

Humanities and Social Sciences Division

Reports and Updates

2025-26

Please post updates below, under the appropriate heading, before the division meeting. Meetings are listed by date, beginning with the most recent.

Notes in green are added by minute-taker (Kiran)

March 6, 2026	Participatory Governance Committee Reports	
Academic Senate	Webpage: https://canadacollege.edu/academicsenate/index.php Meetings for Spring 26 semester 2nd + 4th Thursdays: 1-2:50pm in 9-154 + Zoom (here's the link: https://smccd.zoom.us/j/86045776106#success) Dates of meetings: • Mar. 12 & 26 • April 23 • May 14 If you'd like me to bring anything to the meeting that is not on the agenda, it has to get to AS in writing a day before the meeting. Please let me know (Danielle Pelletier), so I can bring it to the meeting, or email canacademicsenate@smccd.edu directly. Items discussed in the 2/26/26 meeting: • New Program Development Process Update · Suggestion to Create an Advisory Board Handbook · Help faculty and administrators working with advisory boards to make sure it's a constructive working relationship with the college and industry	

	• Workgroup meeting a couple of times • Need for an advisory board handbook. Help create a constructive working relationship with college and industry especially for new faculty or members of the community • Action item: AS create work group or ask admin to create a handbook If you'd like to volunteer to be part of this work group, contact Althea Kippes, Allison Hughes, and/or Diana Tedone Goldstone • DRC Updates ○ Dr. Scott, Director of DRC and Personal Counseling ○ DRC 9-122 – 1st floor. ○ Extremely excited about this new space. ○ Students can check in and meet counselors. ○ Students check in has conducive environment. ○ Offers confidentiality needed. ○ Happy to come visit classes to introduce the DRC to your students. ○ Contact Dr. Scott to arrange a visit: scottdevon@smccd.edu ○ (650) 381-2232 • OER/ZTC week! • OER Week Activities and Resources District Website	
Curriculum Committee	Update 1: Eight Division Courses Moving to a Common Course Number based Course Outline of Record (COR) For the Fall 2026 semester, our Division has eight courses that are shifting to Common Course Numbers and the rest of the updated Course Outline of Record. • The courses are from Anthropology, Art History, Communications Studies, English, History, and Sociology. • Any faculty teaching these courses should ensure that their Fall syllabi are updated to match the new Common Course Number CORs, including the new (weird-looking) four digit numbers.	

- For Art History, the course discipline prefix has changed to ARTH for all of its courses, not just C1100.
- I will send out an email to the discipline faculty with specific details on which parts of your syllabi to review for possible updates/changes with the new Common Course Number CORs.

New or Current Subject/ Discipline Prefix	New CCN Course Number	Old Subject/ Discipline Prefix	Old Course Number That is Going Away
ANTH	C1001	ANTH	125
ANTH	C1001L	ANTH	126
ARTH	C1100	ART	101
COMM	C1004	COMM	130
ECON	C2001	ECON	102
ECON	C2002	ECON	100
ENGL	C1002	ENGL	110
HIST	C1001	HIST	201
HIST	C1002	HIST	202
SOCI	C1000	SOCI	100

Update 2: Phase 3 Common Course Number Templates Have Been Put on Pause by the State Chancellor's Office

As a reminder, I mentioned in my February Division update that all Phase 3 Common Course Number templates have been put on pause. The State Chancellor's office is trying to persuade the UC and CalGETC partners to agree to template-level articulation agreements rather than basing articulation on individual course outline reviews.

- As one update, the hope is that the Phase 3 templates will be released by Fall semester and that they would be implemented by Fall 2028 semester.
- Below are the Phase 3 courses in our Division:

	○ HIST 100, 101, 104, 106 ○ PHIL 100, 200 ○ COMM 127, 150 ○ POLS 150, 170 ○ ART 104 (reminder, now: ARTH) ○ MUS 100, 202 ○ PSYC 205/SOCI 105	
Distance Ed Advisory Committee	● Reach out to Allison Huges if you need help updating accessibility ● RSI info for dropped students' needs to be maintained so soon dropped students will continue to appear but be inactive in your Canvas shell ● Online recertification required every 3 years—what happens after QOTL 2? Workgroup for QOTL 3/ recertification after QOTL 2 but funding is an issue (there is a question over “required” or “recommended” every 3 years) ● Doniella shared DE MOU from 2012; faculty compensated for 2 classes in 2 modalities is clearly stated (unless mutually agreed btw administrator and faculty to count as 1); faculty who are being asked/ pressured to teach multimodal are frustrated; DEAC is being asked to provide training What do faculty want/ need from DEAC in terms of training, (Ideas—community of practice; sharing a list of who is teaching multimodal; hearing from experts; FLP groups)	
Equity and AntiRacism Planning Council		

Instructional Planning Council		
Planning and Budgeting Council		
Technology Committee		
Safety Committee	Please see the followup of questions and discussion from our last HSS meeting below in green (2/6/26). Discussion includes the Zoom phone situation. For more info on the Zoom phones, Daman Grewal sent out from ITS an email inviting all to a zoom call which will hopefully answer everyone's questions. There's a TOWN HALL on 3/26 @12pm-1pm via Zoom to learn more about it. See registration link below. See the email below: Dear Campus Community, Join us for a Zoom Phone Town Hall on March 26 from 12:00 PM – 1:00 PM. During this session, we will provide an overview of the Zoom Phone implementation across the District, including the why, how, and when behind the transition. We will discuss the reasons for moving to Zoom Phones, the	

	expected benefits for faculty and staff, and how the new system will improve communication, flexibility, and reliability. We will also review the deployment timeline, what to expect during the rollout, training opportunities, and key next steps as we prepare for implementation across our campuses and departments. This will also be an interactive session, giving participants the opportunity to ask questions, share feedback, and learn more about how Zoom Phones will work in their specific areas. We encourage anyone interested in learning more about the upcoming transition to attend. Please register using the link below: https://smccd.zoom.us/webinar/register/WN_Q_Af8lFtQviwlrUKgEIPjQ Daman Grewal. Chief Information Technology Officer San Mateo County Community College District 3401 CSM Drive, San Mateo, CA 94402 Office: 650.358.6722. Email: grewald@smccd.edu https://its.smccd.edu/	
Other Division Updates	• See the beautiful March Honors Transfer Program Newsletter • Honors Contract Proposals: extended due date to this Friday. • Honors students can apply by March 27 to present at the Canada College Honors Research Showcase on April 23 and 24. You are all invited: See invitation and RSVP • 2026 <i>early</i> transfer acceptances so far: SD State (2 studio art), USF (1 business), UC Berkeley (1 Science), Colombia, Cornell (Poli Sci) and more!	Events in the Writing Center: • Immigrant and Refugee Visual Storytelling Workshop, ○ Wed. 3/11 9:45-11 with lunch and story sharing in the Cultural Center 11:15-12

		• Brainstorming Workshop, ○ Wed. 3/25 4:30-5:30 pm (zoom)
	Interest Area “Career Cafes” (conversations about careers with students, faculty, staff and local professionals, with pandulce) will take place March 24 and April 28th, from 11 - 1, in the Grove. Contact the Art, Design, and Performance Interest Area Specialist Jose Manzo for more information. AFT: We have a strike authorization vote scheduled for this Tuesday-Thursday. Voting means that you would authorize your Executive Committee to call for a strike if we do not make progress in Impasses and/or Mediation. Please vote.	

February 6, 2026	Participatory Governance Committee Reports
Academic Senate	• HR Recommended Edits to the Faculty Selection Procedures- Please share any feedback with Diana Tedone and Allison Hughes as soon as possible. ○ feedback on new hiring process includes the new screening software and procedures • District Academic Senate is looking for volunteers to join the Course Substitution Work Group. If anyone is interested in joining, please email Diana and Allison by February 9th. (RST) Course substitution project purpose “to develop a process for course substitutions whereby requests, approvals, and processing are

	completed electronically, are auditable, have the proper internal controls and are ultimately placed in a Degree Works Audit”
Curriculum Committee	• Dave Eck, here. I am the new curriculum representative role for our Division. I had individual conversations with all of the disciplines who had courses that were scheduled for inactivation. If you had trouble with this process, let me know. If you didn’t hear anything back after submitting an exemption, then this should mean it was approved. We will be seeing a list of courses scheduled for inactivation later this semester. • One of the items we discussed in yesterday’s (February 5) curriculum committee related to the program mapper. One thing that came up in the discussion was linking your discipline's program map(s) on your department webpage. It might increase the chances of one of your current students or prospective students seeing the program map. Students have generally given positive feedback on the usefulness of the tool. You can find your program map through this webpage. To add your discipline’s map(s) to your department webpage, you can fill out a marketing request if you do not update the webpage yourself. • Cañada faculty are needed for Annual External Exam Review committees. For our division, the most relevant discipline is <i>Classical Languages/Latin</i>. Deadline for submitting recommendations to District Curriculum is March 1. • One notable update about Common Course Numbering: the State Chancellor’s office for Community Colleges announced that they plan to hold onto the Phase 3 templates in an effort persuade the UC and CalGETC partners to agree to template-level articulation agreements rather than basing articulation on individual course outline reviews. Having articulation established at the level of the Common Course

	Templates would be beneficial. I will update on this topic as it develops. • I am now the college's Common Course Numbering coordinator. Let me know if you have any questions or concerns related to it.
Distance Education Advisory Committee	RSI—Thank you for everyone's great work. Please continue paying attention to RSI in online courses (both synchronous and asynchronous)—a sample from Fall25 was pulled, but Spring26 will also likely be sampled If your course is pulled, you will be emailed. Multimodal discussion—district is looking at multimodal instruction as a way to ensure courses fill; What are challenges and how can DEAC support? (for faculty who are currently or are interested in teaching in this way) Julie points out that there is no extra pay for this work. Doniella points out that this could be a grievance issue with the union because of current contract language. LP says that from the admin point of view she has been told they have to ask the instructor to sign a waiver saying not to ask for double pay, and if an instructor says no, the class will be cancelled.
Equity and Antiracism Planning Council	• EAPC is charged with monitoring the college's efforts detailed in the Student Equity and Achievement Program (SEAP) Plan, and got updates on Outreach efforts in North Fair Oaks and EPA and Brothers Achieving Milestones (affinity group for men of color students now under the office of equity). • We also heard from the DE team about new efforts to make our Canvas and college websites meet accessibility standards.
Instructional Planning Council	• In December IPC, we did our annual review of reassigned time. The District Office is auditing all reassigned time positions, one point of emphasis being to ensure that the position doesn't overlap with our Appendix D contract duties. IPC feedback was often about clarifying how position responsibilities do not overlap with Appendix D.

	You can see District Office's plan to comply with the 50% law on the February 9 District Academic Senate agenda, of which reviewing "release time" is part of the plan.
Planning and Budget Council	Discussion of the budget and changes to grants (federal ones being cancelled).
Technology Committee	Had a demo of how to use the extension linked below to help review the accessibility of the webpages that we are in charge of maintaining. We are asked to please review our webpages using the tool to see if they are accessible and reach out to Alessandro Riva in marketing for assistance if needed. https://wave.webaim.org/extension/ Ami points out that what she heard about accessibility updates and faculty responsibility contradicts what Kiran reported from EAPC report. Kiran will follow up with Allison.
Safety Committee	Some useful links: Safety Committee website: https://canadacollege.edu/safetycommittee/index.php Public Safety Reports and Updates · How to contact us? Website: https://smccd.edu/publicsafety/index.php Facilities Reports and Updates · How to contact us? Website: https://canadacollege.edu/adminservices/facilities.php - Facilities says we need to specifically request if we want our whiteboards cleaned - If you want a sign to indicate ICE is not allowed to enter, contact Danielle Julie: Why do faculty have to specifically request them? Danielle Pelletier: Good question, Julie. I'll ask at the next meeting.

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**FOLLOW-UP 2/10/26:** Danielle here. I reached out about this and Alex Kramer, the Dean of Business, Design & Workforce said that they have these signs printed up and faculty can come pick some up for your classrooms in 13-245 (the division office).  
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Rebekah: I noticed that some are better than others and some scare and confuse students, especially ESL. Have you seen that?

- District Senate agenda on Monday to discuss a plan to rip out all physical phones in classrooms. Please share your feedback with reps. **Several folks express concern because they need landlines because we do not all have cell reception. cell service in BLDG 13 is almost nonexistent.**
- Surveillance and tracking concerns expressed through using zoom, cell phones, etc. (see Eck's post in chat)
 - From Dave Eck to Everyone:
"Zoom Phone offers a modern, cloud-based alternative to a traditional Mitel PBX (our current system) by eliminating the need for on-premises telephony hardware while providing greater flexibility, scalability, and integration with collaboration tools. Unlike a Mitel PBX, which relies on dedicated servers, handsets, and ongoing maintenance, Zoom Phone is managed entirely in the cloud and seamlessly integrates with Zoom Meetings, video conferencing, & Zoom Chat, allowing users to make and receive calls from their desk phone, computer, or mobile device using a single work number. This approach better supports hybrid and remote work, reduces infrastructure and support costs, simplifies administration, and improves business continuity by ensuring phone service remains available even if a physical campus location is offline."
- BLove: Yes your phone can be subpoenaed in an investigation.

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**FOLLOW UP 2/10/26:** Danielle here. I reached out and this is in the IT department. Daman Grewal had answers to my questions:

Here is the response to your questions:

**Zoom Privacy & Security Concerns.**

Zoom Phone Customer Content Data is the data our users record or share during a phone call, including voice/video, transcripts, recordings, voicemail, videomail, and SMS/MMS. Where this data is stored can depend on several factors and may vary depending on our account, group, and user settings or call routing tool-specific settings. However, based on our conversations with ZOOM & its partners to date, all of our customer content would be stored in our US datacenters.

Data is controlled by customer storage settings, which is in the region where the account is provisioned (US)

### **Zoom Phone Encryption Basics.**

- **Zoom phone to Zoom phone.**

1. If both parties are using Zoom Phone (Zoom app or Zoom Phone hardware): Calls are encrypted end-to-end by Zoom while traversing Zoom's network. This includes signaling and media encryption. So yes — strong encryption is in place.

- **Zoom Phone to a Non-Zoom Phone (PSTN)**

- When you call a standard phone number (landline or mobile): The portion of the call that travels over Zoom's cloud is encrypted between Zoom endpoints. But once the call is handed off to the public telephone network (PSTN) — like AT&T, Verizon, T-Mobile etc. — that segment is not encrypted. Traditional phone networks carry calls unencrypted. Zoom cannot control encryption once the call leaves its network.

- **Bottom Line**

- Encryption exists while the call is on zoom platform. But as soon as it reaches a regular non-zoom number, that segment is encrypted like a normal [phone call].

**Didn't the District just spend lots of money on replacing all the old phones to Mitel phones while we were out of the office during the pandemic? It's only been a few years. Why are we spending more money on tech if the phones still work?**

The district has had the same Mitel phone system since 2016. During the pandemic, there was a phone handset replacement to the current desk phones. These phones will work on the Zoom solution and the plans are to have users continue to use those phones instead of replacing them. No money is being spent to replace those handsets. Our current handsets will work with Zoom telco/phone technology.

Q: Will the landlines have landline-ish connection capability in buildings that have weak cell signals? They'll act just like landlines even though we're using Zoom technology?

A: Landlines will continue to function in all areas where we currently have Mitel phones deployed.

For locations with emergency phone lines, such as elevators, fire alarm systems, and other emergency communication devices, these services will remain on dedicated copper lines to ensure reliability and avoid service interruptions.

Then...

A couple of questions that came up during the Senate meeting today;

1. If we have a power outage, are Zoom phones going to work?
  - Yes. Since Zoom's solution is cloud based, an outage at one or multiple of your sites will not affect the service from working.
  - The only things that would not work if you had an outage are the physical devices, such as the Mitel phones, but your users would still have their softphones working.
2. Currently, do the Mitel phone work during power outages?
  - Today, if there was a power outage, the desk phones, softphones, auto attendants, voicemail etc. would NOT work.

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Emergency Preparedness Office

·How to contact us?

Website: <https://smccd.edu/emergency-management/>

Building Captain Training is now open!

Thurs 4/16 (flex day) and Fri 4/17 from 9am-4pm at the District office. It's free!

- Go here to get more information:
<https://smccd.edu/emergency-management/outreach/index.php>
- Go here to see a current list of building captains at Canada College:
<https://smccd.edu/emergency-management/outreach/canada-captains.php>

Here's the email with all the info:

Hello Cañada Building Captains and to all entire Cañada Campus Community,

You are receiving this email because we are starting the process of reinstituting a SMCCCD Building Captain Training Program. After a two-year hiatus due to the COVID-19 pandemic, Cañada College and the San Mateo County Community College District will be resuming the Building Captain program to safeguard our campus, and protect our campus community. The Building Captain Program provides training in a number of areas such as CPR/First Aid/AED, AQL, Radio Communications ICS-100 and has added modules for Advanced Bleeding Control, Narcan Administration, and enhanced Triage.

The Office of Emergency Management has completed Building Captain Orientations at the College of San Mateo, and Skyline College, but due to time constraints, will not provide an orientation at Cañada College. We are curtailing the orientation to hasten the application period, and to begin Building Captain Training as soon as possible. For those interested in the orientation, Skyline College recorded the session, and you may access it here:

<https://smccd.zoom.us/rec/share/53xoWWncPqX9pBLEvdqtHpjKQIZHLjVgG37IQ2Ak0ZAA2ubDvPoRRWxyT5BELiXH.dRb0VI3259744Tke>

Passcode: Xd0VT?!E

To assist us in identifying interested members on our campus that want to participate in the Building Captain program or individuals who want to continue in their Building Captain or Floor Manager role, we are asking that you complete the Formstack application at the following link:

https://smccd-czqfp.formstack.com/forms/building_captain_floor_manager_application_form.

The deadline to submit your application will be July 1 at the close of business. If you have any questions, please feel free to reach out to Ludmila Prisecar, Interim Vice President of Administrative Services, at prisecarl@smccd.edu.

Thank you for taking the time to read this email and hope that you will consider completing the Formstack application.

Ben'Zara Minkin
Emergency Manager
Co-Director Firefighter I & II Academy
San Mateo Community College District
minkinb@smccd.edu

Meetings: Thursdays from 2:30-4pm

Feb 19, Mar 19, Apr 30, May 21

Other Division Updates

Honors Transfer Program

- [Honors Contract Proposals](#) due March 4 but the earlier the better!
- [Bay Area Honors Research Symposium](#) (BHC) Presentation
Proposals due Feb. 17. BHC will be at Stanford University, May 2.
- [NCHC Proposals](#) due March 15. NCHC is in New Orleans, Nov. 11-14

See [February HTP Newsletter](#) for more updates!

ASCCC OERI Webinar (co-presented by Sarah Harmon) on LibreTexts' newest tool: The Forge. This long-form assessment tool measures students on the iterative process of writing and editing, allowing faculty to see the effort and revision history of students in a detailed manner. Register for the webinar; whether you can go or not, you'll get a copy of the slide deck and a link to the recording.

- [Measuring Effort and Analytics with The Forge](#): Friday, February 20, 2026 from 10:30 am – 11:30 am
- In the Artificial Intelligence (AI) era, educators are increasingly challenged by writing assignments and the need to distinguish between student-generated work and AI-leveraged content. The Forge offers a solution by shifting the focus from the final product to the writing process itself. This webinar will explore how instructors across various disciplines – from composition, world languages, and linguistics to chemistry and statistics – can use analytic maps to gain deeper insights into how students construct their work and visualize the writing process. With The Forge's new integration with the LibreTexts ADAPT homework system, students can access The Forge with a single click while providing instructors with analytical tracking and rubric abilities, aligning with equitable grading practices such as mastery grading, contract-based grading, and ungrading by empowering students to show their critical thinking and revision history.
- [Register for Measuring Effort and Analytics with The Forge](#)
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From the library:

The Library is once again doing individual workshops based on different topics. I am glad to announce that this semester we will host Google Docs, Google Slides, APA Citations, and MLA Citations workshops ¡en español! Librarian Valeria Molteni will be teaching the citations workshops, and I will be teaching the Google apps. Please share with your students, we would appreciate it. Please reach out if you have any questions. Thank you! Adriana

[Library Workshops Flyer](#)

[Library Workshops en español](#)

Redwood Symphony concert coming up [21 February](#). Free to staff and students! The program includes a work by recent Grammy winner

	Gabriela Ortiz (born in Mexico City in 1964). Their most recent concert sold out, so claim your ticket soon! <u>Writing Center Update:</u> • Please add the Writing Center Canvas Page to your course shell, and encourage your students to use the videos and worksheets that are linked. • Time Management ZOOM workshop coming up on Wed. 2/11 from 6-7pm. • Check out the Writing Center January newsletter for updates like: ○ A call for images of authors and their quotes about reading and writing AFT Update: At our AFT 1493 Membership meeting on Wednesday, Feb. 11th from 2:30-4:30, we'll be discussing our Strike Authorization Vote scheduled for March 10th-12th, forming campus strike teams, discussing bargaining and impasse strategy and timelines, and many more important items. Please make a plan to join the meeting at Cañada College FTLCL, 9-154, or on Zoom: bit.ly/aft1493mm. (And don't forget: we continue Red Shirt Wednesdays every Wednesday until we win a fair contract!) Finally, don't forget that our union's first-ever strike authorization vote will be March 10-12th, 2026! Please mark your calendars and plan to vote (both in-person and online options will be available).
December 5, 2025	Participatory Governance Committee Reports
Academic Senate	• The HSS Division representative position is vacant because Rebekah Taveau is now serving as Academic Senate Secretary. Who would like to serve as the Division representative at Academic Senate? (2nd and

	4th Thursdays, 1:00-3:00pm, in-person required.)
Curriculum Committee	Course Inactivation final deadline extended to January 26th. (Review the list on this month's HSS meeting agenda for the relevant courses from our division) Any course not exempted via the Smartsheet Course Inactivation Exemption Request Form will then be automatically approved for deactivation at the February 5th meeting. b. Cañada faculty are needed for Annual External Exam Review committees in the following disciplines: Business & Finance, Classical Languages/Latin, Kinesiology, Computer Science, and Political Science. We still need another rep!
Distance Education Advisory Committee	IPC Feedback Comments from 2024 Comprehensive Review • Have ideas for meaningful ways to get faculty input on how DEAC is meeting faculty needs? Please share your ideas with Julie • Priorities for Spring 2026 DE Plan ◦ Highlights: continued RSI work, Studio Space, AI trainings California statewide AI movement AI Fellow @ CCCCO: Dominique Wu • Discussed and gave invites for Playlab– “getting trained is important bc chancellor’s office is pushing”; contact Dominique to be connected with training • Cañada is currently not listed among the 63 colleges recognized as AI leaders in California. This presents both a challenge and an opportunity. • Resources that could support our planning and innovation: ◦ AI-Proofing Your Assignments: Designing for Authentic Learning in the Age of Generative AI ◦ AI in California Colleges ◦ U.S. Department of Education: Seven Priorities Under FIPSE ◦ Generative AI Adoption Tracker

	SLIDE DECK Spatial AI in Education
Equity and Antiracism Planning Council	● Update on Public Safety Listening Sessions--will not happen but look out for district survey next semester ● Announcement about Jan 9th Flex day Equity Sessions
Instructional Planning Council	● Reassign applications were discussed and there was push back about D1 duties being listed as position responsibilities. ● There was a discussion about institutionalizing dept. Coordinator positions (creating dept. Chairs)
Planning and Budget Council	
Technology Committee	November: reviewed topics related to Canvas, AI and zoom. Key Resources Faculty Teaching & Learning → “Get Support” ● Consolidated list of Canvas support links for faculty and students. ● Dedicated section with Canvas Guides in Spanish (step-by-step instructions for navigating courses, posting to discussions, viewing grades, etc.). AI in Canvas, discussion of potential common zoom meeting practices (Universal Design) to make meetings accessible to everyone (e.g. turning on captioning at the beginning of a meeting before someone requests it or having captions set as a zoom default). December: Demo for Nectir AI (Nectir AI is an artificial intelligence tool that integrates with Canvas LMS to enhance communication and engagement in online courses). See links below including a brief video Nectir AI

	Getting Started with Nectir AI Scribe
Safety Committee	
DIVISION UPDATES	Other Division Updates
American Federation of Teachers (AFT)	
Honors	Please see the December Honors Transfer Program Newsletter for Honors Due Dates and Opportunities and Fun pics! The Newsletter is here on the Honors website as well
Equity	

October 3, 2025	Participatory Governance Committee Reports
Academic Senate:	November 7 Update ● Draft Resolutions up for debate at the ongoing Fall 2025 state academic senate plenary. If you have feedback on any of the draft resolutions, please email them to Dave Eck (eckd@smccd.edu) and Gampi Shankar (shankarg@smccd.edu) before 5pm today (Friday, November 7). We will be doing our final discussions of the resolutions tonight. ○ There are a number of significant resolution proposals that came in after the Area meetings, including 101.04 Ethnic Studies Program Codes, 102.06 Relationship between CalGETC and CSU breadth, 103.01 Oppose the use of online test proctoring, 105.06 Relationship between CalGETC 1B and UC Admission Requirements, 110.01 Protocols for Faculty Experiencing Threats of Workplace Violence ● Who would like to serve as the Division representative at Academic Senate? (2nd and 4th Thursdays, 1:00-3:00pm, in-person required.) October 3 Update ● The HSS Division representative position is vacant because Rebekah Taveau is now serving as Academic Senate Secretary. Who would like to serve as the Division representative at Academic Senate? (2nd and 4th Thursdays, 1:00-3:00pm, in-person required.) ● Academic Senate set three annual goals for itself: 1) Close the loop P.I.V. Process with learnings from last year's F.S.E. implementation of the process 2) Initiate a New Program Development workgroup with the goal of completion by the end of Spring-2026. 3) Explore possibility of a Spring Program Review option for disciplines that only have tenure-track faculty. ● Passed a resolution at our most recent meeting: Resolution of Support for Aligning DE Courses with Regular and Substantive Interaction (RSI) Standards

	• Discussed a proposal for having listening sessions related to Public Safety. • At our next meeting, there is expected to be a discussion of an draft update to our Distance Education Handbook. We are also expecting to hear information about a Student Senate proposal on a Student-Led Public Safety Oversight Committee. • We need your support! Currently, 26 faculty members contribute to Academic Senate dues, and every contribution helps us advocate for all faculty. In our division, 13 faculty members are contributing. We hope to increase this number this year and your encouragement can make a big difference! Attached is a letter highlighting the Academic Senate's mission, goals, and accomplishments. Contributions are voluntary and separate from other deductions (benefits, AFT dues, etc.). Faculty can email Sarah Aranyakul, for the payroll deduction form or drop it off at Room 9-137. Thank you for helping strengthen our Senate! Here is the payroll deduction form: https://acrobat.adobe.com/id/urn:aaid:sc:US:f7727721-5cac-476e-a588-7da2733efe20
Curriculum Committee:	Curriculum submission deadlines matrix ART-26, ANTH-5, SOSOC-1, HUM-1, ETHN-7 <u>CCN updates:</u> Area 2A Art History (2), ECON (2), History (2) Area 2B Anthropology (1), Sociology (1), Communication (1) CCN Working Sessions Here are the dates: • Thursday, 10/9 from 10 – 12 • Friday, 10/10 from 9 – 11

	• Tuesday, 10/14 from 11 – 1
Distance Education Advisory Committee:	Nov 5 Meeting Updates: • Check out the new DEAC handbook: https://canadacollege.edu/deac/defacultyhandbookadopted10-23-25.pdf • Form to request software/ tools has the intention of vetting tools for student privacy but has become cumbersome and problematic; it will be revisited; Please share your concerns/ suggestions with DEAC • Student privacy and data protection will continue to be addressed in District DEAC • Discussion from Counseling about why SMCCCD hasn't joined the CVC (California Virtual Exchange) • Student Canvas Support: guides in Spanish https://community.canvaslms.com/t5/Gu%C3%ADa-del-Estudiente/tkb-p/estudiante • New AI Tool: Smart Search settings; feature options; smart search; move into navigation • Coming Soon: Future AI tool-Nectir AI-build chatbots that only uses what you feed it October Updates: Great work aligning your online courses for new RSI accreditation standards! We are nearly 100% compliant in our Division. Go team! For more RSI info, see the RSI website. Have topics you want DEAC to discuss at our next meeting on Nov 5? AI integration in Canvas is a hot topic. Any others? Email Julie Carey, Anniqua Rana and/or Nada Nekrep The DE Handbook is being updated for the first time since 2012! Please review the DE Handbook draft and provide comments before Oct 3 (IPC) and Oct 9 (AS). Institutional Self-Evaluation Report–Accreditation ISER 2.6 discussed/ evidence added. Want to contribute? ISER : Near-final draft

Equity and Antiracism Planning Council:	We would love to get everyone's feedback on this proposal for a Public Safety Community Listening Session (series). • This would be a recommendation to the President, who would pass along to district leads since Public Safety is a district-run department. Currently working on this draft of the Student Equity and Achievement Program Plan and seeking feedback. • This 3-year plan is a state grant we get to close equity gaps for disproportionately impacted students in 6 areas. • Will go to the Board in November.
Instructional Planning Council:	
Planning and Budget Council:	
Technology Committee:	• Questions for HSS ○ Does HSS have any items that they wish to put on the tech committee agenda? ○ Are there any tech demo needs (either during the HSS meeting or Technology committee meeting)? From October meeting: • Student tech access: Library laptop checkout active (100+ new units); free student printing available. • Classroom support: "Cheat sheet" posted in rooms; remind colleagues how to request tech support and where to find hours. • NEAT Boards: Usage monitored; units reallocated to maximize impact—contact your dean if your area has unmet need. • AI Tools: Gemini + Notebook LM coming soon, Canvas integration expected; avoid student PII; training sessions to follow. DEMO - Gemini : Link to Presentation

	From September meeting: • Use support.smccd.edu or 6543 for all tech issues; tickets help us see campus-wide needs. • WEPA printing works with OneLogin; students get \$5 (~60 pages). 8.5×11 only; Library can courtesy print 11×17 for program needs. • Learning Center tech help is available 5 days/week; send students early. https://canadacollege.edu/learningcenter/index.php • Loaner tech is currently out (see update from October meeting); ~60 BDW laptops expected for mid-Oct after cataloging. Please stress on-time returns. • Multi-modal teaching will move toward a standard workflow & training—more soon. • New faculty should test their rooms/AV before first class; AV orientation sessions coming. • Tech Refresh continues; winter-break upgrades planned (funding-dependent). • Flex Day Oct 8: AI in the workplace (classified), DE open forum, AI-resistant assignments. Send session ideas. https://smccd-czqfp.formstack.com/forms/canadaflexdayproposal
Safety Committee:	From Danielle Pelletier: Here is the recap of 24-25 of what's been worked on, what's completed and what's still being worked on https://canadacollege.edu/safetycommittee/2025-26/safety-committee-year-in-review-2024-25-summary.pdf If you have a facilities issue/need, then use the form on this web page: https://smccd.edu/facilities/ I'm happy to bring any concerns with safety / public safety / facilities to our meetings. Email me at pelletierd@smccd.edu Agenda from the most recent meeting (Sept 25): https://canadacollege.edu/safetycommittee/2025-26/safety-committee-draft-agenda-sept-25-amended.pdf

Here is the website for info on how to handle issues with ICE and undocumented: <https://smccd.edu/undocu/>

- Every classroom should have a poster on the wall, usually near the classroom door.



On-Campus Immigration Enforcement Response
Updated August 2025

- 1 USE NONCONSENT LANGUAGE**
"I do not consent to your entry."
- 2 USE YOUR PHONE TO RECORD**
If you witness or are subject to an immigration enforcement action on campus, we encourage you (and others) to use your phone to record or document the interaction as best you can.
- 3 CALL PUBLIC SAFETY: (650) 738-7000**
Public Safety will notify the college president or district chancellor and attempt to redirect law enforcement to the President's Office.
- 4 DO NOT OBSTRUCT**
Do not obstruct law enforcement even if it appears they are violating the law or acting outside their authority.

 **SAN MATEO COUNTY
COMMUNITY
COLLEGE DISTRICT**
Castro College - College of San Mateo - Skyline College

More details available at: smccd.edu/undocu 

Here are the minutes from the April 25 meeting:

<https://canadacollege.edu/safetycommittee/2025-26/safety-dra>

	ft-minutes-april-24.pdf
DIVISION UPDATES	Other Division Updates
American Federation of Teachers (AFT):	Alternate Flex Day Activity!
Honors:	Please see the October Newsletter for updates: https://canadacollege.edu/honorsprogram/docs/newsletter/http-newsletter-oct31-2025-final.pdf Please see these fun! short! Honors student/Honors Alumni testimonials and help promote IDST 150 Honors Research Seminar and Honors program:
Equity:	