

Classified Senate Minutes
Monday, February 24, 2014
1:30 in Building 9 - Room 154

Present: Courtney Hadsell, Edith Flores, Jeanie Gross, Kim Lopez, Debbie Joy, Peter Tam, Dave Vigo, Wendy Cazares, Gloria Pena, Lina Mira, Danni Redding Lapuz, Brandon Price, Sue Eftekhari, Jeff Rhodes, Maria Huning, Anna Camacho, Vickie Nunes, Pres. Robert Buckley

1. Approve Minutes
 - ∞ Minutes approved with change at 1:38
2. Treasurer's Report
 - ∞ \$377.42, \$130.34 petty cash (\$507.76 total) \$50 deposit in the past month
3. Flex Day Update (Professional Development)
 - ∞ Emphasis on student success – speaker; student panel talking about their experiences, after lunch yearly planning or Banner training
4. Draft Strategic Enrollment Management Plan:
 - ∞ Kim Lopez present to explain draft of report and talking about the strategies timeline
 - ∞ Data from majors, courses taken, day v evening, demographics, success, completion
 - ∞ Data grouped into 4 categories – presented at a forum in November. Comm, student demo, student success, labor markets
 - Groups were tasked with analyzing and rank by importance and delineate next steps – results in draft we are reviewing today
 - ∞ Review major data points – FTE's, unique headcount, load, crn
 - ∞ Areas of growth = concurrent high school students, international student headcount, distance education
 - ∞ Report explores reasons for current enrollment trends
 - ∞ Increase international student enrollment by 30% each year – this year 51 if we are keeping on target, currently at 44
 - ∞ Also includes student engagement plan
 - ∞ Increase new student enrollment (follow up with applicants, etc.) to 40%
 - ∞ March 12 is last day to receive feedback from peeps, March 25 going to PBC for final approval
5. Department Presentation (Brandon Price)
 - ∞ PRE answers questions people have
 - Descriptive stats (eg. how many students graduated...)

- Complex questions (eg. Did this intervention we did actually work?)
- Compliance related work (eg. Reports to IPEDS, certify that we are a minority serving institution)
- ∞ Review literature and help develop best practices

6. Activity Events report

- ∞ SF Giants opening night game tickets (raffle)

7. Retreat update

- ∞ Funding has been approved
- ∞ Looking for speakers for retreat
- ∞ Suggestion to see if the 3 colleges could have a joint retreat & try to change schedule so that more people can attend

8. Committee Reports – PBC, IPC, SSPC, other

- ∞ N/A

9. Other/Public Comments

- ∞ N/A

Upcoming 2013-2014 Meetings – 3rd Mondays*

March 17, 1:30-3:00

April 21, 1:30-3:00

May 19, 1:30-3:00