



## **INSTRUCTION PLANNING COUNCIL**

Friday, May 1, 2009  
10:00 am - 11:30 am  
Building 16, Room 108

### **MEETING MINUTES – 4/3/2009**

**Present:** Jenny Castello, Denise Erickson, Sharon Finn, Linda Hayes, Martin Partlan, Byron Ramey, Carol Rhodes, Joan Rosario, Janet Stringer (Administrative Co-Chair), Greg Stoup.

**Absent:** Patty Dilko (Faculty Co-Chair), Salumeh Eslamieh, Jonna Pounds, Rita Sabbadini, Ben Smith.

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#### **1. Approval of Agenda – Approved**

#### **2. Approval of Minutes – April 3, 2009**

#### **3. Discussion Item**

- A rubric to use in analyzing and strengthening bi-annual program review reports was discussed and developed.
- The committee also discussed the possibility of each division forming their own program review committees.

#### **4. Information Item**

The next meeting, 4/17, is cancelled and will meet on 5/1.