



Monday, December 18, 2017

1:30pm-2:30pm

Building 9-154

Minutes-Draft

Attendees: Yesenia A. Mercado, Jonna Pounds, Candice Johnson, Maria Huning, Luanne Canestro, Jeanne Stalker, Chrissy Kincer, Mayra Arellano, Julie Lamson, Allison Hughes, Margarita Baez, Maggie Lozano, Jamie Hui

1. Review and approve Minutes- November 20, 2017
 - a. Intergraded- change to Integrated
 - b. Games of Throne- change to Game and Thrones
 - c. Games of Thrones- change to Game
 - d. Minutes approved
2. Professional and Personal Growth Opportunities- Phillip King (will reschedule)
3. Flex Day Planning Process- Erin Moore
 - a. Soft rollout of the planning agenda for March 2018
 - b. Would like a decision to approve
 - i. Classified Senate approved the rollout and planning agenda to be tested in the March 2018 Flex Day
 - c. Will also go to Academic Senate in January 2018
 - d. Leticia Madrigal (Career Center) Student Services representative for Professional Learning Committee
4. Classified Professional Development- Erin Moore
 - a. "Workgroup" function is to review applications for tuition and reimbursement for conferences
 - b. Submit applications to Dayo Diggs, diggsd@smccd.edu
 - c. No longer a workgroup, work been completed, need a name change...
 - i. Classified Professional Development Committee (CPDC)
 1. Classified Senate approved name change
 - d. Membership and term length
 - i. All call to Classified: union members, instructional, student services, gender, supervisory, administrative services etc.
 - ii. Consideration to have returning members (at a minimum 2 returning based on best representation)
 - iii. Membership 2-year term limit and need approval by CSEA and Classified Senate President and Vice President



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5. Statement of Ethics Results- Jeanne Stalker

- a. Voting took place Friday, December 15, 2017
- b. Cañada, CSM and Skyline contributed to writing the statement
- c. There were wording and grammatical suggestions
- d. Will revisit in 2-years
- e. Statement of Ethics DRAFT link

<https://www.canadacollege.edu/classifiedsenate/docs/SMCCCD%20Classified%20Statement%20of%20Ethics%20rev%202017-12-07.pdf>

6. Upcoming Events

- a. Holiday baskets, estimated \$489.00 (Cashier's Office, waiting for Bookstore numbers)
- b. Soup Party- February 2018 (3-Mondays) Fundraiser for scholarships 2/12, 2/19, 2/26
- c. Venues for fundraising
 - i. Main and Elm- 20% proceeds to scholarships
 - ii. Sea Bowl Bowling- Pacifica (Spring 2018)

7. Financial Report- Jamie Hui (Hugo Enciso absent)

Cash	\$127.00
Savings	\$673.35
Checking	\$1103.67

Optional Payroll Deduction for all Classified Personnel form, see [Classified Senate webpage](#) for form

8. Committee Reports

- a. ACES
 - i. Cañada College 50th Anniversary speaker series, a list will be distributed
 - 1. Start in February- Black History Month
 - ii. Awareness Submit (March 2018)
 - 1. Food insecurity, housing, transportation
 - iii. Discussions about Director of Equity position
 - 1. Working on details of the position
- b. Professional Learning Committee
 - i. Reminder to sign-up for Flex Day
- c. Climate survey



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- i. Please remember to give your feedback
- d. Accreditation
 - i. Can still sign-up for Accreditation team contact, Tracy Huang, huangt@smccd.edu
- 9. Other/Public comments
 - a. President Jamillah Moore
 - i. Hiring of VPI, deadline January 28th
 - ii. Dean Heidy Diamond accepted position at CSM
 - 1. Search for Dean Business, Design and Workforce
 - iii. Backfill Director of Professional Development and Innovation
 - iv. Hired Dean of Counseling, Max Hartman (will also need to backfill for Max)
 - v. Hiring of VPSS
 - b. Q&A session with Eugene Whitlock
 - i. Eugene Whitlock had conversations with Classified Staff on December 5th at Cañada College, he plans to hold another Q&A session.

Upcoming Meetings:

January 22, 2018

March 19, 2018

April 16, 2018

February 12, 2018

May 21, 2018