2016–2017

California Dream Act

Dependent Verification Worksheet

San Mateo County Community College District

`*16VRDC*`

Your 2016–2017 California Dream Act Application was selected for review in a process called verification. Before awarding Cal Grant funds, some of your application information must be verified. The financial aid administrator at your school will compare your Dream Act Application with the information on this worksheet and with any other required documents. If there are differences, your Dream Act Application information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

A. Dependent Student's Information

Student's Last Name Student's First Name M.I.	Student's ID Number
Student's Street Address (include apt. no.)	Student's Date of Birth
City State Zip Code	Student's Email Address
Student's Home Phone Number (include area code)	Student's Alternate or Cell Phone Number

B. Dependent Student's Family Information

List below the people in your parent(s)' household. Include:

- Yourself
- Your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2016, through June 30, 2017, or if the other children would be required to provide parental information if they were completing a Dream Act Application for 2016–2017. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

In the chart below, list the name of the college for any household member, excluding your parent(s), who will be enrolled <u>at least half time</u> in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2016, and June 30, 2017.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
Marty Jones (example)	*28*	*Wife*	*Central University*	*Yes*
		Self		

Must submit with valid photo ID

Cañada College	(650) 306-3307	
College of San Mateo	(650) 574-6147	
Skyline College	(650) 738-4236	

IMPORTANT
Please use black or blue ink if completing by hand. This document will be scanned into your financial aid file.

C. Dependent Student's Income Information to Be Verified

1. TAX RETURN FILERS—**Important Note:** If the student filed, or will file, an <u>amended</u> 2015 IRS tax return, the student must contact the financial aid administrator before completing this section.

   Instructions: Complete this section if the student, <u>filed or will file</u> a 2015 income tax return with the IRS.

   Check the box that applies:

   The student has filed a 2015 tax return and will submit to the school a **2015 IRS tax return transcript**—not a photocopy of the income tax return. *To obtain an IRS tax return transcript, go to www.IRS.gov and click on the "Get Transcript of Your Tax Records" link, or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript." You will need your Social Security number or Individual Taxpayer Identification Number (ITIN), date of birth, and the address on file with the IRS (normally this will be the address used when the 2015 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.*

   Check here if the student's IRS tax return transcript is attached to this worksheet.

   Check here if the student's IRS tax return transcript will be submitted to the student's school later. Verification cannot be completed until the IRS tax return transcript has been submitted to the student's school.

2. TAX RETURN NONFILERS—Complete this section if the student will not file and is <u>not required</u> to file a 2015 income tax return with the IRS.

   Check the box that applies:

   The student was not employed and had no income earned from work in 2015.

   The student was employed in 2015 and has listed below the names of all the student's employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is attached. Attach copies of all 2015 IRS W-2 forms issued to the student by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and G# at the top.*

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	*$2,000.00(example)*	*Yes(example)*

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D. Parent's Income Information to Be Verified—Note: If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.

1. TAX RETURN FILERS—**Important Note:** If the student's parent(s), filed or will file, an <u>amended</u> 2015 IRS tax return the student's financial aid administrator must be contacted before completing this section.

   Instructions: Complete this section if the student's parent(s) <u>filed or will file</u> a 2015 income tax return with the IRS.

   Check the box that applies:

        The parent has filed a 2015 tax return and will submit to the student's school a copy of the parent's **2015 IRS tax return transcript(s)**—not photocopies of the income tax return. *To obtain an IRS tax return transcript go to www.IRS.gov and click on the "Order a Return or Account Transcript" link, or call 1-800-908- 9946. Make sure you order the "IRS tax return transcript" and not the "IRS tax account transcript." The parent will need his or her Social Security Number or Individual Taxpayer Identification Number (ITIN), date of birth, and the address on file with the IRS (normally this will be the address used when the 2015 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper tax return filers. If the parents are married, and separate 2015 tax returns were filed, 2015 IRS tax return transcripts must be submitted for each parent.*

        Check here if an IRS tax return transcript(s) is attached to this worksheet.

        Check here if IRS tax return transcript(s) will be submitted to the student's school later. Verification cannot be completed until the IRS tax return transcript(s) has been submitted to the school.

2. TAX RETURN NONFILERS—Complete this section if the student's parent(s) will not file and <u>is not required</u> to file a 2015 income tax return with the IRS.

   Check the box that applies:

        The parent(s) was not employed and had no income earned from work in 2015.

        The parent(s) was employed in 2015 and has listed below the names of all the parent's employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is attached. Attach copies of all 2015 IRS W-2 forms issued to the parent(s) by employer(s). *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and G# at the top.*

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	*$2,000.00* (example)	*Yes* (example)

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E. Parent's Other Information to Be Verified

1. Complete this section if someone in the student's parent's household (listed in Section B) received benefits from CalFresh or the Supplemental Nutrition Assistance Program (SNAP, formerly known as food stamps) any time during the 2014 or 2015 calendar years.

   One of the persons listed in Section B of this worksheet received CalFresh/SNAP benefits in 2014 or 2015. If asked by the student's school, I will provide documentation of the receipt of CalFresh/SNAP benefits during 2014 and/or 2015.

2. Complete this section if one of the student's parents paid child support in 2015.

   One (or both) of the student's parents listed in Section B of this worksheet paid child support in 2015. The parent has indicated below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2015 for each child. If asked by the school, I will provide documentation of the payment of child support. *If you need more space, attach a separate page that includes the student's name and G# at the top.*

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2015
Marty Jones	*Chris Smith (example)*	*Terry Jones*	*$6,000.00*

F. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct.
The student and one parent must sign and date.

_____   _____
Student's Signature   Date

_____   _____
Parent's Signature   Date

Do not mail this worksheet to the California Student Aid Commission.
Submit this worksheet to the financial aid administrator at your school.

You should make a copy of this worksheet for your records.

Must submit with valid photo ID

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