

IRoll Call		
Alex Claxton	Paul Gaskins	Mary Hale
Maria Huning	Candice Johnson	Michiko Kealoha
Jai Kumar	Robyn Ledesma	Alyssa Lucchini
Rosie Morrison	Diego Payan	Christopher Wardell
Alessandra Zanassi		

Welcome

- Introduction + welcome to the meeting.
- Find past Classified Senate agendas and minutes here:
<https://www.canadacollege.edu/classifiedsenate/>
 - This includes if location changes are made.

IPC Update:

- Reviewed the release time position requests.
- There were other items on the agenda, but no bandwidth to address during the meeting.

PBC Update:

- The Professional Development Planning Committee (PDPC) discussed the January Flex Day, noting that it will include many meetings focused on artificial intelligence.
- Because January Flex Day occurs at the start of the semester, it can be difficult for classified employees to attend. The committee has begun discussing the midsemester Flex Day and is seeking ideas for possible activities.

Reminder: Use the Public Safety reporting page, which provides links to report various safety-related concerns: <https://smccd.edu/publicsafety/index.php>

Leading from the Middle

Candice Johnson, Alessandra Zanassi, Michiko Kealoha

Leading from the middle is a cohort-based year-and-a-half endeavor containing 6 people from the Cañada Campus and having meetings to build upon the project.

- Introductions
- Purpose:
 - The voice of robust development opportunities for Classified Staff
 - Supports learning on the job, using tools on the job, professional develop opportunities to develop new skills, etc.
 - Focuses on prep for moving forward with career.
 - Funding has increased to \$2500 maximum per fiscal year.
 - This total includes the max classified staff can be reimbursed for conference expenses, tuition reimbursement, and any other approved PD that their respective Division is not covering.

- Is available to Cañada College employees, but not District employees presently.
- You will be able to learn more in the April Flex day session.
 - Provide feedback and RSVP here: <https://forms.gle/JyL53Qka1PXeFDWC7>
 - You can do a testimonial uploaded to this form, or present during the April Flex day session.
 - The LFM team will be filming an infomercial on January 30th to promote the presentation.
 - We hope to hear from you all about your experiences (or see your awesome acting skills)!

Contact Candice Johnson for additional information regarding LFM: johnsonc@smccd.edu

Review opportunities and apply for Professional Development with Cañada College here:

<https://canadacollege.edu/professional-dev/cpdconference.php>

Note:

NCORE will likely not happen during 2026.

Tuition reimbursement has been un-paused.

Position Prioritization

Maria Huning, Alex Claxton

We are given an opportunity to tell the president how we think hiring should happen for classified only faculty get the same ability their Senate gets to create a priority a prioritization list.

- Each year, a link is sent to existing classified staff giving them an opportunity to prioritize positions.
- Alex Claxton will conglomerate the data, which is forwarded to the college president.

21 positions were prioritized this year.

- 80 classified staff responded to the prioritization list for the college president to choose from.
- If a prioritized position is not chosen, Classified Senate may question why.
- Current prioritization list:

Position	Rating	Responses
Child Development Center Master Teacher	4.7	20
Child Development Center Teacher	4.7	20
Child Development Center Associate Teacher	4.5	20
Chemistry Laboratory Technician (Part-time)	4.0	19
Retention Specialist (Learning Center)	3.8	20
Program Services Coordinator of the Cultural Center (Office of Equity)	3.7	21
Program Services Coordinator of the Pride Center (Office of Equity) (Part-time)	3.6	21
Program Services Coordinator (AANHPI S.T.A.R.) (Part-time)	3.5	22
Instructional Aide for Computer Labs (MART) (#1) (Part-time)	3.5	20
Instructional Aide II (Medical Assisting) (Part-time)	3.4	18
Communications Manager (Marketing)	3.3	20
Program Services Coordinator: Womxn of Color Collaborative (Office of Equity) (Part-time)	3.1	22
Instructional Aide for Computer Labs (MART) (#2) (Part-time)	3.0	20
Program Services Coordinator (KAD) (Part-time)	3.0	20
Program Services Coordinator of Brothers Achieving Milestones (Office of Equity)	3.0	20
Athletic Trainer (KAD)	3.0	20
Equipment Manager (KAD) (Part-time)	2.8	20
Office Assistant (Office of Equity) (Part-time)	2.7	19
Instructional Aide II (Women's Soccer) (Part-time)	2.7	20
Instructional Aide II (Men's Soccer) (Part-time)	2.6	19
Sports Information Director (KAD) (Part-time)	2.5	21

Why are the CDC positions even a part of this process? Are they not already planned for as part of the center?

[With regards to PSC and retention specialist positions] High priority to already existing positions whose funding have been cut due to the discontinuation of federal grants. These positions have already proved vital and have been utilized daily. These positions are student-facing.

Position	Rating	Responses
Child Development Center, Master Teacher	4.7	32
Child Development Center, Teacher	4.7	30
Child Development Center, Associate Teacher	4.6	30
Community Laboratory Technician (Part-time)	4.0	10
Child Development Center (Leisure Center)	3.7	21
Program Services Coordinator of the Cultural Center (Office of Equity)	3.7	21
Program Services Coordinator of the Pride Center (Office of Equity) (Part-time)	3.7	21
Program Services Coordinator (AAHEP S.T.A.R.) (Part-time)	3.6	22
Institutional Aide for Computer Labs (IAC) (P1) (Part-time)	3.4	22
Program Services Manager (Part-time)	3.3	22
Program Services Coordinator of Center Collaborative (Office of Equity) (Part-time)	3.1	22
Institutional Aide for Computer Labs (IAC) (P2) (Part-time)	3.0	20
Program Services Coordinator (IAC) (Part-time)	3.0	20
Program Services Coordinator of Brothers Achieving Milestones (Office of Equity)	3.0	20
EMHC Trainer (EAD)	3.0	20
Equipment Manager (EAD) (Part-time)	2.9	20
Health Assistant (Office of Equity) (Part-time)	2.7	19
Institutional Aide II (IAC) (Part-time)	2.7	19
Institutional Aide II (IAC) (S) (Part-time)	2.6	18
Sports Information Director (EAD) (Part-time)	2.5	21

Why are the CDC positions even a part of this process? Are they not already planned for as part of the center?
 (With regards to IAC and retention specialist positions) High priority to already existing positions whose funding have been cut due to the discontinuation of federal grants. These positions have already proved vital and have been utilized daily. These positions are student-facing.

Deadline:

Maria Huning

“We must email the president by the Friday directly after our Thursday meetings with our prioritization list so that she has time during December to mull it over crunch numbers with Ludmila.”

We should hear the result by January.

Update on Holiday Baskets

Robyn Ledesma

During our end of the year celebration we raised \$345, which is close to half of what we raised in total last year! Purchases can be made through the bookstore through Dec 16th.

- Drawing will be Dec 17th. Please spread the word with your team.
- Remind them that 100% of the proceeds go towards student scholarships.

Purchasing raffle tickets ends on the 16th!

Thank you for all your continued support. Unfortunately, future events are canceled at this time. Stay tuned for more info in the new year.

Good of the Order

Maria Huning

- “Wheel of Spinning” complete.
- Alex won \$85! He now has the opportunity to do what he wishes with this!

Adjourn:

Meeting concluded at 2:07pm

Next meeting: February 12

See you at Flex Day, January 8-9th!