

Educational Master Plan Task Force

Meeting AGENDA

Wednesday, March 2, 2022

ZOOM Meeting: <https://smccd.zoom.us/j/87157232598>

**MEETING TIME: 8:30 – 10:00 a.m.**

| **AGENDA ITEM** | **DISCUSSION LEADER(s)** | **TYPE OF ITEM** | **TIME** |
| --- | --- | --- | --- |
| **Welcome**  Verify meeting notes from previous meeting  Review today’s agenda | Roz and David | Welcome | 5 minutes |
| **SCUP Review: Goals and Strategies**  Refreshing our understanding of what makes a good goal statement and strategic initiative statement | Roz | Discussion | 5 minutes |
| **Brief Overview of District Goals and Strategies**  Our EMP should align | Eck | Discussion | 10 minutes |
| **Evaluation of our 2017-22 EMP**  Revisit what we thought should be “carried forward” from last time | Karen | Discussion | 10 minutes |
| **Drafting Goal Statements** | All | Break Out Groups | 25 minutes |
| **Report Out on Goal Statements**  **Consider Longer List of Strategies** | Eck | Report Out  Discussion | 25 minutes |
| **Prepping for the March 11 Retreat** | Roz | Discussion  Next Steps | 10 minutes |
| **Meeting Closure** | | | |

**EMP Task Force members**

Task Force Tri-Chairs:

* David Eck, Academic Senate President
* Roslind Young, Classified Senate President
* Karen Engel, Dean of Planning, Research, Innovation & Effectiveness and Accreditation Liaison Officer

Faculty Members:

* Humanities and Social Sciences Division Rep:  Alicia Aguirre
* Business, Design and Workforce Division Rep:  Leonor Cabrera
* Science and Technology Division Rep:  TBD
* Kinesiology, Athletics and Dance Division Rep:  Eddy Harris
* Counseling Division Rep:  Jenna French

Classified Staff Representatives:

* Outreach & Welcome Center Rep:  Jeanne Stalker
* Student Success Team Retention Specialist Rep:  Nimsi Garcia
* Transfer Services Rep:  Mary Ho
* Instructional Division Rep:  Krystal Martinez
* Instructional Technologist:  Allison Hughes

Student Representatives:

* Mira Rubio
* Brittney Samora-Delgadillo

Administrators:

* Dean of Business, Design & Workforce:  Hyla Lacefield
* Dean of Enrollment Services and Student Support:  Wissem Bennani

Other College Cabinet members attend as needed

Staff Support:  The Office of Planning, Research & Institutional Effectiveness will provide staff support, research, analysis and writing throughout the process.