

## Certificate of Achievement and Awards

### Preparation for Academic Scholarship and Success PASS Certificate

#### CERTIFICATE OF ACHIEVEMENT - PREPARATION FOR ACADEMIC SCHOLARSHIP AND SUCCESS (PASS)

##### Core and Selective Requirements

Complete Core Courses, 8 units

#### UNITS

ESL 400 Composition for Non-Native Speakers 5 units

ENGL 100 Reading and Composition 3 units

**Selective courses: choose a minimum of 4 units from the following:**

**Complete 4 units from the following courses:**

CRER 401 College Success	1 unit
CRER 407 Exploring Careers, Majors and Transfers	1 unit
CBOT 430 Computer Applications, Part I	1.5 units
CBOT 431 Computer Applications, Part II	1.5 units
CBOT 457 Using PowerPoint in Business	2 units
CBOT 472 Beginning Word Processing	1.5 units
CBOT 474 Intermediate Word Processing	1.5 units
LIBR 100 Introduction to Information Research	1 unit

**Certificate Unit Requirements Total: 12 units**

#### ACE AWARD – ACADEMIC COMMAND OF ENGLISH LANGUAGE

##### (ACE) AWARD

##### Core Requirements

Complete Core Courses, 10 units

#### UNITS

ESL 914 Reading and Listening-Speaking IV 5 units

ESL 924 Grammar and Writing IV 5 units

**Award Unit Requirements Total: 10 units**

#### EFW AWARD – ENGLISH FOR THE WORKFORCE (EFW) AWARD

##### Core Requirements

Complete Core Courses, 13 units

#### UNITS

ESL 921 Grammar & Writing I 5 units

ESL 911 Reading & Listening/Speaking I 5 units

**Choose two CBOT courses (CBOT 415 or 417 and 430 or 431):**

CBOT 415 Beginning Computer Keyboarding or 1.5 units

CBOT 417 Skill Building 1.5 units

CBOT 430 Computer Applications I 1.5 units

CBOT 431 Computer Applications II 1.5 units

## English as a Second Language (ESL) and The Community Based English Tutoring (CBET) Program

For information in Spanish or English contact:

Diana Espinoza-Osuna,  
ESL Department, Retention Specialist at:  
Program Office: (650) 306-3388  
Email: [espinozaosunad@smccd.edu](mailto:espinozaosunad@smccd.edu)

Cañada College  
4200 Farm Hill Boulevard  
Redwood City, CA 94061  
Building 3, Office 147  
<http://canadacollege.edu/esl/index.php>

### Services that The ESL Office offers:

- Registration
- Financial Aid
- ESL Academic Advising
- Career Information
- ESL and Career Pathways
- Community Resources

SAN MATEO COUNTY COMMUNITY COLLEGE  
DISTRICT  
SMCCCD BOARD OF TRUSTEES

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**English as a Second Language  
ESL and The Community  
Based English Tutoring  
CBET Program**



### ESL Department Mission Statement

The English as a Second Language (ESL) Program at Cañada College prepares students from around the world to reach their academic, vocational and personal goals.

CBOT Program (off-campus) <http://www.canadacollege.edu/esl/cbot.php>

### Exciting Opportunities for ESL students!

- Take Computer Business Office Technology (CBOT) courses to improve your computer skills.
- Study Early Childhood Education (ECE) while improving your English skills.
- Take the Math Placement Test and begin taking Math Courses.
- Learn Library research skills while writing essays.
- Enroll into Word Jam and Math Jam

ESL 800  
BEGINNING

ESL 921  
GRAMMAR AND  
WRITING I

ESL 911 READING  
AND LISTENING-  
SPEAKING II

CBOT 415/417  
AND 430/431

CBOT 415/417  
AND 430/431

ESL Department (On-Campus) <http://www.canadacollege.edu/esl/index.php>

ESL 922 GRAMMAR AND  
WRITING II

ESL 923 GRAMMAR AND  
WRITING III

ESL 924 GRAMMAR AND  
WRITING IV

ESL 400 COMPOSITION FOR  
NON-NATIVE SPEAKERS OF  
ENGLISH

ENGLISH 100

ESL 912 READING AND  
LISTENING-SPEAKING II

ESL 913 READING AND  
LISTENING-SPEAKING III

ESL 914 READING AND  
LISTENING-SPEAKING IV

CBOT  
415/417/430/431/457/475  
/474

ESL 836 ENGLISH  
PRONUNCIATION

ESL 837 INTERMEDIATE  
VOCABULARY  
DEVELOPMENT

LIBRARY 100 AND CAREER  
401/407