

**2011-2012 CAÑADA COLLEGE SCHOLARSHIP APPLICATION  
FOR COLLEGE STUDENTS**

**BASIC ELIGIBILITY AND GUIDELINES**

Dear Cañada Student:

Enclosed is the 2011-2012 Cañada College Scholarship Application for students currently attending Cañada College. **NOTE: Seniors in our Middle College High School – use this application.** The completed application is **due no later than 7:00 p.m. Wednesday, March 2, 2011** in the Financial Aid Office at Cañada College. Applications postmarked by March 2, 2011 will be accepted.

You may apply for scholarships each academic year from only one of the three colleges within the San Mateo Community College School District (Cañada, CSM or Skyline). The college in which you will be completing your educational goal should be your first option. If completing classes at multiple campuses, please choose the campus in which you will be taking more units for the 2011-12 academic year. Students who apply and are awarded scholarships at more than one campus may forfeit their scholarship.

**Only completed application packets with all the required supporting documents included will be reviewed.**

Minimum eligibility requirements to be considered for one of the many Cañada College scholarships:

- **Scholarship applicants must have a minimum cumulative grade point average of 2.00 or better.** Applicants who only have in-progress units should submit their most recent grades either from high school or their last-attended college as evidence.
- **Scholarship applicants must complete at least 12.0 units at Cañada College by June 2011.** In-progress units at Cañada College for Spring 2011 will be counted towards this requirement. If selected for a scholarship, the applicant must have at least 12.0 units completed prior to receiving scholarship funds.

A completed application packet contains the following documents:

1. Application Form (Page 2) – Completed, signed and dated.
2. College Transcripts - Include copies of ALL college coursework at Cañada College and any other colleges you have attended. Unofficial transcripts accepted.
3. Personal Statement – Must be typed, double-spaced, minimum 12-point font and a maximum of 2 pages in length. Please include information about yourself and family, your academic and career goals, detail on extra-curricular activities, and any honors or awards you have received in the past. Also include any special circumstances or challenges you have or have overcome such as disability (physical, psychological, learning), substance abuse, domestic violence, other special family circumstances (single parent, caregiver for elderly/ill parent/grandparent), financial hardship, foster youth, etc.
4. Letter of Recommendation – One letter required which should be written by a recent instructor or counselor at Cañada College who knows enough about you academically and/or personally to write a supportive letter. Please take the LETTER OF RECOMMENDATION Information Sheet (page 3 of this packet) to the person from whom you would like the letter. Please provide the person writing your letter of recommendation with a copy of your personal statement or résumé so they have enough information about you to write a strong letter of recommendation. Be courteous by giving the recommender AT LEAST TWO WEEKS lead time to write the letter (i.e. by February 15<sup>th</sup>).
5. **Submit 4 sets of items 1-4 listed above** (original, plus three (3) copies stapled in the following order: Application Form, Transcripts, Personal Statement, and Letter of Recommendation) to the Cañada College Financial Aid Office by the deadline.

**2011-2012 CAÑADA COLLEGE SCHOLARSHIP APPLICATION**  
**FOR COLLEGE STUDENT USE - APPLICATION DEADLINE: 7:00 PM Wednesday, MARCH 2, 2011**

**Please print clearly in blue or black ink or type:**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening/Other Phone \_\_\_\_\_

Student ID ("G" #) \_\_\_\_\_ SMCCCD E-mail address \_\_\_\_\_ @my.smccd.edu

Academic Major \_\_\_\_\_ Career Goal (ex: teacher, doctor, engineer) \_\_\_\_\_

College Units # completed \_\_\_\_\_ Currently Enrolled # of units \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

**Check all financial aid resources you are receiving this year (2010-11):**

BOG Fee Waiver  EOPS  PELL Grant  SEOG Grant  Cal Grant  Federal Work Study  
 Chafee Grant  VA, Dept of Rehabilitation or WIA Benefits  Other (name): \_\_\_\_\_

**Check all financial aid resources you will be applying for/receiving next year (2011-12):**

BOG Fee Waiver  EOPS  PELL Grant  SEOG Grant  Cal Grant  Federal Work Study  
 Chafee Grant  VA, Dept of Rehabilitation or WIA Benefits  Other (name): \_\_\_\_\_

**Please check **only one** of the following:**

Presently attending Cañada College and will **continue** at Cañada College in Fall 2011  
 Presently attending Cañada College and will **transfer** to a 4-year college/university in Fall 2011  
College/University name: \_\_\_\_\_

**Please check **as many of the following** that apply to you now or will apply to you in 2011-12 (used for matching you with scholarship criteria):**

Full-time student  U.S. Citizen  Permanent Resident  International Student (F-1 visa)  
 Part-time student  Veteran/Active Duty  AB540 student  Current ESL Student  
 Volunteer  College Tutor  Student Assistant  Works Off-Campus  
 Bilingual  Single Parent  Family member of San Mateo County peace officer  
 Foster Youth  Middle College HS  Disability (please specify): \_\_\_\_\_  
 Student club member (list club affiliation): \_\_\_\_\_

Certification: I understand that the above information is voluntary and will be used only for scholarship award eligibility and selection at Cañada College and for outside scholarships that use the Cañada College application. I understand that my voluntary omission of requested information might preclude my eligibility for one or more scholarships. I certify that all information provided in this application packet is true and factual to the best of my knowledge, and that any award may be revoked without appeal if any information is found to be false. I understand that incomplete packets and/or inaccurate information will disqualify my entire application. I understand that all data included may be verified by Cañada College and/or the San Mateo County Community College District. I hereby authorize the review of the above information.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**A COMPLETED SCHOLARSHIP PACKET CONTAINS 4 SETS: The originals and three (3) copies stapled in the following order: Application (this page), Transcripts, Personal Statement, and Letter of Recommendation.**

**For Office Use Only:**  Application Complete (4 sets)  Application Incomplete: Missing Recommendation Letter  
Print name of faculty/staff member writing letter): \_\_\_\_\_

Received by FA Office (print name) \_\_\_\_\_ Date \_\_\_\_\_

**CAÑADA COLLEGE SCHOLARSHIP PROGRAM  
LETTER OF RECOMMENDATION INFORMATION SHEET**

Student Name: \_\_\_\_\_ Student ID # \_\_\_\_\_

Please give this sheet to the person you are requesting a letter of recommendation from for your scholarship application packet, along with a copy of your personal statement or résumé.

**Recommender:**

Thank you for taking the time to write a letter of recommendation for the student named at the top of this form, who is applying for a scholarship at Cañada College. The letter you write will be used along with the student's own personal statement, transcripts, cumulative grade point average and information provided by the student on their scholarship application for consideration of a 2011-2012 scholarship. For need based scholarships, financial need will also be considered.

The student will need to submit your letter along with their other application materials no later than 7:00 p.m., Wednesday, March 2, 2011 to the Cañada College Financial Aid Office (Building 9 Room 109). Please make every effort to provide your letter to the student prior to this date to ensure the student has a completed packet to submit.

Please note that the recommendation letter will only be used for consideration of a scholarship and will not become part of the student's permanent records at Cañada College.

**Letter Information:**

In an effort to best understand this student, please write a letter for the student which talks about their skills, abilities, commitment, values, goals, special circumstances or personal situations you are aware of, and discuss your relationship to the student, your observations, and your estimations of the student's potential for success.

Thank you for your time and assistance to this student.