**Educational Master Planning Task Force**

**Fifth Meeting**

**October 20, 2021**

**MEETING MINUTES**

**Task Force Members Present:** David Eck, Roslind Young, Brittney Samora-Delgadillo, Nimsi Garcia, Allison Hughes, Hyla Lacefield, Eddy Harris, Mira Rubio

**PRIE**: Karen Engel, Alex Claxton, Isaac Chukwudebe

**Task Force Members Absent**: Leonor Cabrera, Wissem Bennani, Krystal Martinez, Jeanne Stalker, Jenna French, Alicia Aguirre, Mary Ho

**Community Member Present**: David Reed, Tammy Robinson

Roz Young initiated a debriefing of the college’s Flex Day review of the mission, vision, and values statements. Meeting participants expressed overall satisfaction with Flex Day activities, a positive experience with the jam board, and an appreciation of the excellent work of facilitators in robust breakout sessions. Some agreed-upon next steps were the setup of an online portal for additional input and consultation with the student senate. Additional steps planned were the wrap-up of feedback by the end of October with the revised draft shared with the college at January Flex.

David Eck opened a discussion of the college’s strengths, weaknesses, and opportunities. Following breakout room deliberations, the following were identified:

**Strengths**

* The presence of a responsive and organized faculty and staff willing to provide personalized support to students in need.
* A culture of care.
* A sense of community due to the college’s small size.
* Great benefits and compensation for staff.
* Location in proximity to innovation and the tech industry.
* Opportunities for active participation.
* Work and leadership opportunities for students

**Challenges**

* Understaffing and a resultant challenge of overwhelming responsibilities.
* Inadequate investment in automation and associated inefficiencies in processes and workflows.
* Insufficient time and opportunities for professional development.
* High cost of paying a livable wage in the region.
* Risk of cuts to Basic Aid Funding.
* Scheduling of online degrees and certificates.
* Student difficulty with matriculation, registration, and securing counseling appointments.
* Limitations in the range and time of class offerings.
* Limitations in space available for students to study and socialize.
* Employee Zoom fatigue.
* Lack of student and community awareness of great programs available at college.
* Flexibility and openness to new ideas and trends in the changing higher education landscape.
* Mobility within the hilly terrain of the campus.
* Locating campus buildings.

**Opportunities**

* Chatbot/CRM offloading.
* Changes in online teaching and learning that will endure beyond the pandemic.
* Leverage our student’s abilities, ideas, and talents to help move our initiatives and center our work.
* Incorporation of career exploration into guided pathways (program mapper?).
* Make resources more publicized.
* Professional development and awareness training for disabilities.
* Opportunity for branding around health and wellness.
* Middle College, Dual Enrollment and Promise Scholars Program - attract and engage high school students in the surrounding area.
* Community partnerships can create visibility for Cañada (OYE, FOCC, BGCP, PAL, etc)
* Have the capacity to provide education for the whole family.
* Multiple new spaces that could increase campus life and activities such as a multicultural center.
* Building 1 an opportunity for more student-athletes at Cañada.
* Technology to facilitate virtual meet-up

Dean Engel delivered a PRIE presentation on the college’s internal data. She highlighted alarming declines in total headcount and FTES that were exacerbated by the COVID-19 pandemic. Notably, the worrying declines contrast statewide increases in FTES and slower-paced drops at Skyline and College of San Mateo. Furthermore, Dean Engel highlighted declining home campus course enrollments, fewer low-income students, substantial losses of male-identifying students, and negative trends in all categories of students. In light of the college’s gender imbalance, Hyla Lacefield proposed an AMAB (assigned male at birth) focus group.

Alex Claxton continued the PRIE presentation summarizing groups disproportionately impacted in course success. He noted some progress achieved with the homeless, veterans, and adult school enrollees. Furthermore, he informed meeting participants of race/ethnicity data revealing disproportionately lower BIPOC student success. In response to the data on the success rates of female BIPOC students, Hyla Lacefield expressed the view that raising children during the pandemic posed a particular challenge to women.

Dean Engel finalized the presentation by sharing information on improving online success rates that conceal disproportionately lower BIPOC performance. She also highlighted gains from AB 705 implementation, improvements in overall persistence rates, and help from Special Programs.

The Task Force rant out of time to consider the “completion data” which will be reviewed during the next meeting, as will the “Internal Scan Part II” data.

Meeting participants agreed to conclude the feedback process for MVV statements by the end of October and scheduled the next meeting in 2 weeks.