SMCCCD AcademicWorks Scholarship Application Tips

The 2018-19 Cañada Scholarship application is now open. The application deadline is **11:59 pm March 2, 2018**.
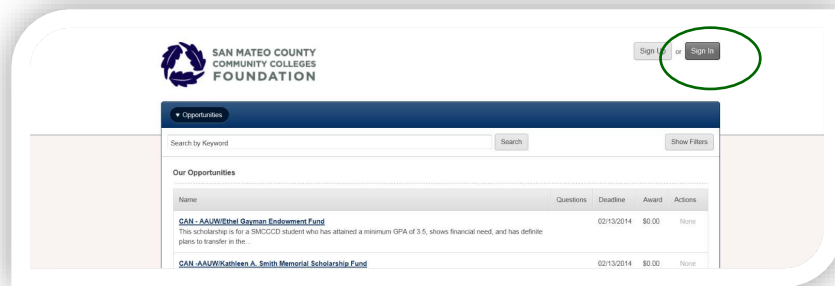
For information on the application process, the link to the application and other scholarship resources, please view the Cañada College Scholarship homepage at http://www.canadacollege.edu/financialaid/scholarship.php.

To go directly to the application and apply, go to https://smccd.academicworks.com/opportunities.

All of the scholarship opportunities are listed in alphabetical order with a prefix that indicates which campus is offering the scholarship (CAN = Cañada, CSM = College of San Mateo, SKY = Skyline). Students will be asked to select their home campus in the application and may only apply to scholarships based on that selection.
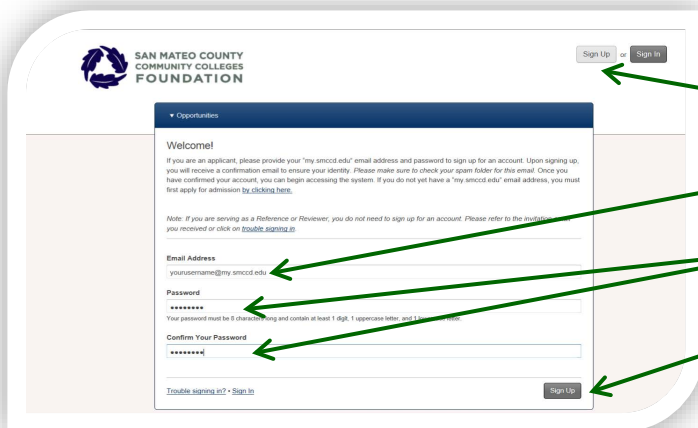
Steps to Apply
1. First time users must create a log-in by clicking the "Sign Up" button on the right corner of the application homepage. Students must have a "my.smccd.edu" email address in order to "Sign-Up" and create their log-in credentials.
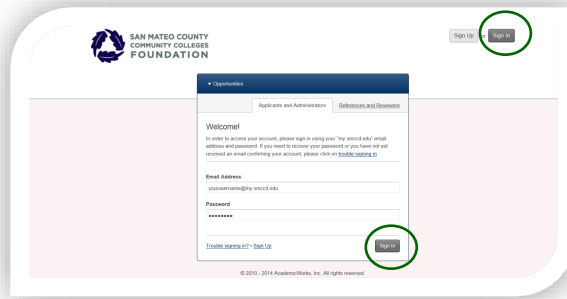

Step 1

Please note, if you receive an error message that your email address cannot be found, if a new or returning student, you need to apply for admissions at http://www.canadacollege.edu/admissions/apply.php. If a current student, contact Financial Aid for assistance at canadafinancialaid@smccd.edu or come by the office.

2. You will be required to "Sign-Up" using your "my.smccd.edu" email address and a password you create. An email will be sent to your my.smccd.edu email address that allows you to "Sign-In" to the scholarship application.

2.1   First time users, click "Sign Up"

2.2   Enter your "my.smccd.edu" email address

2.3   Create and confirm Password

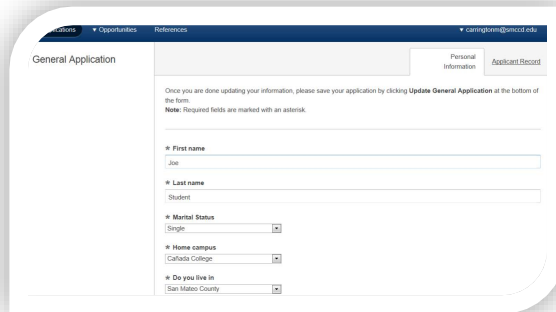2.4   Click "Sign Up" at bottom of page – check your my.smccd.edu email to confirm.

Step 2

3. Return to the application and click "Sign In" on upper left. Enter your confirmed email address and password to access the scholarship application (then click "Sign In" on lower right).
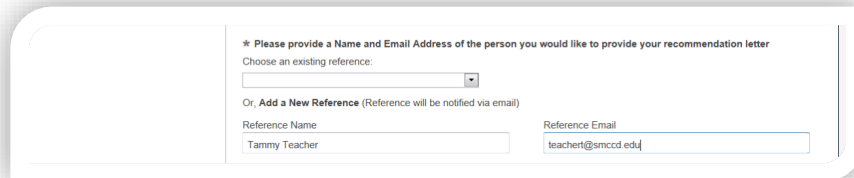
Step 3

4. Complete the application questions (save to update application as you go – button on lower right). If you need assistance, attend a Scholarship Workshop - see dates and times on the [Scholarship website](#).
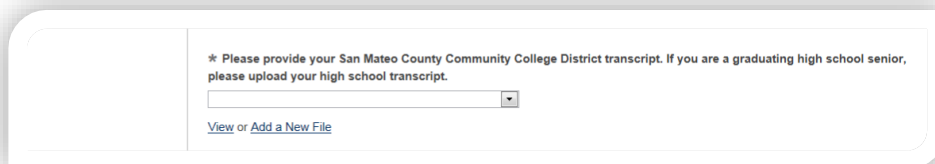

Step 4

5. You will be asked to provide the name and email address of the person you have asked to write your reference letter (only one reference/recommendation is required). Please ask this person FIRST before entering their information. An email will be sent to this person with a link to submit their reference for you directly into your scholarship application.

Step 5

You will not be able to see the reference but your scholarship application will update the existing reference status from "requested" to "received" once it is submitted. It is your responsibility to follow-up and make sure your reference is submitted by the deadline.

6. Upload your unofficial transcripts. Request SMCCCD unofficial transcripts through WebSMART. Other college transcripts should be uploaded, too. Current high school seniors should upload high school transcripts.
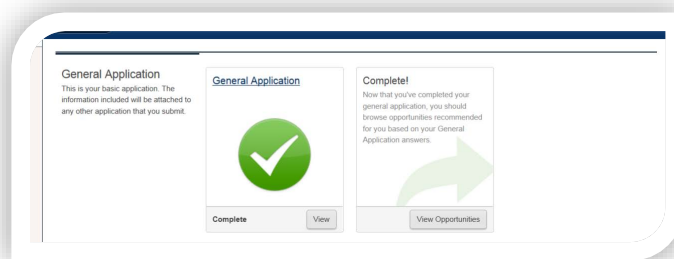

Step 6

8. A personal statement of at least 250 but no more than 750 words is required that can be typed or copy and pasted directly into the application. An effective personal statement should contain enough information about you so the scholarship reviewer gets to "know" you. This may include any or all of the following:

   a. A brief personal history (where you grew up, if a recent immigrant, first to attend college, etc.).
   b. Your academic goals, transfer plans, and career plans.
   c. Your participation in community service, volunteerism, and extra-curricular activities (ASCC, clubs, sports, job, etc.).
   d. Awards, honors and achievements received (high GPA, Deans List, other scholarships or awards).
   e. Explanation of how the scholarship will help you meet your goals.
   f. Any financial need, obstacles or challenging circumstances you face or have overcome.
   g. Anything else you want to include for the scholarship review committee to know about you.

9. Once you have completed the application, pending your reference letter, you can submit your application. You will automatically be matched with scholarships for which you fully meet the criteria. You will also be presented with a list of any other "apply to" scholarships that you may be eligible for once you respond to questions specific to these scholarships.

10. You may continue to sign in to update your scholarship application after it is submitted and complete by clicking on the General Application link until the deadline.

Step 10