122, 131, 132, 140, 145, 150+, 152+, 162+		• Other: _____	
<b>GE Area D: Social Sciences</b>		<b>3 units Required</b>	<b>C   IP   P</b>
<b>Social institutions:</b> ANTH 110, 351    BUS. 100, 101    COMM 150+, 180    ECE. 201, 212+    ECON 100, 102, 230+    ENGL 200    GEOG 110, 150    HIST 100, 101, 104, 106, 201, 202, 242+, 245+, 246+, 247+, 422+    LING 200    PLSC 130, 150, 170, 210+, 310+, 320    PSYC 100, 106+, 200, 205, 300, 340, 410    SOCI 100, 105, 141+, 205 The following courses will fulfill the CSU requirements for United States History, and Constitution and American Ideals (The California State University, before awarding a degree, requires students to complete courses or examinations that address: the historical development of American institutions and ideals Area US-1; and the Constitution of the United States and the operation of representative democratic government under that Constitution Area US-2; and the process of California state and local government Area US-3. Courses approved in two US areas may be used to satisfy both areas.			
<b>US-1:</b> ECON 230+    HIST 201, 202 <b>US-2:</b> HIST 201, 202    PLSC 210+ <b>US-3:</b> PLSC 210+, 310+		• Other: _____	
<b>GE Area E: Lifelong Learning and Self Development</b>		<b>3 units Required (max. 2 units from E2)</b>	<b>C   IP   P</b>
Up to 3 units of course work in Area E may be applied towards completion of General Education requirements, or students may select additional 3 units of General Education from Areas A-D above.			
<b>E1:</b> BIOL 310    CRER 137    HSCI 100, 116    KINE 101, 105, 109    PSYC 200, 340			
<b>E2:</b> (Physical Education activity courses – maximum of 2 units may apply to General Education requirements):			
<b>DANC</b> 115.1, 115.2, 115.3, 115.4, 121.1, 121.2, 121.3, 121.4, 125.1, 125.2, 125.3, 125.4, 130.1, 130.2, 130.3, 130.4, 140.1, 140.2, 140.3, 140.4, 150.1, 150.2, 150.3, 150.4, 151.1, 151.2, 151.3, 151.4, 220, 400.1, 400.2, 400.3, 400.4 <b>FITN</b> 112, 117, 118, 119, 122, 128, 152, 153, 154, 210, 227.1, 227.2, 227.3, 227.4, 235, 304.1, 304.2, 304.3, 304.4; 332.1, 332.2; 334.1, 334.2, 334.3, 334.4; 335.1, 335.2, 335.3, 335.4 <b>INDV</b> 160.1, 160.2, 160.3, 160.4; 251.1, 251.2, 251.3, 251.4 <b>TEAM</b> 105, 111.1, 111.2, 111.3, 111.4; 132.1, 132.2, 132.3; 141.1, 141.2, 141.3, 141.4; 148.1, 148.2, 148.3, 148.4, 171.1, 171.2, 171.3, 171.4; 183, 184, 185, 186, 187 <b>VARS</b> 104, 114, 140, 154, 170, 340		• Other: _____	

### Note:

Although a course may be listed in more than one area, a student may use a course to satisfy only one subject area.

Courses identified with "+" will also fulfill the Ethnic Studies requirements

"• Other" indicates if area requirement is met by other means such as completing a course at another accredited institution, or by AP/IB/CLEP



## Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T)

California Community Colleges are now offering associate degrees for transfer to the CSU. These may include Associate in Arts (AA-T) or Associate in Science (AS-T) degrees. These degrees are designed to provide a clear pathway to a CSU major and baccalaureate degree. California Community College students who are awarded an AA-T or AS-T degree are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU campus or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or campuses.

Students who have been awarded an AA-T or AS-T are able to complete their remaining requirements for the 120-unit baccalaureate degree within 60 semester or 90 quarter units. To view the most current list of Associate Degrees for Transfer and to find out which CSU campuses accept each degree, please go to <http://www.adegreewithaguarantee.com/Degrees.aspx>. Current and prospective community college students are encouraged to meet with a counselor to review their options for transfer and to develop an educational plan that best meets their goals and needs.

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

### The following is required for all AA-T or AS-T Degrees:

**Note:** The requirements may be followed throughout the course of study as long as students attend Cañada College/SMCCD at least one semester each academic calendar. If there is a break in attendance, students must meet the graduation requirements listed in the catalog of the academic year that they resume their studies. Please refer to the ADT requirements section of the catalog for more information on catalog rights.

Per state legislation, no additional local graduation requirements can be imposed by the community college and, upon transfer, the student would be admitted to the CSU with junior standing.

*Students should consult with a counselor when planning to complete the degree.*

Legend	C = Completed	IP = In-Progress	P = Planned																												
Graduating with an Associate Degree for Transfer in Arts (AA-T) or Associate Degree for Transfer in Sciences (AS-T) requires <b>completion of 60 CSU Transferable units</b> that should include the following:	C	IP	P																												
<b>Residence:</b> A minimum of <b>12 units must be completed at Cañada College</b>	C	IP	P																												
<b>Scholarship:</b> A minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. While a minimum of 2.0 is required for admission, some majors may require a higher GPA for transfer. See a counselor for more information.	C	IP	P																												
<b>Major Courses:</b> <ul style="list-style-type: none"> <li>Completion of a minimum of 18 semester units in an "AA-T" or "AS-T" major as detailed in the Associate Degrees and Certificates section of the Cañada Catalog.</li> <li>All courses in the major must be completed with a grade of "C" or better or a "P" if the course is taken on a Pass/No Pass basis.</li> </ul> <p>At the time of this publication, a student may earn an AA-T/AS-T Degree in the following Programs:</p> <table border="0"> <tr> <td>• Anthropology (AA-T)</td><td>• Early Childhood Education (AS-T)</td><td>• Kinesiology (AA-T)</td><td>• Psychology (AA-T)</td></tr> <tr> <td>• Art History (AA-T)</td><td>• Economics (AA-T)</td><td>• Law, Public Policy and Society (AA-T)</td><td>• Social Work and Human Services (AA-T)</td></tr> <tr> <td>• Biology (AS-T)</td><td>• Elementary Teacher Education (AA-T)</td><td>• Mathematics (AS-T)</td><td>• Sociology (AA-T)</td></tr> <tr> <td>• Business Administration (AS-T)</td><td>• English (AA-T)</td><td>• Nutrition and Dietetics (AS-T)</td><td>• Spanish (AA-T)</td></tr> <tr> <td>• Child and Adolescent Development (AS-T)</td><td>• Environmental Science (AS-T)</td><td>• Philosophy (AA-T)</td><td>• Studio Arts (AA-T)</td></tr> <tr> <td>• Communication Studies (AA-T)</td><td>• Geography (AA-T)</td><td>• Physics (AS-T)</td><td>• Theatre Arts (AA-T)</td></tr> <tr> <td>• Computer Science (AS-T)</td><td>• History (AA-T)</td><td>• Political Science (AA-T)</td><td></td></tr> </table> <p>Additional majors are being developed. Please see a counselor for more information.</p>	• Anthropology (AA-T)	• Early Childhood Education (AS-T)	• Kinesiology (AA-T)	• Psychology (AA-T)	• Art History (AA-T)	• Economics (AA-T)	• Law, Public Policy and Society (AA-T)	• Social Work and Human Services (AA-T)	• Biology (AS-T)	• Elementary Teacher Education (AA-T)	• Mathematics (AS-T)	• Sociology (AA-T)	• Business Administration (AS-T)	• English (AA-T)	• Nutrition and Dietetics (AS-T)	• Spanish (AA-T)	• Child and Adolescent Development (AS-T)	• Environmental Science (AS-T)	• Philosophy (AA-T)	• Studio Arts (AA-T)	• Communication Studies (AA-T)	• Geography (AA-T)	• Physics (AS-T)	• Theatre Arts (AA-T)	• Computer Science (AS-T)	• History (AA-T)	• Political Science (AA-T)		C	IP	P
• Anthropology (AA-T)	• Early Childhood Education (AS-T)	• Kinesiology (AA-T)	• Psychology (AA-T)																												
• Art History (AA-T)	• Economics (AA-T)	• Law, Public Policy and Society (AA-T)	• Social Work and Human Services (AA-T)																												
• Biology (AS-T)	• Elementary Teacher Education (AA-T)	• Mathematics (AS-T)	• Sociology (AA-T)																												
• Business Administration (AS-T)	• English (AA-T)	• Nutrition and Dietetics (AS-T)	• Spanish (AA-T)																												
• Child and Adolescent Development (AS-T)	• Environmental Science (AS-T)	• Philosophy (AA-T)	• Studio Arts (AA-T)																												
• Communication Studies (AA-T)	• Geography (AA-T)	• Physics (AS-T)	• Theatre Arts (AA-T)																												
• Computer Science (AS-T)	• History (AA-T)	• Political Science (AA-T)																													
<b>General Education - certified completion of one of the following:</b> <ul style="list-style-type: none"> <li>California State University General Education-Breadth pattern (CSU GE Breadth), OR</li> <li>Intersegmental General Education Transfer Curriculum (IGETC) pattern</li> </ul> <p><b>Note:</b> Although a course may be listed in more than one area, a student may use a course to satisfy only one subject area.</p>	C	IP	P																												
<b>Elective courses:</b> If applicable, additional courses to meet the minimum 60 CSU transferable units requirement.	C	IP	P																												

Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system.

More information about the SB1440 and Transfer Degree is available at: [www.adegreewithaguarantee.com](http://www.adegreewithaguarantee.com)



# CAÑADA COLLEGE INSTRUCTIONAL PROGRAMS

## Degree and Certificate Programs 2019-2020

Area of Study	Certificate	Degree
ACCOUNTING	•	AS
Entry Level Bookkeeper	•	
Payroll Specialist	•	
ANTHROPOLOGY		AA-T, AA
ART		
Art History		AA-T, AA
Studio Arts		AA-T
BIOLOGICAL SCIENCES		AS
Allied Health		AS
Biology		AS-T
Nutrition and Dietetics		AS-T
BUSINESS ADMINISTRATION/MANAGEMENT		
Business Administration	•	AS-T, AS
Business Assistant	•	AS
Business Information Worker	•	
Business Management		AS
Entrepreneurship and Small Business Management	•	AS
Marketing	•	AS
Human Relations in the Workplace	•	
CHEMISTRY (SEE PHYSICAL SCIENCES)		AS
COMMUNICATION STUDIES		AA-T, AA
COMPUTER BUSINESS OFFICE TECHNOLOGY		
Administrative Assistant	•	AS
Administrative Support Assistant	•	AS
General Office	•	
COMPUTER SCIENCE		AS-T
Cloud Computing	•	
Computer Science – C++	•	
Computer Science – Java	•	
Computer Science – Swift	•	
DIGITAL ART AND ANIMATION	•	AA
3D-Animation and Video Game Art	•	AA
Graphic Design	•	
Video Game Design	•	
Web Design	•	
EARTH SCIENCE		AS
ECONOMICS		AA-T, AA
EDUCATION AND HUMAN DEVELOPMENT		
Child and Adolescent Development		AS-T
Early Childhood Education	•	AS-T, AS
Elementary Teacher Education		AA-T
Youth and After School	•	
Inclusion Support (Specialization Certificate)		
ENGINEERING	•	AS
Math for Surveying and Computer-aided Design	•	
ENGLISH		AA-T, AA
ENVIRONMENTAL SCIENCE AND TECHNOLOGY		
Environmental Science		AS-T, AS
FASHION DESIGN AND MERCHANDISING	•	AS
Custom Dressmaking/Small Business Oriented	•	AS
Technical (Apparel Industry Oriented)	•	AS

Area of Study	Certificate	Degree
Theater Costuming	•	AS
GENERAL STUDIES		
Pathways to Student Success	•	
Preparation for Academic Scholarship and Success (PASS)	•	
GEOGRAPHY		AA-T, AA
HISTORY		AA-T, AA
HUMAN SERVICES		
Social Work and Human Services		AA-T
INTERDISCIPLINARY STUDIES (TRANSFER & NON-TRANSFER OPTIONS ARE AVAILABLE)		
Emphasis in Arts and Humanities		AA
Emphasis in Natural Science and Mathematics		AA
Emphasis in Social and Behavioral Sciences		AA
INTERIOR DESIGN	•	AS
Home Staging	•	
Kitchen and Bath Design	•	
KINESIOLOGY, ATHLETICS & DANCE		
Dance		AA
Kinesiology		AA-T, AA
LATIN AMERICAN AND LATINO/A STUDIES	•	AA
MATHEMATICS		AS-T
MEDICAL ASSISTING	•	AS
Medical Administrative Assistant	•	
Medical Billing Specialist	•	AS
Medical Coding Specialist	•	
MUSIC		AA
NURSING		
PARALEGAL	•	AS
Litigation	•	
PHILOSOPHY		AA-T, AA
PHYSICAL SCIENCES		
Chemistry		AS
Physics		AS-T, AS
POLITICAL SCIENCE		AA-T, AA
Law, Public Policy and Society		AA-T
PSYCHOLOGY		AA-T, AA
RADIOLOGIC TECHNOLOGY		AS
SOCIAL SCIENCES		
International Studies		AA
SOCIOLOGY		AA-T, AA
SPANISH		AA-T, AA
THEATRE ARTS		AA-T, AA
UNIVERSITY TRANSFER		
Option 1: CSU General Education (CSU-GE)	•	
Option 2: Intersegmental General Education Transfer Curriculum (IGETC) - CSU	•	
Option 3: Intersegmental General Education Transfer Curriculum (IGETC) - UC	•	

**Important:** Associate degree and certificate programs have additional college requirements beyond the major. See pages 32-33 for the complete requirements for the associate's degree and certificates.

# HOW TO READ THE COURSE LISTING

## Subject Areas

are listed alphabetically.

## The Course Reference Number

(CRN) is an identification number for each section of a class.

A Materials Fee is a supplemental charge for materials and supplies, applicable to certain courses.

## An "X" in the Section Designator

indicates a class that is cross-listed.

Cross-listed classes are those which are offered under more than one department, or involve instruction at more than one skill level during the same class period.

## Day(s) and Time Class Meets

Class Format and Location indicates the format of the class and the location where classes meet if it is an off-campus class. All Evening, Weekend, Late Afternoon, and Off-campus Classes are SHADED.

## CHEMISTRY

### CHEM 192 ELEMENTARY CHEMISTRY (C-ID CHEM 101)

Comprehensive introductory chemistry course covering basic concepts, theories and laws with emphasis on reasoning and problem solving skills. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. PREREQ: MATH 110 or satisfactory score on District math placement test and other measures as appropriate that indicate proficiency in Elementary Algebra.

Transfer: CSU: B1, B3, UC\*

53033 CHEM 192 AA MTWTh8:10-10:15 18-311 Wilcox 4.0 6/13-7/21

**CHEM 192 has a non-refundable materials charge of \$6.**

## MATHEMATICS

### MATH 200 ELEMENTARY PROBABILITY AND STATISTICS

Measures of central tendency and dispersion; sampling distributions, statistical inference, regression and correlation. A minimum of 16 by arrangement lab hours are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: MATH 120 or 121 or 123, or appropriate score on District math placement test and other measures as appropriate. (CAN STAT 2) Transfer: CSU: B4, UC. (IGETC: 2)

92987 MATH 200 AX MTWTh12:45-1:35 17-209 Staff 4.0

83175 MATH 200 AB MW 10:10-12:00 17-109 Hum 4.0

90272 MATH 200 AC MTWTh 8:30-9:20 17-103 Darafshi 4.0

91990 MATH 200 AD TTh 10:10-12:00 21-100 Ivanova 4.0

### Evening Courses

Course held at the Menlo Park Center/JobTrain

81374 MATH 200 LA Tue 6:00-10:10 MP-51 Toma 4.0

Hybrid Course. See pages 52-53 for more information:

Mandatory orientation meeting for MATH 200 HLA:

90046 MATH 200 HLA Wed 5:05-5:55 17-105 Hum 4.0 8/17

Online instruction: By Arr 3.8 Hrs/Wk Online 8/17-12/16

## Course Number and Title

### C-ID Approval Number

A C-ID number next to a course signals that participating California colleges and universities have determined that these courses are comparable in content and scope to courses offered on their own campuses, regardless of their unique titles or local course number.

Accepted for Transfer by California State University (CSU) and/or University of California (UC).

### Short Course Dates for classes that

meet less than the full semester.

### Building and Room Number

### Instructor

'Staff' means that no instructor had been assigned to the class at the time this schedule was printed.

### Units or credits are assigned to a course

based on the number of hours the course meets each week. The enrollment fee is charged per unit.

## Other Terms Defined:

RECOMMENDED refers to the basic skills level in reading, writing, and/or mathematics which is needed before enrolling in a course. In order to succeed in most courses, students should possess reading and writing skills at specific levels and, for some courses, mathematics. Basic skill levels are the minimum levels at which students need to perform before enrolling in the target courses. NOTE: For non-native English speakers, ESL 400 (previously ENGL 400) is the equivalent of ENGL 836 for satisfying RECOMMENDED Basic Skills Advisories. Courses with the designation BSL: Open Curriculum have no recommended basic skills advisories.

A Prerequisite (PREREQ) is a condition of enrollment that a student is required to meet. Usually, a prerequisite is a course which must be completed successfully before enrolling in a course which follows. For example, English 100 is a course prerequisite for English 165. In order to successfully complete a course a grade of "C" or better must be earned in the designated course.

A Corequisite (COREQ) is a course that a student is required to take concurrently with another course. Students may challenge a prerequisite and/or corequisite; contact a counselor for procedural information.

A number of courses in this schedule are designated as Open Entry Courses. You may enroll in these courses at any point in the semester provided that enough instructional hours remain to allow you to earn the minimum number of units for the course. When registering for an open entry variable units course, you must designate the number of units for which you want to enroll. The available range of units is indicated in the course listing. No enrollment fee credit/refund is available if you earn fewer units than the number for which you enrolled. You may stop attending class when the instructor informs you that you have earned the number of units for which you enrolled. However, it is possible to increase the number of units during the semester by application through the Office of Admissions and Records and payment of the additional enrollment fee.

## ACCOUNTING

### ACTG 121 FINANCIAL ACCOUNTING (C-ID ACCT 110)

Introduction to the fundamentals of basic accounting including how to record business transactions, prepare financial statements, and use accounting information in accordance with generally accepted accounting principles (GAAP) and International Financial Reporting Standards (IFRS). The course includes both theoretical and practical problem-solving learning experiences to help the student develop analytical abilities in using financial data. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400, and MATH 110 or 111. Transfer: CSU, UC.

*Online Course(s), See pages 52-53 for more information:*

55414 ACTG 121 OLH By Arr 8.0 Hrs/Wk Online Cabrera 4.0 6/15-8/6

### ACTG 131 MANAGERIAL ACCOUNTING (C-ID ACCT 120)

This course covers accounting information used by managers, sources of this information and how this information is used when planning, directing operations, controlling cost, and decision-making. Recommended for all business major transfer students. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. PREREQ: ACTG 121. Transfer: CSU, UC.

*Online Course(s), See pages 52-53 for more information:*

55416 ACTG 131 OLH By Arr 8.0 Hrs/Wk Online Cabrera 4.0 6/15-8/6

## ANTHROPOLOGY

### ANTH 110 CULTURAL ANTHROPOLOGY (C-ID ANTH 120)

This course is an introduction to the cultures and customs of human groups throughout the world with the aim of understanding how cultures function based on their world views. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU; DSI, UC. (IGETC: 4)

*Online Course(s), See pages 52-53 for more information:*

54721 ANTH 110 OLH By Arr 8.0 Hrs/Wk Online Marshall 3.0 6/15-7/23

### ANTH 125 PHYSICAL ANTHROPOLOGY (C-ID ANTH 110)

This course covers the concepts, methods and theory of biological evolution and its application to the human species. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU; B2, UC. (IGETC: 5B)

*Online Course(s), See pages 52-53 for more information:*

53243 ANTH 125 OLH By Arr 8.0 Hrs/Wk Online Marshall 3.0 6/15-7/23

### ANTH 126 PHYSICAL ANTHROPOLOGY LABORATORY (C-ID ANTH 115 L)

Laboratory course in which the students apply and practice the scientific methods, techniques and procedures used by physical anthropologists to understand human evolution, non-human primates and human variation. Students gain practical experience and a deeper understanding by participating in lab exercises, activities and experiments that explore human evolution, osteology, forensics, genetics, modern human variation, primate anatomy and behavior. Field trips may be required. PREREQ: Completion of, or concurrent enrollment in ANTH 125, and ENGL 836, and READ 836, or ENGL 847, or ESL 400, or Eligibility for ENGL 100 or 105, and MATH 811 or appropriate scores on the College Placement Test or other multiple measures assessment. Transfer: CSU; B3 (only if ANTH 125 is completed prior to or concurrently with ANTH 126), UC. (IGETC: 5C\*)

*Online Course(s), See pages 52-53 for more information:*

54492 ANTH 126 OLH By Arr 9.0 Hrs/Wk Online Marshall 1.0 6/15-7/23

## ART

### ART HISTORY

#### ART 104 HISTORY OF MODERN ART

Survey of major styles in western art from 1888 to 1999, Post-Impressionism to Post-Modernism. How art forms reflect the complexity and diversity of the modern world. Topics include the changing role of the artist in society, the impact of world events and technology on the arts, and art criticism. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU; C1, UC. (IGETC: 3A)

54908 ART 104 AA MTWTh10:40-12:45 3-148 Erickson 3.0 6/15-7/22

## ASTRONOMY

(See Also Physics)

### ASTR 100 INTRODUCTION TO ASTRONOMY

Survey of modern astronomy; study of what mankind knows about the universe and our place in it; including planets, the birth and death of stars, and the Milky Way galaxy. Emphasis is also placed on the nature of science, and the scientific method. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU; B1, UC. (IGETC: 5A)

*Online Course(s), See pages 52-53 for more information:*

54733 ASTR 100 OLH By Arr 8.0 Hrs/Wk Online Digel 3.0 6/15-7/23

55551 ASTR 100 OMH By Arr 8.0 Hrs/Wk Online Prochter 3.0 6/15-7/23

### ASTR 101 ASTRONOMY LABORATORY

Introduction to the use of the celestial sphere, scale model of the Solar System, telescopic observations, use of computer models, comparative planetology, and astronomical data representation. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. PREREQ: MATH 110 or equivalent, AND completion of, or concurrent enrollment in ASTR 100, 115 or 125 (ASTR 115 and 125 are offered at College of San Mateo). Transfer: CSU; B3 (only if ASTR 100 is completed prior to or concurrently with ASTR 101), UC. (IGETC: 5C\*)

*Evening Course(s)*

53218 ASTR 101 LA TTh 6:00-10:10 23-241 Prochter 1.0 6/16-7/23

*Online Course(s), See pages 52-53 for more information:*

55491 ASTR 101 OLH By Arr 9.0 Hrs/Wk Online Digel 1.0 6/15-7/23

54821 ASTR 101 OMH By Arr 9.0 Hrs/Wk Online Digel 1.0 6/15-7/23

## BIOLOGICAL SCIENCES

### BIOL 100 INTRODUCTION TO THE LIFE SCIENCES

Nature of the physical and chemical aspects of life. Plant and animal inter-relationships and interdependencies. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU; B2, UC\*. (IGETC: 5B)

*Online Course(s), See pages 52-53 for more information:*

55176 BIOL 100 OLH By Arr 8.0 Hrs/Wk Online Walsh 3.0 6/15-7/23

### BIOL 110 PRINCIPLES OF BIOLOGY

This introductory course addresses the biological perspective and scientific method, the chemical and cellular bases of life, cellular transport and energetics, reproduction, heredity, classification of organisms and their evolution, plant and animal physiology, and ecology. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU; B2, B3, UC. (IGETC: 5B, 5C)

53029 BIOL 110 AA TTh 1:10-5:20 23-203 Cabrera 4.0 6/16-7/23  
TTh 5:40-9:50 23-340 6/16-7/23

### BIOL 130 HUMAN BIOLOGY

Introduction to anatomy and physiology of the human body by examining the organ systems, common disorders and current medical treatments. RECOMMENDED:

Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU: B2, UC. (IGETC: 5B)

53320 BIOL 130 AA MTWTh10:40-12:45 23-203 Staff 3.0 6/15-7/22

*Online Course(s), See pages 52-53 for more information:*

54701 BIOL 130 OLH By Arr 8.0 Hrs/Wk Online Lise 3.0 6/15-7/23

55653 BIOL 130 OMH By Arr 8.0 Hrs/Wk Online Lise 3.0 6/15-7/23

### BIOL 240 GENERAL MICROBIOLOGY

Cellular, molecular genetic, and biochemical characteristics of microorganisms, with emphases on bacteria. Lab teaches technical skills and procedures used by microbiologists. PREREQ: BIOL 110, or 130 and 132, or 210, or 215 (offered at Skyline College), or 220 (offered at College of San Mateo), or 225, or 230, or 250, or 260; AND CHEM 192, or 210, or 410, or equivalent (any college level biology course with a lab and any college level chemistry course with a lab). Transfer: CSU: B2, B3, UC. (IGETC: 5B, 5C)

53030 BIOL 240 AA MTWTh8:10-10:15 23-203 Nekrep 4.0 6/15-7/22

MTWTh10:40-12:45 23-333 6/15-7/22

### BIOL 250 HUMAN ANATOMY (C-ID BIOL 110 B)

Study of the structure of the major organ systems of the human body; lab consists of studying human gross anatomy models and prosected cadavers. PREREQ: BIOL 100, or 101 (offered at Skyline), or 110 or 130. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU: B2, B3, UC. (IGETC: 5B, 5C)

53321 BIOL 250 AA MTWTh 2:40-4:45 23-242 Chinn 4.0 6/15-7/22

MTWTh 5:05-7:10 23-205 6/15-7/22

### BIOL 310 NUTRITION (C-ID NUTR 110)

Comprehensive introduction to scientific principles of nutrition and the inter-relationships of metabolism; nutrient functions, structure and food sources; health consequences of nutrient excesses, deficiencies and diet related chronic diseases. Emphasis is placed on evaluating the nutrient content of foods, applying information to personal diet, and using reference tools. RECOMMENDED: Eligibility for ENGL 100, and MATH 110 or 111. Transfer: CSU: E1, UC.

*Online Course(s), See pages 52-53 for more information:*

55177 BIOL 310 OLH Mon 4:30-5:30 Online Woods 3.0 6/15-6/15

By Arr 8.0 Hrs/Wk Online 6/15-7/23

## BUSINESS

### BUS. 100 INTRODUCTION TO BUSINESS (C-ID BUS 110)

Introduction to American business in the global environment providing an overview of economics, ethics, management, marketing, operations, information management, accounting, and finance. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Eligibility for MATH 110 or 111. Transfer: CSU: DSI, UC.

*Online Course(s), See pages 52-53 for more information:*

55142 BUS. 100 OLH By Arr 8.0 Hrs/Wk Online Nance Carrigan 3.0 6/15-7/23

55399 BUS. 100 OMH By Arr 8.0 Hrs/Wk Online Nance Carrigan 3.0 6/15-7/23

54847 BUS. 100 ONH By Arr 8.0 Hrs/Wk Online Nance Carrigan 3.0 6/15-7/23

### BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS (C-ID BUS 140)

An introduction to computer systems and software applications and their impact on the business environment. Topics include computer architecture, hardware, software, computer terminology and theory. Students use software applications as problem solving tools for business projects. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU, UC.

*Online Course(s), See pages 52-53 for more information:*

55585 BUS. 103 OLH By Arr 8.0 Hrs/Wk Online Bennett 3.0 6/15-7/23

55586 BUS. 103 OMH By Arr 8.0 Hrs/Wk Online Bennett 3.0 6/15-7/23

### BUS. 125 INTERNATIONAL BUSINESS

Introduction to the theories and practices of international business. Various environmental, economic, political, and social constraints on doing business abroad are explored. Topics include: political economy of international trade and investment, global monetary system, foreign market analysis and firms' operational strategy; management issues and challenges. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU, UC\*.

*Online Course(s), See pages 52-53 for more information:*

55748 BUS. 125 OLH By Arr 8.0 Hrs/Wk Online Laurin 3.0 6/15-7/23

### BUS. 150 ENTREPRENEURSHIP: SMALL BUSINESS MANAGEMENT

This is a practical, real-world approach to conceiving, planning, organizing and managing a small business. Provides the toolbox to achieve the most optimum benefits from limited resources and how to plan for growth and succession or exit of a business. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. PREREQ: None. Transfer: CSU.

*Online Course(s), See pages 52-53 for more information:*

55746 BUS. 150 OLH By Arr 8.0 Hrs/Wk Online Laurin 3.0 6/15-7/23

### BUS. 180 MARKETING

This course is an introduction to marketing and sales techniques used in business. Students learn about the 4 P's of marketing, market segmentation, target markets, market research, marketing budgets, and the marketing plan. Internet tools for small business marketing are also included, such as social networks, blogging, images, video and websites. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU.

*Online Course(s), See pages 52-53 for more information:*

54848 BUS. 180 OLH By Arr 8.0 Hrs/Wk Online Laurin 3.0 6/15-7/23

### BUS. 201 BUSINESS LAW (C-ID BUS 125)

Introduction to law applied in business environments. Topics include The Constitution, other legal sources, legal systems, enforcement agencies, contracts, crimes, torts, types of business formation, and employment law. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU, UC.

*Online Course(s), See pages 52-53 for more information:*

55181 BUS. 201 OLH By Arr 8.0 Hrs/Wk Online Kippes 3.0 6/15-7/23

55397 BUS. 201 OMH By Arr 8.0 Hrs/Wk Online Smith 3.0 6/15-7/23



Earn your Associate Degree as you transfer  
to a 4-year institution

or renew your job skills with a Certificate of  
Achievement in Business Administration

[canadacollege.edu/businessadministration](http://canadacollege.edu/businessadministration)



## CAREER AND PERSONAL DEVELOPMENT

### CRER 137 LIFE AND CAREER PLANNING

An intensive career investigation that encompasses decision-making, goal-setting, job search strategies, resume writing and interviewing skills. Career assessments include exploration of values, skills, personality and interests. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU: E1, UC.

Online Course(s), See pages 52-53 for more information:

55175	CRER 137 OLH	By Arr	8.0 Hrs/Wk	Online	Mendez	3.0	6/15-7/23
55274	CRER 137 OMH	By Arr	8.0 Hrs/Wk	Online	Mendez	3.0	6/15-7/23

## CHEMISTRY

### CHEM 192 ELEMENTARY CHEMISTRY (C-ID CHEM 101)

Comprehensive introductory chemistry course covering basic concepts, theories and laws with emphasis on reasoning and problem solving skills. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. PREREQ: MATH 110 or satisfactory score on District math placement test and other measures as appropriate that indicate proficiency in Elementary Algebra. Transfer: CSU: B1, B3, UC\*. (IGETC: 5A\*, 5C)

53033	CHEM 192 AA	MTWTh8:10-10:15	18-311	Staff	4.0	6/15-7/22
		MTWTh10:40-12:45	17-205			6/15-7/22

**CHEM 192 has a non-refundable materials charge of \$6.**

### CHEM 210 GENERAL CHEMISTRY I (C-ID CHEM 110) (C-ID CHEM 120S: BOTH CHEM 210 AND 220 MUST BE TAKEN)

Discussion of fundamental concepts, principles and laws that describe the chemistry of solids, liquids, gases and solutions including atomic theory, stoichiometry, chemical bonding, molecular geometry thermochemistry, and intermolecular forces with emphasis on critical thinking and problem solving skills. RECOMMENDED: Eligibility for ENGL 100. Any Preparation for Chemistry course or other measures that demonstrate proficiency in general science and preparation for study of college chemistry. This includes completion of high school chemistry with a grade of "C" or better. PREREQ: MATH 120, or MATH 123 (offered at CSM or Skyline) or satisfactory score on the College Placement Test or other multiple measures assessment that indicate proficiency in Intermediate Algebra. Transfer: CSU: B1, B3, UC. (IGETC: 5A, 5C)

53032	CHEM 210 AA	MTWTh9:10-11:15	17-103	Cantin	5.0	6/15-7/22
		MTWTh11:45-4:00	18-305			6/15-7/22

**CHEM 210 has a non-refundable materials charge of \$2.**

### CHEM 220 GENERAL CHEMISTRY II (C-ID CHEM 120S: BOTH CHEM 210 AND 220 MUST BE TAKEN)

Continuation of CHEM 210. Discussion of solution properties, chemical kinetics, chemical equilibria, acids-bases, thermodynamics, electrochemistry, coordination chemistry, nuclear chemistry with an emphasis on critical thinking and problem-solving skills RECOMMENDED: Eligibility for ENGL 100. PREREQ: CHEM 210 or equivalent. Transfer: CSU: B1, B3, UC. (IGETC: 5A, 5C)

54202	CHEM 220 AA	MTWTh8:10-10:15	18-319	Wilcox	5.0	6/15-7/22
		MTWTh10:45-3:00	18-311			6/15-7/22

**CHEM 220 has a non-refundable materials charge of \$3.**

### CHEM 410 CHEMISTRY FOR HEALTH SCIENCES

A survey of basic concepts in general, organic and biological chemistry relevant to the allied science programs. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. PREREQ: MATH 110 or equivalent. Transfer: CSU: B1, B3.

53395	CHEM 410 AA	MTWTh9:10-11:15	18-305	Parajon Puenzo	4.0	6/15-7/22
		MTWTh11:40-1:45	18-319			6/15-7/22

**CHEM 410 has a non-refundable materials charge of \$2.**

## CHILD DEVELOPMENT

(See Education and Human Development)

## COMMUNICATION STUDIES

(Previously SPCH - Speech Communication)

### COMM 110 PUBLIC SPEAKING (C-ID COMM 110)

Develops strategies for designing well-organized, researched, extemporaneous speeches on socially significant topics adapted to a diverse audience. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU: A1, UC. (IGETC: 1C)

54625	COMM 110 AA	MTWTh8:10-10:15	5-223	Koppel	3.0	6/15-7/22
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### COMM 130 INTERPERSONAL COMMUNICATION (C-ID COMM 130)

Integration of theory and practice to facilitate student understanding and skills in evaluating and participating in interpersonal relationships across contexts. Class presentations are required. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU: A1, UC. (IGETC: 1C)

54626	COMM 130 AA	MTWTh10:40-12:45	5-223	Koppel	3.0	6/15-7/22
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### COMM 150 INTERCULTURAL COMMUNICATION (C-ID COMM 150)

Study of basic theory and skills of intercultural communication through discussion and critical analysis. Emphasis is given to empathy building for communicating more effectively in a diverse social and professional context. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU: DSI, UC. (IGETC: 4)

Online Course(s), See pages 52-53 for more information:

54909	COMM 150 OLH	By Arr	8.0 Hrs/Wk	Online	Kaven	3.0	6/15-7/23
55145	COMM 150 OMH	By Arr	8.0 Hrs/Wk	Online	Kaven	3.0	6/15-7/23

## COMPUTER BUSINESS OFFICE TECHNOLOGY

### CBOT 432 INTRODUCTION TO COMPUTER APPLICATIONS

Introduction to critical skills and concepts of file management, word processing, spreadsheets, database management, and presentation software. Learn to navigate Windows, manage files and folders, create and format documents, create and format spreadsheets, use essential functions and formulas, design and build simple databases to organize information, and integrate files between applications. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU.

Online Course(s), See pages 52-53 for more information:

55587	CBOT 432 OLH	By Arr	8.0 Hrs/Wk	Online	Weeks	3.0	6/15-7/23
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### CBOT 435 SPREADSHEETS (C-ID BSOT 112 X; BSOT 122 X)

Students plan and build worksheets using formulas and functions to solve business problems. The course covers formatting, creating formulas, including nested formulas, applying mixed, relative and absolute references, building charts, using multiple worksheets, solver, data tables, using and analyzing list data, using What-If Analysis, scenario management, and managing workbooks. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU.

Online Course(s), See pages 52-53 for more information:

55506	CBOT 435 OLH	By Arr	8.0 Hrs/Wk	Online	Noel	3.0	6/15-7/23
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## COMPUTER SCIENCE

### CIS 118 INTRODUCTION TO COMPUTER SCIENCE (C-ID COMP 112)

Introduction to computer hardware and the programming commands to control them. Topics Include: hardware, operating systems and the Software Development Life Cycle which includes design, development, documentation, the importance of review, principles of testing and maintenance; Algorithm development, Procedural and Structure programming with C/C++; data types, variables, expressions, selection and repetition structures, functions passing by value and reference, recursion, all about arrays, file I/O, error handling, and classes. This course gives students basic computer science concepts and skills. RECOMMENDED: Eligibility for ENGL 100. PREREQ: None. Transfer: CSU, UC.

*Online Course(s), See pages 52-53 for more information:*

54152	CIS 118 OLH	By Arr	8.0 Hrs/Wk	Online	Schwarz	4.0	6/15-7/23
		By Arr	9.0 Hrs/Wk	Online			6/15-7/23
55500	CIS 118 OMH	By Arr	8.0 Hrs/Wk	Online	Schwarz	4.0	6/15-7/22
		By Arr	9.0 Hrs/Wk	Online			6/15-7/22

### CIS 250 INTRODUCTION TO OBJECT ORIENTED PROGRAMMING: C++ (C-ID COMP 122)

Introduction to programming and software engineering for computer science majors and computer professionals. A systematic approach to the design, implementation, and management of robust C++ computer programs. Course emphasizes topics such as Object Oriented programming design, templates, big O, trees, programming documentation, testing and debugging techniques. This course conforms to the ACM CS1 standards. CIS 118, and MATH 120 or 123 (offered at CSM or Skyline) are recommended. RECOMMENDED: Eligibility for ENGL 100. PREREQ: None. Transfer: CSU, UC.

*Online Course(s), See pages 52-53 for more information:*

54822	CIS 250 OLH	By Arr	8.0 Hrs/Wk	Online	Schwarz	3.0	6/15-7/23
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### CIS 295 INTRODUCTION CLOUD COMPUTING

An introduction to cloud computing, which shifts information systems from on-premises computing infrastructure to highly scalable internet architectures. Provides a solid foundation of cloud computing technologies, and the understanding required to effectively evaluate and assess the business and technical benefits of cloud computing and cloud applications. Includes an analysis of a variety of cloud services (storage, servers and software applications) and cloud providers. Examines various industry cloud practices and applications. Also surveys cloud careers and discusses industry demand for cloud skills. RECOMMENDED: Eligibility for ENGL 100. PREREQ: None. Transfer: CSU.

*Online Course(s), See pages 52-53 for more information:*

55788	CIS 295 OLH	By Arr	8.0 Hrs/Wk	Online	Tramblee	3.0	6/15-7/23
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## ECONOMICS

### ECON 100 PRINCIPLES OF MACRO ECONOMICS (C-ID ECON 202)

Examines the American macroeconomic system and its effects on social, cultural and political environments. Allocation mechanisms for scarce resources and supply and demand are used. The course defines, examines and critiques aggregate measures of economic activity. Additionally, the course examines money and financial institutions, The Federal Reserve, and short run stabilization policy as well long run economic growth factors. RECOMMENDED: Eligibility for ENGL 100. PREREQ: MATH 110 or 112 (offered at CSM or Skyline) or 190, or appropriate score on the College Placement Test or other multiple measures assessment that indicate proficiency in Elementary Algebra. Transfer: CSU: DSI, UC. (IGETC: 4)

*Evening Course(s)*

51661	ECON 100 LA	MW	6:00-10:10	13-116	Staff	3.0	6/15-7/22
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*Online Course(s), See pages 52-53 for more information:*

54870	ECON 100 OLH	By Arr	8.0 Hrs/Wk	Online	Williams	3.0	6/15-7/23
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### ECON 102 PRINCIPLES OF MICRO ECONOMICS (C-ID ECON 201)

Overview of the concepts of supply and demand. Price and output decisions under competitive, imperfectly competitive, and monopolistic markets are discussed. RECOMMENDED: Eligibility for ENGL 100. PREREQ: MATH 110 or 112 (offered at CSM or Skyline) or 190, or appropriate score on the College Placement Test or other multiple measures assessment that indicate proficiency in Elementary Algebra. Transfer: CSU: DSI, UC. (IGETC: 4)

*Evening Course(s)*

51198	ECON 102 LAX	TTh	6:00-10:10	13-116	Staff	3.0	6/16-7/23
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*College for Working Adults Course(s)*

55295	ECON 102 L9X	TTh	6:00-10:10	13-116	Staff	3.0	6/16-7/23
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The section listed above is designed for students enrolled in the College for Working Adults (CWA) program. Students who are not participating in this program but are interested in taking the course should visit [canadacollege.edu/CWA](http://canadacollege.edu/CWA) to learn more about the College for Working Adults. The program office is located in Building 13, Room 106.

*Online Course(s), See pages 52-53 for more information:*

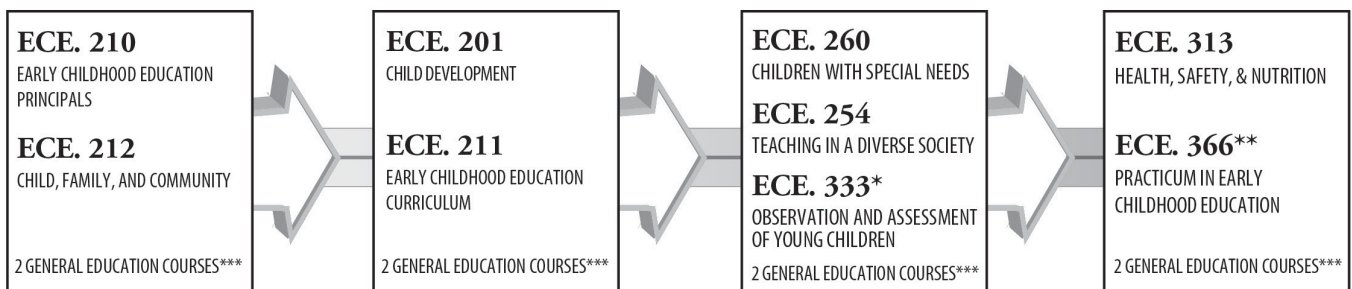
54615	ECON 102 OLH	By Arr	8.0 Hrs/Wk	Online	Williams	3.0	6/15-7/23
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## EDUCATION AND HUMAN DEVELOPMENT

### EARLY CHILDHOOD EDUCATION

Reduced cost textbooks available for rent funded through a grant from First 5 San

## EARLY CHILDHOOD EDUCATION | RECOMMENDED COURSE PATTERN



\*ECE. 333: Prerequisite ECE. 201

\*\*ECE. 366: Prerequisite ECE. 201, 210, 211, 212, and 333

\*\*\* General Education (GE): English/Language Arts, Math, Science, Social Sciences, Arts and/or Humanities

Mateo County and San Mateo County Office of Education. For more information, contact Professor Melinda Day at [daym@smccd.edu](mailto:daym@smccd.edu)

### ECE. 201 CHILD DEVELOPMENT (C-ID CDEV 100)

Introduction to child development that includes physical, psychosocial, and cognitive/language developmental milestones for children, both typical and atypical, from conception through adolescence. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU: DSI, UC. (IGETC: 4)

*Online Course(s), See pages 52-53 for more information:*

55186 ECE. 201 OLH By Arr 6.0 Hrs/Wk Online Hall 3.0 6/15-8/6

### ECE. 210 EARLY CHILDHOOD EDUCATION PRINCIPLES (C-ID ECE 120)

This course provides an overview of the field of early childhood education. It introduces multiple topics relevant to the field of Early Childhood Education including the history of early childhood education, developmentally appropriate practices in ECE, quality ECE settings and the role of the teacher in building relationships among teachers, parents and children. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU.

*Online Course(s), See pages 52-53 for more information:*

55583 ECE. 210 OLH By Arr 6.0 Hrs/Wk Online Krishna 3.0 6/15-8/6

### ECE. 211 EARLY CHILDHOOD EDUCATION CURRICULUM (C-ID ECE 130)

An overview of knowledge and skills related to curriculum development for infant/toddler and preschool learning environments. Students examine the teacher's role in supporting the development of all children. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU.

*Evening Course(s)*

52509 ECE. 211 LA TTh 6:00-10:10 22-114 Staff 3.0 6/16-7/23

### ECE. 212 CHILD, FAMILY, AND COMMUNITY (C-ID CDEV 110)

This course focuses on an examination of the developing child in a societal context focusing on the interrelationship of family, school and community and emphasizing historical and socio-cultural factors. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU: DSI, UC. (IGETC: 4)

*Online Course(s), See pages 52-53 for more information:*

55584 ECE. 212 OLH By Arr 6.0 Hrs/Wk Online Santos 3.0 6/15-8/6

### ECE. 366 PRACTICUM IN EARLY CHILDHOOD EDUCATION (C-ID ECE 210)

Supervised hands-on field experience and lectures based on methods and principles of teaching in early childhood classrooms. Meets the supervised teaching requirement for the CA State Child Development teaching permit and

provides student teaching experience in qualified settings that serve children from infancy through middle childhood. RECOMMENDED: Eligibility for ENGL 100. PREREQ: ECE. 201 or PSYC 201 (offered at College of San Mateo and Skyline College), and ECE. 210 and ECE. 211 and ECE. 212 and ECE. 333; Placements at approved sites only under the direct supervision of an individual who holds a Master Teacher Permit or higher, issued by the CA Commission on Teacher Credentialing. Transfer: CSU.

96-108 hours of fieldwork are required. You may be required by your work site to process Department of Justice fingerprint clearance. This can cost up to \$100. Practicum students must provide placement with evidence of TB clearance, and may be required to complete a background check at their own expense (\$50.00 - \$95.00).

*Evening Course(s)*

54191 ECE. 366 LA	Mon 6:00-9:00	13-213 Kiesselbach	3.0	6/15-6/15
	Mon 6:00-9:00	22-114		6/22-7/20
By Arr 13.5 Hrs/Wk		Field Work		6/15-8/6

## ENGINEERING

(See also Computer Science)

### ENGR 100 INTRODUCTION TO ENGINEERING (C-ID ENGR 110)

Introduction to the engineering profession and its fields. Engineering processes and tools, including experimentation, data analysis, and computer and communication skills. Emphasis is given to academic success strategies, technical communications, ethical considerations, and engineering design and analysis skills applied to problems drawn from the various fields of engineering. A spreadsheet program (Microsoft Excel) and a high-level computer language (MATLAB or equivalent) are an integral part of the course. PREREQ: MATH 130 or 225. Transfer: CSU, UC.

55325 ENGR 100 AA	MTW 10:40-12:10	23-241 Kalyanaraman	3.0	6/15-7/22
	MTW 12:20-2:45	23-241		6/15-7/22

## EARLY CHILDHOOD EDUCATION

(See Education and Human Development)

## ENGLISH, LITERATURE AND READING

(See also Learning Center, and English as a Second Language)

## THE ENGLISH SEQUENCE AT CAÑADA COLLEGE

OPTIONAL Pre-transfer level; See Counselor.

### English 827

INTEGRATED AND ACCELERATED  
BASIC READING AND COMPOSITION

and/or

### English 847

INTEGRATED AND ACCELERATED  
ACADEMIC READING AND WRITING

Transfer level

### English 105

INTENSIVE COMPOSITION  
AND READING  
(AA/AS and IGETC)

or

### English 100

READING AND COMPOSITION  
(AA/AS and IGETC)

Transfer level

### English 110

COMPOSITION, LITERATURE AND  
CRITICAL THINKING  
(AA/AS and IGETC)

and/or

### English 165

ADVANCED COMPOSITION  
(AA/AS and IGETC)



## IMPORTANT ENROLLMENT INFORMATION

Most English, Literature and Reading courses have prerequisites that are listed as part of the course description. You can meet the prerequisite by taking the designated class or by achieving a certain score on the English placement test. If it is unclear that you have met the prerequisite for the class in which you wish to enroll you might be blocked by the system. For more information about how prerequisites work please visit us at the college website: <https://canadacollege.edu/registration/>

To inquire about placement tests and the assessment process please visit us here: <https://canadacollege.edu/assessment/index.php> You may also contact the Cañada College Counseling Office (located in Building 9, Room 139) at (650) 306-3452 for assistance.

## ENGLISH

### ENGL 100 READING AND COMPOSITION (C-ID ENGL 100)

Freshman Composition, reading primarily non-fiction materials and writing in the argumentative and expository forms, gives students the writing and reading skills they need to succeed in college courses. PREREQ: ENGL 836, and READ 836, or ENGL 847, or ESL 400, or eligibility for ENGL 100 on the College Placement Test or other multiple measures assessment. Transfer: CSU: A2, UC. (IGETC: 1A)

50326	ENGL 100 AA	MTWTh8:10-10:15	3-117	Vasquez	3.0	6/15-7/22
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#### Evening Course(s)

50327	ENGL 100 LA	TTh 6:00-10:10	5-123	Cudahy	3.0	6/16-7/23
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**ENGL 100 AA and La have a non-refundable materials charge of \$1.**

Online Course(s), See pages 52-53 for more information:

54722	ENGL 100 OLH	By Arr	8.0 Hrs/Wk	Online	Cudahy	3.0	6/15-7/23
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54810	ENGL 100 OMH	By Arr	8.0 Hrs/Wk	Online	Huynh	3.0	6/15-7/23
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### ENGL 105 INTENSIVE COMPOSITION AND READING

Course designed to help the student recognize and critically evaluate important ideas in short- and book-length texts, and express facts and thought logically and gracefully in clear and correct prose. Students write critical expository essays dealing with a variety of ideas at a skill level appropriate to a college transfer level-class. PREREQ: ENGL 836, and READ 836, or ENGL 847, or ESL 400, or eligibility for ENGL 100 or 105 on the College Placement Test or other multiple measures assessment. Transfer: CSU: A2, UC. (IGETC: 1A)

55797	ENGL 105 AA	MTWTh10:40-2:00	3-104	Vasquez	5.0	6/15-7/23
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**ENGL 105 has a non-refundable materials charge of \$2.**

### ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING (C-ID ENGL 110: BOTH ENGL 110 AND 165 MUST BE TAKEN) (C-ID ENGL 120)

In this course students read and analyze works of fiction, poetry, and drama and write critical expository essays which demonstrate skills in analysis and critical thinking. PREREQ: ENGL 100 or 105. Transfer: CSU: A3, C2, UC. (IGETC: 1B)

50329	ENGL 110 AA	MTWTh8:10-10:15	13-112	Negus	3.0	6/15-7/22
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**ENGL 110 AA has a non-refundable materials charge of \$1.**

Online Course(s), See pages 52-53 for more information:

54774	ENGL 110 OLH	By Arr	8.0 Hrs/Wk	Online	Eslamieh	3.0	6/15-7/23
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54808	ENGL 110 OMH	By Arr	8.0 Hrs/Wk	Online	Eslamieh	3.0	6/15-7/23
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55273	ENGL 110 ONH	By Arr	8.0 Hrs/Wk	Online	Malavade	3.0	6/15-7/23
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## ENGLISH AS A SECOND LANGUAGE - (INGLES COMO SEGUNDO IDIOMA)

(Community- Based English Tutoring Courses are listed at the end of this section)

El estudiante que desea inscribirse en el programa de Inglés como Segundo Idioma, debe tener un conocimiento básico del Inglés equivalente a por lo menos un año de estudio en un programa de Inglés como: Educación Básica para adultos, instituto de idiomas, o estudios previos de la lengua Inglesa en el país de origen.

Para más información pueden dirigirse a la oficina Inglés como Segundo Idioma, localizada en el edificio 3, oficina 147, o pueden llamar al 306-3388.

Students who wish to enroll in the ESL program should have a knowledge of basic English equivalent to at least one year of study in programs such as Adult Basic Education and language schools, or previous English language instruction in their native country. For more information, students should contact the English as a Second Language Office, Building 3, Room 147, or call 306-3388.

### ESL 400 COMPOSITION FOR NON-NATIVE SPEAKERS

Advanced practice in writing expository essays based on the analysis of complex pieces of writing, both fiction and nonfiction. Successful completion of ESL 400 qualifies students for entrance into ENGL 100. PREREQ: ESL 844 or 924 score on the College Placement Test or other multiple measures assessment. Transfer: CSU, UC.

54563	ESL 400 AA	MTWTh10:40-2:00	5-123	Pacheco Matus	5.0	6/15-7/23
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54564	ESL 400 AB	MTWTh10:40-2:00	13-11	Haven	5.0	6/15-7/23
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**ESL 400 has a non-refundable materials charge of \$1.**

### ESL 808 INTENSIVE GRAMMAR REVIEW

Review, practice, and synthesis of grammar in reading, writing, listening/speaking skills of standard English in an academic context. BSL: Open Curriculum. PREREQ: ESL 921, or placement by College ESL Placement Test. Units do not apply toward AA/AS degree.

54724	ESL 808 AA	MTWTh8:10-10:15	13-111	Schuler	3.0	6/15-7/22
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#### Evening Course(s)

54723	ESL 808 LA	TTh 6:00-10:10	13-15	Pacheco Matus	3.0	6/16-7/23
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### ESL 836 ENGLISH PRONUNCIATION

This is a course for students whose native language is other than English. It is designed to ear train participants to American intonation and pronunciation. There is additional attention to analysis of pronunciation of language related to academic disciplines and vocational areas. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

#### Evening Course(s)

54562	ESL 836 LA	TTh 6:00-9:00	13-112	Bunse	2.0	6/16-7/23
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55659	ESL 836 LB	MW 6:00-9:00	13-111	Castello	2.0	6/15-7/22
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## FASHION DESIGN AND MERCHANDISING

### FASH 133 COPYING READY-TO-WEAR

Learn how to make a pattern from an existing garment without taking the garment apart. Through demonstration and hands-on experience, use the materials needed to generate this pattern from the existing garment, and make a muslin garment to test this pattern and refine it to ensure an exact duplicate of the original. Also included are facings, hem allowances, and other pertinent pattern drafting knowledge. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU.

#### Evening Course(s)

53228	FASH 133 LA	Mon 6:00-9:20	3-255	Maynard	1.0	6/15-7/13
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### FASH 140 BASIC SERGING

Introduction to the use of the serger sewing machine for creating a variety of seams, as well as functional and decorative edge finishes used in the construction of garments. Students explore tension, stitch formation, threading and maintenance. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU.

#### Evening Course(s)

52283	FASH 140 LA	WTh 6:00-10:10	3-255	Lorist	1.0	7/8-7/16
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### FASH 195 PORTFOLIO DEVELOPMENT

Overview of portfolio assembly methods for Fashion Design, with emphasis on professional display techniques of student's original designs. Course covers presentation techniques, materials, content considerations, organization, and layout choices. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU.

#### Weekend Course(s)

55684 FASH 195 SAH Sat 12:10-3:00 3-255 McCarney 1.0 6/20-7/25

## HISTORY

(See also Art History Section)

### HIST 201 U.S. HISTORY THROUGH 1877 (C-ID HIST 130)

This course explores U.S. history from pre-Columbian times to 1877. The focus is on the political, economic, social and cultural forces that have shaped the nation and the varied experiences and contributions of the diverse peoples of America. Topics include indigenous cultures, European colonization, the American Revolution, Constitution, slavery and the Civil War and Reconstruction. RECOMMENDED: Eligibility for ENGL 110. Transfer: CSU: C2, DUS-1, DUS-2 & DSI, UC. (IGETC: 3B, 4)

52124 HIST 201 AA MTWTh10:40-12:45 3-142 Swanson 3.0 6/15-7/22

### HIST 202 U.S. HISTORY FROM 1877 TO THE PRESENT (C-ID HIST 140)

Explores U.S. history from 1877 to the present day. The focus is on the political, economic, social and cultural forces that have shaped the modern nation and the varied experiences and contributions of the diverse peoples of America. Topics include the Gilded Age, "roaring 20s," Great Depression, World Wars, the sixties, the Reagan era, the War on Terror and the Obama presidency. RECOMMENDED: Eligibility for ENGL 110. Transfer: CSU: C2, DUS-1, DUS-2 & DSI, UC. (IGETC: 3B, 4)

#### Online Course(s), See pages 52-53 for more information:

54779 HIST 202 OLH By Arr 8.0 Hrs/Wk Online Stanford 3.0 6/15-7/23

55768 HIST 202 OMH By Arr 8.0 Hrs/Wk Online Stanford 3.0 6/15-7/23

### HIST 245 RACE, ETHNICITY AND IMMIGRATION IN THE U.S.

This course explores the meaning and historical significance of race and ethnicity, and the experiences of diverse racial, ethnic, and immigrant groups in U.S. history. Native Americans, European Americans, African Americans, Latinos, Asian Americans and others are all considered. Themes include: the history of race as an idea, the intersections of race, class and gender, interethnic relations, changing immigration patterns and policies, and struggles for equality. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU: C2 & DSI, UC. (IGETC: 3B, 4)

#### Online Course(s), See pages 52-53 for more information:

55304 HIST 245 OLH By Arr 8.0 Hrs/Wk Online Field 3.0 6/15-7/23

## INTERIOR DESIGN

(See also Architecture)

### INTD 360 CAD APPLICATIONS FOR INTERIOR DESIGNERS

AutoCad software is used to develop skills for completing drawings such as floor plans and elevations used by interior designers in accordance with industry standards, principles, and techniques. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. PREREQ: ARCH 110 or equivalent. Transfer: CSU.

55690 INTD 360 AA TTh 9:10-11:00 13-217 Zamani 3.0 6/16-8/6

TTh 11:30-2:30 13-217 6/16-8/6

## KINESIOLOGY, ATHLETICS AND DANCE

The majority of courses offered by the San Mateo County Community College District are now leveled to show progression from the most fundamental (level 1) to the most advanced (level 4). Course levels can be identified by a .1, .2, .3, or .4 system or by the course title. Course levels may be scheduled simultaneously. Students are advised to enroll initially at the fundamental level (.1) regardless of previous experience and be placed at the appropriate level based on instructor assessment. Adapted Physical Education and intercollegiate sports related courses are not affected by the repeatability legislation.

Kinesiology activity courses are subject to repeatability limitations. Students are now limited to a maximum of four courses per family listed below. If there is more than one course in a particular family, a student may only enroll in a maximum of four total courses within that family. After four courses within a family have been taken, a student has the option to audit should they wish to continue enrolling in courses within that family. Students who audit do not count toward meeting local minimum enrollment requirements. Thus, a class may be cancelled if enough credit seeking students are not enrolled no matter how many students wish to audit. For information about how to audit, students should refer to the audit policy in the catalog.

A course previously taken by a student, prior to course leveling within the identified family will count as a repeat and limit future enrollments of courses within that family to a maximum of four combined. A matrix which identifies the previous courses and the equivalent with levels can be found in the college catalog. This limitation on enrollment applies to all coursework attempted by the student. Students not having previously taken a Kinesiology or Dance activity course may have the opportunity to enroll in courses within a particular family for a maximum of four times.

For more information about these changes, and what courses constitute a family, please refer to the college catalog or see your counselor.

### DANCE

#### DANC 100 DANCE APPRECIATION

An overview of dance history, beginning with classical era, folk and ethnic dance. This course surveys the development of Modern, Ballet, Jazz and other dance forms through video analysis. NOTE: This course is not activity-based and is not

# FASHION

## DESIGN & MERCHANDISING

AT

## Cañada College



## Explore your CREATIVITY

FASHION DESIGN AND MERCHANDISING

DEGREES AND CERTIFICATES:

**Design**

**Merchandising**

**Theater Costuming**

[www.canadacollege.edu/fashion](http://www.canadacollege.edu/fashion)

[chaney@smccd.edu](mailto:chaney@smccd.edu)

(650) 306-3370

applicable to the specific area requirement in Physical Education for the Associate Degree. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU: C1, UC. (IGETC: 3A)

*Online Course(s), See pages 52-53 for more information:*

55714 DANC 100 OLH By Arr 8.0 Hrs/Wk Online Miladinova 3.0 6/15-7/23

### DANC 125.1 SALSA I

Basics of salsa dancing including partner work with turn patterns and stylization. Shine steps are covered. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU: E2, UC.

*Evening Course(s)*

54930 DANC 125.1 LA TTh 6:10-9:15 Main Theatre Quijano 1.0 6/16-8/6

### DANC 125.2 SALSA II

Continuation of DANC 125.1. A thorough review of Salsa I is provided. Intermediate salsa patterns including more complex turns, patterns, and shines are introduced. Transfer: CSU: E2, UC.

*Evening Course(s)*

54931 DANC 125.2 LX MW 6:10-9:15 Main Theatre Quijano 1.0 6/15-8/5

### DANC 125.3 SALSA III

Continuation of DANC 125.2. More complex patterns at the Intermediate/Advanced level are demonstrated and practiced. Student choreography and "learning by teaching" is required. Balance, strength, and flexibility exercises covered in preparation for advanced patterns and stage performance. Transfer: CSU: E2, UC.

*Evening Course(s)*

54932 DANC 125.3 LX MW 6:10-9:15 Main Theatre Quijano 1.0 6/15-8/5

### DANC 125.4 SALSA IV

Continuation of DANC 125.3. Designed for the advanced student who has already demonstrated Intermediate/Advanced technique. Choreography of intermediate/advanced shines and partner patterns required. Student learning by teaching required. Performance required. Transfer: CSU: E2, UC.

*Evening Course(s)*

54933 DANC 125.4 LX MW 6:10-9:15 Main Theatre Quijano 1.0 6/15-8/5

## FITNESS

(See Also Kinesiology and repeatability statement listed at the beginning of the Kinesiology, Athletics and Dance section)

### FITN 152 BASKETBALL CONDITIONING

A comprehensive basketball conditioning course designed for the intercollegiate community college basketball athlete. Course emphasizes cardiovascular fitness, strength, speed, skill and agility with and without the ball. Fitness and skill assessments are ongoing throughout the course. May be repeated three times for credit. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Demonstrated ability is required. Transfer: CSU: E2, UC\*.

*Course held at the College of San Mateo:*

55083 FITN 152 AA Daily 4:25-5:50 8-201 Plummer 0.5 7/20-8/7

### FITN 153 SOCCER CONDITIONING

Group exercise class for competitive intercollegiate community college soccer players. Emphasis is placed on aerobic fitness, strength, speed, balance and agility with and without the ball. May be repeated three times for credit. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU: E2, UC\*.

51129 FITN 153 AC Daily 5:10-7:00 Soccer Field Perkins 1.0 7/13-8/14

51130 FITN 153 LA MTWTh 2:10-3:30 Soccer Field Gaspar 1.0 6/22-8/14

### FITN 154 VOLLEYBALL CONDITIONING

Group exercise class for competitive intercollegiate community college volleyball players. Emphasis is placed on aerobic fitness, strength, speed, balance and agility with and without the ball. May be repeated three times for credit.

RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU: E2, UC\*.

*Evening Course(s)*

*Course held at the College of San Mateo:*

53334 FITN 154 LA Daily 6:10-8:30 8-201 Ting 1.0 7/13-8/7

### FITN 304.1 WALKING FITNESS I

A beginning level low impact course that aims to improve cardiovascular fitness through a gradual progression of exercises that includes a dynamic warm-up and proper cool-down stretching while emphasizing distance and timed walks. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU: E2, UC\*.

*Online Course(s), See pages 52-53 for more information:*

Recommended orientation meeting for FITN 304.1 OXH:

54934 FITN 304.1 OXH Mon 6:05-6:55 BB Field Jimenez 1.0 6/15  
By Arr 6.7 Hrs/Wk Online 6/15-8/6

*College for Working Adults Course(s)*

Recommended orientation meeting for FITN 304.1 O9H:

55270 FITN 304.1 O9H Mon 5:05-5:55 2-10 Miladinova 1.0 6/15  
By Arr 6.7 Hrs/Wk Online 6/15-8/6

The section listed above is designed for students enrolled in the College for Working Adults (CWA) program. Students who are not participating in this program but are interested in taking the course should visit [canadacollege.edu/CWA](http://canadacollege.edu/CWA) to learn more about the College for Working Adults. The program office is located in Building 13, Room 106.

### FITN 304.2 WALKING FITNESS II

An intermediate level low impact course that aims to improve cardiovascular fitness through a gradual progression of exercises that includes a dynamic warm-up and proper cool-down while introducing hill and incline walking. Emphasis is placed on distance and timed walking. PREREQ: FITN 304.1. Transfer: CSU: E2, UC\*.

*Online Course(s), See pages 52-53 for more information:*

Recommended orientation meeting for FITN 304.2 OXH:

54935 FITN 304.2 OXH Mon 5:05-5:55 BB Field Jimenez 1.0 6/15  
By Arr 6.7 Hrs/Wk Online 6/15-8/6

*College for Working Adults Course(s)*

Recommended orientation meeting for FITN 304.2 O9H:

55271 FITN 304.2 O9H Mon 5:05-5:55 2-10 Miladinova 1.0 6/15  
By Arr 6.7 Hrs/Wk Online 6/15-8/6

The section listed above is designed for students enrolled in the College for Working Adults (CWA) program. Students who are not participating in this program but are interested in taking the course should visit [canadacollege.edu/CWA](http://canadacollege.edu/CWA) to learn more about the College for Working Adults. The program office is located in Building 13, Room 106.

### FITN 334.1 YOGA I

Designed to educate students in Hatha Yoga at a beginning level. A fitness course using yoga postures to increase flexibility, strength and endurance; improve balance, posture and breathing; and teach relaxation techniques. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU: E2, UC\*.

54936 FITN 334.1 AX MTWTh 8:55-10:15 Main Theatre Quijano 1.0 6/15-8/6  
55350 FITN 334.1 BX MTWTh 10:30-12:05 Main Theatre Quijano 1.0 6/15-8/6

### FITN 334.2 YOGA II

Designed to educate students in Hatha Yoga at an intermediate level. A fitness course using yoga postures to increase flexibility, strength and endurance; improve balance, posture and breathing; teach relaxation techniques. PREREQ: FITN 334.1. Transfer: CSU: E2, UC\*.

54937 FITN 334.2 AX MTWTh 8:55-10:15 Main Theatre Quijano 1.0 6/15-8/6  
55351 FITN 334.2 BX MTWTh 10:30-12:05 Main Theatre Quijano 1.0 6/15-8/6

### FITN 334.3 YOGA III

Designed to educate students in Hatha Yoga at an advanced intermediate level. A fitness course using yoga postures to increase flexibility, strength and endurance; improve balance, posture and breathing; and teach relaxation techniques. PREREQ: FITN 334.2. Transfer: CSU: E2, UC\*.

54938	FITN 334.3 AX	MTWTh8:55-10:15	Main Theatre Quijano	1.0	6/15-8/6
55352	FITN 334.3 BX	MTWTh10:30-12:05	Main Theatre Quijano	1.0	6/15-8/6

### FITN 334.4 YOGA IV

Designed to educate students in Hatha Yoga at an advanced level. A fitness course using yoga postures to increase flexibility, strength and endurance; improve balance, posture and breathing; teach relaxation techniques. PREREQ: FITN 334.3. Transfer: CSU: E2, UC\*.

54939	FITN 334.4 AX	MTWTh8:55-10:15	Main Theatre Quijano	1.0	6/15-8/6
55353	FITN 334.4 BX	MTWTh10:30-12:05	Main Theatre Quijano	1.0	6/15-8/6

## KINESIOLOGY

### KINE 109 LIFETIME FITNESS AND NUTRITION

This course is designed to help students identify the complex relationships between diet, physical fitness, and disease. The course includes a review of physical fitness guidelines and basic nutritional guidelines for optimum health and wellness throughout various stages of the lifespan. Personal lifestyle and behavior changes are emphasized as well as the impact poor health and wellness have on our society as a whole. RECOMMENDED: Eligibility for ENGL 100; Eligibility for MATH 110 or 111. Transfer: CSU: E1, UC.

*Online Course(s), See pages 52-53 for more information:*

55571	KINE 109 OLH	By Arr	8.0 Hrs/Wk	Online Perkins	3.0	6/15-7/23
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## LEARNING CENTER

The Learning Center houses a variety of instructional support services including learning assistance and technology to help students succeed. The Center provides assistance through the Writing Center, the Math Lab and the MESA (Math, Engineering and Science Achievement) Program as well as free peer tutoring. Additionally, the Learning Center has open computer labs with access to the Internet. Courses, which include transfer-level classes, are primarily self-paced, open-entry utilizing computer-assisted and individualized instruction. For more information, please visit the Learning Center in Building 9, on the Second Floor, from 8:00 a.m. to 9:00 p.m. Monday through Thursday, or call (650) 306-3348.

After enrolling in one of the open entry courses, students must come to the Learning Center to arrange for an individual orientation.

### LCTR 100 EFFECTIVE TUTORING AND PRACTICUM

Theory and supervised hands-on experience of effective peer tutoring practices, including work on interpersonal skills, effective study strategies, and course specific tutoring techniques. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400, and MATH 110 or 111. Transfer: CSU.

*Hybrid Course(s) See pages 52-53 for more information:*

55742	LCTR 100 HYA	Mon	3:10-5:40	9-257A Ward	1.0	6/22-7/6
Online instruction:		By Arr	5.4 Hrs/Wk	Online		6/22-7/23

### LCTR 139 THE RESEARCH PAPER FROM A TO Z

Instruction and practice in the entire process of writing a research paper. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

*Hybrid Course(s) See pages 52-53 for more information:*

55555	LCTR 139 HYA	By Arr	1.0 Hrs/Wk	9-257A Ward	2.0	6/15-7/23
Online instruction:		By Arr	17.0 Hrs/Wk	Online		6/15-7/23

### LCTR 140 PROFESSIONAL WRITING

Instruction and practice for writing in various professional capacities and formats, including letters, memoranda and reports. After enrolling, students must come to the Learning Center for an orientation. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU.

*Hybrid Course(s) See pages 52-53 for more information:*

54544	LCTR 140 HYA	By Arr	1.0 Hrs/Wk	9-257A Ward	2.0	6/15-7/23
Online instruction:		By Arr	17.0 Hrs/Wk	Online		6/15-7/23

### LCTR 151 HEALTH SCIENCE VOCABULARY

In this self-paced course, students learn over 100 roots, prefixes and suffixes associated with medical science terminology. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU.

*Hybrid Course(s) See pages 52-53 for more information:*

51363	LCTR 151 HYA	By Arr	1.0 Hrs/Wk	9-257A Ward	1.0	6/15-7/23
Online instruction:		By Arr	8.0 Hrs/Wk	Online		6/15-7/23

### LCTR 698 SUPERVISED TUTORING/ACADEMIC ASSISTANCE

Students receive academic assistance such as tutoring or supplemental instruction in an area(s) of identified need. BSL: Open Curriculum. PREREQ: Concurrent enrollment in course in which tutorial assistance is being provided. Units do not apply toward AA/AS degree.

*Open Entry Course(s)*

55743	LCTR 698 VEA	By Arr		9-257A Ward	0.0	6/8-7/30
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### LCTR 810 STUDY SKILLS

Helps students learn and apply academic study strategies including note taking, time management, memory techniques, and more. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

*Online Course(s), See pages 52-53 for more information:*

51220	LCTR 810 OLH	By Arr	9.0 Hrs/Wk	Online Ward	1.0	6/15-7/23
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### LCTR 822 GRAMMAR TROUBLE SPOTS I

This self-paced course helps students identify and correct the most common errors of grammatical form, meaning, and use by providing contextualized grammar explanations. After enrolling, students must come to the Learning Center for an orientation. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

*Open Entry Course(s)*

53603	LCTR 822 VEA	By Arr		9-257A Ward	1.0	6/15-7/23
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### LCTR 823 GRAMMAR TROUBLE SPOTS II

Continuation of LCTR 822. This intermediate level self-paced course helps students identify and correct the most common errors of grammatical form, meaning, and use provided contextualized grammar explanations. After enrolling, students should come to the Learning Center for an orientation. PREREQ: LCTR 822 or equivalent. Units do not apply toward AA/AS degree.

*Open Entry Course(s)*

55633	LCTR 823 VEA	By Arr		9-257A Ward	1.0	6/15-7/23
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### LCTR 840 VOCABULARY IMPROVEMENT I

This self-paced, workbook-based course helps students build vocabulary skills by learning 300 important basic words. The course offers practice and reinforcement through various types of exercises including matching words with definitions, choosing the correct word in context, use of prefixes and suffixes, and properly identifying synonyms and antonyms. After enrolling, students must come to the Learning Center for an orientation and a short pre-test. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

*Open Entry Course(s)*

51608	LCTR 840 VEA	By Arr		9-257A Ward	1.0	6/15-7/23
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### LCTR 841 VOCABULARY IMPROVEMENT II

This self-paced, workbook-based course, the second in a series of four increasingly challenging vocabulary improvement courses, helps students build vocabulary skills by learning 200 important basic words. The course offers practice and reinforcement through various types of exercises including matching words with definitions, choosing the correct word in context, and properly identifying synonyms.



After enrolling, students must come to the Learning Center for an orientation and a short pre-test. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

**Open Entry Course(s)**

54547 LCTR 841 VEA By Arr 9-257A Ward 1.0 6/15-7/23

**LCTR 842 VOCABULARY IMPROVEMENT III**

This self-paced, workbook-based course, the third in a series of four increasingly challenging vocabulary improvement courses, helps students build vocabulary skills by learning 200 important basic words. The course offers practice and reinforcement through various types of exercises including matching words with definitions, choosing the correct word in context, and properly identifying synonyms. After enrolling, students must come to the Learning Center for an orientation and a short pre-test. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

**Open Entry Course(s)**

55691 LCTR 842 VEA By Arr 9-257A Ward 1.0 6/15-7/23

**LCTR 843 VOCABULARY IMPROVEMENT IV**

This self-paced, workbook-based course, the fourth in a series of four increasingly challenging vocabulary improvement courses, helps students build vocabulary skills by learning 200 important basic words. The course offers practice and reinforcement through various types of exercises including matching words with definitions, choosing the correct word in context, and properly identifying synonyms. After enrolling, students must come to the Learning Center for an orientation and a short pre-test. BSL: Open Curriculum. Units do not apply toward AA/AS degree.

**Open Entry Course(s)**

55824 LCTR 843 VEA By Arr 9-257A Ward 1.0 6/15-7/23

# MATHEMATICS

## IMPORTANT ENROLLMENT INFORMATION

Most Mathematics courses have prerequisites that are listed as part of the course description. For transfer-level courses, you can meet the prerequisite by taking the designated class or by demonstrating that you have taken an equivalent course somewhere else (including high school). For pre-transfer level courses, you may be eligible to enroll in a course even if you do not satisfy the prerequisites: you may be given a default recommendation to take a corequisite support course, but have the option of declining this recommendation through the assessment office or with a counselor.

If it is unclear that you have met the prerequisite for the class in which you wish to enroll, you might be blocked by the system. For more information about how prerequisites work please visit us at the college website: <https://canadacollege.edu/registration/>

To inquire about default recommendations and the assessment process please visit us here: <https://canadacollege.edu/assessment/index.php> You may also

contact the Cañada College Welcome Center (located on the First Floor of Building 9, and at (650) 306-3452) for assistance.

## MATH 800 JUST-IN-TIME SUPPORT FOR ELEMENTARY PROBABILITY AND STATISTICS, AND

## MATH 200 ELEMENTARY PROBABILITY AND STATISTICS (C-ID MATH 110)

The paired courses below are designed to help students develop additional skills needed to succeed in their math classes. Please go over your math assessment results with a counselor.

A student must register for the paired courses at the same time.

53065	MATH 200 AA	MTWTh10:00-12:40	23-103	Monarres	4.0	6/15-7/23
55789	MATH 800 AA	MTWTh 8:15-9:30	23-103	Monarres	2.0	6/15-7/23

## MATH 110 ELEMENTARY ALGEBRA

This is a course in elementary algebra covering linear, polynomial, and rational expressions and equations. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. PREREQ: MATH 811 or appropriate score on the College Placement Test or other multiple measures assessment. Units do not apply toward AA/AS degree.

*Online Course(s), See pages 52-53 for more information:*

Recommended orientation meeting for MATH 110 OLH:

54192	MATH 110 OLH	Mon 4:10-5:50	17-109	Innerst	5.0	6/15
		By Arr 13.4 Hrs/Wk		Online		6/15-7/23

## MATH 120 INTERMEDIATE ALGEBRA

This course is a continuation of MATH 110 and emphasizes absolute value, linear functions and graphs, rational exponents, radical expressions and equations, quadratic equations, exponential functions, and logarithmic functions. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. PREREQ: MATH 110 or 112 (offered at CSM or Skyline), or appropriate score on the College Placement Test or other multiple measures assessment.

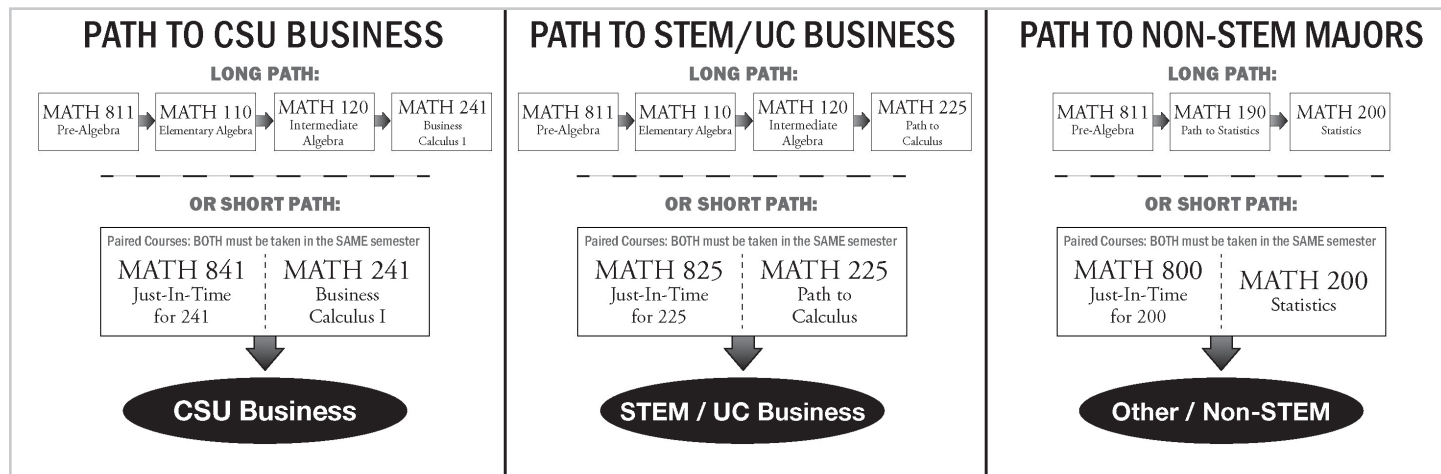
*Online Course(s), See pages 52-53 for more information:*

Recommended orientation meeting for MATH 120 OLH:

53733	MATH 120 OLH	Mon 4:10-5:50	17-109	Innerst	5.0	6/15
		By Arr 13.4 Hrs/Wk		Online		6/15-7/23

## MATH 200 ELEMENTARY PROBABILITY AND STATISTICS (C-ID MATH 110)

This course presents the basic concepts underlying statistical methods and covers descriptive statistics, probability, probability distributions, hypothesis testing, estimates and sample sizes, correlation and regression, chi-square tests, analysis of variance, and nonparametric statistics. Technology is integrated into the course. Applications of statistics to business, life sciences, social sciences, psychology, and other areas are included. PREREQ: MATH 120 or 123 (offered at CSM or Skyline) or 190, or appropriate score on the College Placement Test or other multiple measures assessment. Transfer: CSU: B4, UC. (IGETC: 2)





53065 MATH 200 AA MTWTh10:00-12:40 23-103 Monarres 4.0 6/15-7/23  
COREQUISITE(S): MATH 200 AA is linked with CRN 55789: MATH 800 AA. When you enroll in a linked section you must enroll in the companion course(s).

*Evening Hybrid Course(s) See pages 52-53 for more information:*

54735 MATH 200 HLA	TTh	6:10-9:30	23-105 Meng	4.0	6/16-7/23
Online instruction:	By Arr	3.5 Hrs/Wk	Online		6/16-7/23
55408 MATH 200 HLB	MW	6:10-9:30	23-105 Klimkovsky	4.0	6/15-7/22
Online instruction:	By Arr	3.5 Hrs/Wk	Online		6/15-7/22

*Online Course(s), See pages 52-53 for more information:*

Recommended orientation meeting for MATH 200 OLH:

53219 MATH 200 OLH	By Arr	Online	Lapuz	4.0	6/15
	By Arr 10.7 Hrs/Wk	Online			6/15-7/23

Recommended orientation meeting for MATH 200 OMH:

55482 MATH 200 OMH	By Arr	Online	Lapuz	4.0	6/15
	By Arr 10.7 Hrs/Wk	Online			6/15-7/23

### MATH 251 ANALYTICAL GEOMETRY & CALCULUS I (C-ID MATH 210) (C-ID MATH 900S: BOTH MATH 251/252 MUST BE TAKEN)

This course is an introduction to calculus and analytic geometry including limits, continuity of functions, definition of differentiation, derivation of formulas, applications, anti-differentiation and the fundamental theorem of calculus. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. PREREQ: MATH 222 or 225, or appropriate score on the College Placement Test or other multiple measures assessment. Transfer: CSU: B4, UC\*. (IGETC: 2)  
52740 MATH 251 AA MTWTh10:40-2:00 23-105 Hoffman 5.0 6/15-7/23

### MATH 800 JUST-IN-TIME SUPPORT FOR ELEMENTARY PROBABILITY AND STATISTICS

A review of the core prerequisite skills, competencies, and concepts needed in statistics. Intended for students who are concurrently enrolled in MATH 200: Elementary Probability and Statistics, at Cañada College. Topics include concepts from arithmetic, pre-algebra, elementary and intermediate algebra, and descriptive statistics that are needed to understand the basics of college-level statistics. Concepts are taught through the context of descriptive data analysis. Additional emphasis is placed on solving and graphing linear equations and modeling with linear functions. PREREQ: Appropriate score on the College Placement Test or other multiple measures assessment. COREQ: Concurrent enrollment in MATH 200. Units do not apply toward AA/AS degree.

55789 MATH 800 AA MTWTh 8:15-9:30 23-103 Monarres 2.0 6/15-7/23  
COREQUISITE(S): MATH 800 AA is linked with CRN 53065: MATH 200 AA.

When you enroll in a linked section you must enroll in the companion course(s).

### Recommended Sequence of Classes for Engineering Majors

Semester:	Fall	Spring
<b>Year 1</b>	Math 251 Chem 210 Engr 111* Engr 210 CIS 118	Math 252 Phys 250 Chem 220 Engr 100 CIS 250
<b>Year 2</b>	Math 270 Math 275 Phys 260 Engr 270	Math 253 Engr 230 Engr 260/261 Phys 270
If students register for courses in this sequence there will be no conflicts of schedule. In addition to these Science/Engineering courses, students should take other General Education courses to complete the AS and/or transfer requirements.		
*Civil and Environmental Engineering majors only.		

## METEOROLOGY

### METE 100 METEOROLOGY – WEATHER AND CLIMATE (C-ID GEOG 130)

Introduction to the science of the Earth's atmosphere as a system with an emphasis on the physical processes that change our atmosphere in the short term and throughout Earth's history. Evaluation of the atmosphere using the scientific method is emphasized throughout the course. RECOMMENDED: Eligibility for ENGL 100 and eligibility for MATH 110 or 111. Transfer: CSU: B1, UC. (IGETC: 5A)

*Online Course(s), See pages 52-53 for more information:*

55090 METE 100 OLH	By Arr	8.0 Hrs/Wk	Online	James	3.0	6/15-7/23
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## MUSIC

### MUS. 100 FUNDAMENTALS OF MUSIC (C-ID MUS 110)

Explore the cultural basis and historical context of diverse musical styles. Learn the basics of music notation in the historical context of the expressive needs that drove the evolution of this system. Go from sound to symbol and symbol to sound by reading pitch and rhythm notation, sight-singing and ear training. Use music theory (scales and chords) to harmonize simple melodies. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU: C1, UC. (IGETC: 3A)

*Online Course(s), See pages 52-53 for more information:*

54624 MUS. 100 OLH	By Arr	8.0 Hrs/Wk	Online	Benton Nickerson	3.0	6/15-7/23
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## OCEANOGRAPHY

### OCEN 100 OCEANOGRAPHY

A study of the physical, chemical, geological, and biological aspects of oceans with an emphasis on the methods of scientific investigation. Topics include the origin and evolution of oceans, plate tectonics, currents, waves, tides coastal processes and landforms, ocean life and ecology, and recent discoveries. Field trips may be required. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU: B1, B2, UC. (IGETC: 5A, 5B)

*Online Course(s), See pages 52-53 for more information:*

54524 OCEN 100 OLH	By Arr	8.0 Hrs/Wk	Online	James	3.0	6/15-7/23
55507 OCEN 100 OXH	By Arr	8.0 Hrs/Wk	Online	James	3.0	6/15-7/23

*College for Working Adults Course(s)*

54698 OCEN 100 09H	By Arr	8.0 Hrs/Wk	Online	James	3.0	6/15-7/23
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The section listed above is designed for students enrolled in the College for Working Adults (CWA) program. Students who are not participating in this program but are interested in taking the course should visit [canadacollege.edu/CWA](http://canadacollege.edu/CWA) to learn more about the College for Working Adults. The program office is located in Building 13, Room 106.

## PARALEGAL

### LEGL 241 LAW OFFICE MANAGEMENT

This course provides an overview of law firm management administration. Topics include case management, filing systems, calendaring, indexing and summarizing pleadings and discovery, timekeeping, billing, fees, intra- and inter-office communication, client interviewing, conflict checks, and office policies. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU.

*Online Course(s), See pages 52-53 for more information:*

55842 LEGL 241 OLH	By Arr	8.0 Hrs/Wk	Online	Powers	3.0	6/15-7/23
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**LEGL 249 INTRODUCTION TO THE LEGAL SYSTEM**

An overview of the U.S. legal system, introduces the procedural and substantive areas of law taught in the paralegal program, as well as constitutional law, comparative law, and methods of legal analysis. **RECOMMENDED:** Eligibility for ENGL 100. Transfer: CSU.

*Online Course(s), See pages 52-53 for more information:*

55649 LEGL 249 OLH By Arr 8.0 Hrs/Wk Online Powers 3.0 6/15-7/23

**LEGL 672 COOPERATIVE EDUCATION: INTERNSHIP**

Supervised internship in cooperation with private or public sector employers. Designed to apply knowledge and learn new skills, directly related to the student's program of study, outside of the normal classroom environment. Students must attend one orientation which is offered the first three weeks of each semester. Each unit requires 60 hours per unit for unpaid work or 75 hours per unit for paid work during the semester. May be repeated for credit up to 16 units. The unit limitation applies to any Cooperative Education Work Experience (any combination of 670, 671 and/or 672 courses) offered within the SMCCCD. **RECOMMENDED:** Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. **PREREQ:** A minimum of 12 completed units in the occupational discipline. Transfer: CSU.

LEGL 672 is a 6-week course. Course orientation dates are listed below and attendance at one meeting is obligatory.

Please refer to repeatability statement at the beginning of the Cooperative Education section.

*Evening Course(s)*

54597 LEGL 672 LA Tue 5:05-5:55 Kippes 3.0 6/16-6/16

**PHILOSOPHY****PHIL 100 INTRODUCTION TO PHILOSOPHY (C-ID PHIL 100)**

The aim of this introductory course in philosophy is to discuss and evaluate classic problems in the history of philosophy. Students use philosophical methods to examine fundamental assumptions made by influential theories and to consider the theories' implications for everyday life. **RECOMMENDED:** Eligibility for ENGL 100. Transfer: CSU; C2, UC. (IGETC: 3B)

*Online Course(s), See pages 52-53 for more information:*

55798 PHIL 100 OLH By Arr 8.0 Hrs/Wk Online Eck 3.0 6/15-7/23

55679 PHIL 100 OMH By Arr 8.0 Hrs/Wk Online Eck 3.0 6/15-7/23

**PHIL 103 CRITICAL THINKING**

This course is an overview of key critical reasoning skills. Students are expected to practice and develop skills that include identifying types of argument and analyzing arguments. A wide range of argumentative contexts are examined, such as political discourse, advertisements, scientific claims, and commonly-used social forums. **RECOMMENDED:** Eligibility for ENGL 100. Transfer: CSU; A3, UC.

*Online Course(s), See pages 52-53 for more information:*

53204 PHIL 103 OLH By Arr 8.0 Hrs/Wk Online Chang 3.0 6/15-7/23

**POLITICAL SCIENCE****PLSC 210 AMERICAN POLITICS (C-ID POLS 110)**

This course is a survey of American Politics and Government as related to the evolution of American Democracy. Topics include: American political theories, California State and local government, voting rights, civil liberties and rights, constitutionalism, federalism, state rights, religion, political participation, political parties, interest groups, politics and economics. (Fulfills Associate degree Ethnic Studies requirement.) **RECOMMENDED:** Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU; DUS-2, DUS-3 & DSI, UC. (IGETC: 4)

*Online Course(s), See pages 52-53 for more information:*

54373 PLSC 210 OLH By Arr 8.0 Hrs/Wk Online Ware 3.0 6/15-7/23

55396 PLSC 210 OMH By Arr 8.0 Hrs/Wk Online Ware 3.0 6/15-7/23

**PLSC 310 CALIFORNIA STATE AND LOCAL GOVERNMENT**

Study of the institutions, processes and challenges of state and local government in California as well as California in the Federal System. Special focus on current issues, public policies, contemporary controversies and ethnic relations in the State of California, its cities and counties. (Fulfills Associate degree Ethnic Studies requirement.) **RECOMMENDED:** Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU; DUS-3 & DSI, UC. (IGETC: 4)

*Online Course(s), See pages 52-53 for more information:*

53206 PLSC 310 OLH By Arr 8.0 Hrs/Wk Online Ware 3.0 6/15-7/23

**PSYCHOLOGY****PSYC 100 GENERAL PSYCHOLOGY (C-ID PSY 110)**

An introductory study of the basic concepts, theoretical approaches, and methods of research in psychology. Topics typically include the biological basis of behavior, sensation and perception, human memory, motivation and emotion, learning theories, cognition and intelligence, personality, social behavior, abnormal behavior, and methods of therapy. **RECOMMENDED:** Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU; DSI, UC. (IGETC: 4)

*Evening Hybrid Course(s) See pages 52-53 for more information:*

55431 PSYC 100 HLX TTh 6:00-9:00 3-142 Shih 3.0 6/16-7/23

Online instruction: By Arr 2.0 Hrs/Wk Online 6/16-7/23

*College for Working Adults Hybrid Course(s)*

55427 PSYC 100 HL9 TTh 6:00-9:00 3-142 Shih 3.0 6/16-7/23

By Arr 2.0 Hrs/Wk Online 6/16-7/23

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*Online Course(s), See pages 52-53 for more information:*

53868 PSYC 100 OLH By Arr 8.0 Hrs/Wk Online Smith 3.0 6/15-7/23

55527 PSYC 100 OMH By Arr 8.0 Hrs/Wk Online Smith 3.0 6/15-7/23

**PSYC 200 DEVELOPMENTAL PSYCHOLOGY (C-ID PSY 180)**

This course examines human development from conception through death with emphases on theories of development, research, physical, cognitive, social and emotional changes of the life span. Designed as foundation for majors in psychology, education, nursing, and allied health. **RECOMMENDED:** Eligibility for ENGL 100. **PREREQ:** PSYC 100. Transfer: CSU; DSI & E1, UC. (IGETC: 4)

*Online Course(s), See pages 52-53 for more information:*

53608 PSYC 200 OLH By Arr 8.0 Hrs/Wk Online Alizaga 3.0 6/15-7/23

**PSYC 300 SOCIAL PSYCHOLOGY (C-ID PSY 170)**

Study of human interaction, with an emphasis on the group behavior and its effects on individuals, institutions and social and physical structures. Social psychology theories including attitude formation, interpersonal attraction, and aggression are examined. **RECOMMENDED:** Eligibility for READ 836, and ENGL 836 or ESL 400. Transfer: CSU; DSI, UC. (IGETC: 4)

*Online Course(s), See pages 52-53 for more information:*

55385 PSYC 300 OLH By Arr 8.0 Hrs/Wk Online Smith 3.0 6/15-7/23

**RADIOLOGIC TECHNOLOGY**

Radiologic Technology courses are only open to those students who:

- Have been accepted in the Associate Degree Radiologic Technology program, or
- Have graduated from the Radiologic Technology program, or
- Have been accepted and are actively enrolled in a Radiologic Technology Program at another institution, or

- Possess certification as a Radiologic Technologist

If you have been blocked from enrolling in a RADT course, and you believe you have met one of the enrollment conditions listed above, please call Rafael Rivera, Program Coordinator at 650.306.3283

**RADT 400 ORIENTATION TO RADIOLOGIC TECHNOLOGY**

This course is an orientation to Radiologic Technology including organization of medical practice, the socioeconomic, ethical, political and legal aspects of healthcare with special emphasis on radiology. Included will be an introduction to radiation protection and the provisions of the California Administrative Code, Title XVII, Radiation Control Regulations. PREREQ: ENGL 100 or 105. Transfer: CSU.

52546 RADT 400 AA MTWTh8:10-10:00 23-144 Rivera 2.0 6/22-7/16

**RADT 438 CLINICAL EDUCATION III**

Designed for the third semester radiologic technology student. It is the third segment of the first rotation. Students continue to build their skills. PREREQ: Successful completion of RADT 428. Transfer: CSU.

55343 RADT 438 AAH Daily 8:00-4:00 Hospital Inman 4.5 6/1-6/26  
Daily 8:00-4:00 Hospital 7/13-7/24

**RADT 468 CLINICAL EDUCATION VI**

Final phase of clinical education for students enrolled in the Radiologic Technology Program. PREREQ: RADT 458. Transfer: CSU.

54580 RADT 468 AAH Daily 8:00-4:05 Hospital Inman 4.5 6/1-7/10

SOCIOLOGY

**SOCI 100 INTRODUCTION TO SOCIOLOGY (C-ID SOCI 110)**

An introductory study of the basic concepts, theoretical approaches, and methods of sociology. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU; DSI, UC. (IGETC: 4)

Online Course(s), See pages 52-53 for more information:

55752 SOCI 100 OXH By Arr 8.0 Hrs/Wk Online DeHaan 3.0 6/15-7/23

College for Working Adults Course(s)

54726 SOCI 100 O9H By Arr 8.0 Hrs/Wk Online DeHaan 3.0 6/15-7/23

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SPANISH

**SPAN 110 ELEMENTARY SPANISH (C-ID SPAN 100)**

Introductory course that develops listening, speaking, reading and writing skills to deal with situations of daily life and narrate simple stories in the past. Course includes cultural aspects of Spanish-speaking countries. RECOMMENDED: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Transfer: CSU; C2, UC. (IGETC: 6)

Evening Hybrid Course(s) See pages 52-53 for more information:

53397 SPAN 110 HLA TTh 6:00-10:10 3-254 Harmon 5.0 6/16-7/23  
Online instruction: By Arr 5.3 Hrs/Wk Online 6/16-7/23

THEATRE ARTS

Theatre Arts activity courses are subject to repeatability limitations. Students are now limited to a maximum of four courses per family. A family of courses may contain more than four courses. If there are more than four courses in a particular family, a student may only enroll in a maximum of four total courses within that family. A course previously taken by a student (prior to the legislation) within the identified family will count as a repeat and limit future enrollments of courses within that family to a maximum of four.

Theatre Arts activity courses are offered in levels by progression. Courses are listed by title; for example, Acting, Rehearsal and Performance, etc., and then by level. Level I is beginning; Level II is intermediate; Level III is intermediate/advanced; and Level IV is advanced. The course number also indicates the level. For example, a beginning Acting class would be listed as DRAM 201.1, Acting I while an advanced Acting class would be DRAM 201.4, Acting IV.

New students are advised to enroll in the beginning level and be placed by their instructor upon assessment. Continuing students who have previously taken a course within a family, must progress to the next level.

For more information about these changes, and what courses constitute a family, please refer to the college catalog or see your counselor.

**DRAM 140 INTRODUCTION TO THE THEATRE (C-ID THTR 111)**

Discover the world of theatre. Engage in creative and research projects in acting, playwrighting, directing, and design. Read and discuss plays, see film adaptations of stage scripts, examine dramatic theory and criticism. RECOMMENDED: Eligibility for ENGL 100. Transfer: CSU; C1, UC. (IGETC: 3A)

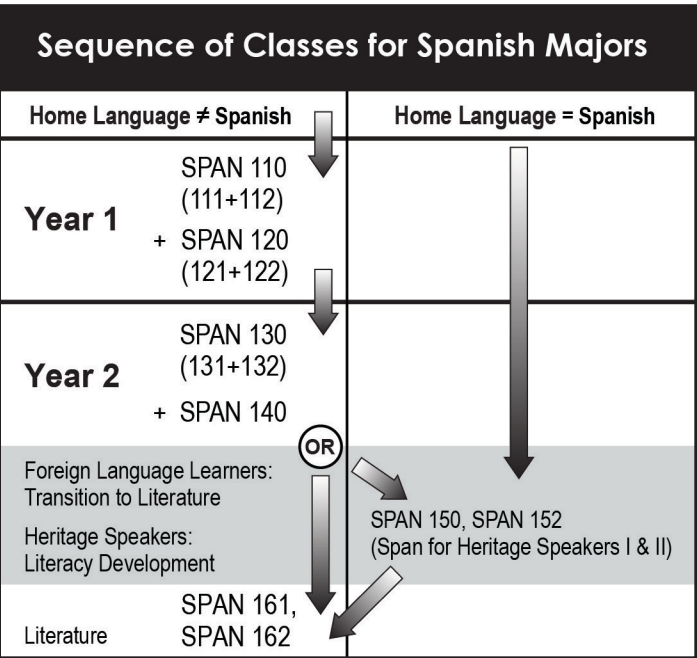
Online Course(s), See pages 52-53 for more information:

55542 DRAM 140 OXH By Arr 8.0 Hrs/Wk Online Budd 3.0 6/15-7/23  
55559 DRAM 140 OXH By Arr 8.0 Hrs/Wk Online Budd 3.0 6/15-7/23

College for Working Adults Course(s)

54486 DRAM 140 O9H By Arr 8.0 Hrs/Wk Online Budd 3.0 6/15-7/23

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# WebSMART

WebSMART enables you to:

- Apply for financial aid/review application status
- Check your registration status
- Register for classes
- Search for classes by college, category, and time
- Add/Drop classes (within published deadlines)
- Opt for pass/no-pass (Within published deadlines)
- Print your class schedule
- Pay your fees by credit card or electronic check
- Schedule tutoring appointments
- Print an unofficial transcript
- Order an official transcript
- Update personal information
- Obtain Enrollment Verification
- Change Major
- Use DegreeWorks to access your student education plan and determine how close you are to earning your certificate or degree
- Obtain your grades
- Print 1098-T tax forms
- Register to vote

Log on to <https://websmart.smccd.edu>

Student Tips:

## **GET THE MESSAGE!**

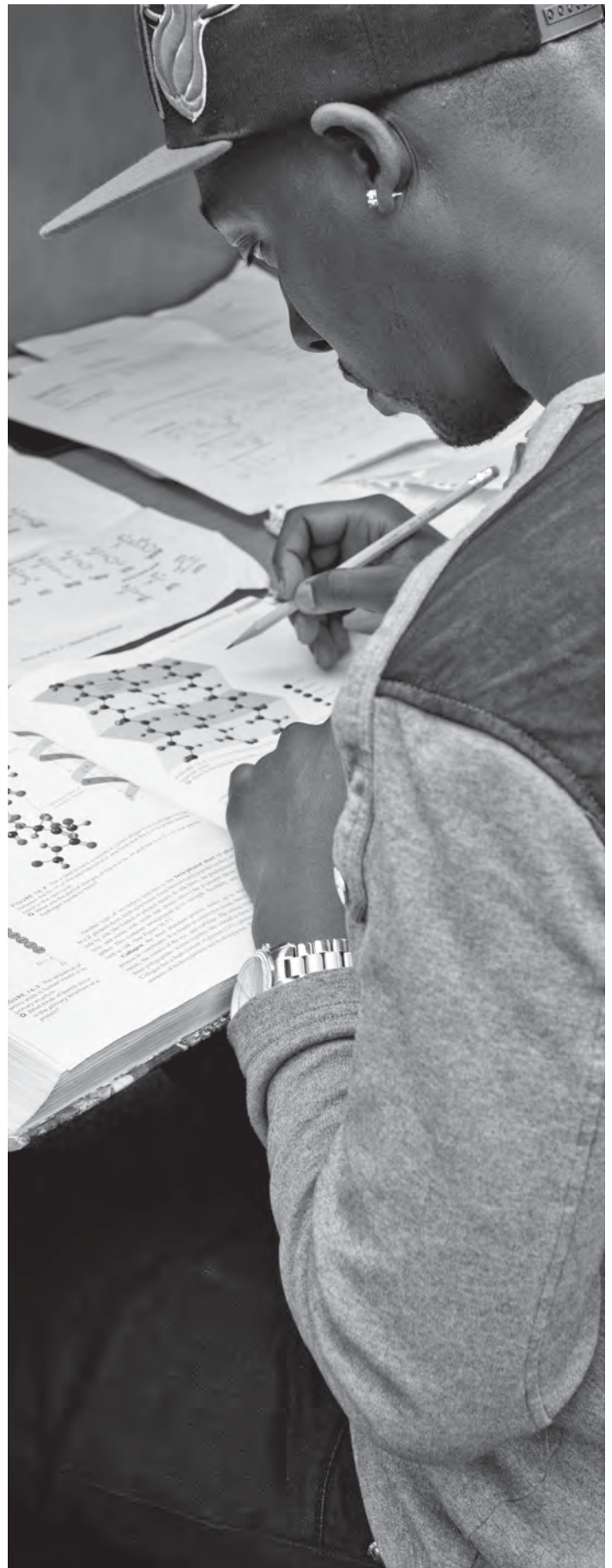
All college electronic communications will go to your my.smccd.edu email address. Log into WebSMART at <https://websmart.smccd.edu> to find your my.smccd email address and password.

## **ENROLL EARLY!**

Apply and Register Early for the best class selection!

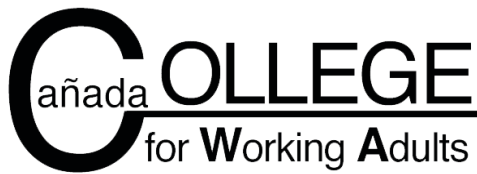
## **BE THE FIRST TO KNOW!**

Sign up for AlertU Emergency Text Message Notification. Log into WebSMART at <https://websmart.smccd.edu>





# COLLEGE FOR WORKING ADULTS (CWA)



## MAKE YOUR DREAM OF A COLLEGE DEGREE A REALITY!

SUMMER CLASSES

### ATTEND AN INFORMATION FORUM!

Thursdays @ 6:00pm

Saturdays @ 10:00am

June 11, July 30

July 11, August 8

\* Dates are tentative, if interested in joining CWA Summer or Fall 2020,

PLEASE EMAIL: [canadacwa@smccd.edu](mailto:canadacwa@smccd.edu) for additional information.

\* Information forum attendance is mandatory.

### PROGRAM HIGHLIGHTS

- Classes are held on Thursday evening and two Saturday mornings per month. (Class 5+ units meet Tues and Thurs).
- Students will receive priority enrollment in all College for Working Adult classes. CWA class registration is guaranteed... **NO WAIT LISTS!**
- Students follow a predetermined course curriculum of 60 units, eliminating guesswork about degree and transfer requirements.
- With our 60 unit curriculum, CWA students can earn up to three of the following six degrees:
  - AA-T Psychology
  - AA-T Sociology
  - AA-T Social Work and Human Services
  - AA Interdisciplinary Studies: Social and Behavioral Sciences
  - AA Interdisciplinary Studies: Arts & Humanities
  - AA Economics (for those seeking a 4-year degree in Business)
- The 60+ transfer credits earned with CWA fulfill all general education and transfer requirements for most public or private colleges/universities.
- CWA is a "learning community". Students will start and complete the program with the same group of students. CWA students will build relationships and learn together inside and outside of the classroom.
- Students receive one-on-one academic counseling from our designated CWA counselor to ensure they stay on the right track throughout the program.
- CWA's Retention Specialist helps students navigate campus resources and set academic goals.
- Students also receive specialized tutoring from our own CWA tutors who work hand-in-hand with our instructors.

Course		Course Title	Trans. Units
Recommended Semester 1			
ENGL	100	Reading and Composition*	3
ENGL	105	Intensive Composition & Reading	3
LIBR	100	Introduction to Information Research	1
MUS	210	Histories of Popular Music & Rock	3
Recommended Semester 2			
ENGL	110	Composition, Literature, Critical Thinking*	3
HIST	201	U.S. History through 1877	3
Remaining Courses			
BIO	110	Principles of Biology	4
COMM	130	Interpersonal Communication	3
CRER	137	Life and Career Planning	3
DRAM	140	Introduction to Theater	3
ECON	100	Principles of Macroeconomics*	3
ECON	102	Principles of Microeconomics*	3
FITN	304.1	Walking Fitness I	1
FITN	304.2	Walking Fitness II	1
HIST	245	Race, Ethnicity, & Immigration in the U.S.	3
HMSV	100	Introduction to Social Work & Human Services	3
HMSV	300	Field Experience in Social Work & Human Services*	3
MATH	190	Path to Statistics	6
MATH	200	Elementary Probability and Statistics*	4
LIT	441	Survey of Film	3
OCEN	100	Oceanography	3
PHIL	100	Introduction to Philosophy	3
PLSC	210	American Politics	3
PLSC	310	California Government	3
PSYC	100	General Psychology	3
PSYC	205	Social Science Research Methods*	3
PSYC	300	Social Psychology	3
SOC	100	Introduction to Sociology	3
SOC	105	Social Problems	3
COOP	670	Work Experience (transferable if needed)	1-4

\*Requires prerequisite or concurrent enrollment | \*\* Business Curriculum TBD

Visit our website: [canadacollege.edu/cwa](http://canadacollege.edu/cwa) | Questions? Call (650) 306-3310 or email [canadacwa@smccd.edu](mailto:canadacwa@smccd.edu)

# DISTANCE EDUCATION

## Hybrid

(Please refer to course listing section for specific course information)

Hybrid courses substitute a portion of face-to-face instructional hours with online work. The course may have some regularly scheduled on-campus meetings without alternative distance education means of student participation.

## LEARNING CENTER

LCTR 100 EFFECTIVE TUTORING AND PRACTICUM  
LCTR 139 THE RESEARCH PAPER FROM A TO Z  
LCTR 140 PROFESSIONAL WRITING  
LCTR 151 HEALTH SCIENCE VOCABULARY

## MATHEMATICS

MATH 200 ELEMENTARY PROBABILITY AND STATISTICS (C-ID MATH 110)

## PSYCHOLOGY

PSYC 100 GENERAL PSYCHOLOGY (C-ID PSY 110)

## SPANISH

SPAN 110 ELEMENTARY SPANISH (C-ID SPAN 100)

## Online Courses

(Please refer to course listing section for specific course information)

Online courses require regular access to a computer with reliable internet connection, email and basic computer literacy. Web access is available in the Cañada College Learning Center.

Online, are courses where the instructor and student are separated by distance for the entire course and can interact exclusively through the assistance of communication technology. The course is conducted through a class website, which may include multimedia material and links to other online resources. Students interact with the instructor and other students through posted class discussions, direct individual communication and assignments (which may include group work). Testing may be done online via proctoring arrangements or other means. Instructors require no mandatory on-campus meetings. If an instructor wishes to incorporate on-campus meetings into the course, the instructor must also provide for alternative distance education means of student participation.

## ACCOUNTING

ACTG 121 FINANCIAL ACCOUNTING (C-ID ACCT 110)  
ACTG 131 MANAGERIAL ACCOUNTING (C-ID ACCT 120)

## ANTHROPOLOGY

ANTH 110 CULTURAL ANTHROPOLOGY (C-ID ANTH 120)  
ANTH 125 PHYSICAL ANTHROPOLOGY (C-ID ANTH 110)  
ANTH 126 PHYSICAL ANTHROPOLOGY LABORATORY (C-ID ANTH 115L)

## ASTRONOMY

ASTR 100 INTRODUCTION TO ASTRONOMY  
ASTR 101 ASTRONOMY LABORATORY

## BIOLOGICAL SCIENCES

BIOL 100 INTRODUCTION TO THE LIFE SCIENCES  
BIOL 130 HUMAN BIOLOGY  
BIOL 310 NUTRITION (C-ID NUTR 110)

## BUSINESS

BUS. 100 INTRODUCTION TO BUSINESS (C-ID BUS 110)  
BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS (C-ID BUS 140)  
BUS. 125 INTERNATIONAL BUSINESS  
BUS. 150 ENTREPRENEURSHIP: SMALL BUSINESS MANAGEMENT  
BUS. 180 MARKETING  
BUS. 201 BUSINESS LAW (C-ID BUS 125)

## CAREER AND PERSONAL DEVELOPMENT

CRER 137 LIFE AND CAREER PLANNING

## COMMUNICATION STUDIES

COMM 150 INTERCULTURAL COMMUNICATION (C-ID COMM 150)

## COMPUTER BUSINESS OFFICE TECHNOLOGY

CBOT 432 INTRODUCTION TO COMPUTER APPLICATIONS  
CBOT 435 SPREADSHEETS

## COMPUTER SCIENCE

CIS 118 INTRODUCTION TO COMPUTER SCIENCE (C-ID COMP 112)  
CIS 250 INTRODUCTION TO OBJECT ORIENTED PROGRAMMING: C++ (C-ID COMP 122)  
CIS 295 INTRODUCTION CLOUD COMPUTING

## ECONOMICS

ECON 100 PRINCIPLES OF MACRO ECONOMICS (C-ID ECON 202)  
ECON 102 PRINCIPLES OF MICRO ECONOMICS (C-ID ECON 201)

## EDUCATION AND HUMAN DEVELOPMENT - EARLY CHILDHOOD EDUCATION

ECE. 201 CHILD DEVELOPMENT (C-ID CDEV 100)  
ECE. 210 EARLY CHILDHOOD EDUCATION PRINCIPLES (C-ID ECE 120)  
ECE. 212 CHILD, FAMILY, AND COMMUNITY (C-ID CDEV 110)

## ENGLISH

ENGL 100 READING AND COMPOSITION (C-ID ENGL 100)  
ENGL 110 ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING (C-ID ENGL 110: both ENGL 110 and 165 must be taken) (C-ID ENGL 120)

## HISTORY

HIST 202 U.S. HISTORY FROM 1877 TO THE PRESENT (C-ID HIST 140)  
HIST 245 RACE, ETHNICITY AND IMMIGRATION IN THE U.S.

## KINESIOLOGY - DANCE

DANC 100 DANCE APPRECIATION

## KINESIOLOGY - FITNESS

FITN 304.1 WALKING FITNESS I  
FITN 304.2 WALKING FITNESS II

## KINESIOLOGY - KINESIOLOGY

KINE 109 LIFETIME FITNESS AND NUTRITION

## LEARNING CENTER

LCTR 810 STUDY SKILLS

## MATHEMATICS

MATH 110 ELEMENTARY ALGEBRA  
MATH 120 INTERMEDIATE ALGEBRA  
MATH 200 ELEMENTARY PROBABILITY AND STATISTICS (C-ID MATH 110)

**METEOROLOGY**

METE 100 METEOROLOGY – WEATHER AND CLIMATE (C-ID GEOG 130)

**MUSIC**

MUS. 100 FUNDAMENTALS OF MUSIC (C-ID MUS 110)

**OCEANOGRAPHY**

OCEN 100 OCEANOGRAPHY

**PARALEGAL**

LEGL 241 LAW OFFICE MANAGEMENT

LEGL 249 INTRODUCTION TO THE LEGAL SYSTEM

**PHILOSOPHY**

PHIL 100 INTRODUCTION TO PHILOSOPHY (C-ID PHIL 100)

PHIL 103 CRITICAL THINKING

**POLITICAL SCIENCE**

PLSC 210 AMERICAN POLITICS (C-ID POLS 110)

PLSC 310 CALIFORNIA STATE AND LOCAL GOVERNMENT

**PSYCHOLOGY**

PSYC 100 GENERAL PSYCHOLOGY (C-ID PSY 110)

PSYC 200 DEVELOPMENTAL PSYCHOLOGY (C-ID PSY 180)

PSYC 300 SOCIAL PSYCHOLOGY (C-ID PSY 170)

**SOCIOLOGY**

SOCI 100 INTRODUCTION TO SOCIOLOGY (C-ID SOCI 110)

**THEATRE ARTS**

DRAM 140 INTRODUCTION TO THE THEATRE (C-ID THTR 111)



# ANNOUNCEMENTS



## DIGITAL ART & ANIMATION

- 3D animation/game design
- Web design
- Digital photography/imaging
- Graphic design

Industry experienced faculty (Disney, Pixar, EA/Maxis)  
Award-winning student work

### Where our graduates go:

Electronic Arts, Zynga, Sony, DreamWorks,  
Disney, Google... **Where do YOU want to go?**

**naasp@smccd.edu • 650.306.3330**  
**www.canadacollege.edu/multimedia**



**RADIOLOGIC**  
TECHNOLOGY  
AT  
Cañada College



**Projected 21% job growth in next 10 years**  
US DEPARTMENT OF LABOR

**Cañada College has 100% pass rate**  
AMERICAN REGISTRY OF RADIOLOGIC TECHNOLOGISTS

*email: **canradtech@smccd.edu** or call:*  
**(650)306-3154**

**canadacollege.edu/RADTech**

# OFF-CAMPUS LOCATIONS

**COLLEGE OF SAN MATEO**  
1700 W. Hillsdale Blvd., San Mateo  
(650) 574-6161

**POLICE ATHLETIC LEAGUE**  
3399 Bay Road, Redwood City  
(650) 556-1653

**HOOVER SCHOOL**  
701 Charter St., Redwood City  
(650) 366-8415

**SEQUOIA ADULT SCHOOL**  
3247 Middlefield Road, Menlo Park  
(650) 306-8866

**MCKINLEY INSTITUTE OF TECH.**  
400 Duane St., Redwood City  
(650) 366-3827

**SKYLINE COLLEGE**  
3300 College Dr., San Bruno  
(650) 738-4100

**MENLO PARK SITE/JOBTRAIN**  
1200 O'Brien, Menlo Park  
(650) 325-6936





**From here, you can go anywhere.**

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# NOTES

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## MATH JAM

**2020 June Jam Dates: June 7-12**

Day: 9:00 a.m. - 3:00 p.m. • Evening: 6:00 p.m. - 9:00 p.m.

The award winning STEM Center Math Jam program offers a FREE opportunity for current and new Cañada College students to improve their Mathematics skills and prepare for math courses. There are three Math Jam opportunities each year, all held during the intersession period that falls between semesters. Students can participate in either the Day or Evening Math Jams. **Continuing students are encouraged to attend!**

**Apply Online:** [canadacollege.edu/jam/mathjam.php](https://canadacollege.edu/jam/mathjam.php)

## PHYSICS JAM

**2020 June Jam Dates: June 7-12**

Day: 9:00 a.m. - 3:00 p.m.

Physics Jam is a self-paced, intensive, and fun one-week preparation for Calculus-based Physics courses for Cañada College students intending to major in STEM - Science, Technology, Engineering, and Math. **Continuing students are encouraged to attend!**

**\*Students must complete Trigonometry before Physics Jam.**

**FREE for Cañada students and FREE lunch provided!**

**Apply Online:** [canadacollege.edu/jam/physicsjam.php](https://canadacollege.edu/jam/physicsjam.php)

## WORD JAM

**2020 June Jam Dates: June 7-12**

Day: 9:00 a.m. - 12:00 p.m. • Evening: 6:00 p.m. - 9:00 p.m.

Word Jam is a free, one week, non-credit program for current and in-coming college students in all levels of English, Reading, and ESL. It is held in the **Library in Building 9, Third Floor.**

**Continuing students are encouraged to attend!**

**\*Dates and times are subject to change.**

**Apply Online:** [canadacollege.edu/jam/wordjam.php](https://canadacollege.edu/jam/wordjam.php)





# Cañada College

KINESIOLOGY AND WELLNESS  
BUILDING

COMING SOON

## BUILDING 1 FEATURES:

The new Kinesiology and Wellness Building will be home to the Cañada College Kinesiology, Athletics and Dance Department. The construction of the new 105,000-square-foot Kinesiology and Wellness Building will host a two-story structure, in addition to rooftop activities with academic and enterprise facilities for both students and the community. The facility will include classrooms for wellness activities, an extensive area for fitness equipment, a competition basketball gymnasium, locker and shower facilities, and offices. There will also be new amenities for the College, including an instruction swimming pool and a competition swimming pool.

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