**AGENDA ITEM** | **CONTENT** | **PRESENTER**
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1) **APPROVAL OF MINUTES** | The minutes of September 2, 2009 were approved as submitted. | Martin Partlan & Susan Traynor, Budget Committee Co-Chairs

2) **PUBLIC COMMENTS** | None | Martin Partlan & Susan Traynor, Budget Committee Co-Chairs

3) **BUSINESS** |  |  

1. **Budget Review**  
President Mohr reported that the three College Presidents are meeting weekly at the Chancellor’s Cabinet meetings to discuss further reductions at their campuses for the 2010/2011 fiscal year. The amount Cañada needs to reduce their budget by is a little over $1.2 million. The colleges need to present their budget reductions to the District Office by winter recess. President Mohr will be working closely on the budget reductions with our Vice Presidents and Deans and bring this information forward to the Budget Committee.  
A budget review was given as follows:  
Reported that our budget allocation for 2009/2010 is $12,526,747.  
- Position Control/Full time salaries $8,664.179  
- Hourly Salaries $3,078.643  
- Discretionary Funds $672,574  
- (includes Instructional supplies) ________  
- Over/Short $111,351  
A budget overview of 2008-2009 was also given.  
A discussion will need to take place regarding our one-time funds and whether they

351x608 | Thomas Mohr, President
351x646 | Vickie Nunes, College Business Officer
| II. | Review of Revenue | should be used toward the budget reductions we are being asked to make. It was reported that the categorical reductions imposed by the State will be in effect until 2013. It was also reported that our District is reviewing their resource allocation model. This is being discussed at the District Budget meetings which are open meetings. |
| III. | Brainstorming – Open Discussion of Possible Revenue Generators | The revenue our College receives is from the State, grants, facilities rental, and the Foundation. Ideas brought forward for additional revenue for our College were: • Increase facility rentals • Look into having a Testing Center at the College • Soliciting for sponsors of classes/endowment courses • Contact alumnae • Donate button on the College website Proposed that a sub-committee from the Budget Committee be formed to look into how the College can generate other sources of income. |
| IV. | Introductions to TBA – Hours by Arrangement | An overview of TBA (Hours by Arrangement) was given that included: • General concept – TBA involves hours of extra assignments for courses above and beyond homework. • Recent changes by the State with TBA • TBA Auditing • Reimbursement • Bringing balance to TBA at our College The State is giving Community Colleges until the next semester to resolve any issues they may have with TBA. Discussion occurred on the Budget Committee meeting schedule. Proposed that the Budget Committee keep their schedule of two meetings a month but at the same time not meet if there is no need. |
| V. | Agenda Building | 4) ADJOURNMENT The meeting was adjourned at 3:30 p.m. |