



INSTRUCTION PLANNING COUNCIL MEETING MINUTES OF

Friday, April 3, 2015

9:30 am – 11:30 am

Building 6, Room 112

Members Present: Gregory Anderson, Dani Behonick, Valeria Estrada, Chialin Hsieh, David Johnson, Jessica Kaven, Alexandra Wildman for Andee Liljegren, Nicholas Martin, Anniqua Rana, Jeffrey Rhoades, Carol Rhodes, Supinda Sirihekaphong.

Members Absent: David Hamilton, Nicholas Kaplun.

1. Approval of Agenda – Approved unanimously

2. Approval of Minutes – March 6, 2015 - Approved unanimously

3. Business

A. GE Thematic Pathways

Jessica Kaven and Nicholas Martin presented the GE Thematic Pathways which is a set of thematically associated courses across the IGETC pattern, CSU GE, and AA/AS GE.

The goal of this pathway are:

1. Course integration that explores an issue from different perspectives
2. Thematic learning approach
3. Collaboration across disciplines – faculty and students
4. Context an relevance to the GE pattern
5. Opportunities for students to choose themes that interest them and explore them from multiple perspectives
6. Knowledge/skills sets that may support or complement a major.
7. Development of student cohorts
8. Frameworks for honors pathways
9. Increased enrollments
10. Streamlining the GE pattern

A sign up sheet was available for those who are interested in participating.

B. Membership for next year

Co-Chair Rhodes asked that committee members send their intent of serving on this committee for the next year. Co-Chair Anderson stated that there needs more faculty representation in this committee; currently there are five faculty, five administrators, two classified, two students. Clarification was made that Anniqua Rana, an administrator, is

serving for Michael Hoffman who is a faculty member for ACES. Rana will bring back the discussion about faculty representation to the ACES committee.

C. Lale Yurtseven RPP review

IPC members reviewed Yurtseven's application and the following were the comments: More information on the purpose and functioning of the Entrepreneur Center would be helpful in evaluating this proposal. It is difficult to determine how well this meets College Mission and Goals. Will this be used to attract students to our business courses? To help our existing students start their own businesses? Does it overlap with existing community resources? Can a grant be obtained to support that center so that the funds don't have to come out of Fund 1? If there's no curriculum set-up involved, could this position be assigned to a non-teaching position? Or is this similar to running an Advisory Board?

D. Program Review Process analysis

- Program review feedback sessions:
Overall analysis was that this year's program review feedback session was easier due to that a faculty from the discipline being reviewed was present in the group reviewing program. If there were questions, the faculty member from the discipline answered them. It was suggested that groups should only review no more than four programs for having more was exhausting. In addition, it was suggested that two meetings dedicated to feedback on program review should be followed. Programs that were reviewed early received attention; however, programs reviewed last did not receive full attention for the groups were exhausted.
- Program review feedback form:
The feedback forms itself contained questions that were not asked on the program review. A comment was made that answering each of the question was exhausting which brought the question if it was necessary to respond to questions that didn't pertain to the program being reviewed.

Dani Behonick, Curriculum Committee Chair, commented that the idea of the program review presentation needs to be visited since the process for program review was changed in fall 2014 semester. Currently, program review presentations are scheduled at a Curriculum Committee meeting. However, program reviews are no longer the purview of the Curriculum Committee (in the past, the 6-year program reviews forms were submitted and reviewed by the Curriculum Committee Chair and VPI, and the presentations were performed at a Curriculum Committee meeting). Since the process has changed (each program is reviewed once every two years and the review is submitted to IPC), the proper body where presentation is made should also be visited. Behonick stated that she will bring this discussion back to Curriculum Committee.

Rhodes stated this discussion will be placed as an agenda item for the next IPC meeting.

Chialin Hsieh, Dean of PRIE, commented that next year, SPOL will be implemented for program review.

E. ACCJC Annual Report

Chialin Hsieh, Dean of PRIE, presented the annual report that was submitted to ACCJC on 3/31/2015. It was noted that the information reported for #24 - #26 are incorrect since not all SLO courses have been assessed for many Adjuncts don't have the capacity to assess them.

An accurate count will be submitted for the next report since this one has already been submitted. There was discussion on the new 2016 SLO standards that it requests to track by sub-groups; however, it was noted that doing this report doesn't benefit students, therefore the question of how or who benefits from this report was asked.

The report is posted

in <http://www.canadacollege.edu/accreditation/Annual%20Reports.php>

F. Others

- Alexandra Wildman, ASCC President, announced an ASCC sponsored event, the "Not Anymore" campaign that ties to Title IX and Sexual Assault Awareness month. The event will be held on Tuesday, April 14 at 9:45 am in the Theater.
- Valeria Estrada, Librarian, announced that the Library is hosting a STEM related workshop on Wednesday, April 8 11:00 am – 12:00 pm and 6:00 – 7:00 pm.
- Jeffrey Rhoades announced that Classified Senate is hosting a play titled "Wheels" on Tuesday, April 28, 2015 2:30 – 4:00 pm in building 6 room 102. This play came out from the Museum of Tolerance training that the district provides each semester to all district employees. There will be 25 spaces allotted for each group: students, faculty, staff, and administrators and spots will be filled on a first-come, first-served basis. Registration will be available next week.

4) Adjournment

The meeting adjourned at 11:10 am.