

Educational Master Plan Task Force

Meeting AGENDA

Wednesday, March 23, 2022

ZOOM Meeting:

**MEETING TIME: 8:30 – 10:00 a.m.**

| **AGENDA ITEM** | **DISCUSSION LEADER(s)** | **TYPE OF ITEM** | **TIME** |
| --- | --- | --- | --- |
| **Welcome**  Verify meeting notes from previous meeting  Review today’s agenda | Roz and David | Welcome | 5 minutes |
| **Debrief EMP Retreat** | Roz | Discussion | 5 minutes |
| **Goal Statements**  Review and make decisions about modifications to draft Goal Statements | Eck | Information  Discussion  Action | 10 minutes |
| **Strategic Initiatives**   * Identify strategies that need revision * Share strategies that should be added * If time permits, suggest revisions * Estimate the amount of work/time will be needed to refine/finalize each strategy | All | Breakout Groups (one per goal) | 30 minutes |
| **Report Out on Strategic Initiatives**  Breakout groups will share their recommendations | All | Report Outs | 30 minutes |
| **Creating and Sharing Draft #1 of the EMP**  Soliciting feedback from campus constituents, especially during the first week or two of April (Division and Council meetings – request time!) | Eck and Roz | Discussion | 10 minutes |
| **Meeting Closure** | | | |

**EMP Task Force members**

Task Force Tri-Chairs:

* David Eck, Academic Senate President
* Roslind Young, Classified Senate President
* Karen Engel, Dean of Planning, Research, Innovation & Effectiveness and Accreditation Liaison Officer

Faculty Members:

* Humanities and Social Sciences Division Rep:  Alicia Aguirre
* Business, Design and Workforce Division Rep:  Leonor Cabrera
* Science and Technology Division Rep:  TBD
* Kinesiology, Athletics and Dance Division Rep:  Eddy Harris
* Counseling Division Rep:  Jenna French

Classified Staff Representatives:

* Outreach & Welcome Center Rep:  Jeanne Stalker
* Student Success Team Retention Specialist Rep:  Nimsi Garcia
* Transfer Services Rep:  Mary Ho
* Instructional Division Rep:  Krystal Martinez
* Instructional Technologist:  Allison Hughes

Student Representatives:

* Mira Rubio
* Brittney Samora-Delgadillo

Administrators:

* Dean of Business, Design & Workforce:  Hyla Lacefield
* Dean of Enrollment Services and Student Support:  Wissem Bennani

Other College Cabinet members attend as needed

Staff Support:  The Office of Planning, Research & Institutional Effectiveness will provide staff support, research, analysis and writing throughout the process.