Classified Senate Minutes

Monday, December 15, 2014

Building 9, Room 154 (CIETL)

Debbie Joy Called the meeting to order at 1:40pm.

I. Opened voting to **change the agenda**: additional topic of fundraising scholarship in Gail Kamei's name.

Jonna Pounds moved to accept

Rosalina Mira seconded the vote

II. **Reporting on the District Report for Board Policy: Jeri Eznekier**
   A. Revisions made to board policy:
      1) 1st revision was regarding board conduct. The board added one sentence to the policy.
      2) 2nd revision was regarding the anti-bullying policy. The policy has been tabled and sent to Eugene Whitlock for further review. There is a lot of confusion regarding the policy and there may not be a policy necessary.
      3) 3rd revision was regarding the sexual assault and properly reporting of sexual assault. The policy is being drafted to make certain it is in sync with education code and Title IX.
      4) 4th revision made to the library policy. Two words were added.
      5) 5th revision regarding community use of facilities.

III. **Approval of Minutes from November 17th:**
   A. Minutes were not approved and will not be approved until February.

IV. **Technology Plan:**
   A. Overview of the technology plan is available on Sharepoint
      1) Nathan Staples from Biology presented.
      2) The technology plan was developed late last spring and early fall. Included in the technology plan are goals over a two year cycle and new goals for the current cycle.
      3) Technology division responsibility is to provide up-to-date resources that meet the needs, mission, and activities at the college. Accessibility and monitored by highly trained professionals.
      4) Budget: Good amount of money for technology is available.
      5) In response to district-wide survey: 90% of staff said their work benefited from technology. 38% said current technology is not meeting their needs and

some specific needs were listed as training, eportfolio's, adobe, webaccess, banner, mathmatica, camptasia, etc.

6) Request for technology: staff are getting tech through program review plans and personal requests. Most often request for more training and Flex Day workshops.

7) Note: Jane Rice is available at Cañada College for additional training.

8) Goals and Objectives for 2014-2016: Continue to offer more trainings, keep up assessment of needs, recommendation to change sub-objectives.

9) Discussion: Infrastructure, Wifi, working with ITS, inventory equipment, new technology, ADA compliance, evaluating ADA compliance, expanding DRC.

10) Budget 2014-2015

    a. Establish a cost-effective criteria for replacement of computer and ITS equipment.

Motion to Approve Technology Plan: Mischa Maggi moved to approve the Technology Plan and Edith Flores seconded.

V. **Upcoming Activities:**

A. Soup Goals form previous meeting…some people shared their goals and whether they achieved them.

1) Maria Huning wanted to communicate better with family and has achieved that goal.

2) Jo'an Tanaka wanted to reserve a restaurant for an event and achieved that goal.

3) Mischa wanted to get her brother back to civilian life and helped achieve that goal.

4) Matt volunteered and passed out turkeys for Thanksgiving.

B. International Education Week is coming up

1) Photo contest has 50 applications and 1 vote equals one spot in the calendar.

2) International Program is selling calendars to raise money. Calendars are $10

C. SMCCD Shopping Night

1) Fogtown toys

D. Classified Lunceon – Holiday Party

1) 26 are attending

2) Bring a gift worth $5

E. ASCC Welcome week

1) 1st two days of school

F. Fiesta Cañada is coming up and it is a celebration of all cultures.

VI.   Treasurer's Report:
   A. $150.00 in Trust
   B. $894.50 in Savings
   C. $121.00 in Petty Cash

VII.   Community:
   A. Edith Flores was looking for clarification from President Buckley's email about holiday break.

Meeting adjourned at 2:50pm.

Upcoming 2015 Meetings – 3ʳᵈ Mondays* in Building 9 Room 154

   January (meeting cancelled)
   *February 23 (4ᵗʰ Monday)
   March 16
   April 20
   May 18