

Roll Call		
Ron Andrade	Hugo Enciso	Jackie Flores
Liliana Garcia-Arteaga	Paul Gaskins	Paul Gaskins
Jackie Gonzalez	Fatima Gursul	Mary Hale
Jamie Hui	Maria Huning	Jacky Ip
Carlos Luna	Autumn McMahon	Rosie Morrison
Mario Peña	Janet Ramirez	Chantal Sosa
Peter Tam	Juan Vera	Lauren Wagner
Christopher Wardell	Roslind Young	Ruby Zapien

Welcome

- Introduction + welcome to the meeting.
- Open Enrollment time!
 - Log in using your pin – it resets annually and must be done from scratch each year.
 - FSA (Flexible Spending Account) reminder: Funds cover glasses, medicine and related expenses
 - Increase your contributions to this account if costs ran out before year-end.

Flex Day Results

Roslind Young & Maria Huning

Feedback

- Interest expressed in training that isn't just faculty-focused – preferably without admin present.
- College hour was 30 minutes (down from the usual 1 full hour) causing prep issues.

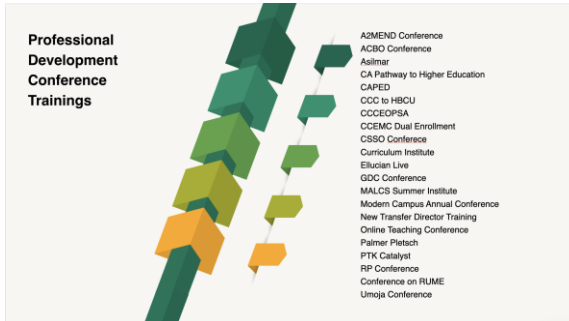
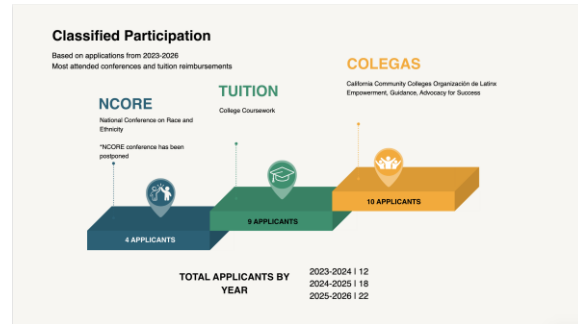
Panel Coordination

- Miscommunication regarding facilities requests + who is responsible.
 - Discussion regarding events being handled by the planning team and not the presenters.
 - Groups should CC facilities on requests and clarify responsibilities prior to event.
- Panels were noted as multimodal, but 13-230 - the room assigned to classified staff for their flex day panels - is not multimodal.

Action Item: Dean of ASLT should be looped in on hiccups.

Professional Development Pilot Update

Maria Huning & Jamie Hui



Status and Budget Outlook

- Current pilot funding projected to increase ~25% in spend per year.
- Will likely be in deficit by year five.
- When pilot ends, classified PD will revert to \$1500 max per person (vs current \$2500).
- Existing carryover funds originated and accumulated over COVID years.

Application Rules and Process Discussion

Comment regarding repeat conference attendance:

“Our ERG has identified a conference that directly supports professional development, leadership, and our ability to better serve our students. Since conference content and opportunities change each year, repeat attendance can still provide new value while allowing us to bring that learning back to campus.”

Repeat modifier addendum for PD - Classified Senate Vote Required to Change

- **Proposal 1:** Extend lead time from 30 to 60 days prior to conference or tuition.
 - Business Office processing, resolving missing documentation and committee review leaves almost no buffer at the current 30 days.
 - Risk discussed regarding timeline / pricing changes and employee payment prior to funding.
- **Proposal 2:** Temporarily remove the “no repeat conference” rule.
 - Allow classified to go to repeat conferences until the pilot is over or the funds are spent.
 - Additional written justification will be preferred to strengthen the benefits of your request.
 - Address timespan for conference repeats and division funding vs. PD funding.

Please submit your ideas for PD if you have ideas for PD you would like to pursue:



PD for Jobs

Link to PD for Jobs:

<https://tinyurl.com/PDforJobs>



PD for Flex

Link to PD for Flex:

<https://tinyurl.com/PDforFlex>



PD for You

Link to PD for You:

<https://tinyurl.com/PDforU>

For more information on apply for funding for your professional development, please visit the Classified Professional Development Application Processes page here: <https://canadacollege.edu/professional-dev/cpdconference.php>

IMPORTANT: Applications must be submitted at least 30 days in advance to meet committee policies!

Space for Classified on Campus

Maria Huning

Will be addressed at follow in meeting.

Sparkpoint for Classified Pilot

Adolfo Leiva

Cancelled – contact unable to attend.

Good of the Order

Maria Huning

Ran out of time to cover all content on agenda – will discuss extending meetings in future.

Topics to be addressed:

- Sparkpoint for Classified Pilot
- Space for classified on campus
- Language and vote on PD policy changes
- Pat Hanada ribbon-cutting event
- PD Topic Wishlist

Adjourn

Meeting concluded at 2:05 PM

Upcoming Meeting Schedule:

October 22, 2026	<i>November 12, 2026</i>	<i>December 10, 2026</i>
<i>February 11, 2027</i>	<i>February 25, 2027</i>	<i>March 11, 2027</i>
<i>March 25, 2027</i> <i>May 13, 2027</i>	<i>April 8, 2027</i>	<i>April 22, 2027</i>