Humanities and Social Sciences Division MINUTES Friday, March 6, 2020 12:00 pm to 2:00 Location: 3-142

<u>ATTENDEEES:</u> James Carranza, Joan Murphy, Gloria Pena, John Kenny, Alicia Aguirre, Gerardo Pacheco, Katie Schertle, Julie Carey, Danielle Pelletier, Rebekah Taveau, Alison Field, Ami Smith, Natalie Alizaga, David Eck, Michael Stanford, David Meckler, Monica Malamud, Yolanda Valenzuela, John, Perez, Bill Morales

<u>ABSENT</u>: Anna Budd, Denise Erickson (teaching class), Doniella Maher, Susan Gangel, Elizabeth Terzakis, Salumeh Eslamieh, Maureen Wiley, Bob Lee, Lezlee Ware

<u>GUESTS:</u> Cheuk Yin Lee ASCC student representative, Adolfo Leiva

12:15 Meeting convenes

James Carranza announces Women's History Month. Speaker event with Jessica Care Moore poet, playwright, performance artist, activist and producers talks about her life and her new book. March 24th -2pm in bldg. 6, room 101/102

Julie Carey announces the OYE 2020 Latinx Youth Conference on Saturday, March 14th with keynote speaker Jose Antonio Vargas.

Standing Updates

Participatory Governance Committees

- Academic Committee for Equity and Success, Rebekah Taveau- Thanked everyone for their attendance and support of the Bias and Equity in the classroom presentation/panel at Flex Day yesterday. The March 24th meeting is cancelled. The April 20th event is "Finding Bias in and Critically Evaluating the Media" It will be from 12:30-2:00 in 6-101/102. Next ACES meeting is on April 28th from 2:00-4:00pm
- 2. Academic Senate, -David Eck reported that the Academic Senate is looking at changing the minimum qualification committee review team to 5 people instead of 3 and making it a majority vote instead of a unanimous vote.
- 3. Program Review- David Eck asked for feedback on the program review cycle. Comments from faculty:

Multiple people were asking whether it was really necessary to have an update if the cycle was longer than three years.

With regard to #1, I alluded to the Ed Code language and said that I believe it is the ACCJC's interpretation of the Ed Code is the basis for saying that a cycle longer than 3 years would require some kind of update. I noted that this is the reason why we have a 3-year SLO cycle. I said I would confirm on the particular reasoning on why an update is seen as necessary if longer than 3 year cycle.

The example of Skyline was mentioned, in which they do a six-year cycle with "annual plans." Some people were interested in some version of this option, especially if i) the smaller update could be every two years and ii) if the questions could be made into multiple choice/yes-no type of questions.

With regard to #2, I shared some of the perspectives of faculty from other colleges who do annual updates and said that they end up being more-or-less like the comprehensive program. If there was an annual update, there was a question about where the update would go.

With regard to #3, I noted that this would be something that would be partly determined by the Taskforce. But that it would need to be recorded in some official capacity in order to show that the program is being monitored.

There was a question about whether other schools require a full program review, if there is a resource request. This question was in response to my belief that a full review would be required for resource requests regardless of what cycle we are using. With regard to #4, I noted that I would confirm whether a full review is required.

One person asked when the cycle decision will be made.

With regard to #5, I noted that a decision will be made this semester because the goal is to inform next year's Program Reviews. For people not present in the room, I noted that this will be coming to Academic Senate and encouraged everyone to come to Academic Senate who could and give input there.

To sum up, there was not a strong consensus on any particular option. The strongest consensus was making it as infrequent as possible.

- 4. Curriculum Committee, Danielle Pelletier –ESL and Art classes from our division updated. VPI Robinson brought up looking at all course offerings and advertising to students and annual plan so students know when classes are offered. Brought forward two versions of a document that would track class offerings.
- Distance Education Advisory Committee, Alison Field- Next DE meeting is next week on Thursday, March 12th. It will be from 3:00-4:30 "Zoom" meeting. Will be discussing California Virtual Colleges and SMCCD involvement. Also will discuss training opportunities.
- 6. Instructional Planning Committee, -Had the Social Sciences presentations which were excellent!
- 7. Planning and Budget Committee-NO report.

Division Updates

1. AFT-Monica Malamud-Negotiations are progressing slowly. No next meeting scheduled as yet. Spring 0202 will be AFT officer nominations so if you are interested in running for office now is the time. Next AFT meeting next Wednesday at Skyline College.

Information and Discussion

- SparkPoint Center, Adolfo Leiva Director- Adolfo gave overview of sparkpoint services including the community food market as well as pantry services and the food grant meal credit. Also shared a draft of the "Grow" program with San Mateo Credit Union which if a student saves \$150 in six months the SMCU will match those funds.
- 2. District Pandemic Coronavirus Plan-Update on the virus and what the district is doing. James asked faculty to make sure they are up to date with their CANVAS instruction in case classes will need to be taught online.
- 3. Resource Request Prioritization-James explained the new resource request prioritization process and the faculty ranked the resource requests using the new rubric.

Meeting adjourned at 2:45pm

SPRING 2020 Division Meetings, 3-142:

Division meetings are regularly scheduled for the **first Friday** of the month. Full-time faculty are to attend all meetings. Part-time faculty, attendance is appreciated but not required.

- 1. Friday, April 10
 12:00-2:00
 3-142
- 2. Friday, May 1 12:00-2:00 3-142