



Classified Senate Meeting Minutes – Thursday, March 14, 2019

2:00pm-3:00pm

Building 3, Room 104

Members Present: Loretta Davis Rascon, Luann Canestro, Edith Flores, Yesenia Mercado, Jonna Pounds, Sarita Lopez, Hugo Enciso, Maggie Baez, Milena Angelova, Allison Hughes, Jeanne Stalker

Guests: Tammy Robinson, Graciano Mendoza

1. Review & Approve Minutes – Minutes could not be approved without a quorum.
2. Senate Business:
 - Voting on Proposed Changes to the Constitution & Bylaws: Changes were sent out via email. Officers will be going around on campus in order to reach a 1/3 quorum.
3. Director of Dual Enrollment position – VPI Tammy Robinson
 - Sequoia pays 50% and we pay 50%. Funding source not located yet, could be grant funded. Will be an interim position to start.
 - Position will report to Cañada, but hasn't been decided whether that will be to the VPI or the VPSS.
 - The person will start as soon as possible, hopefully by the summer, but it still has to go to the board.
 - The position will be involved in all things high school, like concurrent and dual enrollment, but not ACCEL because that's the adult school.
4. Promise Director – VPSS Char Perlas
 - Moved to next meeting, 3/28
5. Events Updates
 - District-wide retreat being managed by Michelle Haggar. This year it will be on April 4th at the San Francisco Zoo. The deadline to apply is Friday, March 15th at 4:30p.m.
 - i. Will there be information about carpooling or transportation? Jeanne is going to ask Michelle.
 - Main & Elm Mixer: Planning to schedule it around Flex Day, 3/29. An email will go out.
 - Taco Day: Proposed for April 11th in the Financial Literacy Lab, more information to come.
6. Financial Report – Hugo Enciso
 - No change in funds.
7. Committee Reports
 - SparkPoint Coordinator Hiring Committee: Adolfo Leiva, Luanne Canestro, Julie Hong
 - Executive Assistant (VPI) Hiring Committee: Joan Murphy and Debbie Joy



- EOPS/CARE Retention Specialist Hiring Committee: Lorraine Barrales-Ramirez, Jose Romero and Diana Espinoza-Osuna.
 - Professional Learning Committee: Jeanne asked Dayo for a review of past budget and how it was allocated and what we have going forward. The Classified application still lists Erin Moore as the contact for Cañada. Dayo is off-campus, forms are submitted to her. The Budget Office should be the contact, like they are at the other schools and forms should go to The Budget Office. Website and process need to be updated and clarified. The process for Administrator PD funds needs to be updated as well.
8. Public Comments
- There will be a construction update at PBC on 3/20 from 2pm-4pm. Everyone is welcome to attend.
 - There will also be a Construction Forum on April 23rd.