



Monday, September 18, 2017
1:30 p.m. - Building 9 - Room 154
Minutes- DRAFT

Attendees: Sally Heath, Candice Johnson, Peter Tam, Jamie Hui, Yesenia A. Mercado, Jose Romero, Jeanne Stalker, Michelle Marquez, Jonna Pounds, Deborah Joy, Margarita Lozano, Maria Huning, Joan Murphy, Barbara Bucton, Margarita Baez, Chrissy Kincer, Loretta Davis Rascon, Allison Hughes, Hugo Enciso, Mayra Arellano

1. Introductions
2. Review minutes from 5.15.17
 - a. Add Deborah Joy to attendees
3. Review Classified Codes of Ethics Draft
 - a. District wide team (2) staff from each campus and district to supply significant input
 - b. SMCCCD revised 7/2017 Classified Staff Code of Ethics
 - c. Suggest all campus input, larger group come together to redraft, in the past has been individual groups
 - d. Jeanne to send out email to reach out to Skyline and CSM
4. Activity Co-coordinator position vacant
 - a. Chantal Sosa resigned
 - b. Candice Johnson is interested in being co-coordinator
 - c. Election to be held
5. Financial Report- Hugo Encisco
 - a. Scholarships have been paid out
 - b. Classified breakfast, supplies were reimbursed to date
 - c. Total balance = \$4127.68
 - d. Payroll deduction (employee contribution) = \$92.00
 - e. eScrip
 - i. www.escrip.com
 - ii. Macy's, Target, Walmart- average \$10 month
6. Cañada College Accreditation- Tracy Huang
 - a. Accreditation Standard Overview- see handout
 - b. Due Summer 2019, Cañada College to conduct a self-study/evaluation
 - c. 2020 is the reaffirmation commission review
 - d. Training dates in October for teams, will need classified staff participation
 - e. Contact Tracy Huang directly if you are interested becoming a member of the team
 - f. We are encouraged to participate in the process, this is a priority for Cañada, it is already what we are doing
 - g. ACCJC, www.accjc.org, can do a basic training online outline course
7. Upcoming Fall Events
 - a. Classified potluck, August 18th- feedback



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- i. Large turnout
- ii. Change date for next school year, not first week of school
- a. Halloween potluck and scholarship drive, October 31st
 - i. Pat Hanada Scholarship
 - ii. Theme ideas- share ideas with Jose Romero
 - iii. ASCC Halloween theme is Games of Throne
- b. Fall feast/luncheon- November
- c. Basket fundraising- due first week of November
- d. Holiday luncheon- possible Main and Elm- December
- e. Gail Kamei Scholarship- Calendar sales

8. Committee Reports

- a. Who are serving on committees
 - i. IPC- Loretta Davis and Matt Lee
 - 1. IPC would like to be more of a forum
 - 2. Work on program review
 - 3. See IPC website, <https://www.canadacollege.edu/ipc/>
 - ii. PBC- Margarita Lozano
 - iii. Professional Learning Committee- Chrissy Kincer
 - 1. Flex-day registration
 - iv. SSSP- Maggie Baez

9. Other/Public comments

- a. Change Classified Senate Meeting
 - i. Possible room change to 3-142
 - ii. 1 hour
 - iii. Jamie Hui to keep time (1:30pm-2:30pm)
 - iv. Set agenda times, especially for presentations, set aside time for discussion
- b. CLI Conference presentation- Maria Huning, Maggie Lozano, Maggie Biaz
- c. District Health Fair at CSM Thursday, 9/21/17
- d. Reminder to read Olive Hill Press
 - i. Michelle Marquez budget breaks in The Grove, dates are in Olive Hill Press
 - 1. Can talk about specific discussions and topics at Classified Senate
 - 2. Questions about changes on campus changes
- e. Can submit a Program Review Resource Request even if not your program review cycle- see District website
- f. Cañada College Town Hall, 9/26/17 @ 2:30pm (6-101/102)

[Classified Senate Webpage](#)

<https://www.canadacollege.edu/classifiedsenate/>