

Classified Senate Minutes

Monday, April 20, 2015

Building 9, Room 154 (CIETL)

Attendance: Candice Johnson, Maria Huning, Gloria Peña, Matt Lee, Luanne Canestro, Michelle Marquez, Chialin Hsieh, Jonna Pounds, Misha Maggi, Jeff Rhoades, Lina Mira, Debbie Joy, Ruth Miller, Maggie Baez, Loretta Davis Rascon, Edith Flores, Elizabeth Ontiveros, Peter Tam, Jeanne Stalker

Meeting began at 1:35pm

1. Minutes of March 16, 2015 approved pending corrections (1 person abstained from vote, no nays)
2. Celebration – Classified Senate President Service Award

Maria Huning explained the 4 criteria for which the 4CS look when choosing a winner for this award:

- a. Has earned the respect of their peers and colleagues
- b. Leads by example
- c. Has a persistent vision for Classified staff
- d. Promotes Classified staff involvement on campus

Several administrators, faculty and fellow classified staff spoke about what they've observed from Debbie that qualifies her for this award.

3. Institutional Effectiveness Goal Setting – Chialin Hsieh / Michelle Marquez
<http://extranet.cccco.edu/Divisions/InstitutionalEffectiveness.aspx>
 - A. Chialin explained that effectiveness is measured by a community colleges accreditation status, fiscal viability, state and federal compliance and student academic performance. CCs have been asked to set goals in these areas. Currently, there are no penalties for not meeting the goals, but we need to have a goal set for Successful Course Completion by June 15th. At this point, we need to have also discussed setting goals for other categories.
 - B. Michelle Marquez explained that, if we don't have a goal set by June 15th, the state will withhold SSSC (?) money. However, we don't have to have met that goal, just have it set.
 - C. Chialin explained that the fiscal, accreditation and compliance goals are district-level goals, but the college's goal is Student Course Completion Rate. In that past our completion rate was around 70%, so this group agreed that we should stick that number as our goal. PBC decided on 70.1%. Jeanne Stalker asked if our reserve monies would change as a result of the fiscal goals set by the district. Michelle answered that since we receive basic aid – money from the community (property taxes) rather than the state – and we receive about 25% more money than we would if

we were state-funded, our reserves should not be affected.

- D. There are optional goals under each category. Chialin will research those goals and report back on her findings before we set them so that we aren't focusing on anything unnecessarily.

4. Classified Senate Elections – Nominations due Friday, April 24 /elections early

May Positions needed:

President – two year position

Treasurer – two year position

Vice President – one year

position Secretary – one year
position

Activities Coordinators – one year position

- A. Voting will open in early May. Nominations are due Friday, April 24th.
- B. Luanne Canestro asked if it were possible to include an estimated time committed to the Classified Senate so that people can make a more informed decision. Debbie pointed out that it varies depending on how many event we are involved with each year.

5. Professional Development

4C/SD Conference Report - Jo'an Tanaka/Debbie Joy

- A. Debbie explained that, due to our receiving basic aid rather than state funds, we may not qualify for the monies available.

6. CSEA Questions – Jeanne Stalker

- A. Jeanne asked for questions regarding CSEA. Luanne Canestro asked for the difference between Classified and CSEA. Jeanne said that best way to explain it is that all CSEA are Classified, but not all Classified are CSEA.
- B. She also explained that CSEA is due for a raise on July 1st, but we don't know what it'll be yet; just that it will be at least 2.6%.
- C. She suggests that we submit a PAF for the summer with our summer hours to the district to avoid any confusion with payment.

7. Upcoming Events

- A. Earth Day Update-April 22, 9am – 12:45pm

Classified Table

Farmigo Table

If you are able to volunteer, please let Misha and Debbie know

- B. Wheels Update-April 28, 2015
 - a. 50 people have RSVP'd so far
 - b. At this point, it's first come, first served, with a maximum of 100 participants
- C. Classified Employees Appreciation Week - May 18, Pancake Breakfast
 - a. \$160 available to spend
 - b. Maria Huning expressed that there should be more buy-in from administration for this celebration – Classified should not be putting together celebration to appreciate Classified. Sounds better from higher up. Debbie said that she would communicate that concern to some admin.

- c. Loretta Davis Rascon has volunteered to bring strata (?) to accompany the pancakes and waffles
- D. Commencement Ceremony - May 30
 - a. Email will be sent to recruit staff volunteers
 - b. Student speaker application is open – please encourage your students!
- E. Treasurer's Report – Jeffrey Rhodes
 - a. No changes to budget
 - b. \$611 raised for Gail Kamei Scholarship from the sale of the calendars featuring her photography. \$500 will be given to foundation.
- F. Committee Reports –
 - a. District Participatory Governance Council
 - b. Planning & Budgeting Council
 - c. Instructional Planning Council
 - d. Student Services Planning Council
 - e. Sustainability Committee
 - f. Other
- G. Other/Public Comments
 - a. Puente celebration on Thursday, April 30th in CIETL

Meeting ended at 2:53pm

Upcoming 2014-2015 Meetings – 3rd Mondays in Building 9-Room 154

May 18

[Classified Senate Webpage](#)