

Classified Senate Minutes
9/15/14 1:30pm

Present: Tracy Huang, CeCe Rebele, Matthew Oy, Robin Richards, Supinda Sirihekaphong, Jeff Rhoades, Jonna Pounds, Debbie Joy, Regina Blok, Angelica Mendoza, Jo'an Tanaka, Misha Maggi, Chialin, Hsieh, Maria Huning, Gloria Peña, Peter Tam, Edith Flores.

1. Ice Cream Social
2. Introduction of new Officers and current senate members
 - a. Debbie Joy, President (second term)
 - b. Maria Huning, Vice President (re-elected)
 - c. Jeffrey Rhoades, Treasurer (second term)
 - d. Candice Johnson, secretary (new)
 - e. Misha Maggi, co-activity coordinator (new)
 - f. Jo'an Tanaka, co-activity coordinator (new)
3. Approval of Minutes of April 21, 2014 and May 19, 2014 delayed until next meeting
4. DRAFT Accreditation Follow-up Student Success and Support Program Plan (SSSP) – Robin Richards (Kim Lopez was unable to attend)
 - a. Accreditation requires mandatory assessment, orientation, academic advising and follow-up, which Cañada already requires. The entire report can be found on the PBC page on the Cañada website.
 - b. The budget for SSSP is ~\$800,000 – the college is paid based on the number of SEPs, follow-up services provided, etc.
 - c. Changes to the document are welcome and can be submitted to Kim Lopez via email before October 15, 2014
5. Student Equity Plan delayed, meeting will be next week.
6. Report 2014 – Chialin Hsieh

The Accreditation team offered 5 recommendations, one of which affects Classified staff: update/remove out-of-date course outlines of record, which has already been done.

There were a total of five recommendations from ACCJC: two college recommendations and three district recommendations. Only College

Recommendation #2 will be addressed in the Follow-Up Report due to on October 15 to ACCJC. The recommendations are:

College Recommendation 1

In order to improve institutional effectiveness the college should record the robust dialogue that exists at the College between planning councils and governance groups, particularly the exchanges that relate to planning and resource allocation outcomes and processes. (I.B.4)

College Recommendation 2

In order to meet the Standard, the College must review its system for identifying course outlines of record that are out of date to improve and implement a curriculum process that ensures all Course Outlines of Record are reviewed and curriculum currency is maintained. (2.A.2.e)

District Recommendation #1

In order to increase effectiveness, the District and Colleges should broadly communicate the modification of the evaluation process for faculty and others directly responsible for student progress, which includes student learning outcomes, and ensure that the process is fully implemented. (III.A.1.c)

District Recommendation #2

In order to improve institutional effectiveness, the Board of Trustees should develop goals for increasing its professional development and orientation of new Trustees. (IV.B.1.f)

District Recommendation #3

In order to improve institutional effectiveness, the District should establish a regular cycle for the evaluation of its services and provide documentation regarding the outcomes of the evaluations. (IV.B.3.b, IV.B.3.g)

a. Link

http://www.canadacollege.edu/accreditation/Canada%20College%20Follow-up%20Report%20August%202014_Draft_8_16_2014.pdf

b. Link <http://www.canadacollege.edu/prie/pdfs/Canada%20College%20Student%20Equity%20Plan%20Draft%20August%2026%202014.pdf>

7. Treasurer's Report

a. Jeff Rhoades reported no real changes. CS currently has \$684.83

8. Status of committee/council memberships
 - a. CS needs representation in the Outreach Committee
9. Committee Reports – CPC, Budget, IPC, SSPC, other
 - a. IPC – Instructional Planning Committee used to have 4 instructional deans on the committee but has changed to 2 deans to have more faculty representation than administrators. David Johnson and Linda Hayes are sitting this year and Janet Stringer and Anniqua Rana will sit next year.
 - b. PBC – The Planning and Budget Council will meet next Wednesday, September 24 in 2-10. Time to be announced.
 - c. CSE and BSC – The Council for Student Equity and the Basic Skills Committee have combined to become the Academic Committee for Equity & Success (ACES).
 - d. ASCC – The Associated Students of Cañada College has asked for a Classified staff member to represent CS at their meetings, which are Thursdays from 3:30pm – 5:30pm.
10. Upcoming Activity and/or Events report
 - a. Classified participation in the iCan initiative – CS members made suggestions as to how CS can be involved for each event on the ASCC calendar. Contact Misha Maggi or Jo'an Tanaka to volunteer.
 - 1) Coming Out Day – CeCe Rebele suggested nail painting
 - 2) Halloween (Disney theme) –raffle Disney on Ice tickets; provide a photo booth; include a Pat Hanada Scholarship booth; host a “pumpkin find” with pumpkins hidden around the campus; host a pie-throwing contest featuring faculty
 - 3) Las Posadas – ASCC will provide food, invite students’ families and have piñatas. CS has not yet come up with a way to contribute.
 - 4) CS Holiday Celebration – lunch in early December. Misha Maggi and Jo'an Tanaka will look into possible venues
 - b. Suggestions for Fundraising
 - 1) Maria Huning will ask if we can fundraise during the Arts & Olives Festival on Sunday, October 5.
 - 2) Raffle concert tickets. Everyone is encouraged to look for upcoming concerts for acts widely known/liked. Current suggestions include Russell Peters (comedian), Rock the Bells, Justin Timberlake, Maroon 5
11. Classified Webpage
 - a. Add event calendar to the CS webpage
 - b. Jo'an Tanaka has volunteered to make updates

Upcoming 2014-2015 Meetings – 3rd Mondays* in Building 9-Room 154

October 20

November 17

December 15

January (meeting cancelled)

*February 23 (4th Monday)

March 16

April 20

May 18

Meeting adjourned at 2:45pm.