

Roll Call		
Ron Andrade	Dan Barba	Rance Bobo
Sarah Cortez	Hugo Enciso	Ray Firmeza
Liliana Garcia-Arteaga	Paul Gaskins	Mary Hale
Maria Huning	Jacky Ip	Adolfo Leiva
Carlos Luna	Ingrid Martinez	Rosie Morrison
Mario Peña	Chantal Sosa	Peter Tam
Julian Taylor	Claudia Vazquez	Juan Vera
Roslind Young		

Welcome

- Introduction + welcome to the meeting.
- Classified Senate have been informed that 9-123 is no longer available to book as of today and will now be permanently assigned as the DRC Testing Room.
 - No advance notice given
 - Meeting room has been moved to 9-253
 - Mario to follow up with VPs regarding room assignment
- Ron Andrade will be representing as a friend of Classified Senate in IPC

Confirming Committee Membership & Call for Additional Members

All

PBC: Rosie Morrison, Jose Zelaya (returning), Jackie Ip (joining, no vote until off probation)

IPC: Roslind Young and Ron Andrade

SSPC: Khristopher Disharoon (one vacancy still unfilled – district has not responded)

EAPC: Carlos Luna and Khristopher Disharoon

Professional Development Planning Committee: Jackie Gonzalez and Chantal Sosa – Jackie Gonzalez as Tri-Chair

Safety Committee: Carlos Luna and Rosie Morrison

Equity Employment Opportunity Advisory Committee: Chantal Sosa (starts ~October, Mondays 10:30 AM – 12:00 PM)

District Participatory Governance Committee: Rosie Morrison (Classified voice is often underrepresented in this committee)

VACANCIES STILL OPEN:

Distance Education Advisory Committee (DEAC):

- Rance Bobo is interested in serving on behalf of the library.
- Juan Vera is interested in serving

Technology Committee:

- Mary Hale is interested in serving

Explicit permission to serve only needed for student-facing roles. Definition of “student-facing roles” pending clarification via the district. Reach out to Maria Huning at Huningm@smccd.edu for copy of CSEA approval via Annette Perot.

Pat Hanada Memorial

Roslind Young

- Bench has been purchased.
 - ~~Due to be delivered next week.~~ Has been delivered as of 9/11/26.
 - ~~Due to the facilities team lead turnover, we are unsure when the bench will be placed.~~ Has been placed as of 9/11/26.

Memorial plaque will be raised to fit bench and will be secured in place. Rededication planning in progress...

Classified Employee Food Access Pilot Program

Adolfo Leiva, Sparkpoint

- Chancellor’s Office provided some funding for classified staff food distribution.
 - Sparkpoint wants to make sure to reduce the stigma around food insecurity and make sure all classified staff are aware that there is enough food available to everyone.
 - Meals in fridges from Samaritan House are available to students and classified staff.
 - Sandwiches have been discontinued.
 - Snacks have been moved to market for pickup to ensure availability and food safety.
 - Discussion regarding this being less discreet, less stigma-free
 - Any SMC resident can get a \$200 mobility card ([GoCard](#)) for tolls
 - Anyone enrolled in 1 unit and providing residency verification can get a [Way2Go pass](#).
 - Card availability refreshes each calendar year
 - For more information, visit: <https://canadacollege.edu/transportation/>
 - Vanpool Pilot: Livermore-Redwood City route in development (via Mario).
 - See Page 4 for details.
 - Discussion regarding market hours vs. Classified Staff work hours
 - Discussion regarding using student-facing resources in tandem with student hours.
 - Classified-specific hours planning in progress...

Additional Questions for Admin

Maria Huning

- Please direct questions to Roslind Young at youngr@smccd.edu and/or Maria Huning at huningm@smccd.edu .
 - Specify if you would like your question(s) to remain anonymous.

Upcoming Events and Plans

Sarah Cortez

- Fundraising Ideas and Future Events

- Revive snacks at athletics events – Sarah willing to revive with volunteer help
- Connect with student car show on campus
- 5/K family fun run
 - Adolfo interested in co-organizing Water Dog Park run
- Holiday Gift Basket Discussion
 - Any fundraising ideas? Contact Sarah Cortez at cortezs@smccd.edu.
 - 1k family run? Team fun run? Campus car show meetup?
- Pie/Face and/or Dunk Tank revival fundraisers:
 - Likely to get admin pushback
- Barbecue
 - Previously blocked on liability and food safety concerns.

Good of the Order

All

 HOLIDAY GIFT BASKETS Spread the Word Classified Senate 2026 Fundraiser It's that time of the year! The Cañada College Classified Senate Holiday Gift Basket Raffle Donate a Gift Basket as a Division, Department, program or individually Baskets are Due by November 2nd Support Student Scholarships by purchasing a ticket at the bookstore between Nov. 5th through Dec. 16th *Buy in Bulk, get a discount Questions? Reach out to Sarah Cortez, Classified Senate Activities Coordinator: Cortezs@smccd.edu 650-381-3541	Sarah Cortez Holiday Gift Baskets Spread the word! Classified Senate 2026 Fundraiser It's that time of the Year! The Cañada College Classified Senate Holiday Gift Basket Raffle Donate a Gift Basket as a Division, Department, Program or individually. Baskets are Due by November 2nd. Support Student Scholarships by purchasing a ticket at the bookstore between November 5th through December 16th. Buy in bulk and get a discount! Questions? Reach out to Sarah Cortez, Classified Senate Activities coordinator: Cortezs@smccd.edu
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Adjourn

Meeting concluded at 2:09 PM

Upcoming Meeting Schedule:

September 24, 2026	October 8, 2026	October 22, 2026
November 12, 2026	December 10, 2026	February 11, 2027
February 25, 2027	March 11, 2027	March 25, 2027
April 8, 2027	April 22, 2027	May 13, 2027

Fw: Transportation Programs for Employees

From Huning, Maria <huningm@smccd.edu>

Date Thu 9/10/2026 2:12 PM

To Hale, Mary <halem@smccd.edu>

FYI, we discussed this in our Senate meeting. Please add it to our notes.

Best,

Maria

From: Pena, Mario A. <penama@smccd.edu>

Sent: Thursday, September 10, 2026 2:01 PM

To: Huning, Maria <huningm@smccd.edu>; Cortez, Sarah <cortezs@smccd.edu>

Subject: FW: Transportation Programs for Employees

FYI

Hi everyone,

It looks like several employees from our district were able to participate in the e-bike program, and some are still on the waiting list. I wanted to share another transportation opportunity that may be available to our employees.

Manzanita Works is preparing to launch a **free long-haul vanpool pilot program** in the coming weeks. The program is intended to support employees who regularly commute 75+ minutes to Redwood City. The first planned route will be coming from the **Livermore area**.

Since this is a pilot program, they need interested participants in order to get it started. Even if you are commuting from a different area, please share your commuting location when expressing interest, as additional routes may become available depending on demand.

If you are interested or would like more information, please contact:

Mila Cavala (formerly Zelkha)

CEO, Manzanita Works

mila@manzanita.works

Also, please take a look at the other programs Manzanita Works offers, as there may be additional transportation programs that our employees could qualify for.



Essential Manzanita

Essential Express® vanpool!

By Mila • 7 Jul 2026

[View in browser](#)

[View in browser](#)



Dawn on a long-haul commute 2021

Manzanita Works is honored to share that our [Essential Express®](#) commute program has been awarded a grant to create long-haul vanpools for essential workers who commute to work in Redwood City!

Income qualified essential workers will be able to try commuting by vanpool *for free* up to 12 months in one or more vanpools with qualified transportation service providers, thanks to the sponsorship of the **City of Redwood City** and local transportation sales tax dollars provided by **San Mateo County Transportation Authority**.

- First route: **Livermore <—> Redwood City!**
- Anticipated launch date: mid-August.
- Route will operate Monday through Friday excluding key federal holidays.

- Departure and arrival times for both morning and evening commutes will be determined based on the participant cohort's work schedules.
- Priority will be given to essential workers in education, health care, family care, food service, and first responders.
- Income qualifications are based on 80% of the Area Median Income (AMI) from the California Department of Housing and Community Development.

We are collaborating with several transportation service providers to connect essential workers to vanpool and shuttle routes. The inaugural Essential Express® vanpool route will be with award-winning **Mosaic Global Transportation**, a family-owned, minority-owned, small business based in San Jose, California with over 24 years of experience.

*Are you an essential worker commuting by car from Livermore to Redwood City?
Would you be interested in trying a vanpool as an alternative way to commute?*

Sign up on our [Essential Express® Interest List](#) to be informed of the application and enrollment process.

Thank you to everyone who has weighed in so far on potential routes. Keep them coming! We encourage essential workers to fill out our [Long-haul Route Wishlist](#) as we explore the creation of additional long-haul routes. Some examples: driving from Santa Cruz to San Mateo or from Gilroy to Los Altos Hills.



Caltrain PASS FORWARD Program News

Manzanita Works is a **Caltrain Regional Partner** for 2026, connecting qualified essential workers to the local rail agency's **Pass Forward** program since the program's inception in 2021. If you are interested in participating in 2026, please fill out our [Pass Forward Interest Survey](#). We can then connect you with the SamTrans survey the public agency administers for Caltrain. Once these steps are completed,

and you are qualified and approved as a rider, we will meet up with you to provide your card for use in 2026. Note: Educators are ineligible for this program in 2026 unless they are a returning participant and are within the income thresholds.



ESSENTIAL WHEELS® Program News

We've been thrilled to see our inventory of e-bike loaners get into the hands of essential workers who live or work in Redwood City, work at Moffett Park in Sunnyvale, or work at the Contra Costa Transit Village in Walnut Creek. Our fleet is growing steadily across the region.

“It has been a great way to introduce the world of bikes to me, and the benefit of them on my health, and the idea that I am more likely to own one for myself,” one Essential Wheels® participant has said. “I’ve been looking into them for commute, especially ones that can carry my payload, as a therapist.”

If you are an essential worker who is interested in borrowing an e-bike for free for up to one year, visit our program [website](#) to learn more and add your name to our [Essential Wheels® Interest List](#) to stay informed about when additional e-bikes become available.



ESSENTIAL KICKS™ Program News

Thanks to the generous support of Grace Lutheran Church of Palo Alto in 2026, we now have more shoes available through our Essential Kicks™ program connecting essential workers to pairs of non-slip work shoes. In collaboration with service providers **Footwear Etc.** and **KEEN**, the program will provide shoes to income qualified essential workers in healthcare, education, food service, family care, and first responders while supplies last. Fill out our [Essential Kicks™ Interest List](#) if you think you could benefit as supplies are available.



ESSENTIAL TOOLS™ Program News

With 80 members who are residents across 19 communities in four counties, our tool lending library, **Essential Tools™**, is humming along. Essential Tools™ Members can borrow items in the inventory for free on a weekly basis and receive discounts at Hassett Ace Hardware Stores. If you didn't see the local press coverage in November, check it out at the [Redwood City Pulse](#). You can join the Essential Tools™ program [here](#).

We are honored to be collaborating with the **San Mateo County Office of Emergency Management** on key initiatives. Come visit our booth at the:

[San Mateo County Annual Disaster Preparedness Day August 1, 2026](#), from 10:00 AM – 2:00 PM San Mateo County Event Center. 1346 Saratoga Dr., San Mateo, CA 94403

This event connects the community to local agencies and organizations to receive disaster preparedness resources and information. There will be awesome vehicles to put out hot blazes, hands-on workshops to keep you cool under pressure, and fun activities for all ages. Essential Tools™ will also present a booth with info on how to help prevent wildfires through home hardening and more.



MANZANITA HOUSING News

Manzanita Works is not affiliated with any of the properties or programs listed below. However there are several local affordable housing vacancies available at this time for below-market-rate units that may be of interest to essential workers on our mailing list. Please contact the properties directly for more information:

- **[Cirrus Redwood City](#)** 2580 El Camino Real, Redwood City, CA 94063
 - Currently leasing for three (3) affordable one-bedroom units. These units are available to households making up to 100% of AMI.
 - Applications will be reviewed on a first-come, first-served basis until **September 23, 2026**, at 5 p.m.
- **[Laureola Oaks](#)** 907 East San Carlos Avenue, San Carlos, CA 94070
 - Currently accepting applications for its waitlist. 1-, 2-, and 3-bedroom units are available to households earning between 50% to 60% of AMI.

- Applications must be received by **July 7, 2026**, at 5 p.m. to be considered.
 - **The Millton** 900 Chestnut St Redwood City, CA 94063
 - The Millton is a 100% affordable apartment community, with 119 units that will be leased at below-market rental rates to qualified households.
 - The deadline to apply to the waitlist is **September 30, 2026**, at 5 p.m.
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Manzanita Works, Inc. is a 501(c)(3) dedicated to supporting the workforce and their families live fruitful, dignified lives. We focus on helping essential workers close the gaps that interrupt their ability to come to work in 6 portfolios: housing, commute, health, food security, family care, and the future of work.

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