

HONORS PROJECT COMPLETION FORM



Jessica Kaven, HTP Coordinator
Office: Building 13, Room 209A
Phone: 650-306-3347
Email: kavenj@smccd.edu

The Honors Project Completion Form (STEP #2) is the final step of the Honors Contract. Honors Contracts are used for the student interested in applying for honors credit who is currently enrolled in a non-honors course. The Honors Project Completion Form is due by the end of the semester and must be submitted after completing the Honors Contract Proposal (STEP #1, due by week 9 of the semester). The Honors Contract is individually negotiated between the faculty member and the student. The Honors Transfer Program will not rely heavily on Honors Contracts. Honors Contracts can be used toward a maximum of TWO courses (no limit on the number of units, just the number of courses) in order to satisfy UCLA TAP certification or transfer as an Honors Transfer Program Graduate.

Contracts in 695 Independent Study may NOT be used for UCLA TAP certification, however they do count toward Honors Transfer Program graduation and completion. If you are attaching this Honors Project Completion Form to an Independent Study you must also complete Cañada College's Independent Study 695 form.

Step #2 of 2: Recognition of completion of the Honors Project - to be completed by student & faculty member at the completion of Contract - prior to the end of the semester:

Student Printed Name:	Course Abbreviation & Number:	CRN:
<input type="checkbox"/> I have completed my Honors Contract and submitted all documentation to my professor.		
Student Signature:	Date:	G-number:
<input type="checkbox"/> I certify the above-named student has satisfactorily completed the Honors Contract according to the standards of the Honors Contract Guidelines and Requirements identified on the proposal application.		
Faculty Signature:	Date:	
Faculty Printed Name		

Honors Program Coordinator Approval and Submittal to A&R:

Signature:	Date:
Notes:	