

**Classified Senate Minutes**  
**Monday, April 29, 2013**

Present: Roberta Chock, Loretta Davis Rascon, Sue Eftekhari, Diana Espinoza, Maria Huning, Debbie Joy, Rosalina Mira, Joan Murphy, Jonna Pounds, Jeanne Stalker, Maggie Souza, Dave Vigo

Guests: President Buckley, VP Richards

1. Minutes were approved with changes, 1:42PM.
2. Commencement Volunteers 5/25/13:
  - President Buckley confirmed that comp time for Classified staff working at Commencement has been approved by the district. A letter would be going out shortly to confirm this.
  - Classified staff asked if it should be on Memorial Day and it was explained that the time was chosen based on venue, lighting, and its nearness to finals.
  - Classified staff also indicated concern that comp time is often not approved by supervisors. VP Richards indicated that she would bring it up how to use comp time at the President's Cabinet meeting.
3. Evaluation of Governance Report:
  - VP Richards walked us through the Annual Review Questionnaire of the Participatory Governance Committees so that Classified Staff could put their input into the review process.
  - VP Richards created a report based on the comments for suggestions on changes to Classified Senate and its participation in governance. (report attached)
4. Classified Appreciation Day Lunch:
  - As neither of the Activities Chairs could be at the meeting it was briefly discussed and suggested that the BBQ happen on 4/20. An email will go out ASAP so that everyone can be informed.
  - CSEA has confirmed that they will provide \$80 towards the budget for the event.
5. Election 2013-14:
  - All officers are up for reelection. Jonna will send out an email regarding nomination soon. The process of elections needs to be complete within the next 3 weeks as that is the end of the semester.
6. Committee Membership:
  - Often Administrators will contact staff about being selected to be on a committee before there has been approval from CSEA. The approval process must be followed regardless of who has been requested.

7. Public Comments:

- New Classified Hires:
  - A2B has hired Lizette Bricker, Sunny Choy, and Jeffrey Rhoades.
  - Student Life hired Misha Maggi and Patricia Guevarra.

8. Adjournment: 2:25 PM