



2016–2017 V6 Dependent Verification Worksheet



SAN MATEO COUNTY
COMMUNITY COLLEGE DISTRICT

Your 2016–2017 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we must ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information.

A. Student's Information

Student's Last Name	Student's First Name	MI	Student ID	
Street Address	City	State	Zip	Phone Number

B. Dependent Student's Family Information

List below the people in your parent(s)' household. Include:

- Yourself and your parents (including a stepparent, if your parent has remarried) even if you don't live with your parents.
- Your parent(s)' other children (including stepchildren, if parent is remarried) if your parent(s) will provide more than half of their support from July 1, 2016, through June 30, 2017, or if the other children would be required to provide parental information if they were completing a FAFSA for 2016–2017. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2016.

Include the name of the college for any household member, exclude your parents, who will be enrolled at least half time in a degree, diploma, or certificate program at a postsecondary educational institution, any time between July 1, 2016 and June 30, 2017.

If more space is needed, attach a separate page with the student's name and G# at the top.

Full Name (First and Last)	Age	Relationship to student	Name of College the person will attend at least half-time between 07/01/16 – 06/30/17
		self	

C. Child Support Paid

In 2015, did your parents make child support payments to another person?

- YES (please complete chart below)
- NO

Name of person who made child support payments	Name of person who received child support payments	Name of child for whom child support was paid	Total amount paid between 01/01/15 and 12/31/15

Must submit with valid photo ID

Cañada College	(650) 306-3307
College of San Mateo	(650) 574-6147
Skyline College	(650) 738-4236

IMPORTANT
Please use black or blue ink if completing by hand. This document will be scanned into your financial aid file.

D. Receipt of CalFresh/SNAP Benefits

In 2014 or 2015, did any member of the parents' household receive benefits from CalFresh or the Supplemental Nutrition Assistance Program (SNAP, formerly known as the Food Stamp Program)?

- YES
 NO

E. Verification of 2015 IRS Income Tax Return Information

The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of the FAFSA on the Web at www.FAFSA.gov. You will be required to submit all 2015 W-2 forms, regardless of the method you have used to verify your 2015 federal tax return information.

✓ Check **one** box for Student AND **one** for Parents

STUDENT

- I used the IRS Data Retrieval Tool (DRT) on my FAFSA and I am attaching my **W-2s**.
- Important Note: if you used the DRT and later changed the information, you must submit a Tax Return Transcript
- I am attaching my **2015 IRS Tax Return Transcript and my W-2s**. (We will not accept copies of tax returns)
- I worked in 2015, **but** did not file a 2015 Tax Return **AND** I am not required to file a Tax Return. If you select this option, you **MUST** list all your employer(s) and income earned below **AND** attach W-2 forms(s)

Employer	Earnings/Income

- I did not file a 2015 Tax Return and did not have earnings in 2015. My source of income was:

Source of Income	Amount

PARENTS

We used the IRS Data Retrieval Tool (DRT) on the FAFSA and we are attaching our **W-2s**.

- Important Note: if you used the DRT and later changed the information, you must submit a Tax Return Transcript
- We are attaching my **2015 IRS Tax Return Transcript and our W-2s**. (We will not accept copies of tax returns)
- We worked in 2015, **but** we did not file a 2015 Tax Return **AND** we are not required to file a Tax Return. If you select this option, you **MUST** list all your employer(s) and income earned below **AND** attach W-2 forms(s)

Employer	Earnings/Income

- We did not file a 2015 Tax Return and did not have earnings in 2015. Our source of income was:

Source of Income	Amount

REMINDER: If you are unable to utilize the IRS DRT on the FAFSA, you must obtain a tax return transcript and submit it together with this verification worksheet. There are 3 ways to obtain your IRS Tax Return Transcript*

1. Go to www.IRS.gov and click on the "Get Transcript of Your Tax Records" link
2. Call 1-800-908-9946. Make sure to request a **Tax Return Transcript** not an account transcript
3. Go to your local IRS office

Be aware that option 2 & 3 can take up to 10 business days for the transcript to arrive.

*You will need the Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN), date of birth, and the address on file with the IRS (normally this will be the address used when the 2015 IRS tax return was filed).

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1. Payments to tax-deferred pension and retirement savings

List any payments (direct or withheld from earnings) to tax-deferred pension and retirement savings plans (e.g., 401(k) or 403(b) plans), including, but not limited to, amounts reported on W-2 forms in Boxes 12a through 12d with codes D, E, F, G, H, and S.

Name of Person Who Made The Payment	Total Amount Paid in 2015

2. Child support received

List the actual amount of any child support received in 2015 for the children in your household. Do not include foster care payments, adoption payments, or any amount that was court-ordered but not actually paid.

Name of Adult Who Received the Support	Name of Child For Whom Support Was Received	Amount of Child Support Received in 2015

3. Housing, food, and other living allowances paid to members of the military, clergy, and others

Include cash payments and/or the cash value of benefits received. Do not include the value of on-base military housing or the value of a basic military allowance for housing.

Name of Recipient	Type of Benefit Received	Amount of Benefit Received in 2015

4. Veterans non-education benefits

List the total amount of veterans non-education benefits received in 2015. Include Disability, Death Pension, Dependency and Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances. Do not include federal veteran's educational benefits such as: Montgomery GI Bill, Dependents Education Assistance Program, VEAP Benefits, and Post-9/11 GI Bill

Name of Recipient	Type of Veterans Non-education Benefit	Amount of Benefit Received in 2015

5. Other untaxed income

List the amount of other untaxed income not reported and not excluded elsewhere on this form. Include untaxed income such as workers' compensation, disability, Black Lung Benefits, untaxed portions of health savings accounts from IRS Form 1040 Line 25, Railroad Retirement Benefits, etc. Do not include any items reported or excluded in 1-4 above. In addition, do not include student aid, Earned Income Credit, Additional Child Tax Credit, Temporary Assistance to Needy Families (TANF), untaxed Social Security benefits, Supplemental Security Income (SSI), Workforce Investment Act (WIA), educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion, or credit for federal tax on special fuels.

Name of Recipient	Type of Other Untaxed Income	Amount of Other Untaxed Income Received in 2015

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6. Money received or paid on the student's behalf

List any money received or paid on the student's behalf (e.g., payment of student's bills) and not reported elsewhere on this form. Enter the total amount of cash support the student received in 2015. Include support from a parent whose information was not reported on the student's 2016-2017 FAFSA, but do not include support from a parent whose information was reported. For example, if someone is paying rent, utility bills, etc., for the student or gives cash, gift cards, etc., include the amount of that person's contributions unless the person is the student's parent whose information is reported on the student's 2016-2017 FAFSA. Amounts paid on the student's behalf also include any distributions to the student from a 529 plan owned by someone other than the student or the student's parents, such as grandparents, aunts, and uncles of the student.

Purpose: e.g., Cash, Rent, Books	Amount Received in 2015	Source

7. Verification of Other Untaxed Income for 2015 Additional information:

So that we can fully understand the student's family's financial situation, please provide below information about any other resources, benefits, and other amounts received by the student and any members of the student's household. This may include items that were not required to be reported on the FAFSA or other forms submitted to the financial aid office, and include such things as federal veteran's education benefits, military housing, SNAP, TANF, etc. If more space is needed, provide a separate page with the student's name and ID number at the top.

Name of Recipient	Type of Financial Support	Amount of Financial Support Received in 2015

Comments:

F. Certification and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date. **WARNING:** If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature

Date

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