



Classified Senate Meeting Minutes – Thursday, February 13, 2020

1:00pm-2:00pm
Building 3, Room 142

Members Present: Allison Hughes, Roslind Young, Casey Fortier, Mary Chries Concha Thia, Joan Murphy, Jacky Ip, Loretta Rascon, Jonathan Wax, Dina Zidan

Guests: Graciano Mendoza, Manuel Perez

1. Review & Approve Minutes – 12/12/19
 - Minutes will be reviewed and approved at our next meeting.
2. Grant-Funded Positions Update & Questions – Graciano Mendoza
 - Visiting each of the divisions with this update. We have grants that will be ended in the next 3 years, and we want to update everyone because a lot of the grant money funds salaries and benefits.
 - If you know that your position is funded by a grant, you should reach out to your Dean for more information and to get the correct information about your position from HR. And if you're a CSEA member, you should also contact your CSEA Representative.
 - We're looking at 5 grants that will end in the next 3 years:
 - i. Fall 2020: ESO and MSIP ended- \$800,000 in salary and benefits
 - ii. Fall 2021: ESO Adelante and GANAS will end- \$1.1 million in salary and benefits
 - iii. Fall 2022: NSF will end- \$69,000 in salary and benefits
 1. \$1.9 million dollars in salary and benefits from grant funding.
 - New grants are being sought, but each grant is different and the outcomes are different, so they might make up for closed grants, but that's not a guarantee. It's not always a one-for-one transition.
3. Guided Pathways – Marisol Quevedo, Guided Pathways Co-Chair
 - Guided Pathways Scale of Assessment was sent out to all Classified for review, comments and questions. It will go to PBC for approval, and then to the Board before being submitted to the Chancellor's Office.
 - The Scale of Assessment is basically a progress report of the Guided Pathways work we've done so far. We're in year 3 of 5.
 - i. How does Guided Pathways relate to classes that get cancelled?
 1. GP is our big college re-design. Making sure that we're aligned with our priorities. It's come up in SEM, how to cancel strategically so it's being addressed at a larger level, but Guided Pathways is focusing more on interest areas and success teams at this time.
 - Meetings are open to everyone and they want Classified representation, so please attend. The next meeting is on 2/25 2:30-4:30.
4. Program Review Improvements – Allison Hughes
 - Academic Senate and the Planning Councils are working on improving the program review process. If you have any questions, or suggestions, about improving program review, please let me know and I'll bring it back to the group.
5. Events Updates – Sarah Cortez, Yesenia Haro, Jonathan Wax
 - See's Fundraiser – We asked Academic Senate to send out the flier to faculty and Marketing sent out the flier to everyone as well. There's plenty of time left to buy!



- Spring Basket Fundraiser – Ticket sales will fund student scholarships, tickets can be purchased at Cashiers or in the Bookstore. The drawing will be on March 19th.
 - Debbie Joy and Jamie Hui are organizing an informal get together at Main & Elm on 2/20 at 5pm for Classified community building. More information to come.
6. Financial Update – Dina Zidan
- Account Totals: \$811.24 in Checking and \$146.07 in Savings.
 - We've made \$460 from See's Candy Sales.
 - Venmo – We can't use Venmo, we would have to use PayPal according to the District Compliance Officer, but there's a 3% charge per transaction. We'll just stick with cash and checks.
 - Sequoia Federal CU – Charges us \$10/month just to have an account. Dina will look into an alternative bank with no fees, like San Mateo Credit Union.
7. Committee Reports
- IPC - Gathering feedback about Program Review. Program Review presentations are on 2/21 at 9:30am in 2-10. Everyone is welcome!
 - Professional Learning Committee – New employee orientation is in the works and we are focusing more on community building activities.
 - District Participatory Governance Committee – The Board has asked the District to update our policy on smoking and make all campuses smoke free. If you have an opinion either way about our smoking policy, contact Jonathan Wax. The policy will be discussed at the next meeting on 3/2 and then voted on at the April meeting. They will also be discussing administrator 360 reviews, and faculty leading that charge. The policies on these are not the same across all of our college. The group agreed that reviews should be anonymous like faculty reviews.
 - Technology Committee – We reviewed the results from the Student Technology Survey and we are working on a few things that came out of that. Survey results are on our website if you'd like to review them.
8. Public Comments
- The next Board meeting is on 2/26 at 6pm. Please attend to make your voice heard regarding contract negotiations and other issues.
 - It was shared that the CSEA President said the District usually comes with a counter offer from the beginning of contract negotiations. Instead, this year, they waited to hear the Unions' offers first, and then started to draft their counter offer. If non-represented folks are interested in joining the Union, you need to approach the Union directly.