**Humanities and Social Sciences Division**

**DRAFT MINUTES**

Friday, October 4, 2024

12:00 pm to 2:00 pm

Location: ZOOM

Zoom, if necessary:

<https://smccd.zoom.us/j/89201611666?pwd=ZU4zRDNHMEhISWt4OXdGanUzZnZsUT09>

(Meeting ID: 892 0161 1666 Passcode: 440051)

**In Attendance**: **James Carranza**, **Alicia Aguirre**, **Julie Carey**, **David Eck**, **Colin Ehara**, **Salumeh Eslamieh**, **Diana Espinoza Osuna, Alison Field, Doniella Maher**, **Monica Malamud**, **Kiran Malavade**, **Jessica Marshall**, **David Meckler**, **Gerardo Pacheco Matus**, **Robert Noonan**, **Danielle Pelletier**, **John Perez,** **Lisa Palmer**, **Rebekah Sidman-Taveau**, **Ami Smith**, **Elizabeth Terzakis**, **Yolanda Valenzuela**, **Emilio Villalba**, **Maureen Wiley, Leo Cruz,**

**Absent**: Anna Budd, Denise Erickson, Bob Lee, Katie Schertle, Michael Stanford, Soriya Te, Lezlee Ware

**Guests:** None – Stephen Redmond couldn’t join us

**Minutes**: Dan Barba **Chat Monitor**: Soriya Te (absent)

**12:00 General Announcements**

* Re: school closure yesterday – some folks recvd emergency texts, others reported that they didn’t, even though they had in the past. James will report to Safety Cte.
* Maureen W: Writing Ctr will have Flex session next week in person and also on Zoom -- Latest developments in the Ctr.; also a mini-session on how to craft writing based assgmts to encourage students’ critical thinking and to discourage/avoid AI assistance.
* Alison – All HSS folks invited to Jessica Marshall’s house during Flex for lunch and camaraderie.

**12:10 Approval of Minutes and Agenda**

* 12:10: 10/4/24 Agenda reviewed
	+ Stephen Redmond won’t be joining us.
	+ Sarah won’t be joining us in person but sent video for us to watch.
* 12:12: **Agenda approved** by unanimous consent after Motion and Second
* 12:12: 8/12/24 Minutes reviewed.
	+ Edits: none
* 12:16: **Minutes approved** by unanimous consent after Motion and Second

**12:20 Review/confirm tasks, Fall 2024:** Skipped

Chat Monitor (including “hands”): Soriya Te

**Participatory Governance Committees, Representatives**

1. Academic Senate, HSS rep, **David Eck**(SP 2025) 2nd and 4th Thursday, 1:00 to 3:00 or 2:10 to 4:00 pm. In-person, Brown Act.
	1. Instructional Planning Council - Plan to form wrkgrp to update Program Review questions – esp related to Equity. If you have suggestions, please submit them.
	2. ~260 respondents (approx. 30% of all faculty) to survey of class cancelation policy! Thank you!
	3. Any projects or goals that you think Acad Sen should have, please let David E know.
2. Curriculum Committee, HSS reps, **Lisa Palmer** (Spring 2026) and **Maureen Wiley** (Fall 2024)—1st and 3rd, Thursday, 1:00 to 2:30. In-person, Brown act.
	1. Reminder that many HSS courses are up for review and Curr. Cte is there to assist with folks working on their updates, or to help with navigating Curricunet.
	2. Lisa P will be teaching in Florence SP 2026, so she will term out Fall 2025.
	3. Mtgs now start at 1:10 to allow people to get there without rushing.
3. Distance Education Advisory Committee, HSS rep, **Julie Carey,** (SP 2026)
	1. New Strategic Plan for Cañada – link in HSS notes, including link to provide suggestions for new DEAC work for Fall.
	2. During accreditation, ACCGC will take a random sampling of all online courses and check them against reg. and substantive interaction. There should be some training coming to ensure courses sampled will align with new rubric. Questions? Check with Nada N.
4. Technology Committee has NOT been combined, **Julie Carey**, (SP 2026) 2nd Wednesdays, 12:30-2:00
	1. Julie reported about a demo of few new cool tools, linked in the form everyone uses – 1) Scribe (awesome for making guides); 2) Lucid, available to everyone, now on the left side of navigation in Canvas. Replaces Jamboard and is interactive; 3) Padlet (?) for making videos.
5. Equity and Antiracism Planning Council, HSS rep, **Yolanda Valenzuela** (SP 2025)
	1. Invited Public Safety members and brainstormed with them on how to better serve students.
	2. Doing group work on SEAP plan.
	3. Kiran and Yolanda both spoke about the value of community building and getting to know each other, “conocimiento”, achieved simply by spending 10 mins at mtg start, pairing up and talking to each other as human beings.
6. Planning and Budget Council, HSS rep, **Alicia Aguirre** (SP 2026) 1st and 3rd Wednesdays, 2:10 to 4:00
	1. Enrollments are up 5.6%.
	2. Evening enrollments up 41%!
	3. District FY 24-25 Budget – $581,190,306 – will put full report on HSS notes.
	4. Related to night classes, Rebekah mentioned that Jose Zelaya and she are arranging for Student Services to “Trick or Treat” in their classes and vice versa.
7. Spring 2025, Faculty Evaluation Committee (Tenured Faculty): **Alicia Aguirre, Katie Schertle, Doniella Maher**

**Regular Division Updates**

1. AFT
	1. Doniella & Salumeh rptd: In the early organizational stage of and preparing for new K negotiations
		1. Having a “gathering info” FLEX forum virtually on Wed. 10/9/24
		2. Need to hear from membership re: what is wanted/needed and important to the faculty.
		3. Want negotiations to reflect voices of the faculty, so please share your voice, thoughts, ideas, concerns, priorities.
		4. Have new negotiating team – Monica, Joaquin and 3 new faculty, 1 from each college. Althea Kippes is from Cañada.
		5. Voted to endorse Keith Holden for Bd of Trustees – understands the experience of being a teacher and is an important voice to add to the Board.
		6. Union has funding for an Organizer, so if you are interested, please let Doniella or Salumeh know.
2. Honors
	1. Rebekah rptd:
		1. Honors enrollments, student memberships and contracts are all up! Yay!
		2. Started faculty honors pods on how to support honors students. Next mtg is 11/12.
		3. 59 Canada students applied to UCLA – 6 of 7 honors students were accepted (86% admittance rate); only 21% admit rate for non-honors students. Cañada’s Honors students have higher admit rate than honors colleges statewide.

**Please post to HSS Division Reports and Updates:**

<https://docs.google.com/document/d/1d5mKJSECncn7OPeZLzRftka_anvYK3k7DNPvdR5zOz0/edit?usp=sharing>

**(Agenda Items: Information, Discussion, Action)**

**12:50 Division Information and Discussion**

1. Middle College Information, Stephen Redmond, Executive Director, Middle College/College and Career – will move to next mtg b/c SR could not join us.
2. Equity (information, activities, open discussion), Kiran Malavade, Equity Coordinator, and others
	1. Filipinx Heritage month occurring now
	2. S.T.A.R. (Success, Transfer, Access, Relevance) program (part of AANHPI grant) came and shared info/data – a Learning Community for students who are interested in being a part of the Asian American, Native Hawaiian, Pacific Islander Success, Transfer, Access and Relevance program. The AANHPI S.T.A.R. Learning Community provides culturally aligned community and support for AANHPI and first-generation college students through peer mentorship, resources and co-curricular experiences.
	3. Latinx Heritage month going on now
	4. Undocumented student action week coming up – Oct. 14.
	5. Yolanda also rptd on Culture Center activities – Tomas Ayuso (Hondureño and Palestinian; Photographer and Journalist) on campus 10/16 as part of Speaker series and presenting at Puente class on migration
3. OER/ZTC Updates and Opportunities, Sarah Harmon, OER/ZTC Coordinator
	1. We watched video from Sarah H: <https://smccd.zoom.us/j/89201611666?pwd=ZU4zRDNHMEhISWt4OXdGanUzZnZsUT09>

(includes a QR code that has a link to the slide deck)

* 1. 2025 Textbook Adoptions are due 10/4.
	2. Please submit selections to Bookstore/Jai as soon as possible
		1. What required, recommended and optional materials are needed for your course(s).
	3. Please include Sarah in your emails so that she knows who is planning on using OER/ZTC. This way, she can ensure that Banner is updated appropriately and that WebSchedule has the correct label(s) for your course(s).
		1. Yes, this needs to be updated/reaffirmed to, and verified by Sarah every semester.
	4. If you pick up addt’l courses, please let bookstore and Sarah know asap
	5. ZTC = zero textbook cost; LTC = low textbook cost – all required materials total $40 or less at Bookstore.
	6. Why do we do this? It’s right and fair for our students. It’s also the law – SB 1359; AB 607.
	7. LCtr has staff, tutors and peer mentors who can help students w/ digtal materials.
1. Power Outages
	1. There was lots of confusion, poor or faulty communication and seemed like poor responsiveness.
	2. What is the underlying cause of the power outages?
	3. James will raise and report concerns to admin

**Fall 2024 Division Meetings: Please mark your calendars**

*Division meetings are scheduled on the* ***first Friday*** *of every month. Full-time faculty are to attend all meetings. Part-time faculty attendance is appreciated but not required.*

1. ~~Friday, September 6, 12:00-2:00, 3-104~~
2. Friday, October 4, 12:00-2:00, 3-104
3. Friday, November 1, 12:00-2:00, 3-104
4. Friday, December 6, 12:00-2:00, 3-104
* Please let James know if you have items that you would like on upcoming agendas, ideally a few weeks before the meeting.

**Reminders:**

* Recurring Zoom Meeting:

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Mtg adjourned @ 1:06pm